



ADVERT

A PANEL OF 6 (SIX) OF TOWN PLANNING CONSULTANTS TO PROVIDE TOWN PLANNING FOR DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY FOR A PERIOD OF 3 YEARS

TENDER NO: PD -B032/20/21

REQUEST FOR BIDS: DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY

Dr Nkosazana Dlamini Zuma Municipality is requesting bids from a suitably qualified and experienced a panel 6 (six) of town planning consultants to provide town planning services to the dr nkosazana dlamini zuma local municipality for a period of 3 years..

The bid will be evaluated in terms of the functionality and 80/20 price and Preferential Procurement Point system 2017 and the points will be allocated as follows. **80 – Price, 20 - BBBEE.**

PRE-QUALIFICATION

The Municipality will only accept bids from bidders who are EME or QSE with level 1 contributor B-BBE level.

AVAILABLE OF DOCUMENTS

Bid Documents will be made available at Creighton Offices; the cost of bid document will be R437-00 per document which is non-refundable from **26th October 2020 during office hours until 24rd November 2020**. Only cash or bank guaranteed cheques will be accepted, all cheques must be made out to Dr Nkosazana Dlamini. An electronic copy is available on our website (www.ndz.gov.za) for FREE

DOCUMENTS TO BE SUBMITTED WITH THE BID:

- Valid tax clearance certificate or Tax Compliance Status PIN
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).

- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- Form of offer
- MDB 1,4, 8 and 9
- Registration with CSD
- CV's and Qualifications of Key Personnel

CLOSING DATE:

Bid documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini Zuma Municipality Offices, Main street, Creighton** by no later than **24th November 2020 before 12h00**. Late or faxed bids will not be accepted. Failure to comply with the above conditions will invalidate your offer.

The Dr Nkosazana Dlamini Zuma Municipality reserves the right not to make an appointment.

NB: Bids will remain valid for a period of 90 days from date of the closing of the Bid.

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)

Procedure related enquires: Miss N. Holiwe (039) 833 1038

Technical Enquiries: Mr J.Mazibuko (039) 833 1038



Mr. N.C. VEZI
Municipal Manager

ENTERED 26 OCT 2020

EVALUATION : FUNCTIONALITY

FUNCTIONALITY

The criteria to be used to evaluate the proposals for functionality (stage 1) will be as follows:

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|--------------------------------------|------|
| 1. Relevant Experience of Enterprise | = 30 |
| 2. Experience of Key Personnel | = 50 |
| 3. Methodology | = 20 |

Total Points	= 100
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KEY ASPECT OF CRITERION	BASIS FOR POINTS ALLOCATION	MAX POINTS	VERIFICATION METHOD
Relevant Experience of the service provider	5 x completed similar project work Town Planning Projects.	30	Letter of appointment and Letter of reference
	4 x completed similar work in Town Planning Projects.	20	Letter of appointment and Letter of reference
	3 x completed similar work in (Town Planning)	10	Letter of appointment and Letter of reference
	2 x completed similar work in (Town planning) Projects.	5	Letter of appointment and Letter of reference
Total		30	
Qualifications and CV's of Project Manager (PM)	If PM has 10 years' experience or above and has completed a minimum of 2 similar projects and with Qualification in Town Planning.	30	Certified copy of Qualification to be attached with detailed CV's and proof of registration with SACPLAN
	If PM has 5 to 10 years' experience and has completed a minimum of 2 similar projects and with Qualification in Town Planning.	20	Certified copy of Qualification to be attached with detailed CV's and proof of registration with SACPLAN

	If PM has 3 to 5 years' experience and has completed a minimum of 2 similar projects and with Qualification in Town Planning .	10	Certified copy of Qualification to be attached with detailed CV's and proof of registration with SACPLAN
Total		30	
GIS Specialist	If GIS specialist has 10 years' experience or above and has completed a minimum of 2 similar projects and with Qualification in GIS	20	Certified copy of Qualification to be attached with detailed CV's and proof of registration with SAGC
	If GIS specialist has 5 to 10 years' experience and has completed a minimum of 2 similar projects and with Qualification in GIS	10	Certified copy of Qualification to be attached with detailed CV's and proof of registration with SAGC
	If GIS specialist has 3 to 5 years' experience and has completed a minimum of 2 similar projects and with Qualification in GIS	5	Certified copy of Qualification to be attached with detailed CV's and proof of registration with SAGC
Total		20	
Execution Method Statement relevant to the project	Inception	5	Detailed Method statement to cover the key aspect of project Inception
	Execution	10	Detailed Method statement to cover the key aspect of project Execution
	Monitoring, Evaluation and Closure	5	Detailed Method statement to cover the key aspect of project Monitoring, Evaluation and Closure.

Total points		100	
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Only tenderers who will achieve a score of more than 60% of the total available points will qualify for stage two of the evaluation.

Final stage of evaluation

Price and Preferential points

• Price	80 points
• B-BBEE verification status	<u>20 points</u>
Total	100 points