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*A Better Place for All*

# ***FINANCE COMMITTEE MEETING***

***AGENDA FOR THE MEETING TO BE HELD ON TUESDAY***

***12<sup>TH</sup> MARCH 2019***

***AT DR. NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY***

***AT 10:00 A.M.***

*A Better Place for All*



# FINANCE COMMITTEE MEETING

## NOTICE OF A FINANCE COMMITTEE MEETING

Dear Members

### MEETING OF A FINANCE COMMITTEE

Notice is hereby given in terms of the Municipal Finance Management Act, No. 56 of 2003, that a Finance Committee Meeting of the **Dr. Nkosazana Dlamini-Zuma Local Municipality** will be held at **Dr. Nkosazana Dlamini Zuma Local Municipality Council Chamber** on **Tuesday 12<sup>th</sup> March 2019** at **10:00 a.m.** for the purpose of considering the items as contained in the attached agenda.

Yours faithfully



**CLLR. P.N. MNCWABE**  
**MAYOR/CHAIRPERSON**

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- OPENING: MOMENT OF REFLECTION
- NOTICE OF THE MEETING
- APPLICATIONS FOR LEAVE OF ABSENCE
- ACCEPTANCE OF THE AGENDA
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- ANNOUNCEMENTS

## **PRESENTATIONS:**

### **08. Confirmation of minutes for the previous meeting held 13<sup>th</sup>**

**February 2019**

### **09. REPORTS FOR NOTING**

**NIL**

### **10. REPORTS FOR CONSIDERATION**

10. 01 Report on Section 71 of MFMA: January 2019	1-67
10. 02 Report on the January 2019 Debtors & Revenue Management	68-104
10. 03 Expenditure report for January 2019	105-110
10. 04 Report on Supply Chain Management: January 2019	111-132
10.05 Report on Fleet Management: January 2019	133-137
11.Closure	

***MINUTES OF DR NDZ FINANCE COMMITTEE MEETING HELD ON  
THE 13<sup>TH</sup> FEBRUARY 2019 AT 08:30 A.M. AT MORNING VIEW  
B&B AT IXOPO***

<b>Present:</b>	<b>Cllrs</b>	<b>P.N. Mncwabe</b>	<b>- Mayor/Chairperson</b>
		<b>M.W. Khumalo</b>	<b>- Committee Member</b>
		<b>S.T. Dlamini</b>	<b>- Committee Member</b>
		<b>M.V. Phoswa</b>	<b>- Committee Member</b>
		<b>N.C. Mbanjwa</b>	<b>- Committee Member</b>

<b>Merrs</b>	<b>N.C. Vezi</b>	<b>- Municipal Manager</b>
	<b>KMB Mzimela</b>	<b>- CFO</b>
	<b>P. Mntungwa</b>	<b>- Senior Accountant</b>

**Mesdames O.B. Mdaweni - Committee Officer**

**LEAVE OF ABSENCE:** Councillor S.V. Zulu – Committee Member  
Mr. J. Sondezi – Corporate Services Manager  
Mr. Z.L. Dlamini – PWBS Assistant Manager

ITEMS	MINUTES	ACTION & TIMEFRAME
01.	<p><b><u>OPENING: MOMENT OF REFLECTION:</u></b></p> <p>The Chairperson warmly welcomed all members present. She thanked them for attending the Finance Committee Meeting.</p> <p>Councillor N.C. Mbanjwa opened the meeting with a prayer.</p>	
02.	<p><b><u>NOTICE OF THE MEETING</u></b></p> <p>The CFO read the Notice of the meeting.</p>	
03.	<p><b><u>APPLICATION FOR LEAVE OF ABSENCE:</u></b></p> <p>Councillor S.V. Zulu - other commitments            Mr. Z.L. Dlamini - attended PWBS portfolio Meeting            Mr. Sondezi - attended SALGA meeting</p>	
04.	<b><u>ACCEPTANCE OF THE AGENDA</u></b>	

	<p>The agenda was adopted.</p> <p><b>Proposed by Cllr. W.M. Khumalo      Seconded by Cllr. N.C. Mbanjwa</b></p>	
<b>05.</b>	<p><b><u>DECLARATION OF INTEREST:</u></b></p> <p>None.</p>	
<b>06.</b>	<p><b><u>OFFICIAL ANNOUNCEMENTS:</u></b></p> <ol style="list-style-type: none"> <li>1. Budget Steering Committee will sit on the 13<sup>th</sup> February 2019 at 11:30 a.m.</li> <li>2. A workshop for Councillors will be held on the 18<sup>th</sup> February 2019 at the Council Chamber to discuss Cellphone &amp; Laptop Package.</li> <li>3. The MEC for CoGTA has approved 100% Councillors Upper Limit. The Mayor requested the Municipal Manager to proceed with the payment of the Upper Limit as soon as it is approval by the MEC as per the Council Resolution.</li> </ol>	
<b>07.</b>	<p><b><u>CONFIRMATION OF MINUTES OF THE MEETING HELD ON THE 30<sup>TH</sup> JANUARY 2019:</u></b></p> <p>The minutes were adopted with minor corrections.</p> <p><b>Proposed by Cllr. W.M. Khumalo      Seconded by Cllr. S.T. Dlamini</b></p>	
<b>08.</b>	<p><b><u>REPORT ON SECTION 71 OF MFMA: DECEMBER 2018 EXPENDITURE ON STAFF SALARIES AND REMUNERATION FOR COUNCILLORS:</u></b></p> <p>Percentage spent for staff salaries to date is 47%</p> <p>Percentage spent for Council Remuneration to date is 45%</p> <p><b><u>OPERATING REVENUE: ACTUAL REVENUE PER REVENUE SOURCE:</u></b></p> <p>Percentage received to date is 65%</p> <p><b><u>ACTUAL OPERATING EXPENDITURE:</u></b></p> <p>Percentage spent on operational expenditure to date is 44%</p> <p><b><u>REPORT ON CAPITAL EXPENDITURE AS AT DECEMBER 2018/2019:</u></b></p> <p>Percentage spent to date on Capital expenditure as at December 2018/2019 is 26%</p>	

	<p><b>CASH AND INVESTMENTS BALANCES AS AT DECEMBER 2018:</b> Cash and Cash Equivalents= 157 069 285.92</p> <p><b>CASH POSITION AS AT THE END OF DECEMBER 2018:</b> Cash at bank: R2 006 150.55</p> <p><b>STATEMENT OF FINANCIAL POSITION ON CONDITIONAL GRANTS:</b> The balance of unspent grant as at December is R28 279 126.54</p> <p>Proposed by Cllr. W.M. Khumalo      Seconded by Cllr. N.C. Mbanjwa</p>	
09.	<p><b><u>DECEMBER 2018 DEBTORS AND REVENUE MANAGEMENT REPORT:</u></b> The purpose of the report is to report to the committee on the debtor's management.</p> <p>The Dr. Nkosazana Dlamini Zuma Municipality council must ensure that all money which is due and payable to council is collected and for this purpose has adopted the credit control policy and debt collected policy consistent with its tariffs and complying with the provisions of the relevant legislation.</p> <p><b>REPORT ON THE INDIGENT MANAGEMENT:</b> The CFO explained to the committee that few indigent forms that were brought back and the number of indigent communities have decreased. The committee explained to the management that some of the Councillors did not get the indigent forms therefore, requested for the extension to make assessment in their wards and submit them to the Municipality.</p> <p>The report was noted.</p> <p>Proposed by Cllr.      Seconded by Cllr.</p>	
10.	<p><b><u>EXPENDITURE MANAGEMENT REPORT FOR DECEMBER 2018:</u></b> The purpose of the report is to report on the payments made during the month of December 2018. The accounting officer of the municipality is responsible for the management of the expenditure of the municipality. He/ She must take all reasonable steps to ensure that the municipality has and maintains an effective system of expenditure control, including procedures for approval, authorization, withdrawal and payments of funds. Councillor M.V. Phoswa requested the Councillors to make arrangement to re-gravel the old access roads as they are badly</p>	



	<p>damaged by storm water. The report was noted.</p> <p><b>Proposed by Cllr. M.V. Phoswa Seconded by Cllr. N.C. Mbanjwa</b></p>	
11.	<p><b><u>REPORT ON SUPPLY CHAIN MANAGEMENT FOR DECEMBER 2018:</u></b></p> <p>The purpose of the report is to present the implementation of the Supply Chain Management Policy to the committee on the purchases made by the municipality for the month ended 30 December 2018.</p> <p>The report was noted.</p> <p><b>Proposed by Cllr. S.T. Dlamini Seconded by Cllr. N.C. Mbanjwa</b></p>	
12.	<p><b><u>REPORT ON FLEET MANAGEMENT FOR DECEMBER 2018:</u></b></p> <p>The purpose of the report is to inform the committee about fleet management of the municipality.</p> <p><b>CUSTOMER CARE SURVEY:</b></p> <p>The committee raised their concern that the Municipal Manager should check the Toll-Free Number to report bad driving whether it's still working. The Municipal Manager responded by saying that the Toll-Free Number is active 24/7 and it reports to himself, CFO and Mr. Riborius Sosibo, furthermore, Nestar can track the abuse of vehicles and a detailed report can be printed for more information.</p> <p>The report was noted.</p> <p><b>Proposed by Cllr. S.T. Dlamini Seconded by Cllr. M.V. Phoswa</b></p>	
	<p><b><u>VERBAL REPORT ON NIP 985 (QUANTUM):</u></b></p> <p>The Municipal Manager gave a brief report on the item. He informed the committee that the vehicle was hijacked in Richmond road in Pietermaritzburg at night. The driver and the passengers (participants from all wards) were from the training. The case was opened from the SAPS and the Insurance was informed. When the Tracker tried to identify the vehicle, the thugs had already taken off the tracker cables and disappeared with the Quantum.</p> <p>The committee thanked that the passengers and the driver were safe and requested the Municipal Manager to put a limited speed on municipal vehicles. The Municipal Manager informed the committee that the insurance has conducted their investigation and promised to pay the costs.</p> <p>Councillor N.C. Mbanjwa raised her dissatisfaction that she was</p>	

	<p>not aware of any training and people from her ward were not contacted. She wanted clarity on how the selection was done and why all Councillors were not informed.</p> <p>The report was noted.</p> <p><b>Proposed by Cllr. N.C. Mbanjwa Seconded by Cllr. S.T. Dlamini</b></p>	
13.	<p><b><u>SECTION 52 REPORT FOR THE 2<sup>ND</sup> QUARTER FOR DR. NKOSAZANA DLAMINI ZUMA MUNICIPALITY FOR 2018/2019 FINANCIAL YEAR:</u></b></p> <p>The purpose of the report is the discussion on MFMA Section 71 and Section 52 (d) which intends to inform the committee on the progress made thus far in terms of implementing the 2018/2019 budget for the period ending 31 December 2018. More detailed report was attached to the agenda for more information.</p> <p>The committee raised a concern on the street lights for all towns. They requested management to budget for the street lights for all towns to minimize thugs. They further requested a dedicated official to look after the street lights and inform Eskom for any faults. e.g. Bulwer town, street lights need to be reported to Eskom. The Municipal Manager clarified that Mr. Steven Ntshiza is the responsible person who deals with electricity. He further stated that the Mass lights are budgeted for 2019/2020 financial year.</p> <p>The Mayor raised her dissatisfaction that she reported several times to Mr. Zwelethu Dlamini (PWBS Assistant Manager) to attend to Underberg street lights or make a follow up with Eskom. The CFO and the Municipal Manager will make a follow up on the matter.</p> <p>The report was noted.</p> <p><b>Proposed by Cllr.M.W. Khumalo Seconded by Cllr. M.V. Phoswa</b></p>	
14.	<p><b><u>SUPPLY CHAIN MANAGEMENT QUARTELY REPORT FOR THE MONTH OF OCTOBER, NOVEMBER AND DECEMBER 2018.</u></b></p> <p>The purpose of the report is to present the implementation of the Supply Chain Management Policy to the committee on the purchase made by the municipality for the Second Quarter October, November and December 2018. The CFO informed the committee that there is a challenge with the Adjudication committee as the Senior Managers are not yet employed. They get assistance from nearby Municipalities but if their senior managers are committed, the NDZ has to wait for their presence. The Municipal Manager informed the committee that they are waiting for the MEC's concurrence if Mr. Mngadi is suitable for the</p>	



	position.	
<b>15.</b>	<b><u>CLOSURE:</u></b> With nothing further to discuss the meeting was closed at 11:30 a.m.	

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**CLLR. P.N. MNCWABE**  
**MAYOR/CHAIRPERSON**

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**DATE**



**BUDGET AND TREASURY DEPARTMENT  
SECTION 71 REPORT FOR THE MONTH OF  
JANUARY 2019**

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## **PART A**

### **SECTION 71 FINANCIAL REPORT FOR THE MONTH OF JANUARY 2018**

<b><u>AUTHOR</u></b>	Chief Financial Officer
<b>1<sup>ST</sup> LEVEL</b>	: MANCO
<b>2<sup>ND</sup> LEVEL</b>	: FINANCE COMMITTEE
<b>3<sup>RD</sup> LEVEL</b>	: EXCO
<b>4<sup>TH</sup> LEVEL</b>	: COUNCIL

#### **1. PURPOSE**

Council's monthly Financial Monitoring Report aims to provide a regular update on indicators critical to the organisation's financial viability and serve as an early warning tool where remedial action is required.

#### **2. LEGAL REQUIREMENTS**

Section 71 of the MFMA requires that the Accounting Officer of a Municipality must by no later than 10 working days after the end of each month, submit to the Mayor of the Municipality, and the relevant Provincial Treasury, a statement in the prescribed format on the state of the municipality's budget reflecting certain particulars for that month and for the financial year up to the end of that month.

- (a) actual revenue, per revenue source;
- (b) actual borrowings;
- (c) actual expenditure, vote;
- (d) actual capital expenditure, per vote;
- (e) the amount of any allocations received;
- (f) actual expenditure on those allocations, excluding expenditure on-
  - (i) its share of the local government equitable share; and
  - (ii) allocations exempted by the annual Division of revenue Act from compliance with this paragraph; and
- (g) when necessary, an explanation of –
  - a. any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
  - b. Any material variances from the service delivery and budget implementation plan and
  - c. Any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2.) The statement must include-

- (i) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revision from initial projections

Section 66 of the MFMA requires the Accounting Officer of a municipality to prepare in a format and for periods as may be prescribed, a report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits and in a manner that discloses such expenditure per type.

Section 54(1) of the MFMA provides that the Mayor of a municipality must take certain actions on the receipt of this report to ensure that the approved budget is implemented in accordance with the projections contained in the SDBIP

### **3. BACKGROUND AND REASONING**

To appraise the Committee about the section 71 and section 66 reports to the Mayor, National and Provincial Treasury.

### **4. RECOMMENDATION**

That this report be noted by Committee



## **PART B**

### **5. EXPENDITURE ON STAFF SALARIES AND REMUNERATION FOR COUNCILLORS** **(ANNEXURE A)**

#### **EXPENDITURE ON STAFF SALARIES AND REMUNERATION OF COUNCILLORS**

<b>Original Budget 2018/2019</b>	<b>Month Budget January 2019</b>	<b>YTD Budget</b>	<b>Month Actual Paid</b>	<b>YTD actual paid</b>	<b>Variance YTD</b>
55 356 399,00	4 613 033,25	32 291 232,75	432 531,52	30 092 535,00	2 198 697,75
11 991 369,98	999 280,83	6 994 965,82	899 520,91	6 292 491,00	702 474,82

Percentage spent for Staff Salaries to date 54%

Percentage spent for Council Remuneration to date 52%

### **6. OPERATING REVENUE: ACTUAL REVENUE PER REVENUE SOURCE** **(ANNEXURE B)**

<b>Revenue source</b>	<b>Original Budget 2018/2019</b>	<b>Month Budget January 2019</b>	<b>YTD Budget</b>	<b>Month Actual Received</b>	<b>YTD actual Received</b>	<b>Variance YTD</b>
Rates	36 214 610	3 017 884	21 125 189	1 623 069	9 296 931	11 828 258
Grants	160 356 000	13 363 000	93 541 000	0	124 774 000	-31 233 000
Traffic Fines	412 316	34 360	240 518	0	18 478	222 039
Other Revenue	21 388 314	1 782 360	12 476 517	2 046 756	10 790 586	1 685 931

Percentage received to date is 66%

### **7. ACTUAL OPERATING EXPENDITURE (ANNEXURE C)**

<b>Original Budget 2018/2019</b>	<b>Month Budget January 2019</b>	<b>YTD Budget</b>	<b>Month Actual Paid</b>	<b>YTD actual paid</b>	<b>Variance YTD</b>
167 723 452,12	13 976 954,34	97 838 680,40	11 976 168,86	81 643 655,03	16 195 025,37
					-

Percentage spent on operational expenditure to date is 49%

**8. REPORT ON CAPITAL EXPENDITURE AS AT JANUARY 2018/2019 (ANNEXURE D)**

FUNDING SOURCE	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL	BALANCE
MIG	26 666 000	26 666 000	14 357 158	12 308 842,00
INEP	13 540 000	13 540 000	4 574 091	8 965 909,04
INTERNAL	37 796 240	37 796 240	3 104 834	34 691 406,27
<b>TOTAL</b>	<b>78 002 240</b>	<b>78 002 240</b>	<b>22 036 083</b>	<b>55 966 157,31</b>

**Percentage spent on Capital expenditure as at January 2018/2019 is 28%**

**9. ALLOCATIONS RECEIVED IN THE PERIOD OF JANUARY 2018 (APPENDIX D)**

SOURCE OF FUND	AMOUNT
Equitable Share	-
Municipal Infrastructure Grant	-
Intergrated National Electrification programe	-
<b>TOTALS</b>	<b>-</b>

# 10. CASH AND INVESTMENTS BALANCES AS AT JAN 2019 (ANNEXURE F)

ACCOUNT	AMOUNT
FNB	79 192 483,67
NED BANK	25 784 977,31
INVESTEC	42 223 900,16
STANDARD BANK	86 274,92
PRIMARY ACCOUNT	1 176 743,58
SALARIES ACCOUNT	594 407,93
PRIMARY ACCOUNT	1 513 259,07
<b>Cash and Cash Equivalents</b>	<b>150 572 046,64</b>

# 11. CASH POSITION AS AT THE END OF JANUARY 2018

CASH AT BANK – R 1 513 259,07

# 12. STATEMENT OF FINANCIAL POSITION ON CONDITIONAL GRANTS (ANNEXURE G)

The balance of unspent grant as at JANUARY is R 33 174 671,26

# 13. SUMMARY OF FINANCIAL AFFAIRS OF THE MUNICIPALITY

Cash and cash equivalent	R 150 572 046,64
Less: Unspent Grants	R 33 174 671,26
<b>Available cash and cash equivalents</b>	<b>R 183 746 717.90</b>

#### 14. MIG, ELECTRIFICATION AND INTERNAL FUNDED PROJECTS

##### 2017/2018 Projects

Project Name	Ward	NOVEMBER	DECEMBER	JANUARY
Ridge access road	01	The project is practical complete.	The project is 100% complete. Waiting for an official handover and the claim of R42 747.05 was paid to Mjadu Contractors.	The project is 100% complete. Waiting for the official handover to the community.
Kwapitela Creche	01	The project is practical complete.	The project is 100% complete. Waiting for an official handover and the claim of R81 601.19 was paid to Phohlophohlo Trading.	The project is 100% complete. Waiting for an official handover
Sidangeni access road	04	The project is practical complete.	The project is 100% complete. Waiting for an official handover	The project is 100% complete. Waiting for an official handover
Dwaleni access road	05	The project is practical complete.	The project is 100% complete. Waiting for an official handover and the claim of R78 724.40 was paid to Celani Civils.	The project is 100% complete. Waiting for an official handover
Hlathikhulu access road	06	The project is practical complete.	The project is 100% complete. Waiting for an official handover and the claim of R45 318.51 was paid to Mjadu contractors.	The project is 100% complete. Waiting for an official handover
Gala community hall	07	The project is practical complete.	The project is practical complete, under liability period	The project is practical complete, under liability period
Nyazi access road phase 1	08	The project is practical complete and the claim of R297 906.61 was paid to kerush's transport CC	The project is practical complete, under liability period	The project is practical complete
Sdandane access road	09	The project is practical complete.	The project is practical complete, under defect liability period.	The project is 100%, waiting for close out report from the engineer and requires an official hand over.
Zekeleni access road	10	The project is practical complete, the contractor is busy with snags.	The project is practical complete and the contractor is busy with snags.	The project is 100%, waiting for close out report from the engineer and requires an official hand over. A claim of R 97 867,90 was paid to Afri Roads and Civils.

<b>Buyani Madlala sport field</b>	<b>11</b>	The project is practical complete.	The project is practical complete, outstanding electricity connection waiting for Eskom and the claim of R111 212.82 was paid to Quit Storm trading.	The project is 100%, waiting for close out report from the engineer and requires an official hand over.
<b>Mafohla access road</b>	<b>11</b>	The project is practical complete.	The project is 100% complete waiting for an official handover to the community and the claim of R5 571.75 was paid to Shardesh Sewlal & Associates, claim of R34 422.09 was paid to AmaGents Construction.	The project is 100% complete waiting for an official handover to the community.
<b>Manyathela access road</b>	<b>12</b>	The project is practical complete.	The project is 100% complete waiting for an official handover to the community and the claim of R5 571.75 was paid to Shardesh Sewlal & Associates, claim of R67 103.85 was paid to Ziziyane Construction.	The project is 100% complete waiting for an official handover to the community
<b>Chapter access road</b>	<b>13</b>	The project is practical complete.	The project is 100% complete waiting for an official handover to the community and the claim of R45 600.02 was paid to AmaGents construction	The project is 100% complete waiting for an official handover to the community
<b>Nomandlovu access road</b>	<b>14</b>	The project is practical complete.	The project is practical complete, under liability period	The project is 100% complete waiting for an official handover to the community. The claim of R 174 846,48 was paid to Kuyazanywa Business Solution.
<b>Sawoti Sport field</b>	<b>15</b>	The project is practical complete.	The project is practical complete, under liability period.	The project is 100% complete waiting for an official handover to the community. The claim of R 201 876,38 was paid to Sipho-Glad Constuction & General.
<b>Voyizane Sport field</b>	<b>12</b>	The project is practical complete.	The project is practical complete.	The project is practical complete. A claim of R 98 270,60 was paid to Masakhekulunge Project Managers.
<b>Gqumeni sports field</b>	<b>07</b>	The project is practical complete.	The project is still under liability and has been extended due to slow growth of grass	The project is still under liability and has been extended due to slow growth of grass



<b>Khukhulela sports field</b>		The project is practical complete.	The project is still under liability and has been extended due to slow growth of grass	The project is still under liability and has been extended due to slow growth of grass
<b>Glenmaize Electrification</b>	<b>14</b>	Waiting for outage date from Eskom.	Waiting for outage date from Eskom.	The project has been energized.
<b>Eskhesheni Electrification</b>	<b>15</b>	The project is 85% complete	The project is 85% complete	The project is 95% complete.
<b>Vita's Electrification</b>	<b>02</b>	Waiting for outage date from Eskom.	The project is practical complete.	The project is practical complete.
<b>Mhlangeni Electrification</b>	<b>01</b>	Waiting for outage date from Eskom.	The project is 50% complete	The project is 50% complete
<b>Gxalingenwa Electrification</b>	<b>02</b>	Waiting for outage date from Eskom.	The project is 50% complete	The project is 50% complete
<b>Gwejane Electrification</b>	<b>07</b>	Waiting for outage date from Eskom.	The project has been energized awaiting for an official handover	The project has been energized awaiting for an official handover
<b>Mqatsheni Electrification</b>	<b>01</b>	Waiting for outage date from Eskom.	The project is 50% complete.	The project is 50% complete.
<b>Pitela Electrification</b>	<b>01</b>	Waiting for outage date from Eskom.	The project is practical complete.	The project is practical complete.
<b>Ukhahlamba Electrification</b>	<b>03</b>	Waiting for outage date from Eskom.	The project is practical complete.	The project is practical complete.
<b>Zuma's Electrification</b>	<b>02</b>	Waiting for outage date from Eskom.	The project is practical complete	The project is practical complete
<b>Khalweni Electrification</b>	<b>02</b>	Waiting for outage date from Eskom.	The project is practical complete.	The project is practical complete.
<b>Qulashe Electrification</b>	<b>06</b>	The project is complete and has been energized.	The project has been energized waiting for an official handover.	The project has been energized waiting for an official handover.
<b>Mahwaqa Electrification</b>	<b>02</b>	The project is complete and has been energized.	The project is practical complete.	The project is practical complete.
<b>Qweleni/Kali makawosi Electrification</b>	<b>12</b>	The project is complete and has been energized.	The project has been energized waiting for official handover.	The project has been energized waiting for official handover.

## 2018/2019 PROJECTS

Project Name	Ward	NOVEMBER	DECEMBER	JANUARY
<b>Zwelisha Access Road</b>	<b>1</b>	The contractor has been appointed and the inception meeting was on the 23 November 2018 and the claim of R1 515 898.61 was paid to Igoda Project Pty LTD	Contractor has established on site and official handed over to PSC. The claim of R172 953.00 was paid to Black Moon Investment.	The contractor is busy with roadbed formation, and now is 30% complete.
<b>Mahwaqa access road</b>	<b>2</b>	The project is adjudication stage.	The project is at an intention to award stage for the appointment of a contractor.	The project is 20% complete.
<b>Underberg taxi rank upgrade</b>	<b>3</b>	The project is adjudication stage and the claim of R163 303.50 was paid to Masakhe kulunge Project managers	The project is at an intention to award stage for the appointment of a contractor	The project was re-advertised.
<b>Goqweni Access Road</b>	<b>4</b>	The project is at adjudication stage.	The project is at an intention to award stage for the appointment of a contractor	The project is 15% complete.
<b>Hadebe to Langa Access Road</b>	<b>5</b>	The contractor has been appointed. Inception meeting was on 14 November 2018	The contractor has been appointed handed over to the PSC and has also established. The claim of R328 255.43 was paid to Somakhala Constructors Mathafamahle JV OS	The contractor is busy importing gravel materials and is 30% complete.
<b>Scedeni Hall</b>	<b>6</b>	The contractor has been appointed. Inception meeting was on 14 November 2018	The contractor has been appointed handed over to the PSC and has also established. The claim of R645 378.52 was paid to Mvumeza Construction	The contractor is busy with brick work on site and is 25% complete.
<b>Mnqundekweni Sport field</b>	<b>7</b>	The contractor has been appointed. Inception meeting was on 22 November 2018	A contractor was appointed and will start in January 2019.	The contractor is 20% complete. The claim of R 401 195,62 was made to Masakhekulunge Project Managers (Consultant). And an amount of R 317 870,86 was paid to Lemalwe JV Velvet Mountain (Constructor)

<b>Sonyongwane to mashayunina access road</b>	<b>8</b>	The contractor has been appointed. Inception meeting was on 14 November 2018	Contractor has been handed over to the PSC and has established on site. The claim of R490 295.03 was paid to Somakhala Constructors Mathafamahle JV OS	The contractor is currently busy with importing of gravel material.
<b>Sporini Hall</b>	<b>9</b>	The contractor has been appointed. Inception meeting was on 14 November 2018	Contractor has been handed over to the PSC and has established on site.	The project is 15% complete.
<b>Gobhogobho Hall</b>	<b>10</b>	The contractor has been appointed. Inception meeting was on 14 November 2018	Contractor has been handed over to the PSC and has established on site. The claim of R148 964.09 was paid to Ngqika Trading JV Ngethes Trading cc	The contractor is currently busy with strip-footing foundation, now at 15% complete.
<b>Nkelabantwana access road</b>	<b>11</b>	The contractor has been appointed. Inception meeting was on 23 November 2018	Contractor has been handed over to the PSC and has established on site and the claim of R72 776.03 was paid to Terbitex.	The contractor is currently busy finalising road bed formation, now at 25% complete.
<b>D1213 to Plazini access road</b>	<b>12</b>	The contractor has been appointed. Inception meeting was on 23 November 2018	Contractor has been handed over to the PSC and has established on site. The claim of R131 859.00 was paid to Monisa JV Ukwazi home development.	The project is 30% complete.
<b>Diphini Access Road</b>	<b>13</b>	The contractor has been appointed. Inception meeting was on 23 November 2018	Contractor has been handed over to the PSC and has established on site. The claim of R77 970.00 was paid to Black Moon Investment.	The project is 25% complete.
<b>Florence and Dladla Access Road</b>	<b>14</b>	The contractor has been appointed. Inception meeting was on 14 November 2018	Contractor has been handed over to the PSC and has established on site. The claim of R428 378.74 was paid to Menopix CC.	The contractor is currently busy with processing of gravel material in progress, now is 30% complete.
<b>Khuphuka access Road</b>	<b>15</b>	The project is at adjudication stage	The project is at an adjudication stage for the appointment.	The project is 25% complete
<b>Creighton Asphalt Road</b>	<b>14</b>	The project is at adjudication stage	The project will be re-advertised.	The project was re-advertised

<b>Bulwer Asphalt Roads phase 6</b>	<b>10</b>	The project is at adjudication stage	The project will be re-advertised.	The project was re-advertised
<b>Donnybrook Asphalt surfacing</b>	<b>13</b>	The project is at adjudication stage	The project will be re-advertised.	The project was re-advertised
<b>Himeville Asphalt surfacing</b>	<b>02</b>	The project is at adjudication stage	The project will be re-advertised.	The project was re-advertised
<b>Centocow Taxi Rank</b>	<b>06</b>	The contractor is busy with earth works on site.	The contractor is busy on site with brick works on ablutions and stalls. The claim of R906 369.53 was paid to Lunentobeko Construction.	The contractor currently busy with brick works now at 35% complete.
<b>Greater stepmore /Ridge</b>	<b>01</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Nhlanhleni/ Goxhill</b>	<b>02</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Underberg</b>	<b>03</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Amakhuze/Cabazi</b>	<b>04</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Khukhulela/ Nomagaga</b>	<b>05</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Centocow/Hlabeni</b>	<b>06</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Gqumeni/ Mnqudekweni</b>	<b>07</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Ngwagwane</b>	<b>08</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Nkwezela</b>	<b>09</b>	Service provider has been appointed. Inception meeting	The contractor is busy with marketing.	Designs are complete and approved by Eskom

		was on the 14 November 2018		
<b>Greater Bulwer</b>	<b>10</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Nkumba</b>	<b>11</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Bhidla/Sizanenjane</b>	<b>12</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Donnybrook</b>	<b>13</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Mjila/Creighton</b>	<b>14</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom
<b>Greater Sandanezwe/Masamini</b>	<b>15</b>	Service provider has been appointed. Inception meeting was on the 14 November 2018	The contractor is busy with marketing.	Designs are complete and approved by Eskom

### 15. SCHEDULE C TABLE

Schedule C table version 6.2 attached.



Operating Revenue and Expenditure for January 2019

	Original Budget 2018/2019	Month Budget	Month Actual Received/ Paid	Month Billing	YTD Billing	YTD actual Received/ paid	YTD Budget	% spend/Receiv ed this month	% spend /Received YTD to date
Assets	36 214 610,00	3 017 884,17	1 623 069,16	2 976 943,73	20 838 606,11	9 296 930,98	21 125 189,17	54%	26%
Assets & Refuse Penalties	998 612,05	83 217,67	448 891,88	-	-	1 950 122,00	582 523,70	539%	0%
Service charges	3 731 221,00	310 935,08	203 716,72	279 875,05	1 959 125,35	1 284 082,90	2 176 545,58	66%	34%
Service fines	412 315,79	34 359,65	-	-	-	18 478,26	240 517,54	0%	4%
Services and Permit	818 917,07	68 243,09	8 890,43	-	-	508 802,00	477 701,62	13%	62%
Traders Licences	379 207,45	31 600,62	-	-	-	197 942,55	221 204,35	0%	52%
Information Appeal	74 783,52	6 231,96	-	-	-	-	43 623,72	0%	0%
Local Fees	794,26	66,19	-	-	-	-	463,32	0%	0%
Redevelopment & Building Plan inspection fee	248 970,53	20 747,54	7 668,29	-	-	77 641,00	145 232,81	37%	31%
Cost of facilities and equipment	1 032 393,00	86 032,75	71 631,04	-	-	528 072,00	602 229,25	83%	51%
House Garden	55 809,00	4 650,75	-	-	-	-	32 555,25	0%	0%
Interest received-External Investments	7 358 706,34	613 225,53	792 573,97	-	-	4 628 063,00	4 292 578,70	129%	63%
Government grants and subsidies	160 356 000,00	13 363 000,00	-	-	-	124 774 000,00	93 541 000,00	0%	78%
Library lost books	2 209,20	184,10	-	-	-	-	1 288,70	0%	0%
Land income	57 992,55	4 832,71	2 278,25	-	-	21 349,00	33 828,99	47%	37%
Trading income	4 360,54	363,38	3 547,83	-	-	6 467,83	2 543,65	976%	148%
Gas clearance certificates	15 741,08	1 311,76	-	-	-	180,00	9 182,29	0%	1%
Interest of hay	113 831,66	9 485,97	-	-	-	445,21	66 401,80	0%	0%
Order deposits	510 021,17	42 501,76	98 741,73	-	-	293 237,50	297 512,35	232%	57%
Training Refund	165 023,00	13 751,92	-	-	-	20 610,00	96 263,42	0%	12%
Sale of PPE	5 800 202,00	483 350,17	-	-	-	860 882,62	3 383 451,17	0%	15%
Other income	19 518,81	1 626,57	408 815,97	-	-	412 688,00	11 385,97	25134%	2114%
<b>TOTAL REVENUE</b>	<b>218 371 240,02</b>	<b>18 197 603,34</b>	<b>3 669 825,27</b>	<b>3 256 818,78</b>	<b>22 797 731,46</b>	<b>144 879 994,85</b>	<b>127 383 223,35</b>	<b>20%</b>	<b>66%</b>
Employee related costs	55 356 399,00	4 613 033,25	4 232 531,52	-	-	30 092 535,00	32 291 232,75	92%	54%
remuneration of councillors	11 991 369,98	999 280,83	899 520,90	-	-	6 292 491,00	6 994 965,82	90%	52%
Provision for doubtful debts	4 340 042,16	361 670,18	44 195,03	-	-	44 195,03	2 531 691,26	12%	1%
Depreciation	21 402 125,75	1 783 510,48	2 259 533,77	-	-	13 750 629,00	12 484 573,36	127%	64%
Repairs and Maintenance	10 968 702,00	914 058,50	373 626,24	-	-	4 519 148,00	6 398 409,50	41%	41%
Office costs	502 213,23	41 851,10	3 849,39	-	-	112 664,00	292 957,72	9%	22%
Contracted services	22 489 809,00	1 874 150,75	1 647 563,37	-	-	10 373 904,00	13 119 055,25	88%	46%
General expenses	40 672 791,00	3 389 399,25	2 515 348,64	-	-	16 458 089,00	23 725 794,75	74%	40%
<b>TOTAL EXPENDITURE</b>	<b>167 723 452,12</b>	<b>13 976 954,34</b>	<b>11 976 168,86</b>	<b>-</b>	<b>-</b>	<b>81 643 655,03</b>	<b>97 838 680,40</b>	<b>86%</b>	<b>49%</b>
<b>Surplus (Deficit)</b>	<b>50 647 787,90</b>	<b>4 220 648,99</b>	<b>-8 306 343,59</b>	<b>3 256 818,78</b>	<b>19 540 912,68</b>	<b>63 236 339,82</b>	<b>25 323 893,95</b>	<b>-66%</b>	<b>18%</b>

## Appendix C (1)

## Capital Project for 2018/2019

Name of Item	Source of Fund	Original Budget 2018/19	Actual spent for January 2019	YTD Actual Spent	% Spent YTD
Computer Equipment	Internal	538 640,00	75 303,00	165 584,19	31%
Furniture and Equipment	Internal	795 000,00	1 700,00	119 381,72	15%
Transport assets	Internal	4 800 000,00	-	1 091 045,00	23%
Municipal Offices(parkhome)	Internal	850 000,00	544 870,83	544 870,83	64%
Creighton Asphalt Road	Internal	4 000 000,00	-	46 084,61	1%
Procurement of Plant and Equipment	Internal	3 500 000,00	62 088,50	382 454,64	11%
Municipal Offices	Internal	1 000 000,00	-	-	0%
Bulwer Asphalt Roads	Internal	3 200 000,00	-	-	0%
Municipal building electricity	Internal	300 000,00	-	37 291,66	12%
Zinkwana Bridge	Internal	300 000,00	-	-	0%
Underberg asphalt Surfacing	Internal	3 625 600,00	-	3 704 962,63	102%
Donnybrook Asphalt surfacing	Internal	3 500 000,00	-	-	0%
Himeville Asphalt surfacing	Internal	4 000 000,00	-	-	0%
Centocow Taxi Rank	Internal	1 100 000,00	-	906 369,53	82%
Chairs and Tables Community Halls	Internal	300 000,00	-	-	0%
VIP Toilets for cemeteries 2 per site (4 sites)	Internal	80 000,00	-	-	0%
Fencing of Stepmore Cemetery	Internal	200 000,00	-	-	0%
Procurement of GPS Equipment	Internal	10 000,00	-	-	0%
Procurement of new fire/ upgrade skid unit	Internal	52 600,00	-	22 665,29	43%
Procure two -way radios x 6	Internal	35 000,00	-	-	0%
Lightning Conductors x 5	Internal	75 000,00	35 822,50	35 822,50	48%
Procurement of fire extinguishers	Internal	50 000,00	-	-	0%
Procure Fire beaters & Knapsack tanks	Internal	70 000,00	67 500,00	67 500,00	96%
Construction of fire station	Internal	500 000,00	-	-	0%
Building of Fresh Produce Market	Internal	500 000,00	-	-	0%
Building of Industrial Business Park/Hub	Internal	500 000,00	-	-	0%
Creighton Library - Building/Conversion of Maliyavuza School to Library	Internal	2 500 000,00	-	-	0%
4 Caretakers Storage/Rooms	Internal	200 000,00	-	-	0%
2 Grass cutting machines	Internal	20 000,00	-	-	0%
Extending Fence for Grazing land at Himeville Pound	Internal	150 000,00	-	-	0%
Procurement of water troughs on Creighton Pound grazing land	Internal	20 000,00	-	-	0%
Procurement of water troughs for Himeville and Creighton Pound	Internal	20 000,00	-	-	0%
Extension of grazing land at Himeville Pound	Internal	150 000,00	-	-	0%
Procurement of Fire arms x 7	Internal	100 000,00	-	-	0%
Procurement of Mayoral Chain	Internal	500 000,00	-	-	0%
Zwelisha Access Road	MIG	1 100 000,00	-	300 806,46	27%
Mahwaqa access road	MIG	1 200 000,00	-	166 139,21	14%
Underberg taxi rank upgrade	MIG	1 000 000,00	-	480 116,35	46%
Gogweni Access Road	MIG	1 100 000,00	-	124 266,61	11%
Hadebe to Lanaga Access Road	MIG	1 200 000,00	-	463 793,19	39%
Scedeni Hall	MIG	3 300 000,00	-	882 863,07	27%
Mngundekweni Sport field	MIG	2 428 000,00	719 066,48	719 066,48	30%
Sonyongwane to mashayunina access road	MIG	1 200 000,00	-	668 683,97	56%
Sporini Hall	MIG	3 300 000,00	-	215 081,40	7%
Gobhogobho Hall	MIG	3 021 700,00	-	370 876,49	12%
Nkelabantwana access road	MIG	1 000 000,00	-	186 468,50	19%
D1213 to Plazini access road	MIG	1 100 000,00	-	263 483,42	24%
Diphini Access Road	MIG	1 150 000,00	-	263 482,16	23%
Florence and Dladla Access Road	MIG	900 000,00	-	588 180,46	65%
Khuphuka access road	MIG	900 000,00	-	110 618,52	12%
Ridge access road	MIG	61 218,00	-	42 747,05	70%
Kwapitela Creche	MIG	88 318,09	-	81 601,19	92%
Sidangeni access road	MIG	63 828,50	-	-	0%
Dwaleni access road	MIG	87 634,22	-	78 724,40	90%
Hlathikhulu access road	MIG	55 062,00	-	45 318,51	82%
Gala community hall	MIG	456 763,30	-	456 667,59	100%
Nyazi access road phase 1	MIG	626 158,00	-	1 072 275,32	171%
Sdandane access road	MIG	63 828,50	-	-	0%
Zekeleni access road	MIG	41 982,89	97 867,90	97 867,90	233%
Buyani Madlala sport field	MIG	1 055 680,65	-	945 378,23	90%
Mafohla access road	MIG	39 839,32	-	39 993,84	100%
Manyathela access road	MIG	72 631,06	-	72 675,60	100%
Chapier access road	MIG	49 125,00	-	45 600,02	93%
Nomandlovu access road	MIG	92 352,54	174 846,48	374 641,69	406%
Sawoti Sport field	MIG	186 940,99	201 876,38	201 876,38	108%
Voyizane Sport field	MIG	99 337,14	98 270,16	98 270,16	99%
Electrification	INEP	13 540 000,00	-	4 574 090,96	34%
Bus shelter	Internal	-	-	900 385,00	0%
<b>Total Capital Projects</b>		<b>78 122 240,00</b>	<b>2 079 212,23</b>	<b>22 036 082,73</b>	<b>28%</b>

**Appendix D**  
**ALLOCATIONS RECEIVED FOR THE FINANCIAL YEAR 2018/2019**

Name of Grant	Original Budget 2018/2019	Actual Received in January 2019	Actual Received YTD 2018/2019	%Received
Equitable Share	111 162 000,00	-	82 232 000,00	74%
Integrated National Electrification	13 540 000,00	-	13 540 000,00	100%
Municipal Infrastructure Grant	26 666 000,00	-	20 000 000,00	75%
Financial Management Grant	3 870 000,00	-	3 870 000,00	100%
Provincial of Libraries	2 514 000,00	-	2 514 000,00	100%
Community Library Services Grant	950 000,00	-	950 000,00	100%
Expanded Public Works	1 596 000,00	-	1 118 000,00	70%
Maintenance of Sport Facilities Grant	58 000,00	-	50 000,00	86%
Operational support for THUSONG	500 000,00	-	500 000,00	100%
<b>TOTAL</b>	<b>160 856 000,00</b>	<b>-</b>	<b>124 774 000,00</b>	<b>78%</b>

Item	Description	Approved Budget 2018/19	Budget Month Jan	Actual B Month Jan	Budget YTD (1Mth)	Actual YTD (1Mth)	Actual YTD %
<b>Item : Employee Related Costs Wages</b>							
20800	Employee Relate:Senior Managem	721 362,00	60 113,00	199 643,64	420 791,00	514 725,00	71,35%
21000	Employee Relate:Senior Managem	112 923,00	9 410,00	0,00	65 870,00	0,00	0,00%
21700	Employee Relate:Senior Managem	257 860,00	21 488,00	17 831,26	150 416,00	124 818,00	48,41%
25300	Employee Relate:Senior Managem	710 775,00	59 231,00	209 723,78	414 617,00	537 967,00	75,69%
25500	Employee Relate:Senior Managem	59 138,00	4 928,00	0,00	34 496,00	0,00	0,00%
26000	Employee Relate:Senior Managem	84 692,00	7 057,00	6 625,50	49 399,00	46 378,00	54,76%
26400	Employee Relate:Senior Managem	100 992,00	8 416,00	17 468,15	58 912,00	52 494,00	51,98%
29800	Employee Relate:Senior Managem	794 677,00	66 223,00	207 222,91	463 561,00	544 454,00	68,51%
30900	Employee Relate:Senior Managem	132 552,00	11 046,00	10 827,00	77 322,00	74 481,00	56,19%
34300	Employee Relate:Senior Managem	759 287,00	63 273,00	0,00	442 911,00	6 427,00	0,85%
35200	Employee Relate:Senior Managem	189 991,00	15 832,00	0,00	110 824,00	0,00	0,00%
38800	Employee Relate:Senior Managem	863 437,00	71 953,00	0,00	503 671,00	0,00	0,00%
39000	Employee Relate:Senior Managem	36 757,00	3 063,00	0,00	21 441,00	0,00	0,00%
39700	Employee Relate:Senior Managem	52 516,00	4 376,00	0,00	30 632,00	0,00	0,00%
99600	Employee Relate:Municipal Staf	37 428 902,00	3 119 067,00	2 784 533,95	21 833 469,00	20 383 312,00	54,46%
99800	Employee Relate:Municipal Staf	1 125 712,00	93 808,00	0,00	656 656,00	941 192,00	83,61%
100100	Employee Relate:Municipal Staf	649 125,00	54 092,00	15 653,72	378 644,00	136 568,00	21,04%
100800	Employee Relate:Municipal Staf	423 961,00	35 325,00	7 225,41	247 275,00	48 074,00	11,34%
101200	Employee Relate:Municipal Staf	10 520,00	876,00	2 000,00	6 132,00	14 000,00	133,08%
101800	Employee Relate:Municipal Staf	2 162 800,00	180 227,00	0,00	1 261 589,00	1 672 114,00	77,31%
102300	Employee Relate:Municipal Staf	68 665,00	5 722,00	15 821,13	40 054,00	81 583,00	118,81%
102900	Employee Relate:Municipal Staf	395 010,00	32 915,00	73 832,15	230 405,00	338 418,00	85,67%
103000	Employee Relate:Municipal Staf	235 599,00	19 628,00	37 529,02	137 396,00	317 946,00	134,95%
103300	Employee Relate:Municipal Staf	315 600,00	26 300,00	9 484,09	184 100,00	174 071,00	55,16%
24200	Employee Relate:Senior Managem	44 995,00	3 749,00	9 472,40	26 243,00	35 136,00	78,09%
24400	Employee Relate:Senior Managem	1 878,00	156,00	148,72	1 092,00	1 041,00	55,43%
24900	Employee Relate:Senior Managem	104,00	8,00	8,75	56,00	60,00	57,69%
28700	Employee Relate:Senior Managem	30 037,00	2 503,00	2 943,60	17 521,00	19 608,00	65,28%
28900	Employee Relate:Senior Managem	1 878,00	156,00	148,72	1 092,00	1 041,00	55,43%
29400	Employee Relate:Senior Managem	104,00	8,00	8,75	56,00	60,00	57,69%
33400	Employee Relate:Senior Managem	1 878,00	156,00	148,72	1 092,00	1 041,00	55,43%
33900	Employee Relate:Senior Managem	104,00	8,00	8,75	56,00	60,00	57,69%
37700	Employee Relate:Senior Managem	36 356,00	3 029,00	0,00	21 203,00	0,00	0,00%
37900	Employee Relate:Senior Managem	3 756,00	312,00	0,00	2 184,00	0,00	0,00%
38400	Employee Relate:Senior Managem	104,00	8,00	0,00	56,00	0,00	0,00%
42300	Employee Relate:Senior Managem	122 877,00	10 239,00	0,00	71 673,00	0,00	0,00%
103900	Employee Relate:Municipal Staf	26 348,00	2 186,00	1 583,75	15 302,00	11 419,00	43,34%
104100	Employee Relate:Municipal Staf	2 332 068,00	194 330,00	186 819,57	1 360 310,00	1 223 487,00	52,46%
104200	Employee Relate:Municipal Staf	4 647 964,00	387 322,00	390 412,16	2 711 254,00	2 609 080,00	56,13%
104300	Employee Relate:Municipal Staf	413 095,00	34 416,00	25 405,92	240 912,00	181 480,00	43,93%
		<b>55 356 399,00</b>	<b>4 612 955,00</b>	<b>4 232 531,52</b>	<b>32 290 685,00</b>	<b>30 092 535,00</b>	<b>54,36%</b>

Item	Description	pproved ual Budget 2018/19	Budget Month Jan	Actual B Month Jan	Budget YTD (1Mth)	Actual YTD (1Mth)	Actual YTD %
<b>Item : Remuneration Of Councillors</b>							
203500	Remuneration of:Speaker	581 083,00	48 423,00	46 030,06	338 961,00	322 210,00	55,45%
203600	Remuneration of:Speaker	46 709,00	3 892,00	3 700,00	27 244,00	25 900,00	55,45%
204100	Remuneration of:Speaker	87 162,00	7 263,00	6 904,50	50 841,00	48 331,00	55,45%
206500	Remuneration of:Executive Mayo	726 354,00	60 529,00	57 537,53	423 703,00	402 762,00	55,45%
206600	Remuneration of:Executive Mayo	46 709,00	3 892,00	3 700,00	27 244,00	25 900,00	55,45%
207100	Remuneration of:Executive Mayo	108 952,00	9 079,00	8 630,62	63 553,00	60 414,00	55,45%
208000	Remuneration of:Deputy Executi	549 523,00	45 793,00	46 030,06	320 551,00	322 210,00	58,63%
208100	Remuneration of:Deputy Executi	46 709,00	3 892,00	3 700,00	27 244,00	25 900,00	55,45%
208600	Remuneration of:Deputy Executi	87 162,00	7 263,00	6 904,50	50 841,00	48 331,00	55,45%
208700	Remuneration of:Deputy Executi	50 940,00	4 245,00	0,00	29 715,00	0,00	0,00%
210700	Remuneration of:Total for All	1 938 582,00	161 548,00	73 133,14	1 130 836,00	438 675,00	22,63%
211000	Remuneration of:Total for All	5 767 719,00	480 643,00	480 450,85	3 364 501,00	3 425 977,00	59,40%
211100	Remuneration of:Total for All	1 214 428,00	101 202,00	96 200,00	708 414,00	673 400,00	55,45%
211600	Remuneration of:Total for All	698 552,00	58 212,00	66 599,64	407 484,00	472 481,00	67,64%
211700	Remuneration of:Total for All	40 783,00	3 398,00	0,00	23 786,00	0,00	0,00%
<b>3400</b>	<b>Remuneration Of Councillors</b>	<b>11 991 367,00</b>	<b>999 274,00</b>	<b>899 520,90</b>	<b>5 994 918,00</b>	<b>6 292 491,00</b>	<b>52,48%</b>
<b>Item : Depreciation and asset impairm</b>							
18000	Depreciation an:Amortisation	613 316,00	51 109,00	2 521,69	357 763,00	17 651,00	2,88%
18500	Depreciation an:Depreciation	549 952,00	45 829,00	34 522,43	320 803,00	241 657,00	43,94%
18600	Depreciation an:Depreciation	778 480,00	64 873,00	79 091,42	454 111,00	510 885,00	65,63%
18802	Deprec: Rail Rail Structures	736 400,00	61 366,00	0,00	429 562,00	0,00	0,00%
19400	Depreciation an:Depreciation	578 600,00	48 216,00	84 927,24	337 512,00	498 441,00	86,15%
19500	Depreciation an:Depreciation	1 262 400,00	105 200,00	250 765,79	736 400,00	1 761 215,00	139,51%
19801	Deprec.: Roads Roads	12 254 178,00	1 021 181,00	940 682,67	7 148 267,00	6 065 427,00	49,50%
20201	Deprec.: Commun, Halls	4 628 800,00	385 733,00	781 751,30	2 700 131,00	4 061 313,00	87,74%
20300	Depreciation:Other Assets	0,00	0,00	85 271,23	0,00	594 040,00	
<b>3700</b>	<b>Depreciation and asset impairm</b>	<b>21 402 126,00</b>	<b>1 783 507,00</b>	<b>2 259 533,77</b>	<b>12 484 549,00</b>	<b>13 750 629,00</b>	<b>64,25%</b>
<b>Item : Interest Expense External Bo</b>							
200700	Interest, Divid:Interest Paid	502 213,00	41 851,00	3 849,39	292 957,00	112 664,00	22,43%
<b>3900</b>	<b>Interest Expense External Bo</b>	<b>502 213,00</b>	<b>41 851,00</b>	<b>3 849,39</b>	<b>292 957,00</b>	<b>112 664,00</b>	<b>22,43%</b>



Item	Description	pproved ual Budget 2018/19	Budget Month Jan	Actual B Month M Jan Va	Budget YTD (1Mth)	Actual YTD (1Mth)	Actual YTD %
<b>Item : Bulk Purchases</b>							
200	Bad Debts Writt:	4 340 042,00	361 670,00	44 195,03	2 531 690,00	44 195,00	1,02%
<b>4100</b>	<b>Bulk Purchases</b>	<b>4 340 042,00</b>	<b>361 670,00</b>	<b>44 195,03</b>	<b>2 531 690,00</b>	<b>44 195,00</b>	<b>1,02%</b>
<b>Repairs and Maintenance</b>							
12500	Contracted Serv:Contractors	4 150 000,00	345 833,00	0,00	2 420 831,00	1 272 402,00	30,56%
12700	Contracted Serv:Contractors	1 038 500,00	86 538,00	82 453,29	605 766,00	534 409,00	51,46%
14500	Contracted Serv:Contractors	2 500 000,00	208 333,00	25 686,78	1 458 331,00	922 263,00	36,89%
14600	Contracted Serv:Contractors	479 871,00	39 988,00	11 631,00	279 916,00	88 124,00	18,36%
14700	Contracted Serv:Contractors	2 800 331,00	233 357,00	253 855,17	1 633 499,00	1 701 950,00	60,78%
		<b>10 968 702,00</b>	<b>914 049,00</b>	<b>373 626,24</b>	<b>6 398 343,00</b>	<b>4 519 148,00</b>	<b>41,20%</b>
<b>Item : Contracted Services</b>							
1500	Contracted Serv:Outsourced Ser	1 048 000,00	87 333,00	0,00	611 331,00	114 900,00	10,96%
1700	Contracted Serv:Outsourced Ser	50 000,00	4 166,00	1 616,16	29 162,00	4 403,00	8,81%
2200	Contracted Serv:Outsourced Ser	150 000,00	12 500,00	0,00	87 500,00	8 398,00	5,60%
2700	Contracted Serv:Outsourced Ser	300 000,00	25 000,00	0,00	175 000,00	296 750,00	98,92%
3100	Contracted Serv:Outsourced Ser	400 000,00	33 333,00	46 200,00	233 331,00	106 314,00	26,58%
3200	Contracted Serv:Outsourced Ser	1 003 144,00	83 590,00	15 961,13	585 130,00	531 320,00	52,97%
3400	Contracted Serv:Outsourced Ser	536 209,00	44 681,00	0,00	312 767,00	225 377,00	42,03%
3600	Contracted Serv:Outsourced Ser	1 117 198,00	93 099,00	114 887,00	651 693,00	830 082,00	74,30%
4800	Contracted Serv:Outsourced Ser	150 000,00	12 500,00	0,00	87 500,00	0,00	0,00%
5300	Contracted Serv:Outsourced Ser	1 360 000,00	113 333,00	155 071,10	793 331,00	591 234,00	43,47%
5600	Contracted Serv:Outsourced Ser	5 000 000,00	416 666,00	503 719,19	2 916 662,00	3 316 809,00	66,34%
6200	Contracted Serv:Outsourced Ser	2 138 730,00	178 222,00	25 500,00	1 247 554,00	749 900,00	35,06%
6800	Contracted Serv:Consultants an	1 719 448,00	143 286,00	675 045,38	1 003 002,00	737 253,00	42,88%
7000	Contracted Serv:Consultants an	160 000,00	13 333,00	21 423,71	93 331,00	106 419,00	66,51%
7500	Contracted Serv:Consultants an	200 000,00	16 666,00	4 951,60	116 662,00	7 951,00	3,98%
7700	Conserv:Occupational Health&S	50 000,00	4 166,00	0,00	29 162,00	22 000,00	44,00%
7800	Contracted Serv:Consultants an	2 200 000,00	183 332,00	13 225,00	1 283 324,00	1 035 438,00	47,07%
8000	Contracted Serv:Consultants an	200 000,00	16 666,00	0,00	116 662,00	16 043,00	8,02%
8900	Contracted Serv:Consultants an	500 000,00	41 666,00	0,00	291 662,00	109 950,00	21,99%
9000	Conserv:Inf&PlanEcological	250 000,00	20 833,00	0,00	145 831,00	0,00	0,00%
10300	Contracted Serv:Consultants an	1 700 000,00	141 666,00	0,00	991 662,00	1 196 000,00	70,35%
10500	Conserv:Inf&PlanLand&Qty Sur	300 000,00	25 000,00	0,00	175 000,00	0,00	0,00%
10700	Contracted Serv:Consultants an	245 000,00	20 416,00	0,00	142 912,00	0,00	0,00%
11400	Contracted Serv:Consultants an	830 000,00	69 165,00	16 100,00	484 155,00	146 646,00	17,67%
12000	Contracted Serv:Contractors	180 000,00	15 000,00	0,00	105 000,00	6 000,00	3,33%
13200	Contracted Serv:Contractors	420 000,00	35 000,00	41 863,10	245 000,00	198 143,00	47,18%

Item	Description	pproved ual Budget 2018/19	Budget Month Jan	Actual B Month Jan	B Va	Budget YTD (1Mth)	Actual YTD (1Mth)	Actual YTD %
13800	Contracted Serv:Contractors	100 000,00	8 333,00	0,00		58 331,00	8 486,00	8,49%
15200	Contracted Serv:Contractors	21 040,00	1 753,00	0,00		12 271,00	0,00	0,00%
16300	Contracted Serv:Contractors	21 040,00	1 753,00	12 000,00		12 271,00	12 000,00	57,03%
		<b>22 349 809,00</b>	<b>1 862 457,00</b>	<b>1 647 563,37</b>		<b>13 037 199,00</b>	<b>10 377 816,00</b>	<b>46,43%</b>
<b>Item : Other Expenditure</b>								
815400	Transfers and S:Operational	1 778 000,00	148 166,00	155 461,57		1 037 162,00	1 060 719,00	59,66%
201800	Inventory Consu:Consumables	989 689,00	82 471,00	111 665,02		577 297,00	209 976,00	21,22%
202100	Inventory Consu:Materials and	5 632 000,00	469 333,00	0,00		3 285 331,00	144 138,00	2,56%
213700	Operating Lease:Land	56 128,00	4 677,00	3 473,39		32 739,00	31 339,00	55,83%
214300	Operational Cos:Achievements a	393 850,00	32 818,00	0,00		229 726,00	19 315,00	4,90%
214600	Operational Cos:Advertising, P	854 000,00	71 166,00	0,00		498 162,00	10 000,00	1,17%
214700	Operational Cos:Advertising, P	792 863,00	66 067,00	33 262,83		462 469,00	177 503,00	22,39%
214800	Operational Cos:Advertising, P	241 521,00	20 126,00	22 886,69		140 882,00	139 527,00	57,77%
214900	Operational Cos:Advertising, P	450 000,00	37 499,00	51 599,00		262 493,00	56 519,00	12,56%
215000	Operational Cos:Advertising, P	200 000,00	16 666,00	0,00		116 662,00	40 318,00	20,16%
215200	Operational Cos:Advertising, P	180 000,00	15 000,00	0,00		105 000,00	81 699,00	45,39%
215300	Operational Cos:Advertising, P	250 000,00	20 833,00	23 368,10		145 831,00	89 038,00	35,62%
215600	Operational Cos:External Audit	1 800 000,00	150 000,00	99 873,60		1 050 000,00	1 545 720,00	85,87%
215800	Operational Cos:Bank Charges,	219 039,00	18 253,00	9 393,76		127 771,00	99 862,00	45,59%
216400	Operational Cos:Bargaining Cou	675 200,00	56 266,00	0,00		393 862,00	611 360,00	90,55%
216700	Operational Cos:Bursaries (Emp	522 265,00	43 522,00	86 150,00		304 654,00	352 663,00	67,53%
217600	Operational Cos:Courier and De	206 099,00	17 174,00	17 224,76		120 218,00	147 074,00	71,36%
217900	Operational Cos:Communication	4 418,00	368,00	565,22		2 576,00	4 592,00	103,94%
218500	Operational Cos:Communication	1 501 500,00	125 125,00	238 238,43		875 875,00	1 024 895,00	68,26%
219400	Operational Cos:Deeds	4 474,00	372,00	40,35		2 604,00	3 773,00	84,33%
219500	OperCost:Drivers Licences&Perm	30 000,00	2 500,00	2 122,00		17 500,00	4 072,00	13,57%
220600	Operational Cos:External Compu	339 420,00	28 284,00	0,00		197 988,00	2 707,00	0,80%
221200	OperCost:Ext Comp Serv:Softwar	150 000,00	12 500,00	0,00		87 500,00	0,00	0,00%
221300	Operational Cos:External Compu	300 000,00	25 000,00	57 854,96		175 000,00	415 849,00	138,62%
222800	Operational Cos:Insurance Unde	1 194 100,00	99 508,00	220 332,81		696 556,00	1 176 719,00	98,54%
223000	Operational Cos:Learnships a	5 109 344,00	425 778,00	188 748,92		2 980 446,00	777 680,00	15,22%
223400	Operational Cos:Licences	226 607,00	18 882,00	1 419,50		132 174,00	6 035,00	2,66%
223700	Operational Cos:Municipal Serv	2 233 213,00	186 099,00	201 088,87		1 302 693,00	1 177 640,00	52,73%
224000	OperCost:Registration Prof&Reg	6 331,00	527,00	2 673,90		3 689,00	2 673,00	42,22%
224200	Operational Cos:Registration F	1 070 000,00	89 165,00	16 320,00		624 155,00	547 590,00	51,18%
224700	Operational Cos:Printing, Publ	2 014 837,00	167 901,00	94 697,16		1 175 307,00	1 347 932,00	66,90%
224800	Operational Cos:Professional B	56 617,00	4 718,00	3 320,44		33 026,00	9 398,00	16,60%
224900	Operational Cos:Remuneration t	900 000,00	75 000,00	36 500,00		525 000,00	420 500,00	46,72%
225300	Operational Cos:Skills Develop	653 971,00	54 488,00	41 239,64		381 416,00	283 842,00	43,40%
225600	Operational Cos:Signage	150 000,00	12 500,00	23 373,96		87 500,00	43 699,00	29,13%
225700	Operational Cos:Storage of Fil	30 000,00	2 500,00	0,00		17 500,00	0,00	0,00%

Item	Description	pproved ual Budget 2018/19	Budget Month Jan	Actual Month Jan	B M Va	Budget YTD (1Mth)	Actual YTD (1Mth)	Actual YTD %
226900	Operational Cos:Travel and Sub	3 573 426,00	297 779,00	252 730,99		2 084 453,00	1 462 367,00	40,92%
227000	Operational Cos:Travel and Sub	7 000,00	583,00	0,00		4 081,00	0,00	0,00%
227400	Operational Cos:Travel and Sub	155 080,00	12 922,00	26 492,57		90 454,00	112 280,00	72,40%
227900	OperCost:Trav&SubsDom Air Tra	185 000,00	15 416,00	3 255,44		107 912,00	74 686,00	40,37%
229700	Operational Cos:Travel and Sub	235 000,00	19 582,00	6 825,00		137 074,00	123 720,00	52,65%
229800	Operational Cos:Uniform and Pr	1 336 488,00	111 373,00	23 945,00		779 611,00	144 215,00	10,79%
230100	Operational Cos:Wet Fuel	2 369 185,00	197 430,00	334 284,74		1 382 010,00	1 926 663,00	81,32%
230200	Operational Cos:Workmen's Comp	121 506,00	10 125,00	0,00		70 875,00	0,00	0,00%
230400	Operational Cos:Indigent Relle	160 046,00	13 337,00	10 000,00		93 359,00	35 042,00	21,89%
230600	Operational Cos:Parking Fees	13 575,00	1 130,00	646,00		7 910,00	9 145,00	67,37%
230700	Operational Cos:Seating Allowa	31 560,00	2 630,00	0,00		18 410,00	0,00	0,00%
230800	Operational Cos:Hire Charges	1 409 439,00	117 449,00	114 274,02		822 143,00	503 605,00	35,73%
		<u>40 812 791,00</u>	<u>3 401 008,00</u>	<u>2 515 348,54</u>		<u>23 807 056,00</u>	<u>16 458 089,00</u>	40,33%

## Workings: Calculation of Cash Coverage Ratio 2018/2019

<b>Municipality:</b>	Dr Nkosazana Dlamini Zuma Municipality
<b>Prepared by Budget Clerk:</b>	T.Makhanya
<b>Reviewed by Senior Accountant:</b>	P.M Mtungwa
<b>Approved by CFO:</b>	KMB Mzimela
<b>Date completed:</b>	2019/02/06

**Cash Coverage Ratio:** Indicates the municipality's ability to meet at least **norm: 3 months** its monthly fixed operating commitments without collecting any additional revenue during that month.


### Calculation of Cash Coverage Ratio

Description	2018/19	
R thousand	Final Budget	
<b>Surplus/Deficits - A8(Cash and Cash Equivalents+Investments-Commitments)</b>		<b>116 909</b>
Cash/cash equivalents at the year end	150 572	
Other current investments > 90 days	-	
Non current assets - Investments	-	
<b>Less: Application of Cash and Investments</b>		
Unspent conditional transfers	33 175	
Unspent borrowing		
Other working capital requirements		
Other provisions		
Retention	489	
Reserves to be backed by cash/investments		
<b>Fixed Operating Commitments</b>		
Employee Related Costs	4 233	
Remuneration of councillors	900	
Operating lease(rent premises and machines etc)	-	
Contracted services	1 648	
Security Services	504	
Insurance	220	
Telephone costs	238	
Current portion of long term loan(if applicable). NB: include Finance charges	0	
Audit Fees	100	
Bank Charges	9	
Fuel and Oil	334	
Printing and Stationery	95	
Protective Clothing and Uniforms	24	
Ward committee expenses	-	
Other expenses	3 672	
<b>Total Fixed Operating Commitments</b>	<b>11 977</b>	
<b>Monthly Fixed Operating Commitments</b>	<b>11 977</b>	
<b>Cash Coverage Ratio*</b>		<b>9.8</b>

\* Cash Coverage Ratio Formula =

Net Cash (Cash equivalents+Investments-Commitments)  
 Divided by:  
 Monthly Fixed Operating Commitments

DR NKOSAZANA DLAMINI-ZUMA LOCAL MUNICIPALITY GRANTS SUMMARY JANUARY 2018-2019									
GRANT NAME	BUDGET FOR THE YEAR	ROLL-OVER/OPENING BALANCE	APPROVED BY NATIONAL TREASURY	AMOUNT WITHHELD BY NATIONAL TREASURY	RECEIVED	TOTAL	TOTAL SPENT TO DATE	TOTAL UNSPENT TO DATE	
NATIONAL TREASURY GRANTS									
MIG	26 666,000	0	0		20,000,000	20,000,000	14,357,158	12,308,842	
FMG	3,870,000	0	0		3,870,000	3,870,000	2,438,341	1,431,659	
EDWP	1,595,000	0	0		1,118,000	1,118,000	1,355,377	240,673	
MDTG	0	7,040,390.00	5,900,000.00	1,140,390.00	0	5,900,000	2,850,594	2,949,407	
ELECTRIFICATION GRANT	13,540,000	0	0	0	13,540,000	13,540,000	4,574,089	8,965,911	
SUB-TOTAL	49 672,000.00	7 040 390.00	5 900 000.00	1 140 390.00	38 528 000.00	44 828 000.00	25 675,509.08	25 895 690.92	
KZN PROVINCIAL GRANTS									
LIBRARY SERVICE GRANT	3,464,000.00				3,464,000.00	3,464,000.00	2,154,726.66	1,309,273.34	
EXERCISE WORK STUDY		244,500.00				244,500.00	244,500.00		
CONCOL & MIGR OF SYSTEM RECORD		19,822.00				19,822.00		19,822.00	
SUB-TOTAL	3,464,000.00	264,322.00			3,464,000.00	3,728,322.00	2,399,226.66	1,339,095.34	
OTHER									
GIS		292,621.00				292,621.00	200,000.00	92,621.00	
ANTI CORRUPTION GRANT		171,343.00				171,343.00		171,343.00	
OPERATION FOR THUSONG CENTRE	500,000.00				500,000.00	500,000.00		500,000.00	
SPORT AND RECREATION	50,000.00				50,000.00	50,000.00	3,156.21	46,843.79	
	550,000.00	463,964.00			500,000.00	463,964.00	300,000.00	763,964.00	
HOUSING OPERATING ACCOUNT									
		5,185,121.00				5,185,121.00		5,185,121.00	
TOTAL	0	5,185,121.00	0	0	0	5,185,121.00	0	5,185,121.00	
SCHEDULE FOR HOUSING GRANTS									
MUNICIPAL HOUSING GRANT	49,686,000.00	12,953,797.00	5,900,000.00	1,140,390.00	42,492,000.00	53,805,407.00	28,274,735.74	33,174,671.26	
TOTAL	0	4,262,478.56	0	0	0	4,262,478.56	0	4,262,478.56	
TOTALS FOR GRANTS	49 686,000.00	17 216 275.56	5 900 000.00	1,140,390.00	42,492,000.00	58,067,885.56	28,274,735.74	37,437,149.82	

PREPARED BY:	S. Jibi	DATE:	26-02-2019
APPROVED BY:		DATE:	06-02-2019

**DR NKOSAZANA DLAMINI ZUMIA MUNICIPALITY**  
**INVESTMENT REGISTER 2018/2019 AS AT 31 JANUARY 2019**

ANNEXURE F

Vote Numbers	Description	Account number	Opening balance 01-Jul-18	Invested as at 31 January 2019	Withdrawals as at 31 January 2019	Bank Charges	Interest capitalised	Accruals as at 31-Jan-19	Closing Balance Bank statement 31-Jan-19	Closing Balance as per Main Ledger 31-Jan-19	%
4 030 101 687 0	FNB CALL DEPOSIT	74165605518	790 698,37	-	-	-	23 584,76	-	814 394,13	814 394,13	1%
4 030 101 608 0	FNB MONEY MARKET	62008452071	26 775 098,87	45 914 000,00	(26 264 688,23)	(129,50)	881 556,00	-	47 305 836,14	47 305 836,14	32%
4 030 101 299 0	FNB CALL DEPOSIT	62544294987	3 950 907,10	311 571,46	-	(129,50)	146 011,00	-	4 408 380,06	4 408 380,06	3%
4 030 101 384 0	FNB CALL DEPOSIT	62544297436	5 385 119,20	-	(311 571,46)	(129,50)	178 732,94	-	5 232 151,18	5 232 151,18	4%
4 030 101 779 0	FNB CALL ACCOUNT	82550105011	99 170,71	-	-	(129,50)	3 455,00	-	102 496,21	102 496,21	0%
4 030 101 183 0	FNB BUSINESS MONEY MARKET	82235619197	2 836 105,20	18 000 000,00	-	-	493 140,75	-	21 329 245,95	21 329 245,95	14%
4 030 101 192 0	NED BANK INVESTMENT	03/7881086635/000018	11 778 038,81	-	-	-	468 557,24	-	12 264 597,05	12 264 597,05	8%
4 030 101 615 0	NED BANK INVESTMENT	03/7881086635/000020	12 318 170,13	-	-	-	511 048,87	-	12 829 219,10	12 829 219,10	9%
4 030 101 403 0	NED BANK	9010975386	661 417,11	-	-	-	29 744,05	-	691 161,16	691 161,16	0%
4 030 101 438 0	INVESTEC BANK	1100540834-500	449 361,00	41 005 986,55	-	-	768 552,61	-	42 223 900,16	42 223 900,16	29%
4 030 101 005 0	INVESTEC BANK	1100540834-450	20 011 852,00	-	(20 504 328,90)	-	492 476,90	-	0,00	0,00	0%
4 030 101 002 0	INVESTEC BANK	1100540834-451	-	20 000 000,00	(20 501 657,65)	-	501 557,85	-	0,00	0,00	0%
4 030 101 042 0	STANDARD BANK	052070336	87 685,72	-	-	(1 410,80)	-	-	86 274,92	86 274,92	0%
<b>TOTAL</b>			<b>85 121 626,22</b>	<b>125 231 658,01</b>	<b>(67 682 247,24)</b>	<b>(1 928,80)</b>	<b>4 518 627,97</b>	<b>-</b>	<b>147 287 636,06</b>	<b>147 287 636,06</b>	<b>100%</b>

**BALANCE AS PER AFS 2018/2019**

Accrued interest

Interest on Primary bank account

Interest on Salaries

Interest on Money market

**Total interest on Investments**

FNB

NED BANK

INVESTEC

STANDARD BANK

79 192 483,67  
25 784 977,31  
42 223 900,16  
86 274,92  
**147 287 636,06**

197 371,35  
8 872,27  
31 719,32

**4 756 590,81**

**Cash and Cash Equival**

**150 572 046,84**

Primary account  
Salaries Account  
Money market

1 513 259,07  
594 407,93  
1 176 743,58

**INVESTMENT ANALYSIS**



Prepared by:

Signature

Date

04/01/2019

Approved by:

Signature

Date

04-01-2019



## Transaction History

**Nickname:** TOA  
**Selected Account:** 74165605518  
**Date:** 04 Feb 2019  
**Available Balance:** 814,394.13 CR

Date	Description	Service Fee	Amount	Balance
22 Jan 2019	INTEREST PAYMENT GENERATED		3,615.18 CR	814,394.13 CR
22 Dec 2018	INTEREST PAYMENT GENERATED		3,478.03 CR	810,778.95 CR
22 Nov 2018	INTEREST PAYMENT GENERATED		3,413.77 CR	807,300.92 CR
22 Oct 2018	INTEREST PAYMENT GENERATED		3,290.12 CR	803,887.15 CR
22 Sep 2018	INTEREST PAYMENT GENERATED		3,385.42 CR	800,597.03 CR
22 Aug 2018	INTEREST PAYMENT GENERATED		3,371.11 CR	797,211.61 CR
22 Jul 2018	INTEREST PAYMENT GENERATED		3,141.13 CR	793,840.50 CR
22 Jun 2018	INTEREST PAYMENT GENERATED		3,010.48 CR	790,699.37 CR
22 May 2018	INTEREST PAYMENT GENERATED		2,902.64 CR	787,688.89 CR
22 Apr 2018	INTEREST PAYMENT GENERATED		3,025.30 CR	784,786.25 CR
22 Mar 2018	INTEREST PAYMENT GENERATED		2,838.27 CR	781,760.95 CR
22 Feb 2018	INTEREST PAYMENT GENERATED		3,129.74 CR	778,922.68 CR
22 Jan 2018	INTEREST PAYMENT GENERATED		3,117.16 CR	775,792.94 CR
22 Dec 2017	INTEREST PAYMENT GENERATED		3,004.88 CR	772,675.78 CR
22 Nov 2017	INTEREST PAYMENT GENERATED		3,092.57 CR	769,670.90 CR
22 Oct 2017	INTEREST PAYMENT GENERATED		2,981.17 CR	766,578.33 CR
22 Sep 2017	INTEREST PAYMENT		3,068.16 CR	763,597.16 CR



How can we help you?

Business Investment Desk Branch  
P.O. Box 1153  
Johannesburg, 2000  
info@fnb.co.za

fnb.co.za  
Branch Code 250155  
Lost Cards 087-575-9444  
Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 190

BBST190 029659  
CREIGHTON TRANSITIONAL COUNCIL  
CALL ACC  
P O BOX 62  
CREIGHTON  
3263

Customer VAT Registration Number Not Provided  
Bank VAT Registration Number 4210102051  
Product Money Market Investment  
Account Number 62008452071  
Statement Period 31 December 2018 - 31 January 2019  
Statement Date 31 January 2019

#### Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
<b>Opening Balance as at 31 December 2018</b>		<b>ZAR</b>	<b>54,330,478.20 Cr</b>	
15 Jan	FNB OB Trf FNB OB Trf 000000082 Main Account Dr Nkos	500,000.00	53,830,478.20 Cr	
15 Jan	FNB OB Trf FNB OB Trf 000000083 Main Account Dr Nkos	500,000.00	53,330,478.20 Cr	
22 Jan	FNB OB Trf FNB OB Trf 000000084 Main Account Dr Nkos	500,000.00	52,830,478.20 Cr	
24 Jan	FNB OB Trf FNB OB Trf 000000085 Main Account Dr Nkos	3,254,075.42	49,576,402.78 Cr	
25 Jan	FNB OB Trf FNB OB Trf 000000086 Main Account Dr Nkos	1,000,000.00	48,576,402.78 Cr	
30 Jan	FNB OB Trf FNB OB Trf 000000087 Main Account Dr Nkos	1,500,000.00	47,076,402.78 Cr	
31 Jan	Int On Credit Balance	229,451.86 Cr	47,305,854.64 Cr	
31 Jan	#Statement Fee	0 00	47,305,854.64 Cr	18.50
31 Jan	#Value Added Serv Fees	18.50	47,305,836.14 Cr	
<b>Closing Balance as at 31 January 2019</b>		<b>ZAR</b>	<b>47,305,836.14 Cr</b>	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

# Inclusive of VAT @ 15.00% = R 2.41 Dr  
Total VAT Charged : R 2.41 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.  
An Authorised Financial Services and Credit Provider (NCRCP20).

On 23 November 2018, the Prime Lending Rate changed to 10.25%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA CE/CA/00/KY/KY/NA/B9/M6/CK/N	FNMMA
878	62008452071	19/01/31	Money Market Investment	





First National Bank

Business Investment Desk Branch  
P.O. Box 1153  
Johannesburg, 2000  
[info@fnb.co.za](mailto:info@fnb.co.za)  
[fnb.co.za](http://fnb.co.za)

Branch Code 250155  
Lost Cards 087-575-9444  
Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 45

BBST45 029560  
MUNICIPAL HOUSING OPERATION ACC  
PO BOX 62  
CREIGHTON  
3263

Customer VAT Registration Number Not Provided  
Bank VAT Registration Number 4210102051  
Product Call Account  
Account Number 62544294987  
Statement Period 31 December 2018 - 31 January 2019  
Statement Date 31 January 2019

#### Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
<b>Opening Balance as at 31 December 2018</b>		<b>ZAR</b>	<b>4,386,027.85 Cr</b>	
26 Jan	#Statement Fee	0.00	4,386,027.85 Cr	18.50
26 Jan	#Value Added Serv Fees	18 50	4,386,009 35 Cr	
31 Jan	Int On Credit Balance	22,350.71 Cr	4,408,360.06 Cr	
<b>Closing Balance as at 31 January 2019</b>		<b>ZAR</b>	<b>4,408,360.06 Cr</b>	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

# Inclusive of VAT @ 15.00% = R 2.41 Dr  
Total VAT Charged : R 2.41 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.  
An Authorised Financial Services and Credit Provider (NCRCP20).

On 23 November 2018, the Prime Lending Rate changed to 10.25%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA PB/CA/00/WJ/WJ/MM/G7/C3/DM/N	FNMA
878	62544294987	19/01/31	Call Account	



First National Bank

Business Investment Desk Branch  
P.O. Box 1153  
Johannesburg, 2000  
[info@fnb.co.za](mailto:info@fnb.co.za)  
[fnb.co.za](http://fnb.co.za)

Branch Code 250155  
Lost Cards 087-575-9444  
Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 45

BBST45 029661  
HOUSING DEVELOPMENT FUND  
PO BOX 62  
CREIGHTON  
3263

Customer VAT Registration Number Not Provided  
Bank VAT Registration Number 4210102051  
Product Call Account  
Account Number 62544297436  
Statement Period 31 December 2018 - 31 January 2019  
Statement Date 31 January 2019

### Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
<b>Opening Balance as at 31 December 2018</b>		<b>ZAR</b>	<b>5,205,642.31 Cr</b>	
26 Jan	#Statement Fee	0.00	5,205,642.31 Cr	18.50
26 Jan	#Value Added Serv Fees	18 50	5,205,623 81 Cr	
31 Jan	Int On Credit Balance	26,527.37 Cr	5,232,151.18 Cr	
<b>Closing Balance as at 31 January 2019</b>		<b>ZAR</b>	<b>5,232,151.18 Cr</b>	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

# Inclusive of VAT @ 15.00% = R 2.41 Dr  
Total VAT Charged : R 2.41 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.  
An Authorised Financial Services and Credit Provider (NCRCP20).

On 23 November 2018, the Prime Lending Rate changed to 10.25%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA PB/CA/00/WJ/WJ/MM/G7/C3/DM/N	FNMMA
878	62544297436	19/01/31	Call Account	



First National Bank

✉ Business Investment Desk Branch  
P.O. Box 1153  
Johannesburg, 2000  
[info@fnb.co.za](mailto:info@fnb.co.za)

[fnb.co.za](http://fnb.co.za)

Branch Code 250155  
Lost Cards 087-575-9444  
Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 44

BBST44 029662  
\*INGWE MUNICIPALITY  
BULWER COMMUNITY SERVICE CENTRE  
BULWER COMMUNITY SERVICE CENTR  
P O BOX 62  
CREIGHTON  
3263

Customer VAT Registration Number Not Provided  
Bank VAT Registration Number 4210102051  
Product Call Account  
Account Number 62550105011  
Statement Period 31 December 2018 - 31 January 2019  
Statement Date 31 January 2019

#### Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
<b>Opening Balance as at 31 December 2018</b>		<b>ZAR</b>	<b>101,994.97 Cr</b>	
28 Jan	#Statement Fee	0.00	101,994.97 Cr	18.50
28 Jan	#Value Added Serv Fees	18.50	101,976.47 Cr	
31 Jan	Int On Credit Balance	519.74 Cr	102,496.21 Cr	
<b>Closing Balance as at 31 January 2019</b>		<b>ZAR</b>	<b>102,496.21 Cr</b>	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

# Inclusive of VAT @ 15.00% = R 2.41 Dr  
Total VAT Charged : R 2.41 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.  
An Authorised Financial Services and Credit Provider (NCRCP20).

On 23 November 2018, the Prime Lending Rate changed to 10.25%. This may impact the rate on any of your credit facilities.

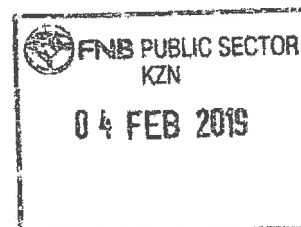
Branch Number	Account Number	Date	DDA PB/CA/00/WJ/WJ/MM/G7/C3/DM/N	FNMMA
878	62550105011	19/01/31	Call Account	



FIRST NATIONAL BANK  
2 Kkombe Drive  
UMhlanga Rocks  
4320  
www.fnb.co.za

04 FEBRUARY 2019

THE CFO  
DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY  
CREIGHTON MAIN STREET  
CREIGHTON  
3263



Account Name : DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY  
Account Number: 62235619197

S TRAN. DESCRIPTION	TRAN. AMOUNT	FEE	DATE	ACCT. BALANCE
=====	=====	=====	=====	=====
INT ON CREDIT BALANCE	92,887.25		01/18	21,329,245.95

## STATEMENT



003001000000000378810986353101192

THE INVESTMENT MANAGER  
DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY  
P O BOX 62  
CREIGHTON  
UMZINTO  
3263

<b>Branch</b>	Domestic Treasury
<b>Account Number</b>	03/7881098635/000018
<b>Date</b>	31 January 2019
<b>Statement Period</b>	2019-01-01 to 2019-02-01
<b>Type of Investment</b>	Call Deposit
<b>Statement Frequency</b>	Month End

<b>Nedbank Contact Details</b>	
Business Banking	Nedbank Head Office, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa 0860 115 060 business@nedbank.co.za

# Make Investments Happen

This statement is electronically generated and requires no signature by Nedbank.

Please examine this statement soonest. If no error is reported within 30 days after receipt, the statement will be considered as being correct.

Please note that month-end statements include transactions up to and including the last day of the month as well as interest transactions for the first day of the next month.

Transaction date	Description and additional information	Movement	Rate	Days	Accrued interest	Amount
2019-01-01	Opening Balance				-0.02	12 199 837.74
2019-01-31	Int Accrued On R12 199 837.74 From 2019-01-01 To 2019-01-31		6,2500	31	64 759.31	12 199 837.74
2019-02-01	Int Capitalised Effective 2019-02-01	64 759.31			-64 759.31	12 264 597.05
2019-02-01	Closing Balance				0.02	12 264 597.05

Yours sincerely  
**NEDBANK LIMITED**

Nedbank Limited Reg No 1951/000009/06, VAT Reg No 4320116074, Nedbank 135 Rivonia Campus, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa.  
Authorised financial services and registered credit provider (NCRCP16)

Directors: V Naidoo (Chairman) MWT Brown (Chief Executive) HR Brody BA Dames NP Dongwana EM Kruger RAG Leith PM Makwana L Makalima  
Dr MA Matocane RK Morathi (Chief Financial Officer) MP Moyo JK Netshitenzhe MC Nkuhlu (Chief Operating Officer) S Subramoney MI Wyman (British)  
Company Secretary: J Katzin 01.01.2019

## STATEMENT



003001000000000378810986353101192

THE INVESTMENT MANAGER  
DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY  
P O BOX 62  
CREIGHTON  
UMZINTO  
3263

Branch	Domestic Treasury
Account Number	03/7881098635/000020
Date	31 January 2019
Statement Period	2019-01-01 to 2019-02-01
Type of Investment	Call Deposit
Statement Frequency	Month End

Nedbank Contact Details	
Business Banking	Nedbank Head Office, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa 0860 115 060 business@nedbank.co.za

# Make Investments Happen

This statement is electronically generated and requires no signature by Nedbank.

Please examine this statement soonest. If no error is reported within 30 days after receipt, the statement will be considered as being correct.

Please note that month-end statements include transactions up to and including the last day of the month as well as interest transactions for the first day of the next month.

Transaction date	Description and additional information	Movement	Rate	Days	Accrued interest	Amount
2019-01-01	Opening Balance				0.02	12 761 478.52
2019-01-31	Int Accrued On R12 761 478.52 From 2019-01-01 To 2019-01-31		6,2500	31	67 740.58	12 761 478.52
2019-02-01	Int Capitalised Effective 2019-02-01	67 740.58			-67 740.58	12 829 219.10
2019-02-01	Closing Balance				0.02	12 829 219.10

Yours sincerely  
NEDBANK LIMITED

Nedbank Limited Reg No 1951/000009/06, VAT Reg No 4320116074, Nedbank 135 Rivonia Campus, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa.  
Authorised financial services and registered credit provider (NCRCP16)

Directors: V Naidoo (Chairman) MWT Brown (Chief Executive) HR Brody BA Dames NP Dongwana EM Kruger RAG Leith PM Makwana L Makalima  
Dr MA Matooane RK Morathi (Chief Financial Officer) MP Moyo JK Netshitenzhe MC Nkuhlu (Chief Operating Officer) S Subramoney Mi Wyman (British)  
Company Secretary: J Katzin 01.01.2019



## CORPORATE SAVER

### Statement/Tax invoice

<b>HIMEVILLE HEALTH COMMITTEE</b> P O BOX 43 HIMEVILLE 3256	<b>Account no:</b> 9010975386 <b>Branch code:</b> 198765 <b>Agent's profile:</b> PRO46	<b>NEDBANK CORPORATE SAVER</b> <b>Registration no:</b> 1951/000089/06 <b>VAT registration no:</b> N/A <b>FSP licence no:</b> 9363
	<b>CIF no:</b> 5295323 <b>Client code:</b> 97538 <b>Agent ref:</b> <b>RM:</b> NEDBANK CORPORATE SAVER	57 HEERENGRACHT FORESHORE CAPE TOWN 8001
	<b>Corporate Saver</b> <b>Tax invoice no:</b> 16853729	<b>Contact:</b> CORPORATE SAVER <b>Tel:</b> 021 - 412 3482 <b>Fax:</b> 021 - 412 5151
	<b>VAT calculation:</b> VAT Exclusive <b>Client VAT no:</b> N/A	<b>Email:</b>
	<b>Statement no:</b> 163	

### Investment portfolio at 31-01-2019

Current investments	Capital	Interest	Agent fee structure	Agent fee deducted	VAT on fee	Interest (less agent fee and VAT)
<b>Call @ 0.00% pa</b> Invested: 04-08-2006 Interest instruction: Capitalised	0.00	0.00	N/A	0.00	0.00	0.00
<b>32-day ntc dep @ 6.75% pa</b> Invested: 17-10-2001 Interest instruction: Capitalised	687 221.40	3 939.76	N/A	0.00	0.00	3 939.76
<b>TOTAL</b>	687 221.40	3 939.76		0.00	0.00	3 939.76

TAX TOTALS: year to date	Interest	Agent fee deducted	VAT on fee
	40 587.20	0.00	0.00

#### Notes:

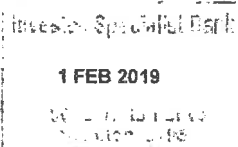
Interest (less agent administration fee and VAT) is credited to your account in February.

The agent administration fee and VAT are deducted in February and paid on your behalf to your agent, in accordance with the mandate held.

NEDBANK CORPORATE SAVER:

NEDBANK:

Out of the Ordinary™

**Investec****Investec Bank Limited**

100 Grayston Drive Sandown Sandton 2196  
 PO Box 785700 Sandton 2146 South Africa  
 T +27 (0) 11 286 7000 F +27 (0) 11 286 9555  
 www.investec.co.za

Dr Nkosazana Dlamini Zuma Local Municipality  
 PO Box 62  
 Creighton  
 3263

**ACCOUNT STATEMENT**  
**Tax invoice number**  
**Investec VAT number**

Page 1 of 1  
 19000004  
 4620124729

**Statement date** 31 Jan 2019  
**Statement period** 01 Jan - 31 Jan 2019  
**Currency** South African Rand

**Account number** 1100540834500  
**Account type** Call Deposit  
**Branch code** 580105  
**Electronic account number** 50011313326

Date	Description	Amount	Capital		Rate%	Days	Interest	
			Amount	Balance			Amount	Balance
1JAN2019	OPENING BALANCE			41,988,534.29CR				
1JAN2019	INTEREST ADVISED				6.60CR	31	235,365.87CR	235,365.87CR
31JAN2019	CLOSING BALANCE			41,988,534.29CR			ACCRUED	235,365.87CR
31JAN2019	INTEREST ACCRUED	235,365.87CR						
	CLOSING BALANCE INCLUDING INTEREST			42,223,900.16CR				

On 22 November 2018, the SA repo rate increased by 0.25% from 6.50% to 6.75%. Subsequently, Investec Bank increased our prime rate from 10.00% to 10.25% as of 23 November 2018





How can we help you?

BBST1906 015604  
 \*DR NKOSAZANA DLAMINI ZUMA LOCAL  
 MUNICIPALITY  
 P O BOX 62  
 CREIGHTON  
 3263  
 FINANCE@KWASANI.GOV.ZA

☒ Underberg  
 P O Box 219  
 Underberg 3257  
 Branch Code 221025

Customer VAT Registration Number : Not Provided  
 Bank VAT Registration Number : 4210102051

Copy Tax Invoice/Statement Number : 1906

Statement Period : 2 January 2019 to 3 January 2019  
 Statement Date : 3 January 2019

## Public Sector Cheque Account 62026224999

### Summary in Rand ZAR

<b>Opening Balance</b>		<b>1,794,844.26 Cr</b>
<b>Funds Received (Credits)</b>	<b>28</b>	<b>62,327.78 Cr</b>
Cash Deposits	3	2,349.70 Cr
Other Deposits	1	4,200.00 Cr
Inter-Account Transfers In	0	0.00
Electronic Payments Received	24	55,778.08 Cr
<b>Funds Used (Debits)</b>	<b>0</b>	<b>0.00</b>
Cash Withdrawals (Branch)	0	0.00
Cash Withdrawals (Other)	0	0.00
Cheques Processed (Non Cash)	0	0.00
Debit Orders/Scheduled Payments	0	0.00
Account Payments	0	0.00
Inter-Account Transfers Out	0	0.00
Card Purchases (Swipes)	0	0.00
Fuel Purchases	0	0.00
<b>Bank Charges</b>	<b>5</b>	<b>8,625.76 Dr</b>
Service Fees	1	587.85 Dr
Cash Deposit Fees	1	2,383.83 Dr
Cash Handling Fees	1	56.42 Dr
Other Fees	2	5,597.66 Dr
<b>Other Entries</b>		
Interest on Credit Balance	1	17,984.76 Cr
Interest on Debit Balance	0	0.00
Inward Unpaid Items	0	0.00
Unpaid Cheques and Debits	0	0.00
Refunds/Adjustments	0	0.00
<b>Closing Balance</b>		<b>1,866,531.04 Cr</b>
Overdraft Limit		0.00

### Contact us

e-Mail	info@fnb.co.za
Web	fnb.co.za
Lost Cards	087-575-9406
Account Enquiries	087-575-9479
Fraud	087-311-8607

**Updated Terms and Conditions:** Your transactional account terms and conditions have been updated. You can access the updated terms and conditions on our website.

**Debit Interest Rates (Usury)**  
 Prime Linked = 10.25%

**Pricing Option:** Your account is currently on the Pay-As-You-Use pricing option. For more information, please Contact Us or visit our website.

Branch Number	Account Number	Date	DDA DB/AV/YU/QJ/CV/CB/G5/L7/SW/N	FNBUS
887	62026224999	19/01/03	Public Sector Cheque Account	



Underberg  
P O Box 219  
Underberg 3257  
Branch Code 221025

Customer VAT Registration Number : Not Provided  
Bank VAT Registration Number : 4210102051

Copy Tax Invoice/Statement Number : 1930

Statement Period : 30 January 2019 to 31 January 2019  
Statement Date : 31 January 2019

BBST1930 161556  
\*DR NKOSAZANA DLAMINI ZUMA LOCAL  
MUNICIPALITY  
PO BOX 62  
CREIGHTON  
3263  
FINANCE@KWASANI.GOV.ZA

## Public Sector Cheque Account 62026224999

### Summary in Rand

ZAR

<b>Opening Balance</b>		<b>1,398,520.75 Cr</b>
<b>Funds Received (Credits)</b>	<b>131</b>	<b>288,283.21 Cr</b>
Cash Deposits	11	18,235.75 Cr
Other Deposits	1	1,714.13 Cr
Inter-Account Transfers In	0	0.00
Electronic Payments Received	119	268,333.33 Cr
<b>Funds Used (Debits)</b>	<b>22</b>	<b>173,544.89 Dr</b>
Cash Withdrawals (Branch)	0	0.00
Cash Withdrawals (Other)	0	0.00
Cheques Processed (Non Cash)	0	0.00
Debit Orders/Scheduled Payments	20	170,844.71 Dr
Account Payments	2	2,700.18 Dr
Inter-Account Transfers Out	0	0.00
Card Purchases (Swipes)	0	0.00
Fuel Purchases	0	0.00
<b>Bank Charges</b>	<b>0</b>	<b>0.00</b>
Service Fees	0	0.00
Cash Deposit Fees	0	0.00
Cash Handling Fees	0	0.00
Other Fees	0	0.00
<b>Other Entries</b>		
Interest on Credit Balance	0	0.00
Interest on Debit Balance	0	0.00
Inward Unpaid Items	0	0.00
Unpaid Cheques and Debits	0	0.00
Refunds/Adjustments	0	0.00
<b>Closing Balance</b>		<b>1,513,259.07 Cr</b>
Overdraft Limit		0.00

### Contact us

e-Mail	<a href="mailto:info@fnb.co.za">info@fnb.co.za</a>
Web	<a href="http://fnb.co.za">fnb.co.za</a>
Lost Cards	087-575-9406
Account Enquiries	087-575-9479
Fraud	087-311-8607

**Updated Terms and Conditions:** Your transactional account terms and conditions have been updated. You can access the updated terms and conditions on our website.

**Debit Interest Rates (Usury)**  
Prime Linked = 10.25%

**Pricing Option:** Your account is currently on the Pay-As-You-Use pricing option. For more information, please Contact Us or visit our website.

Branch Number	Account Number	Date	DDA DB/AV/YU/QJ/CV/CB/G5/L7/SW/N	FNBUS
887	62026224999	19/01/31	Public Sector Cheque Account	



FNB  
First National Bank

What can we help you?

BBST192 029646  
INGWE MUNICIPALITY  
P O BOX 62  
CREIGHTON  
3263

☑ Ixopo  
P O Box 2  
Ixopo 3276  
Branch Code 220223

Customer VAT Registration Number : Not Provided  
Bank VAT Registration Number : 4210102051

Copy Tax Invoice/Statement Number : 192

Statement Period : 31 December 2018 to 31 January 2019  
Statement Date : 31 January 2019

## Public Sector Cheque Account 62051076688

### Summary in Rand

ZAR

<b>Opening Balance</b>		<b>90,200.39 Cr</b>
<b>Funds Received (Credits)</b>	<b>2</b>	<b>3,802,181.45 Cr</b>
Cash Deposits	0	0.00
Other Deposits	0	0.00
Inter-Account Transfers In	2	3,802,181.45 Cr
Electronic Payments Received	0	0.00
<b>Funds Used (Debits)</b>	<b>396</b>	<b>3,298,931.34 Dr</b>
Cash Withdrawals (Branch)	0	0.00
Cash Withdrawals (Other)	0	0.00
Cheques Processed (Non Cash)	0	0.00
Debit Orders/Scheduled Payments	0	0.00
Account Payments	396	3,298,931.34 Dr
Inter-Account Transfers Out	0	0.00
Card Purchases (Swipes)	0	0.00
Fuel Purchases	0	0.00
<b>Bank Charges</b>	<b>2</b>	<b>91.64 Dr</b>
Service Fees	1	73.14 Dr
Cash Deposit Fees	0	0.00
Cash Handling Fees	0	0.00
Other Fees	1	18.50 Dr
<b>Other Entries</b>		
Interest on Credit Balance	1	957.43 Cr
Interest on Debit Balance	0	0.00
Inward Unpaid Items	0	0.00
Unpaid Cheques and Debits	0	0.00
Refunds/Adjustments	1	91.64 Cr
<b>Closing Balance</b>		<b>594,407.93 Cr</b>
Overdraft Limit		0.00

### Contact us

e-Mail	info@fnb.co.za
Web	fnb.co.za
Lost Cards	087-575-9406
Account Enquiries	087-575-9479
Fraud	087-311-8607

**Updated Terms and Conditions:** Your transactional account terms and conditions have been updated. You can access the updated terms and conditions on our website.

**Debit Interest Rates (Usury)**  
Prime Linked = 10.25%

**Pricing Option:** Your account is currently on the Pay-As-You-Use pricing option. For more information, please Contact Us or visit our website.

Branch Number	Account Number	Date	DDA DB/BV/QJ/QJ/CV/CB/G5/L7/SW/N	FNBUS
255	62051076688	19/01/31	Public Sector Cheque Account	



First National Bank

✉ Ixopo  
P O Box 2  
Ixopo 3276  
Branch Code 220223

Customer VAT Registration Number : Not Provided  
Bank VAT Registration Number : 4210102051

Copy Tax Invoice/Statement Number : 387

Statement Period : 26 January 2019 to 31 January 2019  
Statement Date : 31 January 2019

BBST387 063877  
INGWE MUNICIPALITY  
P O BOX 62  
CREIGHTON  
3263  
FINANCE@KWASANI.GOV.ZA

## Public Sector Cheque Account 52551036969

### Summary in Rand ZAR

Opening Balance 1,171,096.70 Cr

Funds Received (Credits) 1 1,000.00 Cr

Cash Deposits	1	1,000.00 Cr
Other Deposits	0	0.00
Inter-Account Transfers In	0	0.00
Electronic Payments Received	0	0.00

Funds Used (Debits) 0 0.00

Cash Withdrawals (Branch)	0	0.00
Cash Withdrawals (Other)	0	0.00
Cheques Processed (Non Cash)	0	0.00
Debit Orders/Scheduled Payments	0	0.00
Account Payments	0	0.00
Inter-Account Transfers Out	0	0.00
Card Purchases (Swipes)	0	0.00
Fuel Purchases	0	0.00

Bank Charges 2 90.79 Dr

Service Fees	2	90.79 Dr
Cash Deposit Fees	0	0.00
Cash Handling Fees	0	0.00
Other Fees	0	0.00

### Other Entries

Interest on Credit Balance	1	4,737.67 Cr
Interest on Debit Balance	0	0.00
Inward Unpaid Items	0	0.00
Unpaid Cheques and Debits	0	0.00
Refunds/Adjustments	0	0.00

Closing Balance 1,176,743.58 Cr

Overdraft Limit 0.00

### Contact us

✉ e-Mail	info@fnb.co.za
🌐 Web	fnb.co.za
📞 Lost Cards	087-575-9406
📞 Account Enquiries	087-575-9479
📞 Fraud	087-311-8607

**Updated Terms and Conditions:** Your transactional account terms and conditions have been updated. You can access the updated terms and conditions on our website.

### Debit Interest Rates (Usury)

Prime Linked = 10.25%

Pricing Option: Your account is currently on the Pay-As-You-Use pricing option. For more information, please Contact Us or visit our website.

Branch Number	Account Number	Date	DDA DB/BV/IQ/JQ/CV/CB/G5/L7/SW/N	FNBUS
255	52551036969	19/01/31	Public Sector Cheque Account	

### viii) COMPLIANCE CHECKLIST ON SECTION 75 REPORT FOR JANUARY 2018

#### Information to be placed on websites of the Municipality

The following information is included into our website as per section 75 of the MFMA

1) The accounting officer of a municipality must place on the website referred to in section 21A of the Municipal Systems Act the following documents of the municipality:

- a) The annual and adjustments budgets and all budget-related documents;
- b) All budget-related policies;
- c) The annual report;
- d) All performance agreements required in terms of section 57(1) (b) of the Municipal Systems Act
- e) All service delivery agreements
- f) All supply chain management contracts above a prescribed value;
- g) An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) or (4) during the previous quarter;
- h) All quarterly reports tabled in the council in terms of section 52(d);
- i) Any other documents that must be placed on the website in terms of this Act or any other applicable legislation, or as may be prescribed.

Prepared by: T. MATHANU



Date: 07/02/2019

Reviewed by:



Date: 07/02/19

# Municipal In-year reports & supporting tables

mSCOA Version 6.2

[Click for Instructions!](#)

**Accountability**

**Transparency**

**Information &  
service delivery**



**national treasury**

Department  
National Treasury  
REPUBLIC OF SOUTH AFRICA

**Contact details:**

Budget submission enquiries:

Elsabé Rossouw

National Treasury

Tel: (012) 315-5534

Electronic documents: [lgdocuments@treasury.gov.za](mailto:lgdocuments@treasury.gov.za)

Preparation Instructions	
Municipality Name:	KZN436 Dr Nkocazana Dlamini Zuma ▼
CFO Name:	K.M.B MZIMELA
Tel:	039 833 1038
Fax:	039 833 1199
E-Mail:	cfo@ndz.gov.za
Reporting period:	0001 January ▼
MTREF:	2018 ▼
Budget Year:	2018/19
Does this municipality have Entities?	No ▼
If YES: Identify type of report:	0001 January ▼
<b>Name Votes &amp; Sub-Votes</b>	
Printing Instructions	Importants documents which provide essential assistance
<u>Showing / Hiding Columns</u> <input type="button" value="Hide Reference columns on all sheets"/> <input type="button" value="Hide Pre-audit columns on all sheets"/> <u>Showing / Clearing Highlights</u> <input type="button" value="Clear Highlights on all sheets"/>	<a href="#">MFMA Budget Circular 2011/12</a> <a href="#">Click to view</a> <a href="#">MBRR Budget Formats Guide</a> <a href="#">Click to view</a> <a href="#">Dummy Budget Guide</a> <a href="#">Click to view</a> <a href="#">Funding Compliance Guide</a> <a href="#">Click to view</a> <a href="#">MFMA Return Forms</a> <a href="#">Click to view</a>







E-mail address	E-mail address
Official responsible for submitting financial information	Official responsible for submitting financial information
ID Number	ID Number
Title	Title
Name	Name
Telephone number	Telephone number
Cell number	Cell number
Fax number	Fax number
E-mail address	E-mail address
Official responsible for submitting financial information	Official responsible for submitting financial information
ID Number	ID Number
Title	Title
Name	Name
Telephone number	Telephone number
Cell number	Cell number
Fax number	Fax number
E-mail address	E-mail address
Official responsible for submitting financial information	
ID Number	
Title	
Name	
Telephone number	
Cell number	
Fax number	
E-mail address	

KZN436 Dr Nkosazana Dlamini Zuma - Table C1 Monthly Budget Statement Summary - M07 January

Description	2017/18	Budget Year 2018/19							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	35 375	36 215	36 215	2 941	20 931	21 304	(373)	-2%	36 521
Service charges	3 127	3 732	3 732	278	1 941	2 177	(236)	-11%	3 732
Investment revenue	7 160	7 359	7 359	793	4 628	4 293	335	8%	7 359
Transfers and subsidies	111 441	120 150	120 150	4 722	91 298	70 087	21 210	30%	120 150
Other own revenue	7 817	10 710	10 710	1 080	5 260	6 248	(988)	-16%	10 710
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>164 922</b>	<b>178 165</b>	<b>178 165</b>	<b>9 814</b>	<b>124 057</b>	<b>104 109</b>	<b>19 948</b>	<b>19%</b>	<b>178 471</b>
Employee costs	50 499	55 356	55 356	4 233	30 080	32 291	(2 211)	-7%	55 356
Remuneration of Councillors	10 755	11 991	11 991	900	6 292	6 995	(702)	-10%	11 991
Depreciation & asset impairment	22 143	21 402	21 402	2 260	13 751	12 485	1 266	10%	21 402
Finance charges	1 239	502	502	4	113	293	(180)	-62%	502
Materials and bulk purchases	-	6 622	6 622	112	261	3 863	(3 602)	-93%	6 622
Transfers and subsidies	-	1 778	1 778	155	1 061	1 037	24	2%	1 778
Other expenditure	54 111	70 072	70 072	4 314	29 418	40 874	(11 456)	-28%	70 072
<b>Total Expenditure</b>	<b>138 747</b>	<b>167 723</b>	<b>167 723</b>	<b>11 976</b>	<b>80 975</b>	<b>97 837</b>	<b>(16 862)</b>	<b>-17%</b>	<b>167 723</b>
<b>Surplus/(Deficit)</b>	<b>26 175</b>	<b>10 441</b>	<b>10 441</b>	<b>(2 162)</b>	<b>43 082</b>	<b>6 271</b>	<b>36 810</b>	<b>587%</b>	<b>10 741</b>
Transfers and subsidies - capital (monetary allocations)	46 834	40 206	40 206	1 292	14 357	23 453	(9 096)	-39%	40 206
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>73 009</b>	<b>50 647</b>	<b>50 647</b>	<b>(870)</b>	<b>57 439</b>	<b>29 725</b>	<b>27 714</b>	<b>93%</b>	<b>50 951</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>73 009</b>	<b>50 647</b>	<b>50 647</b>	<b>(870)</b>	<b>57 439</b>	<b>29 725</b>	<b>27 714</b>	<b>93%</b>	<b>50 951</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>-</b>	<b>64 582</b>	<b>64 582</b>	<b>2 079</b>	<b>17 780</b>	<b>64 582</b>	<b>(46 802)</b>	<b>-72%</b>	<b>64 582</b>
Capital transfers recognised	40 066	26 666	26 666	1 292	14 357	15 773	(1 416)	-9%	26 666
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	37 916	37 916	787	3 423	21 899	(18 476)	-84%	37 916
<b>Total sources of capital funds</b>	<b>40 066</b>	<b>64 582</b>	<b>64 582</b>	<b>2 079</b>	<b>17 780</b>	<b>37 673</b>	<b>(19 893)</b>	<b>-53%</b>	<b>64 582</b>
<b>Financial position</b>									
Total current assets	119 928	143 428	143 428		185 505				94 621
Total non current assets	351 239	422 527	422 527		398 676				422 527
Total current liabilities	36 522	41 430	41 430		60 500				41 430
Total non current liabilities	16 741	15 198	15 198		16 741				15 198
<b>Community wealth/Equity</b>	<b>420 432</b>	<b>509 328</b>	<b>509 328</b>		<b>506 939</b>				<b>509 328</b>
<b>Cash flows</b>									
Net cash from (used) operating	153 386	55 940	55 940	11 128	79 253	89 043	9 789	11%	55 940
Net cash from (used) investing	(135 521)	(58 782)	(58 782)	2 079	(17 402)	(125 781)	(108 379)	86%	(58 782)
Net cash from (used) financing	(20 952)	-	-	-	-	-	-	-	-
<b>Cash/cash equivalents at the month/year end</b>	<b>88 836</b>	<b>(2 843)</b>	<b>(2 843)</b>	<b>-</b>	<b>150 687</b>	<b>(36 738)</b>	<b>(187 426)</b>	<b>510%</b>	<b>85 991</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	2 203	2 294	1 981	1 879	51 170	-	-	-	59 527
<b>Creditors Age Analysis</b>									
Total Creditors	3 758	-	-	-	-	-	14	30	3 802

KZN436 Dr Nkosazana Dlamini Zuma - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M07 January

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Revenue - Functional</b>										
<b>Governance and administration</b>		<b>156 617</b>	<b>162 452</b>	<b>162 452</b>	<b>9 157</b>	<b>117 526</b>	<b>94 944</b>	<b>22 583</b>	<b>24%</b>	<b>162 76</b>
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		156 617	162 452	162 452	9 157	117 526	94 944	22 583	24%	162 76
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		<b>5 177</b>	<b>10 136</b>	<b>10 136</b>	<b>333</b>	<b>2 649</b>	<b>5 912</b>	<b>(3 263)</b>	<b>-55%</b>	<b>10 13</b>
Community and social services		-	8 467	8 467	330	2 533	4 939	(2 406)	-49%	8 46
Sport and recreation		-	58	58	3	3	34	(31)	-91%	5
Public safety		5 177	1 610	1 610	-	113	939	(827)	-88%	1 61
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>46 834</b>	<b>28 511</b>	<b>28 511</b>	<b>1 338</b>	<b>16 298</b>	<b>16 631</b>	<b>(333)</b>	<b>-2%</b>	<b>28 51</b>
Planning and development		-	249	249	8	78	145	(68)	-47%	24
Road transport		46 834	28 262	28 262	1 330	16 221	16 486	(266)	-2%	28 26
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>3 127</b>	<b>17 271</b>	<b>17 271</b>	<b>278</b>	<b>1 941</b>	<b>10 075</b>	<b>(8 134)</b>	<b>-81%</b>	<b>17 27</b>
Energy sources		-	13 540	13 540	-	-	7 898	(7 898)	-100%	13 54
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		3 127	3 731	3 731	278	1 941	2 177	(236)	-11%	3 73
<b>Other</b>	<b>4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue - Functional</b>	<b>2</b>	<b>211 756</b>	<b>218 370</b>	<b>218 370</b>	<b>11 106</b>	<b>136 414</b>	<b>127 562</b>	<b>10 852</b>	<b>9%</b>	<b>218 67</b>
<b>Expenditure - Functional</b>										
<b>Governance and administration</b>		<b>90 014</b>	<b>94 933</b>	<b>94 933</b>	<b>7 938</b>	<b>50 073</b>	<b>55 377</b>	<b>(5 304)</b>	<b>-10%</b>	<b>94 93</b>
Executive and council		25 829	24 038	24 038	1 686	11 630	14 022	(2 392)	-17%	24 03
Finance and administration		64 185	69 402	69 402	6 163	37 969	40 484	(2 515)	-6%	69 40
Internal audit		-	1 493	1 493	88	474	871	(397)	-46%	1 49
<b>Community and public safety</b>		<b>20 896</b>	<b>19 009</b>	<b>19 009</b>	<b>1 269</b>	<b>8 806</b>	<b>11 088</b>	<b>(2 283)</b>	<b>-21%</b>	<b>19 00</b>
Community and social services		20 073	15 907	15 907	1 004	7 085	9 279	(2 194)	-24%	15 90
Sport and recreation		-	341	341	18	104	199	(95)	-48%	34
Public safety		822	2 516	2 516	228	1 486	1 468	18	1%	2 51
Housing		-	245	245	19	131	143	(12)	-8%	24
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>27 837</b>	<b>43 902</b>	<b>43 902</b>	<b>2 252</b>	<b>18 988</b>	<b>25 609</b>	<b>(6 621)</b>	<b>-26%</b>	<b>43 90</b>
Planning and development		2 724	21 910	21 910	246	4 394	12 781	(8 386)	-66%	21 91
Road transport		25 114	21 992	21 992	2 006	14 593	12 829	1 765	14%	21 99
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>-</b>	<b>6 874</b>	<b>6 874</b>	<b>364</b>	<b>1 939</b>	<b>4 010</b>	<b>(2 071)</b>	<b>-52%</b>	<b>6 87</b>
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	6 874	6 874	364	1 939	4 010	(2 071)	-52%	6 87
<b>Other</b>		<b>-</b>	<b>3 005</b>	<b>3 005</b>	<b>153</b>	<b>1 170</b>	<b>1 753</b>	<b>(583)</b>	<b>-33%</b>	<b>3 00</b>
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>138 747</b>	<b>167 723</b>	<b>167 723</b>	<b>11 976</b>	<b>80 975</b>	<b>97 837</b>	<b>(16 862)</b>	<b>-17%</b>	<b>167 72</b>
<b>Surplus/ (Deficit) for the year</b>		<b>73 009</b>	<b>50 647</b>	<b>50 647</b>	<b>(870)</b>	<b>57 439</b>	<b>29 725</b>	<b>27 714</b>	<b>93%</b>	<b>50 95</b>

Municipal Government of Mississauga - Table 02: Monthly Budget Statement - Financial Performance (functional classification) - M07 January										
Description	Ref	2017/18	Budget Year 2018/19						Full Year Forecast	
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		YTD variance %
R thousands	1									
Revenue - Functional									%	
Municipal governance and administration		156 617	162 452	162 452	9 157	117 526	94 944	22 583	24%	162 76
Executive and council		-	-	-	-	-	-	-	-	-
Mayor and Council		-	-	-	-	-	-	-	-	-
Municipal Manager, Town Secretary and Chief Executive		-	-	-	-	-	-	-	-	-
Finance and administration		156 617	162 452	162 452	9 157	117 526	94 944	22 583	0	162 76
Administrative and Corporate Support		-	-	-	-	-	-	-	-	-
Asset Management		-	-	-	-	-	-	-	-	-
Budget and Treasury Office		156 617	162 287	162 287	9 157	117 023	94 847	22 176	0	162 59
Finance		-	-	-	-	483	-	483	#DIV/0!	-
Fleet Management		-	-	-	-	-	-	-	-	-
Human Resources		-	165	165	-	21	96	(76)	(0)	16
Information Technology		-	-	-	-	-	-	-	-	-
Legal Services		-	-	-	-	-	-	-	-	-
Marketing, Customer Relations, Publicity and Media Co-ordination		-	-	-	-	-	-	-	-	-
Property Services		-	-	-	-	-	-	-	-	-
Risk Management		-	-	-	-	-	-	-	-	-
Security Services		-	-	-	-	-	-	-	-	-
Supply Chain Management		-	-	-	-	-	-	-	-	-
Valuation Service		-	-	-	-	-	-	-	-	-
Internal audit		-	-	-	-	-	-	-	-	-
Governance Function		-	-	-	-	-	-	-	-	-
Community and public safety		5 177	10 136	10 136	333	2 649	5 912	(3 263)	(0)	10 13
Community and social services		-	8 467	8 467	330	2 633	4 939	(2 406)	(0)	8 46
Aged Care		-	-	-	-	-	-	-	-	-
Agricultural		-	-	-	-	-	-	-	-	-
Animal Care and Diseases		-	-	-	-	-	-	-	-	-
Cemeteries, Funeral Parlours and Crematoriums		-	-	-	-	-	-	-	-	-
Child Care Facilities		-	-	-	-	-	-	-	-	-
Community Halls and Facilities		-	1	1	-	-	1	(1)	(0)	-
Consumer Protection		-	-	-	-	-	-	-	-	-
Cultural Matters		-	-	-	-	-	-	-	-	-
Disaster Management		-	-	-	-	-	-	-	-	-
Education		-	-	-	-	-	-	-	-	-
Indigenous and Customary Law		-	-	-	-	-	-	-	-	-
Industrial Promotion		-	-	-	-	-	-	-	-	-
Language Policy		-	-	-	-	-	-	-	-	-
Libraries and Archives		-	3 466	3 466	330	2 156	2 022	133	0	3 46
Literacy Programmes		-	-	-	-	-	-	-	-	-
Media Services		-	-	-	-	-	-	-	-	-
Museums and Art Galleries		-	-	-	-	-	-	-	-	-
Population Development		-	5 000	5 000	-	378	2 917	(2 538)	(0)	5 00
Provincial Cultural Matters		-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-
Zoo's		-	-	-	-	-	-	-	-	-
Sport and recreation		-	58	58	3	3	34	(31)	(0)	58
Beaches and Jetties		-	-	-	-	-	-	-	-	-
Casinos, Racing, Gambling, Wagering		-	-	-	-	-	-	-	-	-
Community Parks (including Nurseries)		-	-	-	-	-	-	-	-	-
Recreational Facilities		-	-	-	-	-	-	-	-	-
Sports Grounds and Stadiums		-	58	58	3	3	34	(31)	(0)	58
Public safety		5 177	1 610	1 610	-	113	939	(827)	(0)	1 61
Civil Defence		-	-	-	-	-	-	-	-	-
Cleansing		-	-	-	-	-	-	-	-	-
Control of Public Nuisances		-	-	-	-	-	-	-	-	-
Fencing and Fences		-	-	-	-	-	-	-	-	-
Fire Fighting and Protection		5 177	1 610	1 610	-	113	939	(827)	(0)	1 61
Licensing and Control of Animals		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Informal Settlements		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Ambulance		-	-	-	-	-	-	-	-	-
Health Services		-	-	-	-	-	-	-	-	-
Laboratory Services		-	-	-	-	-	-	-	-	-
Food Control		-	-	-	-	-	-	-	-	-
Health Surveillance and Prevention of Communicable Diseases including immunizations		-	-	-	-	-	-	-	-	-
Vector Control		-	-	-	-	-	-	-	-	-
Chemical Safety		-	-	-	-	-	-	-	-	-







Description	Ref	2017/18 Audited Outcome	Original Budget	Adjusted Budget	Budget Year 2018/19					Full Year Forecast
					Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
<b>R thousands</b>	<b>1</b>									
Roads		25 114	17 833	17 833	1 585	11 936	10 402	1 534	0	17 833
Taxi Ranks		-	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
Biodiversity and Landscape		-	-	-	-	-	-	-	-	-
Coastal Protection		-	-	-	-	-	-	-	-	-
Indigenous Forests		-	-	-	-	-	-	-	-	-
Nature Conservation		-	-	-	-	-	-	-	-	-
Pollution Control		-	-	-	-	-	-	-	-	-
Soil Conservation		-	-	-	-	-	-	-	-	-
Trading services		-	6 874	6 874	364	1 939	4 010	(2 071)	(0)	6 874
Energy sources		-	-	-	-	-	-	-	-	-
Electricity		-	-	-	-	-	-	-	-	-
Street Lighting and Signal Systems		-	-	-	-	-	-	-	-	-
Nonelectric Energy		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Water Treatment		-	-	-	-	-	-	-	-	-
Water Distribution		-	-	-	-	-	-	-	-	-
Water Storage		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Public Toilets		-	-	-	-	-	-	-	-	-
Sewerage		-	-	-	-	-	-	-	-	-
Storm Water Management		-	-	-	-	-	-	-	-	-
Waste Water Treatment		-	-	-	-	-	-	-	-	-
Waste management		-	6 874	6 874	364	1 939	4 010	(2 071)	(0)	6 874
Recycling		-	-	-	-	-	-	-	-	-
Solid Waste Disposal (Landfill Sites)		-	-	-	-	-	-	-	-	-
Solid Waste Removal		-	6 874	6 874	364	1 939	4 010	(2 071)	(0)	6 874
Street Cleaning		-	-	-	-	-	-	-	-	-
Other		-	3 005	3 005	153	1 170	1 753	(583)	(0)	3 005
Abattoirs		-	-	-	-	-	-	-	-	-
Air Transport		-	-	-	-	-	-	-	-	-
Forestry		-	-	-	-	-	-	-	-	-
Licensing and Regulation		-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-
Tourism		-	3 005	3 005	153	1 170	1 753	(583)	(0)	3 005
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>138 747</b>	<b>167 723</b>	<b>167 723</b>	<b>11 976</b>	<b>80 975</b>	<b>97 837</b>	<b>(16 862)</b>	<b>(0)</b>	<b>167 723</b>
<b>Surplus/ (Deficit) for the year</b>		<b>73 009</b>	<b>50 647</b>	<b>50 647</b>	<b>(870)</b>	<b>57 439</b>	<b>29 725</b>	<b>27 714</b>	<b>0</b>	<b>50 647</b>

#### References

1. Government Finance Statistics Functions and Sub-functions are standardised to assist national and international accounts and comparison
2. Total Revenue by Functional Classification must reconcile to total operating revenue shown in Financial Performance (revenue and expenditure)
3. Total Expenditure by Functional Classification must reconcile to total operating expenditure shown in Financial Performance (revenue and expenditure)
4. All amounts must be classified under a Functional classification. The function 'Other' is only for Abattoirs, Air Transport, Licensing and Regulation, Markets and Tourism - and if used must be supported by footnotes. Nothing else may be placed under 'Other'. Assign associate share to relevant classification

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KZN436 Dr Nkosazana Dlamini Zuma - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M07

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury		156 617	162 287	162 287	9 157	117 506	94 847	22 658	23,9%	162 59
Vote 3 - Corporate Services		-	165	165	-	21	96	(76)	-78,6%	16
Vote 4 - Community Services		5 177	13 867	13 867	650	5 426	8 089	(2 663)	-32,9%	13 86
Vote 5 - Public Works and Basic Services		49 962	41 802	41 802	1 292	15 384	24 384	(9 000)	-36,9%	41 80
Vote 6 - Planning and Development		-	249	249	8	78	145	(68)	-46,5%	24
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	<b>211 756</b>	<b>218 370</b>	<b>218 370</b>	<b>11 106</b>	<b>138 414</b>	<b>127 562</b>	<b>10 852</b>	<b>8,5%</b>	<b>218 671</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - Executive and Council		25 829	25 531	25 531	1 774	11 917	14 893	(2 976)	-20,0%	25 53
Vote 2 - Budget and Treasury		44 828	48 872	48 872	4 532	26 149	28 508	(2 360)	-8,3%	48 87
Vote 3 - Corporate Services		19 357	20 530	20 530	1 716	12 395	11 976	419	3,5%	20 53
Vote 4 - Community Services		20 896	32 709	32 709	1 839	12 908	19 080	(6 172)	-32,3%	32 70
Vote 5 - Public Works and Basic Services		25 114	34 907	34 907	1 908	15 902	20 362	(4 461)	-21,9%	34 90
Vote 6 - Planning and Development		2 724	5 175	5 175	206	1 705	3 018	(1 313)	-43,5%	5 17
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	<b>138 747</b>	<b>167 723</b>	<b>167 723</b>	<b>11 976</b>	<b>80 975</b>	<b>97 837</b>	<b>(16 862)</b>	<b>-17,2%</b>	<b>167 72</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>73 009</b>	<b>50 647</b>	<b>50 647</b>	<b>(870)</b>	<b>57 439</b>	<b>29 725</b>	<b>27 714</b>	<b>93,2%</b>	<b>50 95</b>

Vote Description		Ref	Budget Year 2018/19								
R thousand			2017/18 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote											
Vote 1 - Executive and Council											
1.1 - Municipal Manager and Council											
1.2 - Internal Audit											
Vote 2 - Budget and Treasury											
2.1 - Budget and Treasury											
Vote 3 - Corporate Services											
3.1 - Corporate services admin and auxiliary services											
3.2 - Human Resources											
Vote 4 - Community Services											
4.1 - Community Services Administration											
4.2 - Traffic and Protection Services											
4.3 - Disaster Management											
4.4 - Municipal Pound											
4.5 - Sportsfields											
4.6 - Libraries											
4.7 - Community Programmes											
4.8 - LED and Tourism											
Vote 5 - Public Works and Basic Services											
5.1 - Roads											
5.2 - Housing											
5.3 - Waste Management											
5.4 - PMU											
Vote 6 - Planning and Development											
6.1 - Planning and Development											
Vote 7 - [NAME OF VOTE 7]											

Vote 8 - [NAME OF VOTE 8]

Vote 9 - [NAME OF VOTE 9]

Vote 10 - [NAME OF VOTE 10]

Vote 11 - [NAME OF VOTE 11]

Vote 12 - [NAME OF VOTE 12]

Vote 13 - [NAME OF VOTE 13]

Vote 14 - [NAME OF VOTE 14]

Vote 15 - [NAME OF VOTE 15]



Vote 8 - [NAME OF VOTE 8]

Vote 9 - [NAME OF VOTE 9]

Vote 10 - [NAME OF VOTE 10]

Vote 11 - [NAME OF VOTE 11]

Vote 12 - [NAME OF VOTE 12]

Vote 13 - [NAME OF VOTE 13]

Vote 14 - [NAME OF VOTE 14]

Vote 15 - [NAME OF VOTE 15]



KZN436 Dr Nkosazana Dlamini Zuma - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M07 January

Description	Ref	2017/18 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Budget Year 2018/19 YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates		35 375	36 215	36 215	2 941	20 931	21 304	(373)	-2%	36 571
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		3 127	3 732	3 732	278	1 941	2 177	(236)	-11%	3 732
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		1 202	1 032	1 032	72	528	602	(74)	-12%	1 032
Interest earned - external investments		7 160	7 359	7 359	793	4 628	4 293	335	8%	7 359
Interest earned - outstanding debtors		3 073	999	999	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeit.		998	470	470	451	2 184	857	1 328	155%	1 460
Licences and permits		1 201	1 198	1 198	38	736	699	37	5%	1 198
Agency services		-	-	-	-	-	-	-	-	-
Transfers and subsidies		111 441	120 150	120 150	4 722	91 298	70 087	21 210	30%	120 150
Other revenue		1 343	1 210	1 210	519	950	706	244	34%	1 210
Gains on disposal of PPE		-	5 800	5 800	-	861	3 383	(2 523)	-75%	5 800
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>164 922</b>	<b>178 165</b>	<b>178 165</b>	<b>9 814</b>	<b>124 057</b>	<b>104 109</b>	<b>19 948</b>	<b>19%</b>	<b>178 165</b>
<b>Expenditure By Type</b>										
Employee related costs		50 499	55 356	55 356	4 233	30 080	32 291	(2 211)	-7%	55 356
Remuneration of councillors		10 755	11 991	11 991	900	6 292	6 995	(702)	-10%	11 991
Debt impairment		-	4 340	4 340	44	44	2 532	(2 487)	-98%	4 340
Depreciation & asset impairment		22 143	21 402	21 402	2 260	13 751	12 485	1 266	10%	21 402
Finance charges		1 239	502	502	4	113	293	(180)	-62%	502
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		-	6 622	6 622	112	261	3 863	(3 602)	-93%	6 622
Contracted services		-	33 459	33 319	2 021	14 727	19 436	(4 708)	-24%	33 459
Transfers and subsidies		-	1 778	1 778	155	1 061	1 037	24	2%	1 778
Other expenditure		54 111	32 273	32 413	2 248	14 647	18 907	(4 260)	-23%	32 273
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>138 747</b>	<b>167 723</b>	<b>167 723</b>	<b>11 976</b>	<b>80 975</b>	<b>97 837</b>	<b>(16 862)</b>	<b>-17%</b>	<b>167 723</b>
<b>Surplus/(Deficit)</b>		<b>26 175</b>	<b>10 441</b>	<b>10 441</b>	<b>(2 162)</b>	<b>43 082</b>	<b>6 271</b>	<b>36 810</b>	<b>0</b>	<b>10 441</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		46 834	40 206	40 206	1 292	14 357	23 453	(9 096)	(0)	40 206
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>73 009</b>	<b>50 647</b>	<b>50 647</b>	<b>(870)</b>	<b>57 439</b>	<b>29 725</b>			<b>50 647</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>73 009</b>	<b>50 647</b>	<b>50 647</b>	<b>(870)</b>	<b>57 439</b>	<b>29 725</b>			<b>50 647</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>73 009</b>	<b>50 647</b>	<b>50 647</b>	<b>(870)</b>	<b>57 439</b>	<b>29 725</b>			<b>50 647</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>73 009</b>	<b>50 647</b>	<b>50 647</b>	<b>(870)</b>	<b>57 439</b>	<b>29 725</b>			<b>50 647</b>

KZN436 Dr Nkosazana Dlamini Zuma - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M07 January

Vote Description	Ref	2017/18 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Budget Year 2018/19 YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Multi-Year expenditure appropriation</b>	<b>2</b>									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Community Services		-	-	-	-	-	-	-	-	-
Vote 5 - Public Works and Basic Services		-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	<b>4,7</b>									
<b>Single Year expenditure appropriation</b>	<b>2</b>									
Vote 1 - Executive and Council		-	2 474	2 474	37	1 300	2 474	(1 174)	-47%	2 474
Vote 2 - Budget and Treasury		-	850	850	583	610	850	(240)	-28%	850
Vote 3 - Corporate Services		-	570	570	-	-	570	(570)	-100%	570
Vote 4 - Community Services		-	7 993	7 993	167	354	7 993	(7 638)	-96%	7 993
Vote 5 - Public Works and Basic Services		-	50 920	50 920	1 292	15 516	50 920	(35 404)	-70%	50 920
Vote 6 - Planning and Development		-	1 776	1 776	-	-	1 776	(1 776)	-100%	1 776
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	<b>4</b>	-	64 582	64 582	2 079	17 780	64 582	(46 802)	-72%	64 582
<b>Total Capital Expenditure</b>		-	64 582	64 582	2 079	17 780	64 582	(46 802)	-72%	64 582
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		-	5 194	5 194	620	1 910	(37 229)	39 139	-105%	5 194
Executive and council		-	2 474	2 474	37	1 300	15 465	(14 165)	-92%	2 474
Finance and administration		-	2 720	2 720	583	610	(52 694)	53 304	-101%	2 720
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	8 193	8 193	167	354	9 955	(9 601)	-96%	8 193
Community and social services		-	4 560	4 560	167	354	7 000	(6 645)	-95%	4 560
Sport and recreation		-	-	-	-	-	165	(165)	-100%	-
Public safety		-	3 633	3 633	-	-	2 647	(2 647)	-100%	3 633
Housing		-	-	-	-	-	143	(143)	-100%	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		63 893	51 196	51 196	1 292	15 516	48 168	(32 651)	-68%	51 196
Planning and development		63 893	47 196	47 196	1 292	12 410	40 168	(27 756)	-69%	47 196
Road transport		-	4 000	4 000	-	3 106	8 000	(4 894)	-61%	4 000
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	-	-	-	-	-	-	-	-
Energy services		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	<b>3</b>	63 893	64 582	64 582	2 079	17 780	20 892	(3 112)	-15%	64 582
<b>Funded by:</b>										
National Government		40 066	26 666	26 666	1 292	14 357	15 773	(1 416)	-9%	26 666
Provincial Government		-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		40 066	26 666	26 666	1 292	14 357	15 773	(1 416)	-9%	26 666
Public contributions & donations		-	-	-	-	-	-	-	-	-
Borrowing		-	-	-	-	-	-	-	-	-
Internally generated funds		-	37 916	37 916	787	3 423	21 899	(18 476)	-84%	37 916
<b>Total Capital Funding</b>		40 066	64 582	64 582	2 079	17 780	37 673	(19 893)	-53%	64 582

**References**

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure required for yr2 and yr3).
2. Include capital component of PPP unitary payment
3. Capital expenditure by functional classification must reconcile to the total of multi-year and single year appropriations
4. Include expenditure on investment property, intangible and biological assets
5. Must reconcile to Monthly Budget Statement Financial Performance (revenue and expenditure)
6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA17

[illegible]



Vote 8 - [NAME OF VOTE 8]

Vote 9 - [NAME OF VOTE 9]

Vote 10 - [NAME OF VOTE 10]

Vote 11 - [NAME OF VOTE 11]

Vote 12 - [NAME OF VOTE 12]

Vote 13 - [NAME OF VOTE 13]

Vote 14 - [NAME OF VOTE 14]

Vote 15 - [NAME OF VOTE 15]



KZN436 Dr Nkosazana Dlamini Zuma - Table C6 Monthly Budget Statement - Financial Position - M07 January

Description	Ref	2017/18	Budget Year 2018/19			Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	
<b>R thousands</b>	<b>1</b>					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		88 836	40 311	40 311	150 572	40 311
Call investment deposits		-	48 809	48 809	-	-
Consumer debtors		26 556	50 240	50 240	27 912	50 240
Other debtors		4 536	4 069	4 069	7 021	4 069
Current portion of long-term receivables		-	-	-	-	-
Inventory		-	-	-	-	-
<b>Total current assets</b>		<b>119 928</b>	<b>143 428</b>	<b>143 428</b>	<b>185 505</b>	<b>94 620</b>
<b>Non current assets</b>						
Long-term receivables		-	-	-	-	-
Investments		-	-	-	-	-
Investment property		20 064	19 264	19 264	20 064	19 264
Investments in Associate		-	-	-	-	-
Property, plant and equipment		331 110	403 076	403 076	378 206	403 076
Agricultural		-	-	-	-	-
Biological assets		-	-	-	-	-
Intangible assets		66	187	187	406	187
Other non-current assets		-	-	-	-	-
<b>Total non current assets</b>		<b>351 239</b>	<b>422 527</b>	<b>422 527</b>	<b>398 676</b>	<b>422 527</b>
<b>TOTAL ASSETS</b>		<b>471 167</b>	<b>565 956</b>	<b>565 956</b>	<b>584 180</b>	<b>517 147</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-	-	-	-
Borrowing		357	242	242	357	242
Consumer deposits		-	13	13	-	13
Trade and other payables		36 103	41 105	41 105	60 081	41 105
Provisions		62	70	70	62	70
<b>Total current liabilities</b>		<b>36 522</b>	<b>41 430</b>	<b>41 430</b>	<b>60 500</b>	<b>41 430</b>
<b>Non current liabilities</b>						
Borrowing		-	-	-	-	-
Provisions		16 741	15 198	15 198	16 741	15 198
<b>Total non current liabilities</b>		<b>16 741</b>	<b>15 198</b>	<b>15 198</b>	<b>16 741</b>	<b>15 198</b>
<b>TOTAL LIABILITIES</b>		<b>53 263</b>	<b>56 628</b>	<b>56 628</b>	<b>77 241</b>	<b>56 628</b>
<b>NET ASSETS</b>	<b>2</b>	<b>417 904</b>	<b>509 328</b>	<b>509 328</b>	<b>506 939</b>	<b>460 519</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		416 171	504 966	504 966	502 678	504 966
Reserves		4 261	4 362	4 362	4 261	4 362
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	<b>2</b>	<b>420 432</b>	<b>509 328</b>	<b>509 328</b>	<b>506 939</b>	<b>509 328</b>

KZN436 Dr Nkosazana Dlamini Zuma - Table C7 Monthly Budget Statement - Cash Flow - M07 January

Description	Ref	2017/18 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Budget Year 2018/19		YTD variance	YTD variance %	Full Year Forecast
						YearTD actual	YearTD budget			
<b>R thousands</b>	<b>1</b>									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		26 964	27 523	27 523	1 623	10 920	2 890	8 030	278%	27 523
Service charges		3 127	2 836	2 836	204	1 114	(1 838)	2 952	-161%	2 836
Other revenue		11 604	3 428	3 428	940	3 752	(19 031)	22 783	-120%	3 428
Government - operating		126 275	120 150	120 150		91 234	9 696	81 538	841%	120 150
Government - capital		40 066	40 206	40 206		33 540	7 680	25 860	337%	40 206
Interest		7 160	8 118	8 118	793	4 150	4 293	(142)	-3%	8 118
Dividends		-	-	-	-	-	-	-		-
<b>Payments</b>										
Suppliers and employees		(60 571)	(144 041)	(144 041)	7 727	(64 284)	84 023	148 307	177%	(144 041)
Finance charges		(1 239)	(502)	(502)	(4)	(113)	293	406	138%	(502)
Transfers and Grants		-	(1 778)	(1 778)	(155)	(1 061)	1 037	2 098	202%	(1 778)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>153 386</b>	<b>55 940</b>	<b>55 940</b>	<b>11 128</b>	<b>79 253</b>	<b>89 043</b>	<b>9 789</b>	<b>11%</b>	<b>55 940</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		(63 660)	5 800	5 800	-	378	3 383	(3 005)	-89%	5 800
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
<b>Payments</b>										
Capital assets		(71 861)	(64 582)	(64 582)	2 079	(17 780)	(129 164)	(111 364)	86%	(64 582)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(135 521)</b>	<b>(58 782)</b>	<b>(58 782)</b>	<b>2 079</b>	<b>(17 402)</b>	<b>(125 781)</b>	<b>(188 379)</b>	<b>86%</b>	<b>(58 782)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-		-
<b>Payments</b>										
Repayment of borrowing		(20 952)	-	-	-	-	-	-		-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(20 952)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(3 087)</b>	<b>(2 843)</b>	<b>(2 843)</b>	<b>13 207</b>	<b>81 851</b>	<b>(38 738)</b>			<b>(2 843)</b>
Cash/cash equivalents at beginning:		91 923	-	-		88 836	-			88 836
Cash/cash equivalents at month/year end:		88 836	(2 843)	(2 843)		150 687	(38 738)			85 993



## Quality Certificate

I, N C Vezi Municipal Manager of Dr Nkosazana Dlamini Zuma Municipality hereby certify that the Monthly Budget Statement for the month ended 31 January 2019 and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the act.

Print Name: N C Vezi

Municipal Manager of Dr Nkosazana Dlamini Zuma Municipality, KZN436

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

07/02/2019

## Monthly Salaries Report

Jan-19

### 1. Purpose

To inform the Executive Council of the salaries and wages expenditure for the month of January 2019 terms of Section 66 of the Municipal Finance Management Act Guidance

### 2. OVERVIEW OF JANUARY 2019 SALARIES AND WAGES

2.1 Salaries and Wages for the month of January 2019

DESCRIPTION	ORIGINAL BUDGET	MONTHLY BUDGET	MONTH ACTUAL	YTD ACTUAL	MONTHLY % SPENT	YTD % SPEND
SALARIES	41,464,013.00	3,455,334.42	3,585,523.20	22,567,569.42	104%	54%
TRAVEL ALLOWANCES	510,887.00	42,573.92	30,331.26	191,318.82	71%	37%
LEAVE PAY	315,600.00		9,484.09	180,783.65		
OVERTIME	630,609.00	52,550.75	111,361.17	656,369.40	212%	104%
PENSION FUND CONTRIBUTION	5,625,836.00	468,819.67	479,451.42	3,238,646.28	102%	58%
BONUS	3,961,690.00	1,980,845.00		2,670,132.48	0%	67%
HOUSING SUBSIDY	323,080.00	26,923.33	13,850.91	94,455.09	51%	29%
STANDBY ALLOWANCE	68,665.00			40,178.72		
COUNCILLOR'S SALARY & TRAVEL ALLOWANCE	9,563,261.00	796,938.42	703,181.64	4,911,836.56	88%	51%
CELL ALLOWANCE	1,354,555.00	112,879.58	107,300.00	751,100.00	95%	55%
GADGET					0%	0%
UIF	422,485.00	35,207.08	25,852.08	184,796.40	73%	44%
SDL	653,971.00	54,497.58	41,239.64	283,850.59	76%	43%
MEDICAL AID CONTRIBUTION	2,535,179.00	211,264.92	194,040.57	1,273,042.62	92%	50%
BARGAIN COUNCIL LEVIES	26,764.00	2,230.33	1,610.00	11,421.71	72%	43%
TOTAL	67,456,595.00	5,621,382.92	5,303,225.98	37,055,501.74	94%	55%

The above excludes Subsistence and travel

Prepared By: 

Date: 07/02/19

Reviewed By: 

Date: 07/02/19





## Payroll Reconciliation for January 2019

Jan-19

Vote Number	Description	Payroll Module	General Ledger	Variance	Reason/Comment
	Salaries	R 3 431 704.28	R 3 451 875.41	R -20 171.13	
	Acting allowances			R 0.00	
	Travel allowances	R 30 331.26	R 19 831.26	R 10 500.00	
	Leave paid out	R 9 484.09	R 9 484.09	R 0.00	
	Bonuses			R 0.00	
	Overtime	R 111 361.17	R 111 361.17	R 0.00	
	Housing Subsidy	R 13 850.91	R 13 850.91	R 0.00	
	Intern- salaries			R 0.00	
	Bonus Provision			R 0.00	
	Cell Phone Allowances			R 0.00	
	Back Pay	R 0.00		R 0.00	
	Re - Imbursive Travel	R 45 264.08	R 43 948.87	R 1 315.21	
	EPWP	R 153 818.92	R 153 818.92	R 0.00	
	LONG SERVICE BONUS			R 0.00	
	Temp Wages			R 0.00	
	Medical aid contributions	R 194 040.57	R 199 235.57	R -5 195.00	MEDICAL AID PAYME
	Pension/Provident fund contrib	R 390 412.16	R 390 412.16	R 0.00	
	Bargaining Council Levies	R 1 610.00	R 1 610.00	R 0.00	
	WCA contributions			R 0.00	
	Leave Pay Provision			R 0.00	
	Skills development Levy	R 41 239.64	R 41 239.64	R 0.00	
	UIF Contributions	R 25 852.08	R 25 852.08	R 0.00	
	Workmans Compensation			R 0.00	
	Councillor Remuneration	R 630 048.50	R 630 048.50	R 0.00	
	Councillor Travel Allowance	R 73 133.14	R 73 133.14	R 0.00	
	Councillor Cell Phone Allowance	R 107 300.00	R 107 300.00	R 0.00	
	Councillor Medical Aid Contri			R 0.00	
	Councillor Pension Fund Contri	R 89 039.26	R 89 039.26	R 0.00	
				R 0.00	
		<b>R 5 348 490.06</b>	<b>R 5 362 040.98</b>	<b>R -13 550.92</b>	<b>8355.92 SALARY FOR</b>
Difference			<b>R -13 550.92</b>		

31/2018

EPWP

R 153 818.92

PREPARED BY

REVIEWED BY



## **JANUARY 2019 DEBTORS AND REVENUE MANAGEMENT REPORT**

1. **AUTHOR** Chief Financial Officer

1<sup>ST</sup> LEVEL : MANCO

2<sup>ND</sup> LEVEL : FINANCE COMMITTEE

3<sup>RD</sup> LEVEL : EXCO

4<sup>TH</sup> LEVEL : COUNCIL

2. **PURPOSE:**

To report to the Committee and Council on the debtors' management.

3. **LEGAL/STATUTORY REQUIREMENTS:**

- MFMA Act No.56 of 2003
- Credit Control Policy

4. **BACKGROUND AND REASONING:**

Dr Nkosazana Dlamini Zuma Municipality council must ensure that all money which is due and payable to the council is collected and for this purpose has adopted the credit control policy and debt collected policy consistent with its tariffs and complying with the provisions of the relevant legislation.

5. **STAFF IMPLICATION:**

No staff implications

6. **FINANCIAL IMPLICATIONS:**

Interest is added to all outstanding debtors. The Municipality has budgeted for the provision of bad debt.

7. **RECOMMENDATION:**

That this report be noted by the Committee and Council

## **REPORT ON DEBTORS AGE ANALYSIS**

### **JANUARY 2019**

<b>MONTHS</b>	<b>AMOUNT OWING</b>
Dr Nkosazana Dlamini Zuma Municipality July 2018	R51 773 774,69
Dr Nkosazana Dlamini Zuma Municipality August 2018	R53 808 769,38
Dr Nkosazana Dlamini Zuma Municipality September 2018	R55 399 963,73
Dr Nkosazana Dlamini Zuma Municipality October 2018	R55 173 402,62
Dr Nkosazana Dlamini Zuma Municipality November 2018	R55 678 928,09
Dr Nkosazana Dlamini Zuma Municipality December 2018	R54 090 402,53
Dr Nkosazana Dlamini Zuma Municipality January 2019	R55 593 178,27

## **REPORT ON INDIGENT MANAGEMENT**

### **JANUARY 2019**

<b>MONTHS</b>	<b>PROGRESS</b>
Dr Nkosazana Zuma Municipality July 2018	2 814 indigents beneficiaries who collected their free basic electricity in the month of July 2018
Dr Nkosazana Zuma Municipality August 2018	2 813 indigents beneficiaries who collected their free basic electricity in the month of August 2018
Dr Nkosazana Zuma Municipality September 2018	2 794 indigents beneficiaries who collected their free basic electricity in the month of September 2018
Dr Nkosazana Zuma Municipality October 2018	2 781 indigents beneficiaries who collected their free basic electricity in the month of October 2018
Dr Nkosazana Zuma Municipality November 2018	2 778 indigents beneficiaries who collected their free basic electricity in the month of November 2018
Dr Nkosazana Zuma Municipality December 2018	2 863 indigents beneficiaries who collected their free basic electricity in the month of December 2018
Dr Nkosazana Zuma Municipality January 2019	Information was not provided for the month of January 2019

Additional information:

- Dr Nkosazana Dlamini Zuma Municipality paid R167 089,52 for the free basic electricity in the month of July 2018
- Dr Nkosazana Dlamini Zuma Municipality paid R175 563,77 for the free basic electricity in the month August 2018
- Dr Nkosazana Dlamini Zuma Municipality incurred R176 080,69 for the free basic electricity in the month September 2018
- Dr Nkosazana Dlamini Zuma Municipality R174 525,21 for the free basic electricity in the month October 2018
- Dr Nkosazana Dlamini Zuma Municipality R173 886,76 for the free basic electricity in the month November 2018
- Dr Nkosazana Dlamini Zuma Municipality R173 587,81 for the free basic electricity in the month December 2018
- Dr Nkosazana Dlamini Zuma Municipality R178 780,81 for the free basic electricity in the month January 2019

**REPORT ON TRAFFIC FINES****JANUARY 2019**

<b>MONTHS</b>	<b>AMOUNT FOR NOTICES ISSUED</b>	<b>AMOUNT RECEIVED</b>
Dr Nkosazana Dlamini Zuma Municipality July 2018	R103 550,00	R3 217,39
Dr Nkosazana Dlamini Zuma Municipality August 2018	R39 600,00	R6 956,52
Dr Nkosazana Dlamini Zuma Municipality September 2018	R43 650,00	R30 130,42
Dr Nkosazana Dlamini Zuma Municipality October 2018	R62 250,00	R3 652,17
Dr Nkosazana Dlamini Zuma Municipality November 2018	No information provided	R956,52
Dr Nkosazana Dlamini Zuma Municipality December 2018	No information provided	R3 217,39
Dr Nkosazana Dlamini Zuma Municipality January 2019	No information provided	R4 650,00

## **REPORT ON DATA CLEANSING**

### **JANUARY 2019**

<b>MONTHS</b>	
Dr Nkosazana Dlamini Zuma Municipality July 2018	37 amendments to Erf detail including tariff changes, category changes and change of ownerships 5 queries w.r.t valuation data sent to M.V
Dr Nkosazana Dlamini Zuma Municipality August 2018	94 amendments to Erf detail including tariff changes, category changes and change of ownerships 11 update to Debtors Information (updates of discount category and refuse removal) 2 queries w.r.t. valuation data sent to M.V.
Dr Nkosazana Dlamini Zuma Municipality September 2018	11 Valuation changes 2 queries w.r.t. valuation data sent to M.V.
Dr Nkosazana Dlamini Zuma Municipality October 2018	6 Change of Ownership 1 BJ 13 queries via email
Dr Nkosazana Dlamini Zuma Municipality November 2018	21 change of Ownerships 30 BJ 15 different queries via email
Dr Nkosazana Dlamini Zuma Municipality December 2018	No change of ownerships or BJ done 10 queries via email
Dr Nkosazana Dlamini Zuma Municipality January 2019	15 change of ownerships 20 BJ 7 queries via email

## **REPORT ON DEBT COLLECTION**

### **JANUARY 2019**

- Revenue Department has realised that more people are paying for their rates since the debt collection is done in house.
- The Debt Collection Department is up and running to help with collection of monies due to the Dr Nkosazana Dlamini Zuma Municipality.

## **REPORT ON QUERIES (CUSTOMER CARE)**

### **JANUARY 2019**

<b>MONTHS</b>	<b>NUMBER OF QUERIES RECEIVED</b>	<b>NUMBER OF QUERIES RESOLVED</b>
Dr Nkosazana Dlamini Zuma Municipality July 2018	12	8
Dr Nkosazana Dlamini Zuma Municipality August 2018	11 RCC applications received	8 RCC issued
Dr Nkosazana Dlamini Zuma Municipality September 2018	13 RCC applications received	12 RCC issued
Dr Nkosazana Dlamini Zuma Municipality October 2018	8 RCC applications received	8 RCC issued
Dr Nkosazana Dlamini Zuma Municipality November 2018	16 RCC applications received	20 RCC issued
Dr Nkosazana Dlamini Zuma Municipality December 2018	1 RCC applications received	14 RCC issued
Dr Nkosazana Dlamini Zuma Municipality January 2019	15 RCC applications received	6 RCC issued







## UNKNOWN DEPOSIT FOR JANUARY 2019

### VOTE:30311060211

Opening balance December 2018	<b>306 729.38</b>	
17/01/2019	4000005347 107.00-	213B201901170
17/01/2019	4000005384 26469.00-	214B201901170
17/01/2019	4000005388 106.00-	215B201901170
23/01/2019	4000005626 300.00-	228B201901170
23/01/2019	4000005661 1244.50-	230B201901170
23/01/2019	4000005730 16956.74-	231B201901170
28/01/2019	4000005800 1382.00-	234B201901170
01/02/2019	4000006167 1678.40-	241B201901170
01/02/2019	4000006202 23850.99-	242B201901170

Closing balance **378824.01-**

Prepared by \_\_\_\_\_

Approved by \_\_\_\_\_



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***A Better Place for All***

31 January 2019

# DEBT COLLECTION REPORT

### **Data Cleansing**

Crosscheck the service provider for data cleansing have sent us clean data for the all Municipal accounts with latest possible contact information

Currently the debt collection unit is calling to confirm customer information provided and updating new customer information on system.

### **Letters of final demand sent**

Letters of final demand have been sent to commercial properties in Underberg and Bulwer, currently waiting for the 7 days period to pass before taking any further action.

Where they are no response, site visits will be done to ensure customer receive the letters of demand and also ensure customer signs upon receipt as supporting proof for further legal action.

### **Queries received from letters of demand.**

1. Bulwer Commercial: 1 Customer Bulwer Garage Acc 110 with outstanding amount of R139 673.49 has responded to letter of demand stating that, why should he pay for Rates when there are people who are operating their business illegally across the road from the Bulwer Garage and yet the municipality is not doing anything about them. Customer is waiting for the matter to be resolved so he can make payment. Have engage with internal department LED and Planning t follow up on the matter.

Also engage with the LED Department on the matter and advice that the town planning department must fast-track the process of allocating an area where street vendor can operate before removing the containers.

2. **Kruti shiv Shakti Prop** owns three erfs 415,416,417 in Himeville with a combined total outstanding debt of R 57 513.97, reason for non-payment customer have been trying to get Zoning certificate for the last two years with no luck. Zoning certificate have been sent and invoices to customer waiting for payment. Expecting full payment on the 15<sup>th</sup> of January 2019. Customers call and asked for an extension for payment on the 25 of Feb 2019.

3. **The Oakland family trust** Acc 30056341 with an outstanding balance R157 918.02. after receiving a letter of demand. The customer has queried the total amount outstanding. We had a look at the account, payment was never credit to previous owners account. Currently investigating where payment was allocated.

The matter was investigated, Customer payment was located and necessary journals have been done to correct the account.

4. Site visit was for Underberg Dairy with an outstanding amount of R 193 046.00 and the customer agreed to settle the amount outstanding with three equal installment of R70 000.00. 1<sup>st</sup> payment has been received.
5. Site Visit was done for Don Ira Family Trust with arrears amount of R 45 336.45 for two account (68795&34255) Total payment of R40 658.25 was paid for both account settle one in full and the other behind with one installment.
6. Site visit was done Creighton Famers agency with a total outstanding of R 84 345.41. It was discovered that they purchased the property back in July 2016 and the change of ownership was never done. Change of ownership has been done and an invoice for the years outstanding has been delivered to customer. Expecting payment in the month of Feb 2019.

#### **Site visits/ verification of customer info**

Site visit to verify customer information and hand deliver invoices and letters of demand for the top 50 customers with highest debt.

- Acc 217165 TWK AGRI in Underberg with an amount R 231 447.96, company head office was under the impression that the property was sold, we have proof to them that the property is still in their name and customer have acknowledge ownership of property. Customer has asked for payment options.
- 4 Commercial properties customer information have been identified and postal changes currently engaging with customers for payment or to come and make arrangements. Have promised to come in for arrangements and other have requested details history of accounts. The exercise is still on going for the remaining commercial properties.
- Two Trust properties customer info have been obtained through site visits and updated on financial system. Currently engaging with customer to make payment and come in for arrangements.

- For Agricultural properties we had difficulties doing sites visits since their no Maps for agricultural land, have engage with building inspector to assist on the matter and she will assist us in February 2019.

### **FOR AGRICULTURAL PROP:**

Letters of final demand have been posted for all Agricultural property within NDZ Municipality.

Where they are no response, site visits will be done to ensure customer receive the letters of demand and also ensure customer signs on receipt as supporting proof for further legal action.

### **Feedback from letters that were sent:**

Some customers have paid their account in full upon receiving the letter of demand.

For other that we have not received any feedback from site visit will be done to ensure receipts of letters of demand and invoices to be able to proceed with further legal actions.

### **RESIDENTIAL PROPERTIES:**

Letters of final Demand were hand delivered others posted for all residential properties with arrears amount in Himeville and some in Underberg

Where they are no response, site visits will be done to ensure customer receive the letters of demand and also ensure customer signs on receipt as supporting proof for further legal action. Currently the debt collection unit is focusing on commercial properties for updating of customer info and delivering of letters of demand for arrears customer.

### **Government Properties**

Government Properties annual invoices for 2018/19 have been sent for all Government departments, currently waiting for payment. Waiting department of land affairs.

Also followed up with invoices for recently identified property and have been told there are aware of the invoices and they busy processing payment for the identified property.

### **Arrangements**

19Customers made arrangement, 9 have honored the arrangements. Currently following up with 7 customers who have defaulted.

In the Month of Jan 2019 three customers came forward to make arrangements through site visits. The 7 customers who had defaulted from the arrangement, 3 paid after the due date, 1 waiting for query on account to be resolved on account others and others no response from them.

### **Handed over accounts**

Handing over of accounts will commence once the Municipality has appointed Municipal Attorneys for handing over municipal accounts.

### **Return post**

1. 6 return posts for rates account have been identified and corrected, the process is still ongoing.
2. 3 change of ownership have identified with no payment since the change of ownership, process still ongoing.
3. 3 letters of demand have returned due to incorrect postage collection unit will be doing site visits for verification of customer info.

### **Challenges**

1. Debt collection Unit share 4 telephone lines with other BTO units which limits them in performing their duties to the best of their ability.
2. The issue of unavailability of office space has a negative impact on the Debt collection Unit in fully performing their duties.
3. Site visit for agricultural seem to be a challenge as we have to depend on building inspector availability for assistance in term of directions for agricultural property, during the month of February 2019 we will be doing site visits for Agricultural property.

PREPARED BY

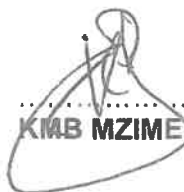


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NS MKHIZE

DATE

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06/02/2019

APPROVED BY



.....  
KMB MZIMELA (CFO)

DATE

.....  
06/02/2019



***A Better Place for All***

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31 JANUARY 2019

# REVENUE ENHANCEMENT STRATEGY



# REVENUE ENHANCEMENT STRATEGY – 01 JANUARY 2019

	Strategy	Champion	Target date	Progress to date
<b>Property development</b>	The Municipality is currently negotiating with Transnet to permit the Municipality to acquire 36 houses in Donnybrook. These houses have been vandalised and occupied illegally by individual citizens. The Municipality could potentially generate approximately R1, 2 million per annum on rental income.	Municipal Manager	30 December 2018	<p>1.This matter has been escalated to the office of the Municipal Manager</p> <p>Sushy Govender *Transnet Property DBNPurchase of DONNYBROOK Houses11/15/2016</p>
<b>Traffic department</b>	The Municipality has planned to complete the renovation of the transport building and ensure that it meets the requirements of the Department of Transport to qualify as a traffic and learner licence station. The revenue for licensing and testing will be incorporated into the municipal revenue	Community Services Manager	Progress to date	<p>1.Submitted a requisition to SCM to procure an Eye Testing Machine as DOT failed to supply the municipality</p> <p>2. The Machine has been order just waiting for the supplier to deliver.</p> <p>3. Machine has been delivered, waiting for DOT official to come and inspect for approval.</p> <p>4. DLTC office has been opened.</p>

<b>Business licences</b>	<p>All businesses at (former) Ingwe operate without business licences and thus the Municipality must implement a policy for licencing businesses.</p> <p>The Municipality has planned to generate revenue of R20, 000 per annum when 100 businesses are levied</p>	Community Services Manager	<p><b>Target met, all business under NDZ do apply and pay the fee for business licences.</b></p>	
<b>Commercial Advertising</b>	<p>The Municipality will erect digital screen billboards after a thorough feasibility study to attract advertisers.</p> <p>It is a revenue stream as Dr NDZ LM can sell advertising space to local businesses or tourism concerns.</p>	Community Services Manager	<p>30 March 2018 (Adjustment Budget)</p> <p><b>Progress to date</b></p>	<p><b>The Municipality will have to review the Municipal Bylaws on adverting and be gazetted thereafter Council will have to identify areas whereby we can erect billboards. The issue of budget as this has not been budgeted for 2017/2018 FY</b></p>
<b>Private Partnership</b>	The Municipality should invite property developers and investors in the jurisdiction of Municipality	Senior Planner and Municipal		Creighton Mall: we are still busy with the evaluation of land

	to develop productive and economic projects to generate municipal revenue and increase employment.	Manager		<p>to determine rent and thereafter the matter will be referred to council for approval. The Municipality is planning to enter into a 20-year lease with the developer.</p> <p>2. finalising lease agreement with developers, meet will be held on Friday 13 Oct 2017</p> <p>3. The lease agreement has been signed, the developers are busy with the feasibility study.</p> <p>4. Developers are still busy with the feasibility study</p>
<b>Recycling</b>	Currently, there is a Transfer station at Himeville and a Refuse Dump at Bulwer.	Public Works and Basic Services	<b>Progress to date</b>	<p>1. Advert for Himeville transfer station has been</p>

	Creighton takes its waste to the Bulwer dump. There is much revenue to be made in recycling consumables.	Manager		<p>prepared.</p> <p>Briefing on the 12/05/2017</p> <p>Closing on the 22/05/2017</p> <p>2. The process is still at the adjudication stage.</p> <p>3. Service provider has been appointed by 30/06/18</p> <p>4. The service provider declined and the municipality is in the processes to finding another service provider</p>
<b>Woodlot</b>	A woodlot is an area in a forested area that is demarcated for a small scale production of forestry products such as wood fuel, sawlogs etc. it can also be created into an area for nature lovers and offer birdwatching, hiking and other eco-tourism opportunities.		<b>Progress to date</b>	

<b>Data cleansing exercise</b>	<p>The Municipality will conduct a data cleansing exercise whereby the following procedures will be conducted.</p>	<p>Chief Financial Officer</p>	<ol style="list-style-type: none"> <li>1. The municipality will advertise for accredited service provider for data cleansing process for all municipal accounts. To be advertise second week of November.</li> <li>2. The advert is out for the accredited service provider to data cleansing for all municipal account.</li> <li>3. Closing date for the advert is on 09/01/2018. Only after the supply chain processes to award will begin.</li> <li>4. Service provider has been appointed.</li> <li>5. Customer data have been sent to service provider for data cleansing.</li> <li>6. Cross Check have sent us clean data for customer information, for Res, Agri and Com to work with and upload on our</li> </ol>
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			<p>Progress to date</p> <p>system.</p> <p><b>7.Currently updating possible latest customer information.</b></p>
	<p>Officials need to be trained on debt collection and credit control management to ensure that the best effort is made to recover outstanding debt.</p>	<p>Chief Financial Officer</p>	<p>1. Still waiting for the appointment of the debt collection unit. Interviews have sat waiting for appointment so that the entire debt collection unit can be trained.</p> <p>2. The debt collection unit has been appointed.</p> <p>3. Leasing with the service provider for the debt collection training schedule.</p> <p>4. We still in search for another service provider, as the one we found before didn't meet the SCM requirements.</p> <p>5.DCU staff will be going for training in October2018</p> <p><b>6.The staff went</b></p>



				<b>applications(closing date 31/01/19</b>
<b>Identification of inactive accounts</b>	The performance of reconciliation for the "inactive accounts" must be done	Chief Financial officer	<b>Progress to date</b>	<p>1.This will be one of the criteria in the advert for data cleansing, once the service provider has been appointed identification will be performed</p> <p>2.Data Cleansing has shown that there are 22 accounts that are duplicated, we have requested a list of those acc for us to work through</p> <p>3.Crosscheck is still working on it.</p> <p><b>4.DCU staff has received the list and they are currently sorting it.</b></p>
<b>Management of customer database</b>	Updating consumer information like telephone numbers, ID numbers, etc. Profiling	Chief Financial Officer	Target met and still opening for anyone who wish to update	<b>The collection unit will have to send out notices informing debtors to update their details, via email or provide form to update details.</b>
<b>Training and Mentoring of staff</b>	Setting up and Training on Systematic Debt Collection and Credit Control Procedures, Processes, Legislation,	Chief Financial Officer		1. The Municipality is waiting for the appointment of debt collection



	Customer Care and Guidelines in line with approved policies		31 July 2018	<p>unit, so all the collection unit can go at once. Also, currently engaging with cogta debt management department to assist staff members with debt collection</p> <p>2. Revenue unit will be attending a debt collection training in the month of October 2018.</p> <p><b>3. Debt Collection staff went for their 1<sup>st</sup> training on the 31<sup>st</sup> of October</b></p>
<b>Other Initiative</b>	Letters of appreciation for good payers and possible incentives	Chief Financial Officer	<b>Progress to date</b>	<p>1. The municipality is engaging with Samras for customer care system to assist in the matter.</p> <p>2. Waiting for samras with a detail quotation for Module.</p> <p>3. Is in the process of procuring the customer care unit with Samras.</p>

			<b>Progress to date</b>	<p>4. Customer care unit has been procured, waiting for the Samras to come and do the training.</p> <p>5. Customer care unit is at the testing stage</p> <p><b>6. Customer care is up and running but there are still minor challenges regarding registration.</b></p>
	<p>Mayors' letter to consumers / rate payers informing them about Income and Expenditure of Municipalities and their responsibility to pay</p> <p>Motivating consumers to pay and thanking those who are paying promptly.</p> <p>Newsletters will also be initiated to communicate with our clients and thereby improving the image of the municipality</p>	<p>Office of the Mayor</p> <p>Office of the Mayor</p> <p>Municipal manager and Office of the Mayor</p>	<p>June 2018</p> <p>June 2018</p> <p><b>30 August 2018</b></p> <p><b>Ongoing</b></p>	<p>State of the Municipal Address (SOMA) held on the 29 June 2018</p> <p>State of the Municipal Address (SOMA) held on the 29 June 2018</p> <p><b>2<sup>ND</sup> edition of the news letter was published.</b></p> <p><b>Relations with the media being established, through fever to communicate with our clients.</b></p>

	Projects and other achievements will also be communicated to the public.	Office of the Mayor	Target met	<p>IDP Roadshow conducted</p> <p>11 &amp; 12 May 2017</p> <p>IDP Roadshow held on 26 and 31</p> <p>2018/19 IDP Roadshow dates</p> <p>26 April 2018 (zone 1)</p> <p>02 May 2018 ( zone2)</p> <p>09 May 2018 ( Zone 3)</p> <p>Sod Turning &amp;Hand over projects Oct 2017 and 2018</p> <p><b>25 October 2018 ( Zone 1)</b></p> <p><b>Qulashe hall</b></p> <p><b>30 October 2018</b></p> <p><b>( Zone 2)</b></p> <p><b>Bulwer hall</b></p>
<b>Communication strategy</b>	The strategy must be incorporated into the municipalities existing communication			

		Mayor	<p>July 2018</p> <p>August 2018</p> <p>30 November 2018</p>	<p>address( SOMA) held on the 29 June 2018</p> <p>Meeting with stakeholders held on the 20 July 2018</p> <p>Meeting with Farmers Associations held on 13 August 2018</p> <p><b>Stakeholders meeting @ Himeville</b></p>
<b>Business</b>	Meeting with Business fraternity to brief them and obtain buy in	Office of the Mayor	June 2018	State of the Municipal Address ( SOMA held on the 29 <sup>th</sup> June 2018
<b>Resources in debt Collection</b>	New and improved technology and streamlined processes needs to be introduced.	Chief Financial Officer		1-the municipality is waiting for Samras to come and do the presentation, so we can be able

			31 July 2018	<p>to choose the supplier that will feel best met needs of the municipality regarding to debt collection.</p> <p>2. Waiting for Samras to send a detailed quotation on for the debt collection module n customer care.</p> <p>Order has been issued for a debt collection system, we awaiting Samras to come and activate the Module.</p> <p><b>4.SAMRAS consultants will come to activate debt collection module</b></p>
<b>Establishment and Responsibilities of a Back Office</b>	<p>For the effective management of debt, the municipality needs to train and motivate staff to ensure that they are focused and dedicated. Debt collection staff should only focus on contacting the debtor, getting the debtor to make payment or an arrangement / promise to pay.</p>	Chief Financial Officer		<p>1. The Municipality is waiting for the appointment of debt collection unit so they can go all at once for the training. Interviews have sat, will know before end of November 17. So we can proceed with</p>

				<p>training.</p> <p>2. The debt collection unit has been appointed currently seeking accredited service provider for training.</p> <p><b>3.DCU staff went for training on the 31<sup>st</sup> of October 2018.</b></p>
	<p>Providing account history, printouts and reconciliations. Identify debtor's accounts to be followed up.</p>	<p>Chief Financial officer</p>	<p><b>Progress to date</b></p>	<p>1. Currently engaging with Samras to come and do a presentation for the debt collection Module.</p> <p>2. Presentation was done for debt collection module waiting for quotation for the module.</p> <p>3. Samras have provided us with quotation currently procuring the customer care unit.</p> <p>4. Waiting for training for the customer care</p>

				<p>unit. (Samras)</p> <p>5. Customer care unit is at the testing stage</p> <p><b>6.Waiting for Samras to activate the Module.</b></p>
	<p>The back office will ensure that queries and complaints are centralized, and corrective measures are implemented.</p>	<p>Chief Financial Officer</p>	<p><b>Progress to date</b></p>	<p>1. The municipality is also in a process of acquiring a Customer Care Unit/ currently as engaging with Samras for the Module.</p> <p>2. Customer care module have been presented n waiting for quotation for the module.</p> <p><b>3. training has been done, program is at the testing stage.</b></p> <p><b>4.Program is up and running minor challenges with registration.</b></p>

<b>Debt Collection Unit (DCU)</b>	Staff members should be appointed to focus on business, residential and government debt.	Corporate Services Manager	20 September 2017   Progress to date  Target met	1. Post 2x for debt collection unit have been advertised, currently at the short-listing process.   2. Interviews have sat, waiting for appointments.  3. Debt collection unit have been appointed.
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	<p>Prepare notices to debtors notifying them of intention to black list them with the credit bureaus. Prepare the summons and hand over the accounts to attorneys and debt collectors, where internal collection efforts have failed.</p>	<p>Chief Financial officer</p>	<p>Progress</p>	<p>1. The municipality is still in the process of acquiring the system that will help with debt collection in terms of sending reminders, final letter of demands and to enlist those that defaults on the payments with credit bureaus.</p> <p>2. Will engage with service provide that will be appointed for data cleansing for listing of defaulters to credit bureaus.</p> <p>3. We did engage with the service provider regarding listing of defaulters with the credit bureaus, they said they will be able assisting with listing of defaulters.</p> <p>4. We are busy sending out letters of demand to the defaulters.</p> <p>5. Currently waiting for adjustment</p>
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			to date	budget to get municipal attorneys who will be dealing with handing over of defaulters.
<b>List of outstanding debt per ward to be provided to the Speaker</b>	This information will be disseminated to the Ward Councillors who will then hopefully convey this information to their respective constituents.	Chief Financial officer	30 June 2018	
<b>Physical field audit</b>	Field audit becomes necessary if desk research is not able to resolve irregular accounts	Chief Financial officer.	<b>Progress to date</b>	DCU has done public roadshow at Spar Underberg on the 16-19 <sup>th</sup> October, and to introduce the incentive scheme offered by the municipality to their debtors
<b>Other mechanisms</b>	Implementation of deductions from both officials and councillors in terms of rates and services.	CFO	<b>Target met</b>	All officials that owns rateable properties, are to sign an agreement for deduction of rates for the new financial year. Done, currently making

				<b>arrangements with employees that have arrears to payoff arrears amount.</b>
	Appointment of a service provider (at risk) to verify all data on our systems.	Finance	<b>Progress to date</b>	1. Will be advertising for service provider to come and tender for data cleansing of all municipal accounts.  2. Waiting for the supply chain processes for appointment of the service provider.  3. Service provider has been appointed  4. Service provider is currently working on our customer data.  <b>5.Target met.</b>

	Regular handing over of debtors older than 90 days.	Finance	Progress to date	<p>1.We still in the process of acquiring the system that assist in the debt correction process and handing over of debtors, so far only two service providers that have come to present their system and waiting for.</p> <p>2. Samras module have been presented, waiting for detailed cost of the system.</p> <p>3. order for debt collection module has been issued</p> <p><b>5.Samras consultant to come and activate the Module</b></p>

	Recovery of excessive use of telephones	Corporates	Target met	New Telephone System is in place, staff members have been issued with codes. Use of telephones can now be controlled
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Prepared by  
TP MATHIA

Date 06/02/19

Approved by  
CFO/SENIOR ACCOUNTANT

Date 06/02/2019

**EXPENDITURE REPORT  
FOR  
EXPENDITURE MANAGEMENT UNIT**

## **EXPENDITURE MANAGEMENT REPORT FOR THE PERIOD JANUARY 2019**

**AUTHOR** : Chief Finance Officer

**Levels** :

- 1<sup>st</sup> Level –MANCO
- 2<sup>ND</sup> Level- Committee
- 3<sup>RD</sup> Level-Exco
- 4<sup>th</sup> Level-Council

### **2. PURPOSE**

To report to the committee on the payments made during the month of January 2019

### **3. LEGAL REQUIREMENTS**

- MFMA Act NO .56 of 2003

### **4. BACKGROUND AND REASONING**

The accounting officer of a municipality is responsible for the management of the expenditure of the municipality. The accounting officer must take all reasonable steps to ensure that the municipality has and maintains an effective system of expenditure control, including procedures for approval, authorisation, withdrawal and payments of funds

The accounting officer must also make sure that the municipality has and maintains a system of internal control in respect of creditors and payments, that payments by the municipality are made directly to the person to whom it is due unless agreed otherwise for reasons as may be prescribed, and that all money owing by the municipality be paid within 30 days of receiving the relevant invoice or statement, unless prescribed otherwise for certain categories of expenditure.

### **5. FINANCIAL IMPLICATIONS**

No financial implications

### **6. STAFF IMPLICATIONS**

No staff implications

### **7. Annexures**

- Payment listing DR Nkosazana Dlamini Zuma Municipality
- Top ten creditors

### **8. RECOMMENDATIONS**

That this report noted by the committee

LIST OF PAYMENTS MADE DURING JANUARY 2019							
PAYMENT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT	DATE OF INVOICE	PAYMENT DATE	COMPLIANCE	COMMENTS
701	Eskom Himeville area	Electricity December statement	2 564.63	2019/01/08	2019/01/15	YES	
702	Eskom Mackenzie street himeville	Electricity December statement	14 228.10	2019/01/07	2019/01/15	YES	
703	Eskom 187 Mackenzie Street	Electricity December statement	2 618.91	2019/01/07	2019/01/15	YES	
704	Thimba Transport	Cook labour for Sport Coaches Training	10 000.00	2019/01/07	2019/01/15	YES	
705	One Paragaea	Actual Valuations - GRAPM25	13 225.00	2018/12/18	2019/01/15	YES	
706	TNT Airconditioning	Installation of Airconditioners at Bulwer Hall	17 813.50	2019/01/07	2019/01/15	YES	
707	Atinyerwe Construction and Project	Repair for wall damaged by Train at Creighton	25 000.00	2019/01/07	2019/01/15	YES	
708	Amancwabane trading enterprise	Stationary for NDZ Offices	29 790.00	2019/01/08	2019/01/15	YES	
709	Inside data	Postage December statements	18 690.00	2019/01/07	2019/01/15	YES	
710	Kerzyl Construction and Project	Repair of Tractor mower weld blades	850.00	2019/01/07	2019/01/15	YES	
711	Creighton Farmers Agency	Meadow Sweetfeed pellets	1 858.58	2019/01/07	2019/01/15	YES	
712	Matruha Trading Enterprise	Cutting of Trees at Donnybrook	28 000.00	2019/01/07	2019/01/15	YES	
713	Indlemnyama Investment cc	Track suits for SALGA Games	29 998.50	2019/01/07	2019/01/15	YES	
714	Chartered Institute of Government Finance	Annual Membership fees for K.M.B Mzimela,I.T Khumalo,S.C	2 680.00	2019/01/08	2019/01/15	YES	
715	Willows Express	Manuath&T.M Ngoboo	74.11	2019/01/08	2019/01/15	YES	
716	Qhashaza Construction	Courier Envelopes	8 000.00	2018/12/18	2019/01/16	YES	
717	Bulwer Library & Hall: 5241271066	Cook labour for Sport Coaches Training	14 804.16	2019/01/10	2019/01/15	YES	
718	Eskom Bulwer Art Centre	Electricity December statement	7 130.43	2019/01/10	2019/01/15	YES	
719	Eskom Creighton Streetlight	Electricity December statement	7 123.63	2019/01/10	2019/01/15	YES	
720	Eskom: 72395933938	Electricity December statement	5 124.87	2019/01/10	2019/01/15	YES	
721	Eskom Bulwer taxi rank	Electricity December statement	2 411.21	2019/01/10	2019/01/15	YES	
722	Eskom	Electricity December statement	112.98	2019/01/10	2019/01/15	YES	
723	Enviroserve	Refuse collection for November	69 490.61	2019/01/10	2019/01/15	YES	
724	Eskom Bulwer Dump Site	Electricity December statement	1 745.42	2019/01/10	2019/01/15	YES	
725	Telkom	Telephone November statement	40 307.80	2019/01/09	2019/01/15	YES	
726	Telkom	Telephone November statement	15 922.00	2018/12/20	2019/01/15	YES	
727	Telkom	Telephone November statement	1 046.20	2018/12/20	2019/01/15	YES	
728	Kloofram (pty) Ltd	Telephone November statement	58 790.00	2019/01/09	2019/01/15	YES	
729	Eskom Himeville Post Office	Scientific Calculators&Oxford Advanced learners Dictionaries	9 418.58	2019/01/07	2019/01/15	YES	
730	Byres System Integration	Electricity December statement	776 302.20	2019/01/10	2019/01/15	YES	
731	Telkom	Consulting Project management, Travel cost, Protect Admin&Assets	827.00	2018/12/20	2019/01/15	YES	
732	Harry Gwala District	Telephone December statement	6 773.88	2019/01/11	2019/01/15	YES	
733	Harvey World Travel	Water usage for December	307 232.50	2018/12/18	2019/01/15	YES	
734	Transnet	Accommodation for Cllrs and officials	44 537.69	2019/01/08	2019/01/15	YES	
735	The Don Ira Family Trust	Monthly rental for Donnybrook&Creighton 2018/2019	3 994.40	2018/12/19	2019/01/16	YES	
736	Masakhekulune Project Managers	January rental for Himeville offices	87 402.66	2018/12/19	2019/01/16	YES	
737	Masakhekulune Project Managers	Voyzane Sportfitted certificate 7 retention paid	10 887.50	2018/12/19	2019/01/16	YES	
738	Donnybrook Spar	Voyzane Sportfitted certificate 6	12 038.50	2019/01/16	2019/01/16	YES	
739	Donnybrook Spar	Grocery for Matric Awards	17 580.00	2019/01/15	2019/01/15	YES	
740	Khuzelani Security & Risk Man(Pty)Ltd	Still water for back to school& Matric Awards	579 277.07	2019/01/15	2019/01/15	YES	
741	SARS	Security services for January	637 430.24	2019/12/15	2019/12/15	YES	
742	SARS - UIF	Payroll report for December	57 194.60	2019/12/15	2019/12/15	YES	
743	SARS - SDL	Payroll report for December	54 045.39	2019/12/15	2019/12/15	YES	
744	Hlonbe catering & Training	Payroll report for December	5 000.00	2019/01/15	2019/01/22	YES	
745	Harry Gwala District	Hire of mobile toilets for Bongumusa Marathon	10 493.18	2019/01/16	2019/01/22	YES	
746	Masakhekulune Project Managers	Empting septic tank& conservice tank	401 195.62	2019/01/09	2019/01/22	YES	
747	Makro	Consultant for Mxundekweni Sportfield certificate.1	26 308.00	2019/01/14	2019/01/22	YES	
748	TNT Airconditioning	Chairs & Tables for Creches for 15 war rooms	44 276.00	2019/01/07	2019/01/22	YES	
749	Kerzyl Construction and Project	Installation of Airconditioners at Licensing	1 800.00	2019/01/15	2019/01/22	YES	
750	Auditor General	Welding of lawn mower	114 854.64	2019/01/16	2019/01/22	YES	
751	Time Freight	Audit fees	470.52	2019/01/11	2019/01/22	YES	
752	Eskom: Free Basic Electricity	Courier Envelopes&Boxes spare parts Eskom Free Basic Electricity for January	178 780.81	2019/01/10	2019/01/22	YES	



7107	Mancosa	Study fees assistance for Mr J Sondazi	48 220.00	2019/01/22	2019/01/28	YES	
7108	Esikom Underberg taxi rank	Electricity December statement	2 001.81	2019/01/24	2019/01/25	YES	
7109	Receiver of Revenue	Payroll report for January	5 000.00	2019/01/25	2019/02/01	YES	
7110	Ixopo Spar	Catering Mid year performance assessment	653.90	2019/01/28	2019/01/29	YES	
7111	Receiver of Revenue	Payroll report for January	5 000.00	2019/01/25	2019/02/01	YES	
7112	SARS	Payroll report for January	106 842.63	2019/01/25	2019/02/01	YES	
7113	SARS	Payroll report for January	688 624.10	2019/01/25	2019/02/01	YES	
7114	Dombrook Spar	Grocery for Bhidla family (Housing lauch)	1 976.11	2019/01/30	2019/01/31	YES	
7115	Ixopo Spar	Catering for Corporate committee meeting	724.07	2019/01/30	2019/01/31	YES	
7116	GreenDoor Landscaping service	Underberg landscaping	23 373.96	2019/01/28	2019/02/01	YES	
7117	Lucara Trading	EPWP Protective clothing	4 500.00	2019/01/28	2019/02/01	YES	
7118	Indlu emnyama Investment	Uniform for Wellness day committee	23 945.00	2019/01/28	2019/02/01	YES	
7119	Clean Spot	Install of Airconditioner at Bulwer parkhomes	5 694.34	2019/01/28	2019/02/01	YES	
7120	TNT Airconditioning	Door masonite blockset for Senior HR Office	9 039.00	2019/01/28	2019/02/01	YES	
7121	Ixopo Build It	Training for Truck drivers	789.80	2019/01/28	2019/02/01	YES	
7122	Short's Nissan cc	Repairs of cable fault at Bulwer Art centre	16 675.00	2019/01/28	2019/02/01	YES	
7123	SBS Electrical (pty) ltd	Hire of Tent&Tables for community meeting at ward 03	9 942.54	2019/01/28	2019/02/01	YES	
7124	Mewinza Trading	Lunch for Ward committee meeting	3 000.00	2019/01/28	2019/02/01	YES	
7125	Duniamanzi Trading	Lunch for back to school campaign	2 700.00	2019/01/21	2019/02/01	YES	
7126	Nqwekazi Catering & Take away	Lunch for back to school campaign	8 400.00	2019/01/21	2019/02/01	YES	
7127	Alima & walis (PTY) LTD	Lunch for back to school campaign	8 400.00	2019/01/21	2019/02/01	YES	
7128	Lakriza lakmezela Trd	Water usage for August to December	3 000.00	2019/01/16	2019/02/01	YES	
7129	Pauline Fathers	Sound system hired for Salaria James ward-5	6 000.00	2019/01/29	2019/02/01	YES	
7130	Senzakhe Supply and Polect	Study assistance for Miss Nokuthula Khuboni	7 460.00	2019/01/29	2019/02/01	YES	
7131	University of South Africa(UNISA)	Funeral support	10 000.00	2019/01/28	2019/02/01	YES	
7132	Nkwazela Funeral Palour	Stationary for NDZ	26 140.40	2019/01/28	2019/02/01	YES	
7133	Ananwabane trading enterprise	Catering for Healthy lifestyle campaign awareness	5 000.00	2019/01/29	2019/02/01	YES	
7134	Zwelle Holdings PTY LTD	Transport for Metric awards in Bulwer hall	5 500.00	2019/01/29	2019/02/01	YES	
7135	Underberg and Himmerville Taxi owner	Coffee table and green carpet for Corporate services	4 715.00	2019/01/28	2019/02/01	YES	
7136	Regency office furniture cc	Construction of Sawoti Sportfield certificate.10 retention paid	201 876.38	2019/01/29	2019/02/01	YES	
7137	Sichho-Glad Construction and General	Access payments for January 2019	46 504.23	2019/01/29	2019/02/01	YES	
7138	Nashua	Telephone statements for NIP 2337&2187	3 626.00	2019/01/29	2019/02/01	YES	
7139	Masedoco 27 cc	Transport for Metric awards in Bulwer hall	68 990.85	2019/01/29	2019/02/01	YES	
7140	Nashua	Zekeleni Access road certificate.6 retention paid	20 000.00	2019/01/29	2019/02/01	YES	
7141	Bulwer &Donbrook Taxi Association	Munidekweni Sportfield certificate 1	97 867.90	2019/01/10	2019/02/01	YES	
7142	Afri Roads and Civils	Accommodation for Officials	317 870.86	2019/01/24	2019/01/29	YES	
7143	Lemalwe JV Velvet Mountairs		14 543.50	2019/01/14	2019/02/01	YES	Insufficient supporting documentation
7144	Harvey World Travel						
7145							
7146	Powervision Technology	Laptop for Ms T Sosibo Mrs Linda Mr Sethumsa& Internal Audit clerk	75 303.00	2018/11/26	2019/02/01	NO	
7147	Rural Metro	Fire brigade for January	132 120.05	2019/01/31	2019/02/01	YES	
11155	CASH	Cash cheque for Work and play programme	2 000.00	2018/12/04	2018/12/04	YES	
11157	CASH	Cash cheque to buy Lunch for Basic computer training graduation	1 401.70	2018/12/01	2018/12/04	YES	
11158	CASH	Cash cheque to buy Lunch for Disaster Advisory forum	1 478.63	2018/12/04	2018/12/04	YES	
11159	CASH	Booster cables (heavy duty)	1 700.00	2018/12/12	2018/12/12	YES	
11160	CASH	Vehicle licensing for NIP1604	1 122.00	2018/12/18	2018/12/18	YES	
11162	CASH	Renewal of Creighton Post office	499.00	2019/01/10	2019/01/10	YES	
11163	Petty cash	Petty cash expenditure	5 000.00	2019/01/14	2019/01/14	YES	
11164	CASH	Vehicle licensing for NIP1604, NUD 1255, NUD726, NIP 1703, NUD 5326 NUD 2343	27 836.90	2019/01/16	2019/01/16	YES	
11165	CASH	Cash cheque for PRDP for T Phoswa	1 000.00	2019/01/23	2019/01/23	YES	
11166	CASH	Renewal of Creighton Post office	495.00	2019/01/23	2019/01/23	YES	
11167	CASH	Cash to purchase new ride on Mower	2 000.00	2019/01/23	2019/01/23	YES	
7110/11168	CASH	Renewal of Bulwer Post office	495.00	2019/01/28	2019/01/28	YES	
TOTAL PAYMENTS			7 324 194.40				

Prepared by:   
 Signature: 

Reviewed by:   
 Signature: 

## HIGHEST PAID CREDITORS FOR JANUARY

SUPPLIER	DESCRIPTION	AMOUNT
Bytes System Integration	Consulting, Project management, Travel cost, Project Admin&Assets	776 302.20
Khuselani Security & Risk Man(P	Security services for January	579 277.07
Parkhome Modular	Supply and Installation of Parkhome for Technical De	544 870.83
Masakhekulunge Project Manager	Consultant for Mqundekweni Sportfield Certificate.1& Voyizane Sportfield certificate.6&7	499 465.78
Harvey World Travel	Accommodation for Officials & Cllrs	368 982.97
Lemalwe JV Velvet Mountains	Mqundekweni Sportfield certificate 1	317 870.86
Sipho-Glad Construction and Ge	Construction of Sawoti Sportfield certificate.10 retention paid	201 876.38
Eskom: Free Basic Electricity	Eskom Free Basic Electricity for January	178 780.81
Kuyazanwa Business Solution	Sidandane access road certificate.9 & NomaNdlovu Access road cert.9 retention paid	174 846.48
NASHUA	Telephone statements for November, December & January	115 495.08
<b>TOTAL</b>		<b>3 757 768.46</b>



## **REPORT ON SUPPLY CHAIN MANAGEMENT FOR THE MONTH OF JANUARY 2019 – NDZ MUNICIPALITY**

**AUTHOR: CHIEF FINANCE OFFICER**  
**(File Ref: Budget and Treasury Office)**

(1<sup>st</sup> Level : Manco)  
 (2<sup>nd</sup> Level : Finance Committee)  
 (3<sup>rd</sup> Level : Exco)  
 (4<sup>th</sup> Level : Council)

### **1. PURPOSE OF REPORT**

To present the implementation of the Supply chain management policy to the Committees and Council on purchases made by the municipality for the month ended 31 January 2019.

### **2. BACKGROUND**

The Act on Local Government: Municipal Finance Management Act No 56, 2003, Chapter 11, the municipal supply chain management Regulation, as published in the Government Gazette on 30 May 2005 and the Supply Chain Management Policy as adopted by Council state that a report must be submitted to committees and council, in order to create a transparent image to all processes in the Supply Chain Management Division.

### **3. LEGAL AND STATUTORY REQUIREMENT**

- Constitution of Republic of South Africa Act, No 108 of 1996
- Municipal Finance Management Act, No 56 of 2003
- Preferential Procurement Regulations, 2011
- Board- Based Black Economic Empowerment Amended Act, 2013 ( Act No 46 of 2013
- Supply Chain Management Policy

### **4. RANGE OF PROCUREMENT**

- 4.1 Orders up to the transaction value of R1 to R2 000
- 4.2 Three written or verbal quotations for procurements of a transaction value between R2001 to R10 000.
- 4.3 Three different written quotations for procurements between R10 001 to R30 000.
- 4.4 At least three formal written quotes, to be scored on price & targeted goal points designed in terms of the New Preferential Procurement Point Framework Act and regulations as well as the Broad Based Black Economic Empowerment Act for procurements above R30 001 to R200 000.
- 4.5 Bid Process for procurement above R 200 000,00

## **5. STAFF IMPLICATIONS**

5.1 There is no staff implication

## **6. FINANCIAL IMPLICATIONS/ EXPENDITURE**

<b>6.1 QUOTATION ORDERS</b>	<b>: R 646 705,26</b>
<b>6.2 DEVIATIONS</b>	<b>: R 25 948,74</b>
<b>6.3 IRREGULAR EXPENDITURE</b>	<b>: R 0,00</b>
<b>6.4 FUNERAL</b>	<b>: R 4 400,00</b>
<b>6.5 AWARDS BETWEEN R 30 000 – 200 000</b>	<b>: R 576 782,00</b>
<b>6.6 AWARDS MORE THAN R200 000</b>	<b>: R 4 517 548,51</b>
<b>6.7 FUEL ORDERS</b>	<b>: R 8 500,00</b>

## **7. ANNEXURES**

- 7.1 Annexure "A" – Quotation orders below R 200 000,00
- 7.2 Annexure "B" – Deviation and Irregular Expenditure
- 7.3 Annexure "C" - Funeral
- 7.4 Annexure "D" – Awards more than R 200 000,00
- 7.5 Annexure "E" – Fuel orders

## **8. RECOMMENDATIONS**

That this report to be noted by Committee

**“QUOTATION ORDERS BELOW R 200 000,00”**

ORDERS REPORT FOR THE PERIOD OF JANUARY 2019 (Annexure A)				
PETTY CASH R0.01-R2000				
ORDER NUMBER	COMPANY NAME	SERVICE	DEPT	AMOUNT
3927	Harvey world travel	Conference venue for Mr KBM Mzimela, Ms Ntlangulela and N Tyekele attending Bid adjudication meeting	BTO	R 1 624.25
3928	Harvey world travel	Conference venue for J Sondazi attending Bid adjudication meeting	Corp	R 424.75
2469	Donnybrook spar	Still water for back to school and matric awards ceremony	Comm	R 1 750.00
1239	Donnybrook spar	Lunch for exco meeting	Corp	R 751.98
1240	Donnybrook spar	Lunch for exco meeting	Corp	R 751.98
1233	Donnybrook spar	Lunch for exco meeting	Corp	R 737.48
1232	Donnybrook spar	Lunch for exco meeting	Corp	R 710.00
1249	Belebele trading	Sound system for Matric awards	Comm	R 1 800.00
3932	Harvey world travel	Accommodation for Mr A Zwezwe attending meeting in PMB	Comm	R 1 205.90
1269	Ikopo build it	Door handles and lock sets for Municipal offices	PWBS	R 759.60
1268	Ikopo spar	Lunch for 10 people attending mid-year performance assessments	Mm	R 653.90
3939	Donnybrook spar	Groceries for Bhidla family in ward 11 ( Kwabhidla rural housing projects launch)	Mm	R 1 976.00
Total				R 13 145.84

VERBAL OR WRITTEN QUOTATIONS BETWEEN R2001-R5000 (Annexure A) FOR JANUARY 2019					
Order Numbers	Company Name	Service	DEPT	Amount	
2472	Duniamuzi trading	Tea and juice at Bulwer community hall	Mm	R 2 700.00	
2476	Mawiniza trading	Tent and two tables, two table clothes for community meeting	Mm	R 3 000.00	
1241	Harvey world travel	Accommodation for SJ Sondezi and SA Radebe	Corp	R 3 709.50	
	Mawiniza trading	200 seater tent, 150 chairs, 2 tables and 2 tables cloths for ward 3 community	Mm	R 3 000.00	
1245	Donnybrook spar	Lunch for launch youth council	Comm	R 3 471.35	
1248	Zwellie holdings (Pty) Ltd	Labour for awareness ward 02	Comm	R 5 000.00	
3934	Lucara trading	Two pole tent for school SALGA games athletics event on the 23/01/2019	Comm	R 4 500.00	
1260	Built it Hardware	Repairs in Senior HR Office creighton	PWBS	R 789.80	
3876	Harvey world travel	Accommodation for Mr S Bekwa attending book selection in PMB	Comm	R 3 119.95	
3878	Harvey world travel	Accommodation for Mr J Sondezi and S Radebe attending a consultation meeting in Durban	Corp	R 3 609.50	
3880	Solly M Sport	03 Soccer balls for NDZ soccer team	Corp	R 4 497.00	
3937	Diakadia trading and projects	Lunch for 50 people attending local aids council meeting at Bulwer	Comm	R 5 000.00	
<b>Total</b>				<b>R 42 397.10</b>	



FORMAL WRITTEN QUOTATIONS BETWEEN R5001-R200 000 (Annexure A) FOR JANUARY 2019				
Order Numbers	Company Name	SERVICE	DEPT	Amount
1216	Harvey world travel	Conference venue for the audit committee meeting	Mm	R 5 258,98
2469	Donnybrook spar	Still water for back to school and matric awards ceremony	Comm	R 17 580,00
3930	Amancwabane trading	200 x printing paper and 100 counter books	BTO	R 94 000,00
3872	TNT airconditioner	Supply and installation of airconditioners at Bulwer	PWBS	R 17 813,50
2477	Avanda Mbanga communication	Advert for intention to awards	BTO	R 8 676,19
3873	Avanda Mbanga communication	Advert for asphalt roads	PWBS	R 12 334,92
2473	Nawekazi catering and take away	Lunch for back to school campaign	Comm	R 8 400,00
2470	Lakhia lakhemezele trading	Catering for back to school campaign	Comm	R 8 400,00
2471	Alima and palisa trading	Catering for ward 02 for health and lifestyle campaign awareness	Comm	R 8 400,00
2467	Zwellie Holdings	Repair platform scale in Himeville transfer station	Comm	R 5 000,00
1223	SBS Electrical	Supply and delivery of wall banners	PWBS	R 6 878,15
1222	Brimbo ( Pty) Ltd	Municipal telescopic banners and wall banners for communication unit	Mm	R 7 200,00
1224	Brimbo ( Pty) Ltd	Grocery for matric awards	Mm	R 27 200,00
1230	Donnybrook spar	Trophies for teachers awards	Comm	R 12 038,50
1229	Trophie International	Transport for Matric awards ceremony	Comm	R 9 315,00
1225	Bulwer and Donnybrook taxi association	Towing of Municipal grade from Bulwer to pinelown	Comm	R 20 000,00
1242	Belebele trading	Supply and delivery of Calendars and Diaries	PWBS	R 12 000,00
1206	Wild ginger creative	Transport for Matric awards ceremony	Mm	R 27 669,00
1219	Underberg and Himeville Taxi rank	Station for NDZ Official	Comm	R 5 500,00
3875	Amancwabane trading	Accommodation for Ms A Bhungane, Mr S Nzimande, Mr S Ndlovu attending MIG training in PMB	BTO	R 26 140,40
3931	Harvey world travel	Stationery for NDZ Officials	PWBS	R 23 609,25
1244	Amancwabane trading	Procurement of 02 firearms	Corp	R 29 956,00
1256	Kings firearm	Sound system for school SALGA games athletic event 2019 at ward 05	Comm	R 20 700,00
3924	Senzakhe projects	Cleaning material for NDZ Municipal office	Comm	R 6 000,00
1266	Mandulo trading	Calibration of speed timing Machine	PWBS	R 9 765,00
3881	Truvelo africa electronics division	Transport for community members	Comm	R 9 273,74
3936	Bulwer and Donnybrook taxi association	3 Pole tent, 10 chairs, 2 tables and Mobiles toilets	Mm	R 37 500,00
1265	Mawinza trading	Furniture for ICT Office	Mm	R 9 000,00
1261	Waltons furniture	Supply and delivery of 2019 Calendars	Corp	R 15 355,80
1205	Wild ginger creative	10 branded table cloths and 50 branded chairs cover	Mm	R 29 848,89
1243	HQM Training	100 Scientific calculators for back to school	Mm	R 11 750,00
1203	Sidlakahle Training	100 School dictionary for back to school	Comm	R 25 599,00
1196	Sidlakahle Training		Comm	R 26 000,00
<b>TOTAL</b>				<b>R 594 162,32</b>

**“DEVAITION”**

DEVIATIONS FOR THE PERIOD OF JANUARY 2019 (Annexure A)				
DATE	SERVICE PROVIDER	DESCRIPTION OF SERVICE	AMOUNT	REASON FOR DEVIATION
09/01/2019	Short Nissan	Training for truck drivers	R 16 675,00	Service available for single provider only
15/01/2019	Truvelo Africa Electronics	Calibration of speed timing manchine	R 9 273,74	Service available for single provider only

R 25 948,74

IRREGULAR EXPENDITURE FOR THE MONTH OF JANUARY 2019 (Annexure B)				
DATE	SERVICE PROVIDER	DESCRIPTION OF SERVICE	AMOUNT	REASON FOR IRREGULAR
No irregular for the Month of January 2019				

**“FUNERAL”**



**“AWARDS MORE THAN R 200 000,00”**

## 9.1 BIDS AND QUOTATION AWARDED IN THE PERIOD OF JANUARY 2019

Name of Service Provider	Service Rendered	Amount	Procurement plan
Majiki Construction and projects	Construction of Goqweni access road	R 1 249 280,13	Yes
Majiki Construction and projects	Construction of Mahwaqa Access road	R 1 769 050,61	Yes
Wild Gonger creative (Pty) Ltd	Supply and delivery of Banners	R 10 235,00	Yes
Amehlothando (Pty) Ltd	PROVISION OF MEDIA CO-ORDINATOR SERVICES	R 100 200,00	Yes
Matsila Holdings (Pty) Ltd	TRAINING OF PUBLIC PARTICIPATION	R 94 300,00	Yes
Silelele Consultants (Pty) Ltd	TRAINING OF PERFORMANCE MANAGEMENT	R 75 198,50	Yes
Sikhwebu Trading and Projects	RENOVATION OF NDUMAKUDE COMMUNITY HALL	R 289 835,70	Yes
Melabeyiphika Construction and Trading	RENOVATION OF KWATHUNZI COMMUNITY HALL	R 351 813,71	Yes
BG Mazongolo Construction JV Champion Civils	RENOVATION OF KWABHIDLA COMMUNITY HALL	R 273 292,36	Yes
2 Quire Trading and Projects	RENOVATION OF SIDANGENI COMMUNITY HALL	R 137 560,50	Yes
Mphosho Trading	RENOVATION OF KHUKHULELA AND MPUMMLWANA COMMUNITY HALL		
ATS Civils and Travel	RENOVATION OF KWAPITELA COMMUNITY HALL	R 299 541,00	Yes
Inkotha agencies	SUPPLY AND DELIVERY OF PROJECTIVE CLOTHING	R 284 735,00	Yes
		R 159 288,00	Yes
<b>TOTAL</b>		<b>R 5 094 330,51</b>	

## 9.2 AWARDS FROM R100 000.00 REPORTED TO TREASURY FOR JANUARY 2019

Majiki Construction and projects	Construction of Goqweni access road	R 1 249 280,13	Yes
Majiki Construction and projects	Construction of Mahwaqa Access road	R 1 769 050,61	Yes
Sikhwebu Trading and Projects	RENOVATION OF NDUMAKUDE COMMUNITY HALL	R 289 835,70	Yes
Melabeyiphika Construction and Trading	RENOVATION OF KWATHUNZI COMMUNITY HALL	R 351 813,71	Yes
BG Mazongolo Construction JV Champion Civils	RENOVATION OF KWABHIDLA COMMUNITY HALL	R 273 292,36	Yes
Amehlothando (Pty) Ltd	PROVISION OF MEDIA CO-ORDINATOR SERVICES	R 100 200,00	Yes
2 Quire Trading and Projects	RENOVATION OF SIDANGENI COMMUNITY HALL	R 137 560,50	Yes
Mphosho Trading	RENOVATION OF KHUKHULELA AND MPUMMLWANA COMMUNITY HALL		
ATS Civils and Travel	RENOVATION OF KWAPITELA COMMUNITY HALL	R 299 541,00	Yes
Inkotha agencies	SUPPLY AND DELIVERY OF PROJECTIVE CLOTHING	R 284 735,00	Yes
		R 159 288,00	Yes

**“FUEL ORDERS”**



**PETROL ORDERS FOR PERIOD OF JANUARY 2019**

<b>ORDER NO.</b>	<b>Company Name</b>	<b>Service</b>	<b>Depart</b>	<b>Amount</b>
3871	Creighton service station	Fuel for brushcutters at Creighton center	PWBS	R 1 900,00
1251	Creighton service station	Fuel for brushcutters at Donnybrook center	PWBS	R 1 800,00
1252	Creighton service station	Fuel for brushcutters at Bulwer center	PWBS	R 1 800,00
1259	Creighton service station	Fuel for brushcutters at Himeville and underberg	PWBS	R 3 000,00
<b>Total</b>				<b>R 8 500,00</b>

## **“BIDS AND QUOTATION PROGRESS REPORT”**

## BIDS PROGRESS REPORT FOR THE JANUARY 2019

Discription	Bid No	Closing Date	Status
Bulwer sphalt road	PWBS-012/18/19	29/01/2019	EVALUATION
Crie:thon asphalt road	PWBS-009/18/19	29/01/2019	EVALUATION
Donn/brook asphalt road	PWBS-010/18/19	29/01/2019	EVALUATION
Himeville asphalt road	PWBS-011/18/19	29/01/2019	EVALUATION
Training for emotional intelligence in leadership	MM-021/18/19	19/07/2018	Re-advert
Construction of Gqweni access road	PWBS-017/18/19	31/07/2018	Awarded
Construction of Mahwata Access road	PWBS-024/18/19	10/08/2018	Awarded
Upgrading of Underberg taxi rank	PWBS-005/18/19	24/07/2018	Re-advert
Supply and delivery of fully equipped fire truck	COMM-013/18/19	01/08/2018	Negotiation
Supply and delivery of Mayoral chain	Mm-038/18/19	28/09/2018	Adjudication
Revenue enhancement strategy	BTO-036/18/19	28/09/2018	Adjudication
TRAINING OF 165 WARD COMMITTEE MEMBERS	MM-041/18/19	19/10/2018	Negotiation
TRAINING OF LOCAL GOVERNMENT PRACTICES FOR COUNCILLORS	CORP-056/18/19	25/10/2018	Adjudication
SUPPLY AND INSTALLATION OF SOFTWARE IMPLEMENTER FOR BUILDING P	PD-040/18/19	15/11/2018	Adjudication
SUPPLY AND DELIVERY OF 1 MUNICIPAL VEHICLE	BTO-061/18/19	29/11/2018	Adjudication
CONSTRUCTION OF CREIGHTON LIBRARY	PWBS-066/18/19	08/01/2019	EVALUATION
DESIGN AND PROJECT MANAGEMENT OF FIRE STATION	PWBS-065/18/19	08/01/2019	Adjudication
ENVIRONMENTAL MANAGEMENT PLAN	PD-062/18/19	17/01/2019	Adjudication
REVIEW OF SPATIAL DEVELOPMENT PLAN	PD-061/18/19	17/01/2019	Adjudication
SUPPLY AND DELIVERY OF PROMOTIONAL MATERIAL	COMM-067/18/19	23/01/2019	EVALUATION
SUPPLY AND DELIVERY OF COMMUNITY SAFETY PROTECTIVE CLOTHING	COMM-063/18/19	23/01/2019	EVALUATION
SUPPLY AND DELIVERY OF LIBRARY PROTECTIVE CLOTHING	COMM-064/18/19	23/01/2019	EVALUATION

# **PROGRESS REPORT FOR JANUARY 2019**

## **SUPPLY CHAIN MANAGEMENT REPORT**

**DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY  
SUPPLY CHAIN MANAGEMENT REPORT**

**PROCUREMENT PLAN  
IMPLEMENTATION REPORT/  
BIDS AND QUOTATION  
PROGRESS REPORT FOR  
JANUARY 2019**

Discription	Bid No	Closing Date	Status
UPGRADING OF UNDERBERG TAXI RANK	PWBS-005/18/19	11/07/2018	READVERT
CREIGHTON ROAD ASPHALT PHASE 5	PWBS-009/18/19	29/01/2019	EVALUATION
DONNYBROOK ROADS ASPHALT PHASE 2	PWBS-010/18/19	29/01/2019	EVALUATION
HIMEVILLE ROADS ASPHALT PHASE 1	PWBS-011/18/19	29/01/2019	EVALUATION
BULWER ASPHALT SURFACING PHASE 6	PWBS-012/18/19	29/01/2019	EVALUATION
CONSTRUCTION OF SONYONGWANE TO MASHANYUNINA ACCESS ROAD	PWBS-014/18/19	30/07/2018	AWARDED
CONSTRUCTION OF OF FLORANCE AND DLADLA ACCESS ROAD	PWBS-015/18/19	30/07/2018	AWARDED
SUPPLY, DELIVERY AND INSTALLATION OF THE DIGITAL SYSTEM FOR DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY	COMM-071/18/19	09/02/2019	AWAITING FOR CLOSING
CONSTRUCTION OF KHUPHUKA ACCESS ROAD	PWBS-016/18/19	30/07/2018	AWARDED
CONSTRUCTION OF GOQWENI ACCESS ROAD	PWBS-017/18/19	31/07/2018	AWARDED
CONSTRUCTION OF MAHWAQA ACCESS ROAD	PWBS-024/18/19	10/08/2018	AWARDED
TRAINING FOR EMOTIONAL INTELLIGENCE IN LEADERSHIP	MM-021/18/19	19/07/2018	READVERTISED
SUPPLY AND DELIVERY OF FULLY EQUIPPED FIRE FIGHTING TRUCK	COMM-013/18/19	19/07/2018	INTENTION TO AWARD
SUPPLY AND DELIVERY OF 7 FIRE ARMS	COMM-027/18/19	08/08/2018	ON QUOTATIONS
SUPPLY, DELIVERY AND INSTALLATION OF DONNYBROOK FENCE	PWBS-030/18/19	14/09/2018	AWARDED
SUPPLY, DELIVERY AND INSTALLATION OF HIMEVILLE TRANSFER STATION FENCE	PWBS-031/18/19	14/09/2018	INTENTION TO AWARD
SUPPLY AND DELIVERY OF FIRE BEATERS AND KNAPSACK TANKS	COMM-032/18/19	17/09/2018	AWARDED
SUPPLY AND DELIVERY OF DISASTER RELIEF	COMM-022/18/19	17/09/2018	QUOTATIONS
SUPPLY AND DELIVERY OF WATER TROUGH	COMM-033/18/19	17/09/2018	AWARDED
SUPPLY AND DELIVERY OF BANNERS	COMM-034/18/19	17/09/2018	EVALUATION

SUPPLY AND DELIVERY OF MAYORAL CHAIN	MM-038/18/19	28/09/2018	ADJUDICATION
PROVISION OF REVENUE - ENHANCEMENT STRATEGY	BTO-036/18/19	28/09/2018	READVERTISED
TRAINING OF 165 WARD COMMITTEE MEMBERS	MM-041/18/19	19/10/2018	ADJUDICATION
TRAINING OF HEALTH AND SAFETY FOR 10 LEARNERS	CORP-042/18/19	17/10/2018	READVERTISED
TRAINING OF FIRE FIGHTING	CORP-043/18/19	17/10/2018	READVERTISED
TRAINING OF DEMAND MANAGEMENT	CORP-044/18/19		READVERTISED
TRAINING OF PUBLIC PARTICIPATION	CORP-045/18/19	17/10/2018	AWARDED
TRAINING OF CUSTOMER SERVICE	CORP-046/18/19	17/10/2018	READVERTISED
TRAINING OF FIRST AID	CORP-047/18/19	17/10/2018	READVERTISED
TRAINING OF PERFORMANCE MANAGEMENT	CORP-048/18/19	17/10/2018	AWARDED
PROVISION OF MEDIA CO-ORDINATOR SERVICES	MM-049/18/19	25/10/2018	EVALUATION
RENOVATION OF NDUMAKUDE COMMUNITY HALL	PWBS-050/18/19	29/10/2018	EVALUATION
RENOVATION OF KWATHUNZI COMMUNITY HALL	PWBS-051/18/19	29/10/2018	EVALUATION
RENOVATION OF KWABHIDLA COMMUNITY HALL	PWBS-052/18/19	29/10/2018	EVALUATION
RENOVATION OF SIDANGENI COMMUNITY HALL	PWBS-053/18/19	29/10/2018	EVALUATION
RENOVATION OF KHUKHULELA AND MPUMLWANA COMMUNITY HALL	PWBS-054/18/19	29/10/2018	EVALUATION
RENOVATION OF KWAPITELA COMMUNITY HALL	PWBS-055/18/19	29/10/2018	EVALUATION

TRAINING OF LOCAL GOVERNMENT PRACTICES FOR COUNCILLORS			
	CORP-056/18/19	25/10/2018	EVALUATION
SUPPLY AND DELIVERY OF CALENDARS AND DIARIES	MM-057/18/19	02/11/2018	EVALUATION
ELECTRIFICATION MASTER PLAN			SPECIFICATION
TRAINING OF SMME's IN CONSTRUCTION	COMM-057/18/19		SPECIFICATION
TRAINING OF SMME's AND CO-OPERATIVES IN BUSINESS ADMINISTRATION			EVALUATION
TRAINING OF EMERGING FARMERS IN PLANT AND ANIMAL PRODUCTION			EVALUATION
SUPPLY AND DELIVERY OF RIDE ON MOWER			SPECIFICATION
SUPPLY AND DELIVERY OF TRACTORS			SPECIFICATION
PROPOSALS FOR TECHNOLOGY GADGETS CONTRACT FOR THE DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY	CORP-073/17/18	11/12/2018	AWAIT FOR CLOSING
SUPPLY AND DELIVERY OF 2019 DAIRIES	MM-057/18/19	02/11/2018	SPECIFICATION
MEDIA COORDINATION			SPECIFICATION
SUPPLY OF 1 MUNICIPAL VEHICLE	BTO-061/18/19	29/11/2018	VALUATION
APPOINTMENT OF SERVICE PROVIDERS FOR THE DESIGN AND PROJECT MANAGEMENT OF FIRE STATION.	PWBS-065/18/19	08/01/2019	EVALUATION
STRATEGIC PLANNING FACILITATOR 2019	MM-070/18/19	08/02/2019	ADVERT
CONSTRUCTION OF CREIGHTON LIBRARY	PWBS-066/18/19	08/01/2019	EVALUATION
PROPOSAL FOR TECHNOLOGY GADGETS	CORP-073/17/18	11/12/2018	AWARDED
PROPOSAL FOR THE DEVELOPMENT OF THE NDZ MUNICIPALITY ENVIRONMENT MANAGEMENT PLAN	PD-062/18/19	17/01/2019	EVALUATION
PROPOSAL TO REVIEW SPATIAL DEVELOPMENT FRAMEWORKS FOR NDZ LM	PD-061/18/19	17/01/2019	EVALUATION
SUPPLY AND DELIVERY OF PROMOTIONAL MATERIAL FOR LIBRARIES	COMM-067/18/19	23/01/2019	EVALUATION

SUPPLY AND DELIVERY OF COMMUNITY SAFETY PROTECTIVE CLOTHING	COMM-063/18/19	23/01/2019	EVALUATION
SUPPLY AND DELIVERY OF LIBRARY PROTECTIVE CLOTHING	COMM-064/18/19	23/01/2019	EVALUATION
SUPPLY AND DELIVERY OF PWBS PROTECTIVE CLOTHING	PWBS-069/18/19	23/01/2019	EVALUATION
SUPPLY, DELIVERY & INSTALLATION OF THE BUILDING MANAGEMENT SYSTEM	PD-040/18/19	15/11/2018	SPECIFICATION
TRAINING OF EMERGING FARMERS IN PLANT AND ANIMAL PRODUCTION			CANCELLED





## CONTRACT MANAGEMENT

2019/01/031

NAME OF SUPPLIER	PROJECT/SERVICE	DEPARTMENT	CONTRACT AMOUNT	PAYMENTS	START DATE	END DATE
EVALUATION PROPERTY INTELLIGENCE	GENERAL EVALUATION ROLL	BUDGET AND TREASURY OFFICE	BASED ON APPROVED RATE	R 510 000.83	01/07/2017	30/06/2022
KHUSELANI SECURITY AND RISK MANAGEMENT	PROVISION OF SECURITY SERVICES	CORPORATE SERVICES	R 4 000 000.00	R 5 427 310.77	01/10/2017	30/09/2019
HARVEY WORLD TRAVEL	TRAVEL AGENT	CORPORATE SERVICES	BASED ON APPROVED RATE	R 6 091 287.73	01/10/2017	30/09/2019
AYANDA MBANGA COMMUNICATIONS	PROVISION OF ADVERTISING SERVICES	CORPORATE SERVICES	BASED ON APPROVED RATE	R 599 973.51	01/03/2018	28/02/2021
AMANCWABANE TRADING ENTERPRISE	SUPPLY AND DELIVERY OF STATIONERY	CORPORATE SERVICES	BASED ON APPROVED RATE	R 295 676.51	01/06/2018	31/05/2019
CROSSCHECK INFORMATIO BUREAU	PROVISION OF DATA CLEANSING	BUDGET AND TREASURY OFFICE	R 4 000 000.00	R 400 000.00	17/04/2018	16/07/2018
MFS CHARTERED ACCOUNTANTS (SA) INC.	PROVISION FOR THE REVIEW OF ASSET MANAGEMENT	BUDGET AND TREASURY OFFICE	R 619 823.50	R 619 823.50	13/06/2018	12/01/2019
NKOSINATHI WELA	FINANCIAL SERVICES	BUDGET AND TREASURY OFFICE	BASED ON APPROVED RATE	R 286 737.76	01/03/2018	30/09/2018
KONICA MINOLTA AFRICA	SUPPLY AND DELIVERY OF PRINTERS AND PHOTOCOPYING MACHINES	CORPORATE SERVICES	R 1 378 141.67	R -	11/06/2018	10/06/2021
MQANDULO TRADING	SUPPLY AND DELIVERY OF CLEANING MATERIAL	CORPORATE SERVICES	R 208 162.00	R 442 483.00	31/07/2017	30/06/2019
SAB&T CHARTERED ACCOUNTANTS INCORPORATED	PROVISION OF INTERNAL AUDIT SERVICES	OFFICE OF THE MM	R 293 500.00	R -	11/08/2018	31/08/2018
ASIPHOKUHLE TRAINING & RESEARCH INSTITUTE	CONDUCT WORK STUDY FOR DR NDZ LM	CORPORATE SERVICES	R 455 500.00	R 305 500.00	1/09/2018	30/08/2019
MFS CHARTERED ACCOUNTANTS (SA) INC.	COMPILATION OF PROCEDURE MANUALS AND CHECKLIST FOR BTO	BUDGET AND TREASURY OFFICE	R 648 727.13	R -	13/06/2018	12/11/2018
RURAL METRO	PROVISION OF FIRE SERVICES & RESCUE	COMMUNITY	R 4 139 886.00	R 3 136 114.60	01/08/2017	31/07/2020
ENVIROSERVE	REFUSE REMOVAL	PUBLIC WORKS AND BASIC SERVICES	BASED ON APPROVED RATE	R 2 832 079.43		
INDWE RISK SERVICES	INSURANCE	OFFICE OF THE MM	BASED ON APPROVED RATE	R 210 869.56	08/08/2016	07/03/2021

Sign.

Date

Signature: [Handwritten Signature]  
Date: 31/12/19

## REPORT ON FLEET MANAGEMENT FOR MONTH ENDING JANUARY 2019

AUTHOR: Chief financial officer

(File Ref :) Finance Department

1<sup>st</sup> Level Manco

2<sup>nd</sup> level: FINANCE

3<sup>rd</sup> level: EXCO

4<sup>th</sup> level: COUNCIL

### 1. PURPOSE

To inform the Committees and Council about fleet management of the municipality

### 2. LEGAL/STATUTORY REQUIREMENTS

Municipal Systems Act 32 of 2000, Municipal Fleet Management Policy & MFMA

### 3. BACKGROUND AND REASONING

- Fuel consumption remains constant

### 4. FINANCIAL IMPLICATIONS:

Refer to annexures

### 5. Annexure

- A. Excessive repairs information
- B. Tyres information
- C. Accident Information
- D. Cost analysis

### 6. RISKS

- Vehicle abuse, Accidents, Car theft

### 7. MANAGEMENT OF RISKS

- Trip Authorization forms
- Insurance
- Management Reports
- Trackers Reports

### 8. RECOMMENDATIONS

- That Council and Committees to note this report

ANNEXURE A

## REPAIRS INFORMATION

REGISTRATION NUMBER	VEHICLE MAKE	DESCRIPTION	TOTAL AMOUNT
NIP 2017	DOUBLE CAB ISUZU	MAJOR SERVICE- NEW BRAKE DISCS AND PADS, NEW RACK ENDS	R10,230.69
NIP 841	DOUBLE CAB ISUZU	MAJOR SERVICE- GEARBOX RECON, BRAKE PADS AND DISCS	R20,746.69
NIP 1703	MAN TRUCK	GEARBOX REPAIR AND SERVICE	R74,401.82
<b>TOTAL: R105,379.20</b>			

ANNEXURE B

## TYRES INFORMATION

REGISTRATION NUMBER	VEHICLE MAKE	DESCRIPTION	AMOUNT
NIP 2345	NISSAN DOUBLE CAB	NEW 4 TYRES	R8450.00
<b>TOTAL: R8450.00</b>			

ANNEXURE C

## ACCIDENT INFORMATION

JANUARY 2019

ACCIDENT TO VEHICLES:		
DATE	VEHICLE	REPORTED YES/NO
28 JANUARY 2019	NIP 2338	YES
-	-	-

ANNEXURE  
COST ANALYSIS

VEHICLES	MAKE & MODEL	DISTANCE/ KM	FUEL COSTS	FUEL IN LITRES	REPAIRS	SERVICE	TYRES	TOLLGATES	OIL	FEES
PLANNING AND DEVELOPMENT SERVICES										
NIP 1362	S/C ISUZU	667	929.84	64.26	-	-	-	-	-	133.37
NIP 2342	D/C NISSAN	1614	2161.77	149.80	-	-	-	-	-	150.28

**PUBLIC WORKS AND BASIC SERVICES**

NIP 1370	S/C ISUZU	2277	3388.23	234.79	-	-	-	-	-	234.79
NIP 1611	TRACTOR	72 HRS	3595.83	257.66	-	4132.00	-	-	-	186.53
NIP 1659	TLB	242 HRS	2251.69	155.80	-	-	5717.10	-	-	167.35
NIP 2015	S/C ISUZU	2303	2716.00	187.89	-	-	-	-	-	150.65
NIP 2016	S/C ISUZU	1704	2432.55	168.45	-	-	-	-	-	148.87
NIP 2017	D/C ISUZU	7503	10720.65	744.06	10230.69	2768.51	-	69.00	65.00	283.25
NIP 606	TRACTOR	-	905.41	64.90	3250.59	-	-	-	-	143.82
NIP 665	S/C TOYOTA	1928	2079.70	142.69	-	-	-	-	-	140.99
NIP 698	S/C ISUZU	2230	2943.17	203.84	7180.23	-	-	-	-	202.72
NIP 841	D/C ISUZU	4114	5519.77	383.08	20746.69	40.30	57.50	-	489.15	223.48
NUD 2343	HINO TRUCK	1943	6494.14	438.03	-	-	850.55	-	-	188.88
NUD 2928	S/C TOYOTA	3402	4516.85	311.80	-	-	-	-	-	181.79
NUD 4824	S/C ISUZU	4295	5136.56	356.86	-	-	-	-	163.19	187.67
NUD 4825	S/C ISUZU	-	-	-	-	-	-	-	-	128.14
NUD 2131	TRACTOR	-	-	-	-	-	-	-	-	128.14
NIP 1703	REFUSE TRUCK	-	-	-	-	-	-	-	-	400.38
NIP 1721	SDLG GRADER	-	-	-	74401.82	-	-	-	-	128.14
NIP 1809	REFUSE TRUCK	64 HRS	13972.70	969.08	-	-	-	-	-	207.66
NIP 2398	UD TRUCK TIPPER	-	-	-	-	-	-	52.00	-	128.14
NIP 2399	UD TRUCK TIPPER	-	-	-	-	-	-	-	-	128.14
NIP 2400	UD TRUCK WATER TANK	-	-	-	-	-	-	-	-	128.14
NIP 2402	UD TRUCK LOWBED	-	10450.04	724.18	-	-	-	-	-	167.46

**COMMUNITY SERVICES DEPARTMENT**

NIP 1367	D/C ISUZU	5382	7162.00	495.12	5063.86	3533.18	-	-	-	206.53
NIP 1880	S/C TOYOTA	1747	2712.15	187.55	-	1822.75	-	-	40.00	161.64
NIP 1903	S/C ISUZU	-	-	-	-	-	-	-	-	128.14
NIP 2186	S/C ISUZU	5036	6780.34	468.82	-	-	-	-	-	175.71
NUD 2404	D/C TOYOTA	2931	4325.49	299.31	-	-	-	-	-	165.20
NIP 1042	D/C ISUZU	3091	4783.40	331.30	-	-	-	-	-	180.27
NIP 1398	CHEV CRUZE	2441	3090.71	227.31	-	-	-	46.00	-	176.27
NUD 4848	S/CAB ISUZU	3560	4269.11	289.49	-	-	-	46.00	-	173.95
NIP 2337	COROLLA	4523	5811.55	420.57	-	-	-	-	-	190.19
NIP 2338	COROLLA	6956	8792.70	640.30	-	-	-	-	-	238.41
NIP 2339	TOYOTA AVANZA	3025	3328.93	245.33	-	-	-	-	110.00	167.99
NIP 2341	D/C NISSAN	1825	2655.02	183.84	-	-	-	-	-	149.94
NIP 2343	S/C NISSAN	2095	2219.67	155.86	-	-	-	-	-	148.36
NIP 2344	D/C NISSAN	4720	6237.89	433.72	-	3383.84	-	46.00	958.60	225.01
NIP 2403	UD TRUCK ANIMAL TRUCK	1953	7991.94	553.84	-	-	-	-	-	152.70

**CORPORATE SERVICES DEPARTMENT**

NIP 2137	CHEV CRUZE	2378	2557.06	187.38	-	-	-	23.00	-	163.93
NIP 1869	S/C ISUZU	5280	7169.19	496.77	-	-	-	11.50	-	201.07
NIP 2345	D/C NISSAN	3575	5662.41	392.02	-	-	8450.00	-	80.00	229.59

**EXECUTIVE AND COUNCIL**

NIP 1704	TOYOTA AVANZA	3805	3846.13	275.76	-	-	69.00	-	100.00	187.60
NIP 2348	VW BUS	1229	1225.03	84.89	-	-	-	-	-	136.13

		POOL VEHICLES						
NIP 700	CHEV. CORSA	1673	2755.42	201.77	-	-	-	157.23

		BUDGET AND TREASURY OFFICE						
NIP 1421	TOYOTA AVANZA	3132	3616.97	264.90	1275.11	-	69.00	-
NIP 2187	S/C ISUZU	2325	3079.74	214.41	-	-	-	186.88
						80.50	-	185.17

<b>TOTAL</b>	<b>106662KM &amp; 378HRS</b>	<b>180,287.75</b>	<b>122,148.99</b>	<b>15,680.58</b>	<b>15,213.15</b>	<b>374.00</b>	<b>2005.94</b>	<b>8356.69</b>
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