



A BETTER PLACE FOR ALL  
Ref No.: 4/3/52

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www.ndz.gov.za

### EXTERNAL ADVERTISEMENT

**Dr. Nkosazana Dlamini – Zuma Local Municipality hereby invites applications from all suitable, qualified, and experienced individuals for appointment to the following position**

**DEPARTMENT : CORPORATE SUPPORT SERVICES**  
**VACANCY 01 : ICT MANAGER**  
**REMUNERATION : R621 786 .30 P.A. PLUS NORMAL MUNICIPAL BENEFITS**

#### REQUIREMENTS:

- National Senior Certificate (Grade 12)
- Bachelor's Degree in Computer Science/Information Systems/ Technology
- Five (5) years ICT experience of which at least two (2) years must be at a supervisory Level
- Valid Driver's Licence
- Be able to maintain a high level of confidentiality
- Must have good presentation skill
- Must be willing to work under pressure.

#### KEY PERFORMANCE AREAS:

The successful candidate will be responsible for the following duties:

- Conducting research on best practices associated with the functionality and appropriateness of the ITC services in order to identify gaps and improve systems to accelerate work operations and service delivery.
- Responsible for development and implementation of ICT strategy and framework
- Management of information and communication technology, networks, computer systems and telephone systems.
- Develop, implement, and coordinate systems and evaluate performance of ICT-related policies and procedures.

- Ensure Alignment between ICT Policies and Strategies with the District and Provincial ICT framework
- Responsible for PMS within the ICT Unit
- Plan, organize, control and evaluate ICT and electronic data operations
- Developing annual ICT procurement plans in line with the Service Delivery Budget Implementation Plan (SDBIP) and Integrated Development Plan (IDP);
- Ensuring that the Business Continuity Plan (BCP) is aligned with Disaster Recovery Plan (DRP) and that both plans are submitted for approval;

**DEPARTMENT : DEVELOPMENT TOWN PLANNING AND SERVICES**  
**VACANCY 02 : ENFORCEMENT OFFICER**  
**REMUNERATION : R 249 562.06 P.A. PLUS NORMAL MUNICIPAL BENEFITS**

**REQUIREMENTS:**

- National Senior Certificate (Grade 12).
- National Diploma / Degree in Town and Regional Planning
- Minimum of 3 years' relevant experience
- Registered as a Peace Officer will be added advantage
- Computer literacy
- A valid driver's license.
- Be physically fit.
- Must be willing to work long hours.

**KEY PERFORMANCE AREAS:**

The successful candidate will be responsible for the following duties:

- To undertake investigations of alleged breaches of planning control including researching site histories and undertaking site inspections, together with the recording of all relevant information on the planning enforcement database.
- To deal with all forms of correspondence and enquiries from the public, other Council Services, business groups, Councillors, Members of Parliament and other organisations relating to the enforcement of planning controls.
- To enter into negotiations, dialogue and correspondence with transgressors, complainants and other interested parties in an effort to resolve breaches of planning control in line with the Council's enforcement policy and good practice.
- To prepare all necessary reports setting out the justification for formal action.

- To draft enforcement notices and other documentation arising from breaches of planning control.
- To process a wide range of planning and other applications arising from the investigation of breaches of planning control.
- To prepare and present reports at Planning Committee on planning applications and other enforcement cases.
- To deal with all types of planning and enforcement appeals including the preparation of appeal statements, proofs of evidence and the giving of evidence at Public Inquiries, Hearings and Court proceedings. etc

**Inquiries: Mr. S.A. Radebe 060 521 8374 / (039) 833 1038 (During office hours 08:00 am to 16:00)**

Please note: Applications must be submitted on a **Dr. Nkosazana Dlamini-Zuma Application Form** obtainable from our website [www.ndz.gov.za](http://www.ndz.gov.za), which must be accompanied by a Curriculum Vitae with at least three references, certified copies of academic qualifications, an ID Copy, and a Driver's license, not older than 6 months. No faxes, e-mails, or late applications will be accepted.

**Canvassing or using undue influence by job applicants or any other person on behalf of job applicants, for posts within the municipality's service, is prohibited, and evidence thereof will disqualify the applicant's application for consideration.**

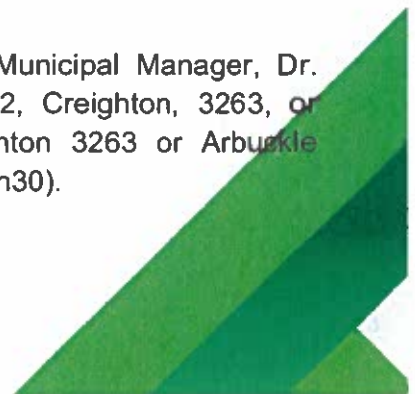
The Municipality reserves the right not to make an appointment.

#### **IMPORTANT NOTICE**

By applying for this position, you hereby acknowledge that you have read and accepted the following Protection of Personal Information Act (POPIA) disclaimer:

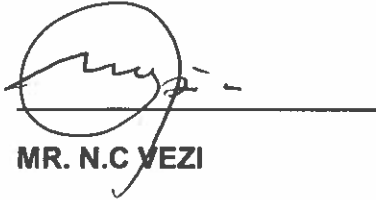
I consent to Dr. NDZ Local Municipality processing my personal information as part of the recruitment process. Dr. NDZ Local Municipality shall take reasonable measures to protect the personal information of the applicant, and for this disclaimer, "personal information" shall be defined as detailed in the Protection of Personal Information Act 4 of 2013 (POPIA).

**Please forward your application to Mr. N.C Vezi, the Municipal Manager, Dr. Nkosazana Dlamini-Zuma Local Municipality, P.O. Box 62, Creighton, 3263, or Hand-deliver to Municipality Building, Main Street, Creighton 3263 or Arbuckle Street, Himeville, 3256 (During office hours from 08h00 to 16h30).**



**Closing Date: 15<sup>th</sup> January 2026 at 16:00pm**

*Dr. Nkosazana Dlamini-Zuma Municipality is an equal opportunity and Affirmative Action employer. We are committed to achieving diversity, equality, and the maintenance of representation in terms of race, gender, and disability.*



**MR. N.C VEZI**

**MUNICIPAL MANAGER**



***A Better Place for All***

