



A Better Place for All

FINANCE COMMITTEE MEETING

AGENDA

**FOR THE MEETING TO BE HELD ON
THURSDAY, 10TH SEPTEMBER 2026 AT 10:00
A.M.**

COUNCIL CHAMBER, CREIGHTON

DR NKOSAZANA DLAMINI-ZUMA LOCAL MUNICIPALITY FINANCE COMMITTEE MEETING

DATE AND TIME : 10th September 2026 at 10h00am

VENUE : Council Chamber, Creighton

Teams

AGENDA

Item no.	Topic	Reports	Responsibility	Page no.
1.	Opening: Moment of Reflection		Chairperson	
2.	Notice of the Meeting		MM/CFO	
3.	Applications for Leave of Absence		Chairperson	
4.	Acceptance of the Agenda		Chairperson	
5.	Declaration of interest		Chairperson	
6.	Announcements		Chairperson	
7.	Presentations		Chairperson	
8.	Approval of previous minutes: • 21 st July 2026		Chairperson	
8.1.	Resolution Register for minutes of the		Chairperson	
9.	FINANCE REPORTS: 1. Preliminary Monthly in year Monitoring Financial Report for the Month of 31 st July 2026. 2. Payroll Reconciliation for the Month of 31 st July 2026. 3. Expenditure Management Report as at 31 st July 2026 4. Assets Management report as at 31 st July 2026 5. Debtors and Revenue Management reports as at 31 st July 2026 6. Fleet Management Report as at 31 st July 2026 7. Supply Chain Management Report as at 31 st July 2026 8. Monthly report on Contract Management as at 31 st July 2026 9. MIG, Electrification and Internal funded		CFO CFO CFO CFO CFO CFO CFO	13 82 85 105 108 129 137 153 164
10.	Reports for Consideration	Nil	Chairperson	

11.	In committee Reports	Nil	Chairperson	
12.	Notice of Motion	Nil	Chairperson	
13.	Urgent Reports allowed only with the consensus of the chairperson:	Nil	Chairperson	
14.	Dates of the next meetings/Schedule of meetings		Chairperson	
15.	Closure		Chairperson	

MINUTES OF DR. NDZ MUNICIPALITY FINANCE COMMITTEE MEETING HELD ON THE 21st JULY 2026 AT 18:00 PM, VIRTUAL THROUGH MICROSOFT TEAMS

Present:	Cllrs	P.S. Msomi D.R. Ngcamu N.C. Dlamini I.T. Shoba	Chairperson Committee Member Committee Member Councillor
	Merrs	N.C. Vezi P. Mtungwa S.V. Mngadi J. Sondezi H. Taylor N. Wela	Municipal Manager CFO Senior Manager PWBS Acting Municipal Manager Manager Assets Deputy CFO
	Mesdames	G. K Mtolo N. Holiwe C.T. Ngobese	Senior Manager Community & Social Services Supply Chain Manager Senior Committee Officer
	Leave of Absence	B.B Ntshiza	Committee Member

ITEMS	MINUTES	ACTION & TIMEFRAME
01.	<u>OPENING: MOMENT OF REFLECTION:</u> The Chairperson opened the meeting by warmly welcoming all members and requested that each member pray silently.	
02.	<u>NOTICE OF THE MEETING</u> The CFO read the notice of the meeting.	
03.	<u>APPLICATION FOR LEAVE OF ABSENCE:</u> Cllr Ntshiza had another commitment.	
04.	<u>ACCEPTANCE OF THE AGENDA</u> With Cllr Ngcamu PROPOSING and Cllr Dlamini SECONDING it was unanimous, RESOLVED	

	To accept the agenda dated 21 st July 2026.	
05.	<u>DECLARATION OF INTEREST:</u> There was none recorded.	
06.	<u>OFFICIAL ANNOUNCEMENTS:</u> The Chairperson announced that they were preparing for the women's month celebration. Starting from the 6th, 7th & 8th July 2026 woman's parliament will be in Harry Gwala all women are invited.	
07.	<u>PRESENTATIONS:</u> None was recorded.	
08.	<u>RESOLUTION REGISTER FOR PREVIOUS MEETINGS.</u> There was none recorded.	
09.	<u>APPROVAL OF PREVIOUS MINUTES</u> <u>MINUTES OF THE 26th of JUNE 2026</u> With Cllr. Ngcamu PROPOSING and Cllr Dlamini SECONDING it was unanimously, RESOLVED To adopt minutes of the 26 th June 2026. Cllr Shoba joined the meeting at 18:30.	
09.01A.	<u>PRELIMINARY MONTHLY IN YEAR MONITORING FINANCIAL REPORT FOR THE MONTH ENDED 30 JUNE 2026.</u> The CFO presented the above-mentioned report which was attached to the agenda. The purpose of this report was to comply with sections 71 and 52(d) of the Municipal Finance Management Act (MFMA) and the requirements as promulgated in Government Gazette No 32141 of 17 April 2009. A copy of the report was attached to the agenda. ATTACHED TO THE FINANCIAL REPORT WAS THE FOLLOWING: - Summary Financial Status – 30 June 2026 - Financial Ratios – 30 June 2026 - Summary Financial Performance Report for The Period Ending – 30 June 2026 - Capital Expenditure – 30 June 2026 - Material Variances – 30 June 2026 - Detailed Financial Information - Debtors Analysis – 30 June 2026 - Creditors Analysis – 30 June 2026 - Cash and Investments – 30 June 2026 - Conditional Grants – 30 June 2026 - Councilor and Staff Benefits (Sec 66) – 30 June 2026 - Other Supporting Documents – 30 June 2026	

	• Status on Capital Projects – 30 June 2026 • Monthly Budget Statements – 30 June 2026 • Quality Certificate – 30 June 2026 <u>RECOMMENDATIONS</u> It is therefore recommended that: • The report be noted • That, in compliance with, Section 71, Section 66 and Section 52(d) of the MFMA and in terms of Government Notice 32141 dated 17 April 2009, regarding the “Local Government: Municipal Finance Management Act 2003 Municipal Budget and Reporting Regulations” the preliminary financial results regarding the operating and capital budgets for 2025/2026 financial year and supporting documents as required by National Treasury (Schedule C) be submitted to Full Council Committee. • To comply with Section 31(1) of the Government Gazette No 32141 of 17 April 2009 this report be submitted to the National Treasury and the relevant Provincial Treasury.	
09.01. B	<u>REPORT ON MUNICIPAL STANDARD CHART OF ACCOUNTS FOR THE PERIOD ENDED 30th JUNE 2026</u> The CFO gave a presentation on the above-mentioned item. The minister of finance promulgated Government Gazette N. 37577, Municipal Regulations on standard Chart of Accounts (mSCOA), on 22 April 2014. <u>RECOMMENDATIONS</u> That the report noted by the committees and council.	
09.02.	<u>SALARIES & WAGES REPORT FOR THE MONTH OF 30th JUNE 2026.</u> The CFO gave a presentation on the above-mentioned item. The purpose of the report was to report to the committee on the expenditure for Councilors’ remuneration and employee related costs for the period ending in June 2026 terms of section 66 Municipal Finance Management Act guidance. The Original budget was R124,075,696.00 The Monthly Actual was R8 891 891,20 The YTD Actual was R112 934 707,05 YTD % Spent was 91%. <u>Recommendations</u>	

	It is therefore recommended that the Council Committee note the report.	
09.03	<u>EXPENDITURE MANAGEMENT REPORT AS AT 30th JUNE 2026</u> The CFO gave a presentation on the above-mentioned item. The purpose of the report was to report to the committee on the payments made during the month of 30th June 2026. The Accounting Officer of the municipality is responsible for the management of the expenditure of the municipality. The accounting officer must take all reasonable steps to ensure that the municipality has and maintains an effective system of expenditure control, including procedures for approval, authorization, withdrawal, and payments of funds. Attached to the report were the following: Top ten creditors The total of highest paid creditors for June 2026 amounted to R17 327 455,73. RECOMMENDATIONS: That the committee notes the report.	
09.04	<u>DEBTORS & REVENUE MANAGEMENT REPORT AS AT 30th JUNE 2026</u> The CFO gave a presentation on the above-mentioned item. The purpose of the report was to inform Council on revenue & debtors management. Revenue enhancement strategy report was attached. This report outlines the financial performance of the debtors and revenue management unit for the Dr Nkosazana Dlamini-Zuma Local Municipality for the 2025/26 financial year for the period ending 30th June 2026. The report is tabled in compliance with Section 71 of the MFMA and has no additional financial implications for the municipality. <u>Recommendations</u> It is recommended that: - The Committee and Council note the contents of this Debtors and Revenue Management - Report for the period ending 31 May 2026, including the annexed documents on age analysis, collection rate, debt collection efforts, and the revenue enhancement strategy.	

	The report is approved for distribution to internal and relevant external stakeholders to strengthen collaborative efforts in debt collection and revenue enhancement and to encourage shared responsibility and accountability in the implementation of the municipal Credit Control and Debt Collection Policy with provincial and national departments.	
09.05	<u>ASSET REPORT AS AT 30th JUNE 2026</u> The CFO gave a presentation on the above-mentioned item. A copy of the report was attached to the agenda. The purpose of the report was to report to the management on Asset verification status. This report outlines the financial performance and impact for Dr Nkosazana Dlamini-Zuma Local Municipality for the 2025/26 financial year, for the period ending 30th June 2026, as well as the financial position as of 30th June 2026. No additional financial implications for the municipality are expected. RECOMMENDATION: That this report be noted by the Committees and Council. <u>REPORT TO THE ASSET MANAGEMENT COMMITTEE ON THE ILLEGAL OCCUPATION OF MUNICIPAL LAND ON ERF 411, HIMEVILLE</u> The CFO gave a presentation on the above-mentioned item. A copy of the report was attached to the agenda. The purpose of the report was to report the Asset Management Committee of the illegal occupation of municipal land situated on Erf 411, Himeville, near Himeville Location. Individuals have illegally occupied a portion of municipal-owned land situated on Erf 411, Himeville, near the Himeville Location. The occupation is therefore considered unlawful and constitutes an encroachment on municipal property. The illegal occupation of Erf 411 may result in: - Loss of control over municipal assets. - Increased costs associated with legal processes and eviction proceedings. - Delays in implementing future municipal projects on the affected property.	

	• Creation of a precedent that may encourage further unlawful occupation of municipal land. <u>RECOMMENDATIONS</u> It is recommended that the Asset Management Committee: 1. Notes the illegal occupation of municipal land on Erf 411, Himeville. 2. Authorizes the issuing of notices to the unlawful occupants requiring them to cease further development and vacate the property. 3. Recommends that measures be implemented to safeguard the property against further encroachment and illegal occupation.	
09.06	<u>REPORT ON FLEET MANAGEMENT ENDING 30th JUNE 2026</u> The CFO gave a presentation on the above-mentioned item. The purpose of the report was to inform Council on fleet management of the municipality. Annexures that were attached: • Tyers information • Excessive repairs information • Vehicles to be disposed of. • Cost analysis <u>RISKS:</u> 1. Vehicle abuse, accidents & car theft. <u>RECOMMENDATIONS:</u> That the Council & Committee notes the report	
09.07	<u>REPORT ON SUPPLY CHAIN MANAGEMENT FOR THE MONTH ENDED 30 JUNE 2026 DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY</u> The CFO reported on the abovementioned item. The purpose of the report was to present the Implementation of the Supply chain management policy to the Committee and Council on purchases made by the municipality for the month ended 30th July 2026. <u>RECOMMENDATIONS:</u> That the Committee notes the content of SCM report.	
09.08	<u>REPORT ON CONTRACT REGISTER AS AT 30th JUNE 2026</u>	

	The CFO gave a presentation on the above-mentioned item. The purpose of the report was to comply with section 116 of the Municipal Finance Management Act No. 56 of 2003 (MFMA) and the requirements as promulgated in the contract Management Framework. A copy of the report together with a list of soft projects contract management was attached to the agenda. <u>RECOMMENDATIONS:</u> • It was hereby recommended: That in compliance with Section 116 of the MFMA Act 56 of 2003 and Contract Management Framework, the report be noted by Council Committee.	
09.09	<u>REPORT TO COUNCIL FOR INCENTIVE SCHEME FOR 2026-2027</u> The CFO gave a presentation on the above-mentioned item. The purpose of the report was to introduce an incentive scheme as a measure to encourage consumers to settle their municipal debt/s or enter an arrangement to service the outstanding debts. <u>RECOMMENDATION</u> It is therefore recommended that the council: • Notes the report • Recommends (Committees)/Approves (Council) the replacement incentive scheme implementation for the 1 September 2026 – August 2027	
09.10	<u>MIG, ELECTRIFICATION & INTERNAL FUNDED</u> The CFO gave a presentation on the above-mentioned item. The purpose of the report was to inform Council on the 2025/26 F/Y MIG Projects. <u>RECOMMENDATIONS:</u> That the Council & Committee notes the report. <u>CLLRS COMMENTS & INPUTS:</u> • Cllr Ngcamu sort clarity why the department of budget and treasury vehicles seemed to be so busy like Cllrs vehicles according to the reports. • The Chairperson commented that the absentia of the Municipal Manager affected the Council on Bid Committees, but she encourages that the work for quarter	

two is fast tracked so that we will not be affected going forward.

- She also raised concern with accidents on our municipal vehicles which management must overlook at the speed users are using, which is unnecessary. There is a need to encourage our employees to use reasonable speed.
- With regards to funeral support the Chairperson raised a concern that already they have two requests. She asked since the service provider was from Ixopo but has offices in Underberg and Bulwer where will they purchase grocery with these vouchers.
- She appreciated the suggestion that they won't look at defaulters only but will also encourage those who are doing well to qualify for some certain discounts.

MANAGEMENT RESPONSES

- The CFO responded with regards to BTO vehicles being the busiest. We allocate vehicles and become priority that we go extra mile performing duties of other departments e.g. a quantum will be running programs of other departments. We also save other departments using BTO truck removing stuck vehicles to certain areas. As we are closing the financial year Finance Department has verifications of assets where we go to all municipal sites checking the condition, status and value of them, which has an impact on the usage of vehicles from that Department.
- The CFO again indicated that they are engaging the service provider appointed for funeral support services to have offices in Underberg and Bulwer. The company uses the same services as previously but also; they will get a grocery from their offices. He will also do arrangements with Spar and Boxer shops for the grocery. The coffin will also be obtained from these offices but whilst the offices are not operational in Underberg and Bulwer the service provider will do arrangements to get a coffin.

With nothing further to discuss Cllr Shoba **PROPOSED** to note the Finance reports for the month ended 30th June 2026, **SECONDED** by Cllr Ngcamu.

	It was unanimously RESOLVED to note the Finance reports for the month ending 30 th June 2026.	
09.10	<u>URGENT REPORT</u> There was no report recorded.	
09.11	<u>CLOSURE:</u> With nothing further to discuss, the Interim Chairperson thanked all members for their contribution to the meeting then declared the meeting closed at 19:35pm.	

The meeting was scheduled to close at 19:35pm

Chairperson, Cllr S Msomi

Date