



ADVERT
**PROVISION OF TRAVEL AGENT FOR THE PERIOD
OF 36 MONTHS**

TENDER NO: CORP- B013/19/20

REQUEST FOR BIDS: DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY

Dr Nkosazana Dlamini Zuma Municipality is requesting bids from suitably qualified and experienced Service Providers to provide Travel Agent services for the period of 36 months.

This bid will be evaluated in terms of Functionality (Available at www.ndz.gov.za) and the 80/20 Preferential Procurement Point system and the points will be allocated as follows. **80 – Price, 20 - BBEE.**

COMPULSORY BRIEFING

Compulsory briefing meeting will be held on the **6th August 2019 at 10:15 am** at Dr Nkosazana Dlamini Zuma Municipal offices (Council Chamber) in Creighton.

Bid documents will be available on the **6th August 2019 from 08h30am until 10h00am** at the Creighton office. The cost of the bid document is **R418.00** which is non-refundable

DOCUMENTS TO BE SUBMITTED WITH THE BID:

- Valid original tax clearance certificate or Tax Compliance Status PIN
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Certified copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- Form of offer
- MDB 1,4, 8 and 9
- Registration with CSD

CLOSING DATE:

Bid documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini Zuma Municipality Offices, Main street, Creighton** by no later than **27 August 2019 before 12h00**. Late or faxed bids will not be accepted. Failure to comply with the above conditions will invalidate your offer.

The Dr Nkosazana Dlamini Zuma Municipality reserves the right not to make an appointment.

NB: Bids will remain valid for a period of 90 days from date of the closing of the Bid.

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)

Procedure related enquires: Miss N. Holiwe (039) 833 1038

Technical Enquiries: Mr. J. Sondezi (039) 833 1038



N.C. VEZI
Municipal Manager

ENTERED 24 JUL 2019