



ADVERT

SERVICE PROVIDER TO CONDUCT CUSTOMER CARE TRAINING(38 EMPLOYEES) **QUOTE NO : CORP- Q020/19/20**

REQUEST FOR BIDS: DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY

Dr Nkosazana Dlamini Zuma Municipality is requesting quotations from a suitably qualified and experienced Service Provider to conduct customer care training for 38 employees.

The quotations will be evaluated in terms of the 80/20 price and Preferential Procurement Point system and the points will be allocated as follows. **80 – Price, 20 - BBBEE.**

AVAILABLE OF DOCUMENTS

Quotations documents will be available from the **19 September 2019** at Creighton office during office hours until the **02 October 2019** before 10h00am. The cost of the quotation document is **R153.00** which is non-refundable. An electronic copy is available on our website (www.ndz.gov.za) for **FREE**.

DOCUMENTS TO BE SUBMITTED WITH THE QUOTATION:

- Valid original tax clearance certificate or Tax Compliance Status PIN
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Certified copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- Form of offer
- MDB 1,4, 6, 2 with annexure C 8 and 9
- Registration with CSD
- LGSETA Accreditation (SAQA ID: 10079)

CLOSING DATE:

Quotation documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini Zuma Municipality Offices, Main street, Creighton** by no later than **02 October 2019 before 12h00**. Late or faxed quotations will not be accepted. Failure to comply with the above conditions will invalidate your offer.

The Dr Nkosazana Dlamini Zuma Municipality reserves the right not to make an appointment.

NB: Quotations will remain valid for a period of 60 days from date of the closing of the Bid.

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)

Procedure related enquires: Miss LM Mhlamvu (039) 833 1038

Technical Enquiries: Mr.C Taylor (039) 833 1038



Mr. N.C. VEZI
Municipal Manager