



**ADVERT**  
**Training of SMME's and Co-Operatives in Business Administration for 20 Learners**

**QUOTATION NO:COMM-003/19/20**

**REQUEST FOR BIDS**

Dr Nkosazana Dlamini- Zuma Municipality is requesting quotations from a suitably experienced Service Provider for Training of SMME's and Co-Operatives in Business Administration for 20 Learners.

**(SAQA ID's 14667,242861,14609,110506,120394 and114736)**

This bid will be evaluated in terms of 80/20 Preferential Procurement Point system and the points will be allocated as follows: **80 – Price, 20 - BBBEE.**

**QUOTATION DOCUMENTS**

Quotation document will be available from **the 07 August 2019 at Creighton office during office hours until the 15 August 2019 before 10h00am.** The cost of the quotation document is **R153.00** which is non-refundable.

**DOCUMENTS TO BE SUBMITTED WITH THE BID:**

- Valid tax clearance certificate or Tax Compliance Status PIN
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Certified copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- Form of offer
- MDB 4, 8 and 9
- Registration with CSD

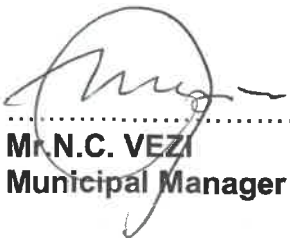
**CLOSING DATE:**

Quotation documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini-Zuma Municipality Offices, Main street, Creighton** by no later than **15 August 2019 before 12h00**. Late or faxed quotations will not be accepted. Dr Nkosazana Dlamini-Zuma Municipality reserves the right not to make an appointment.

**Enquiries may be directed to the following persons during office hours (08:00 – 16:30)**

Procedure related enquires: Miss N.Holiwe (039) 833 1038

Technical Enquiries: Mr. M. Mbhele (039) 833 1038



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**Mr. N.C. VEZI**  
**Municipal Manager**

ENTERED 06 AUG 2019

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**MDB 1**

**PART A  
INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)</b>					
<b>BID NUMBER:</b>	COMM-003/19/20	<b>CLOSING DATE:</b>	15 August 2019	<b>CLOSING TIME:</b>	12H00
<b>DESCRIPTION</b>	TRAINING OF SMME'S AND CO-OPERATIVES IN BUSINESS ADMINISTRATION FOR 20 LEARNERS				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).</b>					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
DR NKOSAZANA DLAMINI ZUMA MUNICIPLITY OFFICES					
MAIN STREET					
CREIGHTON					
3263					
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3 ]	
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE	R	
SIGNATURE OF BIDDER	.....		DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>			<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>		
DEPARTMENT	BTO	CONTACT PERSON	Mr M Mbhele		
CONTACT PERSON	NELISA HOLIWE	TELEPHONE NUMBER	039 833 1038		
TELEPHONE NUMBER	0398331038	FACSIMILE NUMBER			
FACSIMILE NUMBER	0865832315	E-MAIL ADDRESS			
E-MAIL ADDRESS	holiwen@ndz.gov.za				