



## ADVERT AND READVERT BID NOTICE

### 1. BID INVITATION

Bids are hereby invited from suitably qualified and experienced service providers for projects as reflected on the table below. This bid will be evaluated in terms of the Ability and capability of the company, and 80/20 Preferential Procurement Point system and the points will be allocated as follows. 80 – **Price**, 20 – **SPECIFIC GOALS**.

	POINTS	SUPPORTING DOCUMENTS
<b>PRICE</b>	80	
<b>SPECIFIC GOALS</b>	(20)	
<b>Company operating within the Jurisdiction Dr NDZ LM</b>	10	CIPC Document reflecting NDZ company physical Address
<b>Company 100% owned by black South African</b>	5	Summary of CSD reflecting Race and Identity document or Drivers Licence
<b>Company 60% owned by black South African women or company 50% owned by black South African with disability or company outside of Dr NDZ LM but within Harry Gwala District</b>	5	1.Summary of CSD reflecting 60% company owned by black (Women) Gender and Identity document or Drivers Licence OR 2. Summary of CSD reflecting 50% owned by a black South African with (Disability) , a proof of medical certificate and Identity document or Drivers Licence OR 3.CIPC document reflecting physical address of a company outside of Dr NDZ LM but within Harry Gwala District
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>	

## 2. COMPULSORY BRIEFING

**NB: All SUPPLIERS are expected to join the meeting by 10:00 am, NO SUPPLIER Will be allowed to join the meeting after 10:15 am**

PROJECT NAME	CONTRACT NO.	COMPLUSORY BRIEFING DATE	ABILITY AND CAPABILITY OF THE COMPANY,	CLOSING DATE
SUPPLY , INSTALLATION AND CONFIGURATION OF ELECTRONIC DOCUMENT AND RECORDS MANAGEMENT SYSTEM (EDRMS)	CORP- B058/22/23	13th March 2023 @10:15 am	APLICABLE	20th March 2023 before 12h00
PANEL TO SUPPLY AND DEVELIVERY OF CLEANING MATERIALS FOR A PERIOD OF 3 YEARS	CORP- B060/22/23	15th March 2023 @ 10:15 am	LETTERS OF REFERENCES	5th April 2023 before 12h00.
PANEL OF SERVICE PROVIDERS FOR STATIONARY	CORP- B059/22/23	15th March 2023 @ 10:15 am	LETTERS OF REFERENCES	5th April 2023 before 12h00.

Bid Documents will be made available at Creighton Offices; the cost of bid document will be **R476-00 per document** which is non-refundable and **ONLY** be obtained during **BRIEFING DATE from 8:00am to 10:00**. Only cash or bank guaranteed cheques will be accepted, all cheques must be made out to Dr Nkosazana Dlamini Zuma Local Municipality.

### 3. THE FOLLOWING ARE MANDATORY

- Valid tax clearance certificate or Tax Compliance Status PIN
- Submit proof that the bidders (Company) and its directors are not owing municipal services.
- Copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Specific Goals supporting documents
- Certified copies of ID's.
- Form of offer
- MDB 1, 4, 6.1, 8 and 9 must be fully completed.
- Registration with CSD
- Letters of references

### 4. BID ENQUIRIES

N.B: All enquiries must be in writing and be directed to the following emails:  
[sondezij@ndz.gov.za](mailto:sondezij@ndz.gov.za)

[ngcobos@ndz.gov.za](mailto:ngcobos@ndz.gov.za)

[holiwen@ndz.gov.za](mailto:holiwen@ndz.gov.za)

- Procedure related enquires: Miss N. Holiwe
- Technical Enquiries: Mr J Sondezi and Mr S Ngcobo

Dr Nkosazana Dlamini Zuma Municipality Tel No: (039) 833 1038

P O Box 62

Fax No.: (039) 833 1179

Creighton

3263

## 5. CLOSING DATE

The closing date for the bid is as indicated on the table above. Bids must be enclosed in **SEALED ENVELOPES** and addressed to the Municipal Manager, Dr Nkosazana Dlamini Zuma Municipality with the following information clearly marked on the outside of each envelope.

Bids must be deposited in the Bid box at the offices of Dr Nkosazana Dlamini Zuma Municipality in Creighton before the closing date and time. Late tenders will **NOT** be considered.

**NB: The offers must remain valid for 90 days from the closing date for submission of bids**

Dr Nkosazana Dlamini Zuma Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or any part of the Bid.



Mr. N.C. Vezi  
MUNICIPAL MANAGER

**ENTERED 03 MAR 2023**