



RE-ADVERT
SERVICE PROVIDER FOR PRINTING AND POSTING STATEMENT OF ACCOUNTS
(3 YEARS CONTRACT)
BID NO: BTO-B020/21/22

REQUEST FOR TENDER: DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY

Dr Nkosazana Dlamini Zuma Municipality is requesting bids from suitably qualified and experienced Service Providers for service provider for printing and posting statement of accounts (3 years contract).

This bid will be evaluated in terms of the company experience, compliance and price.

COMPULSORY VIRTUAL BRIEFING

- **NB: There is a compulsory virtual briefing session on the 05th of May 2022 at 10:00AM , All SUPPLIERS are expected to join the meeting by 10:00 am**
- **The link will be available on the municipal website ([https://ndz.gov.za / briefing link](https://ndz.gov.za/briefing-link)) by 08:00 am on the day of briefing. All suppliers must login with company name.**

AVAILABILITY OF DOCUMENTS

Bid documents will be available at the Creighton Office from the **20 April 2022** during office hours until **the 05th of May 2022**. The cost of the bid document is **R454.00, which is non-refundable**. An Electronic copy is available on our website (www.ndz.gov.za) for **free**.

DOCUMENTS TO BE SUBMITTED WITH THE QUOTATION:

- Valid tax clearance certificate or Tax Compliance Status PIN
- Submit proof that the bidder and its directors do not owe municipal rates and services.
- Copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copies of ID's.
- Form of offer fully completed
- MBD 1, 4, 8 & 9 fully completed.
- Proof of registration with CSD

CLOSING DATE:

Bid documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini Zuma Municipality Offices, Main street, Creighton** by no later than **the 23 May 2022 before 12:00pm**. Late or faxed bids will not be accepted. Failure to comply with the above conditions will invalidate your offer.

The Dr Nkosazana Dlamini Zuma Municipality reserves the right not to make an appointment.

NB: Bids will remain valid for a period of 150 days from date of the closing of the Bid.

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)

Procedure related enquires: Miss N Holiwe (039) 833 1038

Technical Enquiries: Mr M Mzimela / Mr N Wela (039) 833 1038



Mr. N.C. VEZI
Municipal Manager

ENTERED 20 APR 2022