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ADDENDUM FOR SERVICE PROVIDER TO APPLY THE PRINCIPAL AND CONCEPT OF EMOTIONAL INTELLIGENCE

QUOTE NO: CORP-Q006/25/26

Date: 20/10/2025

Addendum serves to correct the **specification for service provider to apply the principal and concept of emotional intelligence** and extend the closing date.

1. On page 5 of the document, we have added that the service provider must provide proof of accreditation from any relevant SETA or QCTO.
2. On page 5 of the advert, we have extended the closing date.
3. (See attached correct pages)

See below extended date:

PROJECT NAME	CONTRACT NO.	COMPULSORY BRIEFING DATE	PREVIOUS CLOSING DATE AND TIME	EXTENDED CLOSING DATE
SERVICE PROVIDER TO APPLY THE PRINCIPAL AND CONCEPT OF EMOTIONAL INTELLIGENCE	CORP-Q006/25/26	N/A	22 October 2025 @12:00pm	24 October 2025 @12h00

RECOMMENDED BY:

**MISS N. HOLIWE
SCM MANAGER**

APPROVED BY:

**MR. N.C. VEZI
MUNICIPAL MANAGER**

I acknowledge receipt of this Addendum No.1

Name:.....

Signature:.....

Date:.....

Name of Tenderer (Company Name):.....

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REQUEST FOR QUOTATION: SERVICE PROVIDER TO APPLY THE PRINCIPAL AND CONCEPT OF EMOTIONAL INTELLIGENCE CERTIFICATES OF GOOD STANDING

The bidder shall attach to this page the following:

COMPULSORY DOCUMENTS	TICK
a) Proof of registration with CSD- starting with (MAAA)	
b) Joint Venture Agreement (if necessary)	
c) Form of offer fully completed	
d) MBD 1,4,8 and 9 must be fully completed	
Proof of accreditation from any relevant SETA or QCTO with Unit Standard: 252031 - NQF Level 5 Credits 4	

NB: Failure to submit the above documents will render your quotation to be disqualified

DOCUMENTS TO BE SUBMITTED	TICK
a) Copies of CK Documents / Sole proprietary	
b) Valid Tax clearance certificate (with your pin number print and attach on the document Tax Clearance Certificate)	
<p>c) Submit proof that the bidder (Company) and its (directors) do not owe municipal services.</p> <p>-Attach updated municipal rates, water or electricity statement not in arrears for more than 90 days</p> <p>Or</p> <p>- Attach a valid lease agreement if the director is leasing offices and residential Property with a confirmation letter from the landlord confirming that the municipal rates and services are in order.</p> <p>Or</p> <p>Attach exemption letter from the relevant municipality</p> <p>Or</p> <p>- Attach affidavit if the Municipal Account is under your parents or siblings and they are responsible for paying municipal rates (if the address is the same as yours) and attach the copy of the Municipal rates and services for the above mentioned.</p> <p>Or</p> <p>- Attach copy of a marriage certificate or affidavit and municipal account statement for rates and services, if Municipal account is under your spouse.</p>	
d) Certified copies of Identification documents of all members/directors of the entity	
e) N.B: Forms are obtained from our website : www.ndz.gov.za under SCM section must be fully completed and emailed to scmdatabase@ndz.gov.za	
f) MBD 6.1 must be fully completed	

CLOSING DATE:

Quote documents must be submitted in a sealed envelope clearly marked with the quotation number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini Zuma Municipality Offices, Main Street, Creighton** or Emailed to **formalquotations@ndz.gov.za** by no later than **24 October 2025 before 12h00**. Late or faxed quotations will not be accepted. Failure to comply with the above conditions will invalidate your offer.

The Dr Nkosazana Dlamini Zuma Municipality reserves the right not to make an appointment.

NB: Quote will remain valid for a period of 60 days from date of the closing of the Quote.

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)

Procedure related enquires: Ms. L. Mhlamvu (039) 833 1038

Technical Enquiries: Miss X Khumalo (039) 833 1038



N.C. VEZI
Municipal Manager