



## BID NOTICE

### 1. BID INVITATION

Bids are hereby invited from suitably qualified and experienced Civil Engineering Service Providers for implementation of Underberg Roads Asphalt Phase 2 using Turnkey Strategy (Design, Project Management and Implementation) within Dr Nkosazana Dlamini Zuma Municipality (KZN436). The adjudication of the bids will be done in terms of the Preferential Procurement Regulations, 2011 as amended to align with new B-BBEE codes of good practice in the 2017 regulations purchases. Preferential points will be awarded to Service Providers using their B-BBEE status level of contribution and will be based on the Functionality and 80/20 points system.

### 2. COMPULSORY BRIEFING

The meeting point for the Briefing will be at Dr Nkosazana Dlamini Zuma Municipality offices in Main Street, Creighton. A representative from Dr Nkosazana Dlamini Zuma Municipality will meet prospective Bidders to provide details of the Contract.

PROJECT NAME	CONTRACT NO.	BRIEFING DATE AND TIME	CIDB GRADING	CLOSING DATE
UNDERBERG ROAD ASPHALT SURFACING PHASE 2	PWBS-B019/19/20	20 September 2019 @ 10h15	5 CE or higher, 4 CE PE will not be considered	30 September 2019 @ 12h00

### 3. DOCUMENTS

Bid Documents will only be made available on the date of bid-briefing meeting **19 September 2019 from 08h30 to 10h00** and will be issued upon payment of a **non-refundable** deposit of **R418-00 per document**. Only cash or bank guaranteed cheques will be accepted. All cheques must be made out to Dr Nkosazana Dlamini Zuma Local Municipality.

### 4. THE FOLLOWING ARE MANDATORY

BY NAME.....

Original and valid tax clearance certificate, a certified copy of the most recent municipal account in which the business is registered. Certified copy of Cipro Certificate, certified copies of ID's of all members or shareholders of the entity and certified copy of valid B-BBEE rating certificate.

## 5. BID ENQUIRIES

- All enquiries and all other matters shall be directed to: -

Procedure related enquires: Miss N. Holiwe  
Technical Enquiries: Mr S.V Mngadi/ Mr Z. Dlamini  
Dr Nkosazana Dlamini Zuma Municipality Tel No: (039) 833 1038  
P O Box 62 Fax No.: (039) 833 1179  
Creighton  
3263

## 6. CLOSING DATE

The closing date for the bid is as indicated on the table above. Bids must be enclosed in **SEALED ENVELOPES** and addressed to the Municipal Manager, Dr Nkosazana Dlamini Zuma Municipality with the following information clearly marked on the outside of each envelope.

Bids must be deposited in the Bid box at the offices of Dr Nkosazana Dlamini Zuma Municipality in Creighton before the closing date and time. Late tenders will **NOT** be considered.

**NB: The offers must remain valid for 90 days from the closing date for submission of bids**

Dr Nkosazana Dlamini Zuma Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or any part of the Bid.



Mr. N.C. Vezi  
MUNICIPAL MANAGER

ENTERED 13 SEP 2019

### 3. Second Stage of Evaluation: Functionality

The proposals will be assessed in terms of -

- **Relevant Experience** – that is relevant experience of the Company in carrying out similar projects. The maximum score for the relevant experience is **40 points**.
- **Key Personnel** – the qualification and experience of the proposed key personnel. The maximum score for the relevant experience is **40 points**.
- **Methodology** – the Company must demonstrate the understanding of the scope of the project and the tasks required. The maximum score for methodology is **20 points**.

A brief description of the scoring system is given below. A tabulated score sheet will be used in the evaluation.

#### 4. A) Points Scoring (Civil Consulting)

Key aspect of criterion	Basis for points allocation	Max. Points	Actual Score	Verification Method/evidence
<b>RELEVANT EXPERIENCE: Experience of the Company in carrying out similar projects (40)</b>				
Traceable references with contact details to be included for verification	5 similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	40		Bidder to submit appointment letters and reference letters
	4 similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	30		Bidder to submit appointment letters and reference letters
	3 similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	20		Bidder to submit appointment letters and reference letters
	2 similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	10		Bidder to submit appointment letters and reference letters
	1 similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	5		Bidder to submit appointment letter and reference letter
	No similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	Non-responsive Tender		Nil
<i>If the bidder cannot demonstrate the necessary relevant experience at least on one successfully completed similar project, then the bid will be deemed non-responsive and will be declined.</i>				

**KEY PERSONNEL: The qualifications and experience of the proposed key personnel (40)**

It is essential that the Consultant provides suitably qualified personnel to carry out the project. Three key functions have been identified and the Proposal will be evaluated on the qualifications and experience of the personnel who will carry out these functions. The functions are:-

<b>Project Manager</b>	If PM has 10 years' experience and has completed similar projects in the capacity of Project Manager, and registered as professional PM	15		Certified copy of Qualification to be attached with detailed CV's, and certified copy of proof of registration with professional body PCPM/PPM or ECSA
	If PM has 5 years' experience and has completed similar projects in the capacity of Project Manager, and registered as professional PM	10		Certified copy of Qualification to be attached with detailed CV's, and certified copy of proof of registration with professional body PCPM/PPM or ECSA
	If PM has 2 years' experience and has completed similar projects in the capacity of Project Manager or lower level, and registered as professional PM	5		Certified copy of Qualification to be attached with detailed CV's, and certified copy of proof of registration with professional body PCPM/PPM or ECSA
	If PM is NOT registered with relevant body as Professional regardless of experience.	0		Nil
<b>Design Engineer/ Technologist</b>	If Designer has 10 years' experience and has completed similar projects in the capacity of a Designer, and registered as professional Eng./Tech	15		Certified copy of Qualification (Minimum NQF 7 in Civil Engineering Degree/ B-Tech) to be attached with detailed CV's, and certified copy of proof of registration with professional body ECSA as professional Engineer/Technologist.
	If Designer has 5 years'			Certified copy of

	experience and has completed similar projects in the capacity of a Designer, and registered as professional Eng./Tech	10		Qualification (Minimum NQF 7 in Civil Engineering Degree/ B-Tech) to be attached with detailed CV's, and certified copy of proof of registration with professional body ECSA as professional Engineer/Technologist.
	If Designer has 2 years' experience and has completed similar projects in the capacity of a Designer, and registered as professional Eng./Tech	5		Certified copy of Qualification (Minimum NQF 7 in Civil Engineering Degree/ B-Tech) to be attached with detailed CV's, and certified copy of proof of registration with professional body ECSA as professional Engineer/Technologist.
	If Designer is NOT registered with relevant body PR regardless of experience.	0		Nil
<b>Resident Engineer</b>	If RE has 10 years' experience and has completed similar projects.	10		Certified copy of Qualification (Minimum National Diploma in Civil Engineering) to be attached with detailed CV's.
	If RE has 8 years' experience and has completed similar projects.	8		Certified copy of Qualification (Minimum National Diploma in Civil Engineering) to be attached with detailed CV's.
	If RE has 5 years' experience and has completed similar projects.	5		Certified copy of Qualification (Minimum National Diploma in Civil Engineering) to be attached with detailed CV's.

	If RE has not completed similar projects in the last 5 years, regardless of other experience.	0		Nil
<p>The Design Engineer / Technologist MUST be registered as Professional Engineers or Professional Engineering Technologists with the Engineering Council of South Africa (ECSA). Proof of registrations must be included in the Proposal. <b>The proposed Project Manager must be in the direct employment of the Consultant.</b></p>				
<p><b>METHODOLOGY:</b> The proposal must demonstrate that the consulting engineering firm understands the challenges posed by project. Highlighting the number of project specific challenges indicated under each of the tasks listed below will be necessary to achieve maximum points for methodology. <b>(20)</b></p>				
<b>Execution Method Statement relevant to the project</b>	Inception	5		Detailed Method statement to cover the key aspect of project Inception
	Planning	5		Detailed Method statement to cover the key aspect of project Planning
	Execution	5		Detailed Method statement to cover the key aspect of project Execution
	Monitoring, Execution and Closure	5		Detailed Method statement to cover the key aspect of project Monitoring, Evaluation and Closure.

**NOTE: If the Consultant scores less than 60% percent for functionality, then the bid will be deemed non-responsive and will not be considered for further evaluation.**

## B) Functionality for (Contractor/ construction)

**NB: Only tenderers who will achieve a score of more than 60% of the total available points will qualify for stage two of the evaluation.**

The criteria to be used to evaluate the proposals for functionality (stage 1) will be as follows:

### Points

1. Relevant Experience of Enterprise = 35
2. Experience of Key Personnel = 40
3. Availability of relevant plant and equipment resources = 25

KEY ASPECT OF CRITERION	BASIS FOR POINTS ALLOCATION	MAX POINTS	VERIFICATION METHOD
<b>Relevant Experience of the contractor in road construction</b>	<b>3 x completed</b> Asphalt Surfacing of Roads construction and rehabilitation projects) in the last 5 years. Bidders to submit a letter of appointment, completion certificate and Letter of reference.	<b>35</b>	Appointment Letters and Letters of reference
	<b>2 x completed</b> Asphalt Surfacing of Roads construction and rehabilitation projects) in the last 5 years. Bidders to submit a letter of appointment, completion certificate and Letter of reference.	20	Appointment Letters and Letters of reference
	<b>1 x completed</b> Asphalt Surfacing of Roads construction and rehabilitation projects) in the last 5 years. Bidders to submit a letter of appointment, completion certificate and Letter of reference.	10	Appointment Letter and Letter of reference
<b>Qualifications and CV's of Contracts Manager</b>	National Diploma in Civil Engineering or Project Management with <b>3 years' experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	<b>10</b>	Certified copy of qualification to be attached with detailed CV
	National Diploma in Civil Engineering or Project Management with <b>2 years' experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	7	Certified copy of qualification to be attached with detailed CV
	National Diploma in Civil Engineering or Project Management with <b>1 year experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	5	Certified copy of qualification to be attached with detailed CV

<b>Qualifications and CV's of Site Agent</b>	National Diploma in Civil Engineering with <b>3 years' experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	<b>15</b>	Certified copy of qualification to be attached with detailed CV
	National Diploma in Civil Engineering with <b>2 years' experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	10	Certified copy of qualification to be attached with detailed CV
	National Diploma in Civil Engineering with <b>1 years' experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	5	Certified copy of qualification to be attached with detailed CV
<b>Qualifications and CV's of Site Foreman</b>	10 or more years of experience in Asphalt Surfacing of Roads s and rehabilitation of Asphalt Surfacing of Roads	<b>15</b>	Detailed CV to be attached with clear experience and reference
	5- 9 years of experience in Asphalt Surfacing of Roads s and rehabilitation of Asphalt Surfacing of Roads	10	Detailed CV to be attached with clear experience and reference
	1-4 more years of experience in Asphalt Surfacing of Roads s and rehabilitation of Asphalt Surfacing of Roads	5	Detailed CV to be attached with clear experience and reference
<b>Availability of relevant plant and equipment ( Resources)</b>	If the <b>bidder owns</b> all the required construction plant and equipment for construction of Asphalt Surfacing of Roads ( <b>Tipper Truck, TLB, Grader or Excavator, concrete mixture, water cart, roller</b> ). ( proof of ownership e.g logbook)	<b>25</b>	Proof of owner ship of all the required plant and Equipment, e.g Logbooks and proof of purchase
	If the <b>bidder owns some</b> of the plant & Equipment <b>and will hire the other</b> required plant & Equipment for construction of Asphalt Surfacing of Roads ( <b>Tipper Truck, TLB, Grader or Excavator, concrete mixture, water cart, roller</b> ). ( proof of ownership e.g logbook and pro-forma agreement with plant hire)	15	Proof of owner ship of all the required plant and Equipment, e.g Logbooks and proof of purchase + Pro-forma agreement with plant hire
	If the bidder will hire all the required plant and equipment for the construction of Asphalt Surfacing of Roads ( <b>Tipper Truck, TLB, Grader or Excavator, concrete mixture, water cart, roller</b> ). ( pro-forma agreement with plant hire)	10	Pro-forma agreement with plant hire



## 5. The Third Evaluation stage: Calculation of Price and BBBEE Verification Status points

**Price:** The formula will be used to calculate the price points. A maximum of 80 points will be awarded for price

**Preference:** The applicable table will be used to allocate preference points. A maximum of 20 points will be allocated for B-BBEE status level in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

## 6. Summary

In summary, the points system for the evaluation of the technical proposal in terms of Functionality, Price and BBBEE Verification Points is as below

**Note: If the Service Provider scores less than 60% points for functionality on both Consultancy and Contractor, then the bid will be deemed no-responsive and will not be considered for further evaluation.**

### Price and Preference

• Price	80 points
• B-BBEE verification status	<u>20 points</u>
Total	100 points