



Main Street  
Creighton, 3263

P.O Box 62

Creighton 3263

Phone: +27 39 833 1038

Fax: +27 39 833 1179

Email: mailbox@ndz.gov.za

**A Better Place for ALL**

[www.ndz.gov.za](http://www.ndz.gov.za)

**ADDENDUM FOR PROVISION OF SECURITY SERVICES TO DR NKOSAZANA DLAMINI  
ZUMA LOCAL MUNICIPALITY**

**Date: 17/05/2023**

The addendum serves to give clarity on the non-compulsory briefing meeting held on the **17<sup>th</sup> May 2023** at **10:00am**, Creighton, Chamber boardroom.

On page 3 of an advert, the Bid document did not specify that this bid will be evaluated in terms of the capability and ability of the company and 80/20 Preferential Procurement Point system and the points will be allocated as follows. 80 – Price, 20 –SPECIFIC GOALS.

On page 15 to 17, there were amendments in compulsory documents. **(See attached corrected document)**

We also have added Conduct security awareness to all staff members annually, Provision of 15 fully equipped riot and Crowd control security officers as when needed in the pricing schedule and year 2 for quoting **(See attached corrected pricing schedule)**

**The closing date is extended to the 31<sup>st</sup> May 2023 at 12H00.**

**RECOMMENDED BY:**

**MISS N.HOLIWE  
SCM MANAGER**

**APPROVED BY:**

**MR. N.C. VEZI  
MUNICIPAL MANAGER**

**I acknowledge receipt of this Addendum No.1**

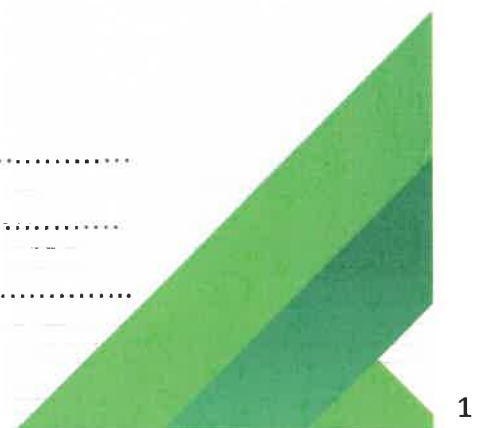
Name:.....

Signature:.....

Date:.....

Name of Tenderer (Company Name

***A Better Place for All***



**REQUEST FOR BIDS: PROVISION OF SECURITY SERVICES TO DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY**

**CERTIFICATES OF GOOD STANDING**

The bidder shall attach to this page the following:

<b>COMPULSORY DOCUMENTS</b>	<b>TICK</b>
a) Proof of registration with CSD- starting with (MAAA)	
b) Joint Venture Agreement (if necessary)	
c) Form of offer fully completed	
d) MBD 1,4 ,8 and 9 must be fully completed	
e) Proof of registration with accredited provident fund	
f) Workman's Compensation fund with labour (COIDA) certificate	
g) PSIRA company certificate and PSIRA letter of good standing	
h) Registration Certificate on a national bargaining council security sector industry.	
i) Proof of Public liability insurance of 10 million rand for the company or more.	
j) Directors PSIRA Certificate grade A or B	

**NB: Failed to submit the above documents your tender will be disqualified**

<b>DOCUMENTS TO BE SUBMITTED</b>	<b>TICK</b>
a) Copies of CK Documents / Sole proprietary	
b) MBD 6.1 Fully completed	
c) Valid Tax clearance certificate (with your pin number print and attach on the document Tax Clearance Certificate)	
<p>d) Submit proof that the bidder (Company) and its (directors) do not owe municipal services.</p> <p>-Attach updated municipal rates, water or electricity statement not in arrears for more than 90 days</p> <p>Or</p> <ul style="list-style-type: none"> <li>- Attach a valid lease agreement if the director is leasing offices and residential Property with a confirmation letter from the landlord confirming that the municipal rates and services are in order.</li> </ul> <p>Or</p> <ul style="list-style-type: none"> <li>- Attach exemption letter from the relevant municipality</li> </ul> <p>Or</p> <ul style="list-style-type: none"> <li>- Attach affidavit if the Municipal Account is under your parents or siblings and they are responsible for paying municipal rates (if the address is the same as yours) and attach the copy of the Municipal rates and services for the above mentioned.</li> </ul>	

Or		
- Attach copy of a marriage certificate or affidavit and municipal account statement for rates and services, if Municipal account is under your spouse.		
e) Certified copies of Identification documents of all members/directors of the entity		
f) ISO- 9001 Certificate (where necessary)		
g) SAPS Police clearance of employees (as and when required)		
h) Audited financial statements for the past 3 years , if required by law		
i) Registration Certificate with South African Security Association (Sasa) or any relevant security association		
j) Proof of Registration as a National Key Points Service provider from the South African Police Services (SAPS) – (Where necessary)		
k) Proof of registration with the Department of Labour-Unemployment Insurance Fund (UIF)		
l) Specific Goals supporting documents:		
<b>Company operating within the Jurisdiction Dr NDZ LM</b>	CIPC Document reflecting NDZ company physical Address	
<b>Company 100% owned by black South African</b>	Summary of CSD reflecting Race and Identity document or Drivers Licence	

<p><b>Company 60% owned by black South African women or company 50% owned by black South African with disability or company outside of Dr NDZ LM but within Harry Gwala District</b></p>	<p>1.Summary of CSD reflecting 60% company owned by black (Women) Gender and Identity document or Drivers Licence</p> <p>OR</p> <p>2. Summary of CSD reflecting 50% owned by a black South African with (Disability), a proof of medical certificate and Identity document or Drivers Licence</p> <p>OR</p> <p>3.CIPC document reflecting physical address of a company outside of Dr NDZ LM but within Harry Gwala District</p>	
--	--	--

**MBD 3 - PRICING SCHEDULE**

**PROVISION OF SECURITY SERVICES TO DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY**

<b>NO</b>	<b>SITE</b>	<b>DAY</b>	<b>NIGHT</b>	<b>FIREARM</b>	<b>MONTHLY RATE</b>	<b>YEAR 1</b>	<b>YEAR 2</b>
1.	Municipal Main Building- Creighton	2	2	Armed			
2.	Municipal Library - Creighton	1	1	Unarmed			
3.	Municipal Shed - Creighton	1	0	Unarmed			
4.	Municipal Old Building – Creighton	1	1	Armed			
5	Animal & Vehicle Pound – Creighton	2	2	Armed			
6.	Landfill Site - Creighton	0	1	Unarmed			
7.	Art Gallery - Centocow	0	1	Unarmed			
8.	PWBS Satellite Office - Donnybrook	1	1	Unarmed			
9.	Library/ Hall - Bulwer	2	2	Armed			
11.	Stepmore Centre	1	1	Unarmed			
12.	Maliyavuza(Plant) - Creighton	1	1	Unarmed			

13.	Bulwer Community Centre	3	2	Armed			
14.	Municipal Main Building - Himeville	2	2	Armed			
15.	Compound – Himeville	1	1	Unarmed			
16.	Hall - Himeville	1	1	Unarmed			
17.	Animal Pound - Himeville	2	2	Armed			
18.	Underberg Library	1	1	Unarmed			
19.	Himeville Landfill	1	1	Unarmed			
20.	Nkwezela library	1	1	Unarmed			
21.	Underberg Community Hall	1	1	Unarmed			
23.	Disaster management Centre	1	2	Armed			
24.	Business Hives	1	1	UnArmed			
24.	Mayor	4		VIP Armed			

25.	Deputy Mayor	2			VIP Armed			
26.	Speaker	2			VIP Armed			
27.	Councillor Mtolo	2			VIP Armed			
28.	Municipal Manager	1			VIP Armed			
29.	Manager Corporate Support Services	2			VIP Armed			
30.	SUV engine capacity 2.8 Close protection Motor vehicle on wet rate per unit (as and when needed)	3						
31.	Banking Creighton Office (once a week)	1			2 Armed guards			
32.	Banking Himeville Office (twice a week)	2			2 Armed guards			
33	Installation and monitoring of security alarm system such as: i. Electronic panel ii. Electronic keypad iii. Electronic transformer iv. Battery and siren with: • X2 electronic passives • X2 panic buttons • Magnetic control in every door and window							

	<ul style="list-style-type: none"> <li>• X2 remote bi- directional remote</li> <li>• Built-in communicator(App)</li> <li>• Backup batteries lasting up to 12 hours</li> </ul>								
	Conduct security awareness to all staff members annually								
	Provision of 15 fully equipped riot								
	Crowed control security officers as when needed								
	<b>Sub total</b>								
	<b>15% Vat</b>								
	<b>Total</b>								

PRICING SCHEDULE



UNIT COST	YEAR 1 DAILY RATE	YEAR 2
Price per supervisor		
Price per security guard Armed (Day shift)		
Price per security guard (Night shift)		
Price per security guard unarmed (Day shift)		
Price per security guard Unarmed (Night shift)		
VIP Protection		
9-millimeter semi-automatic pistol(For all body guards and security)		
semi-automatic rifle (As when needed)		
Weapon detector		
Subtotal		
15%Vat		
Total		

The above mentioned security management system needs to be installed in the following offices:

- Himeville main office X10 offices
- Creighton -X7 offices
- Underberg library X 1 office
- Creighton library X1 office

Control room & electronic patrol system at all our sites

**NB:** Annual Increase will be based on the CPI