



ADVERT
HOSTING OF EMAILS FOR A PERIOD OF 3 YEARS
BID NO: CORP- B030/20/21

REQUEST FOR TENDER: DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY

Dr Nkosazana Dlamini Zuma Municipality is requesting bid from suitably qualified and experienced Service Providers for hosting of emails for a period of 3 years.

This Bid will be evaluated in terms of the 80/20 Preferential Procurement Point system and the points will be allocated as follows. **80 – Price, 20 - BBBEE.**

PRE-QUALIFICATION

- The Municipality will only accept bids from bidders who are level 1 contributor B-BBEE level.

AVAILABILITY OF DOCUMENTS

Bid documents will be available at the Creighton Office from the **9th October 2020** during office hours until **the 11th November 2020 12h00am**. The cost of the quotation document is **R437.00** which is non-refundable. An Electronic copy is available on our website (www.ndz.gov.za) for **FREE**.

DOCUMENTS TO BE SUBMITTED WITH THE QUOTATION:

- Valid tax clearance certificate or Tax Compliance Status PIN
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- Form of offer
- MDB 1,4,6.2, 8 ,9 and fully completed (ANNEXURE C, E& D)
- Registration with CSD

CLOSING DATE:

Bid documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini Zuma Municipality Offices, Main street, Creighton** by no later than **the 11th November 2020 12:00am**. Late or faxed bid will not be accepted. Failure to comply with the above conditions will invalidate your offer.

The Dr Nkosazana Dlamini Zuma Municipality reserves the right not to make an appointment.

NB: Bid will remain valid for a period of 90 days from date of the closing of the Bid.
N.B: The stipulated minimum threshold for local production and content for these Bids is as following:

PROJECT NAME	Industry/sector/sub-sector	Minimum threshold for local content
HOSTING OF EMAILS FOR A PERIOD OF 3 YEARS	Electrical & Telcom cable	90%

Only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)

Procedure related enquires: **Miss.N Holiwe** (039) 833 1038

Technical Enquiries: **Mr. S.J. Sondela / Mr. S. Ngcobo** (039) 833 1038



Mr. N.C. VEZI
Municipal Manager

ENTERED 09 OCT 2020
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