



Name:.....
Signature:.....
Date:.....
Name of Tenderer (Company Name):.....

I acknowledge receipt of this Addendum No.1

MR. N.C. VEZI
MUNICIPAL MANAGER

APPROVED BY:

MISS N. HOLWE
SCM MANAGER

RECOMMENDED BY:

Date: 07/11/2022
The addendum serve to correct the specification on page 7 we added the horticultural sites. We also corrected the functionality on page 12 to 13 as it was written incorrect information. On page 17 the pricing schedule was amended, we added the rate for supply of plants and flowers (%mark-up for sundries)
See attached corrected specification, functionality and pricing schedule:

ADDENDUM FOR HORTICULTURAL SERVICES FOR A PERIOD OF 3 YEARS



www.ndz.gov.za

Email: mailbox@ndz.gov.za

Fax: +27 39 833 1179

Phone: +27 39 833 1038

Creighton 3263

P. O Box 62

Creighton, 3263


Main Street

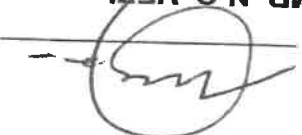
SPECIFICATION

The Dr Nkosazana Dlamini Zuma Municipality hereby requests from suitably qualified and experienced service providers to bid for the provision of horticultural services. the successful bidder will be required to deliver as per the following specification:

SCOPE OF WORK

- National Diploma in Horticulture or Parks and Recreation Management.
- 10 years Managerial experience in the related field of Horticultural Service Delivery.
- Sound Plant knowledge.
- Sound Landscape Design ability.
- Sound Landscape installation track record.
- Sound Landscape Maintenance track record.
- Sound understanding of the Municipal rules and bylaws when delivering a service from within the Parks Department.
- Monitoring and measuring daily horticultural standards.
- Ability to produce a photographically illustrated monthly progress report to Management.
- Ability to transfer skills to municipal supervisors, operators and technicians.
- Ability to schedule and Plan operational functions.
- Ability to manage assets and Municipal resources.
- A complete Curriculum Vitae with contactable references.
- A proposal to be submitted stating intention and methodology
- Horticultural sites: Underberg, Bulwer, Donnybrook, Creighton and himville.

Recommended by

Mr. S.V Mngadi
Senior Manager PWBS

Approved by

MR. N.C. VEZI
MUNICIPAL MANAGER

REQUEST FOR PROPOSALS : PROVISION OF HORTICULTURAL SERVICES

FUNCTIONALITY EVALUATION

FUNCTIONALITY

Only tenderers who will achieve a score of more than 60 points of the total available points will qualify for stage two of the evaluation. The criteria to be used to evaluate the proposals for functionality (stage 1) will be as follows:

- 1. Relevant Experience of Enterprise = 60
- 2. Experience of Key Personnel = 40
- 3. Methodology = 10

KEY ASPECT OF BASIS FOR ALLOCATION	POINTS MAX	VERIFICATION METHOD
Relevant Experience of the service provider	60	Letter of appointment and Letter of reference
5 x completed Horticultural Services Projects.	50	Letter of appointment and Letter of reference
4 x completed Horticultural Services Projects.	40	Letter of appointment and Letter of reference
3 x completed Horticultural Services Project	30	Letter of appointment and Letter of reference
2 x completed Horticultural Services Projects.	20	Letter of appointment and Letter of reference
1 x completed Horticultural Services Projects.	20	
0 x completed Horticultural Services Projects	0	
Qualifications and CV's (PM)		
If PM has 5 years' experience or above and has completed a minimum of 5 similar projects and with qualification in National Diploma in Horticulture or Parks and Recreation Management.	40	Certified copy of Qualification to be attached with detailed CV's
If PM has 4 years' experience and has completed a minimum of 4 similar projects and with qualification in National Diploma in Horticulture or Parks and Recreation Management.	30	Certified copy of Qualification to be attached with detailed CV's.
If PM has 3 year experience and has completed a minimum of 3 similar projects and with qualification in National Diploma in Horticulture or Parks and Recreation Management.	20	Certified copy of Qualification to be attached with detailed CV's

Preferential Point System

Note: If the Service Provider scores less than 60% points for functionality, then the bid will be deemed no-responsive and will not be considered for further evaluation.

- Price
 - B-BBEE verification status
 - Total
- 80 points
20 points
100 points

<p>Execution Method Statement relevant to the project</p>	<p>Inception</p>	<p>2</p>	<p>Detailed Method statement to cover the key aspect of project Inception</p>
<p>Execution</p>	<p>Execution</p>	<p>4</p>	<p>Detailed Method statement to cover the key aspect of project Execution</p>
<p>Monitoring, Execution and Closure</p>	<p>Monitoring, Execution and Closure</p>	<p>4</p>	<p>Detailed Method statement to cover the key aspect of project Monitoring, Evaluation and Closure.</p>
<p>If PM has 1 year experience and has completed a minimum of 1 similar projects and with qualification in National Diploma in Horticulture or Parks and Recreation Management</p>	<p>0</p>	<p>Certified copy of qualification to be attached with detailed CV's</p>	<p></p>
<p>If PM has 2 year experience and has completed a minimum of 2 similar projects and with qualification in National Diploma in Horticulture or Parks and Recreation Management</p>	<p>10</p>	<p>Certified copy of qualification to be attached with detailed CV's</p>	<p></p>

**PROVISION OF HORTICULTURAL SERVICES
MBD 3 – PRICING SCHEDULE**

NO	ITEM DESCRIPTION	QUANTITY	RATE YR1 TOTAL
1	Provision of Horticultural Services		
2	Rate for Supply of plants and flowers (% Mark up for Sundries)		
	SUBTOTAL		
	VAT@15%		
	TOTAL		

NB: Please indicate below percentage increase for upcoming 2 years, and it must not exceed CPI

Percent	Year 2	Year 3