



A Better Place for All

Main Street
Creighton, 3263

P.O Box 62

Creighton 3263

Phone: +27 39 833 1038

Fax: +27 39 833 1179

Email: mailbox@ndz.gov.za

www.ndz.gov.za

FINANCE COMMITTEE MEETING

AGENDA

FOR THE MEETING TO BE HELD ON

THURSDAY, 19TH JANUARY 2021

VIRTUALLY THROUGH MICROSOFT TEAMS

AT 10: 00 A.M.

FINANCE COMMITTEE MEETING

NOTICE OF A FINANCE COMMITTEE MEETING

Dear Members

MEETING OF A FINANCE COMMITTEE

Notice is hereby given in terms of the Municipal Finance Management Act, No 56 of 2003, that a Finance Committee Meeting of the **Dr. Nkosazana Dlamini- Zuma Local Municipality** will be held virtually through Zoom on **Tuesday 19th January 2021 at 10:00 a.m.** for the purpose of considering the items as contained in the attached agenda.

Yours faithfully



CLLR. P.N. MNCWABE
CHAIRPERSON/MAYOR

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01.	OPENING & WELCOME	
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06.	<u>ANNOUNCEMENTS</u>	
07.	PRESENTATIONS	
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	08.01. Minutes of a Finance Committee Meeting that was held on the 15 TH December 2020	
09.	<u>REPORTS FOR NOTING AND CONSIDERATION FOR THE MONTH OF DECEMBER 2020:</u>	
	09.01. Report on Section 71 & 52 of the MFMA:	1
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**MINUTES OF DR NDZ FINANCE COMMITTEE MEETING HELD ON THE
15th DECEMBER 2020 THROUGH MICROSOFT TEAMS AT 2:00 P.M.:**

Present: **Cllrs** **P.N. Mncwabe** - Mayor/Chairperson
 K.A. Hadebe - Exco Member
 N.C. Mbanjwa - Committee Member
 B.K. Zondi - Committee Member
 T. Ndlovu - Committee Member

Merrs **Mr. J. Sondezi** - Corporate Services Manager
 Mr. KMB Mzimela - CFO
 Mr. S.V. Mngadi - PWBS Manager
 Mr. S.S. Zondi - Committee Officer

Mesdames **Ms. Z. Mlata** - Community Services Manager

LEAVE OF ABSENCE: None

ITEMS	MINUTES	ACTION & TIMEFRAM E
01.	OPENING: MOMENT OF REFLECTION: The Corporate Support Services Manager opened the meeting with a prayer. The Chairperson warmly welcomed all present.	
02.	NOTICE OF THE MEETING The CFO read the Notice of the meeting.	
03.	APPLICATION FOR LEAVE OF ABSENCE: None	
04.	ACCEPTANCE OF THE AGENDA The Agenda was adopted. Proposed by Cllr. K.A. Hadebe Seconded by Cllr. T. Ndlovu	
05.	DECLARATION OF INTEREST: None.	
06.	OFFICIAL ANNOUNCEMENTS: The CFO announced that the Municipality would be closing	

	on Friday, the 18 th December 2020. The offices would operate with skeleton staff hence employees would be forced to take compulsory leave. Salaries would also be paid on Friday.																					
07.	<u>PRESENTATIONS:</u> • None.																					
08.	<u>CONFIRMATION OF MINUTES OF THE PREVIOUS MEETINGS:</u> 08.01. Minutes of the meeting that was held on the 18th November 2020 • The minutes were adopted. Proposed by: Cllr. B.K. Zondi Seconded by: Cllr. T. Ndlovu																					
09.	<u>REPORTS FOR CONSIDERATION- NOVEMBER 2020 REPORTS:</u> <u>REPORT ON SECTION 71 OF MFMA:</u> 09.01. The CFO gave a report on the abovementioned item. He informed the committee that the purpose of the report is to comply with Section 71 of the Municipal Finance Management Act (MFMA) and the requirements as promulgated in the Gazette No 32141 of 17 April 2009. A detailed report was attached to the agenda for more information.																					
	<table><tr><td colspan="2">Summary of financial performance for the period:</td></tr><tr><td>Actual Revenue to Budgeted Revenue (Billed)</td><td>40%</td></tr><tr><td>Actual Opex to Budgeted Opex</td><td>29%</td></tr><tr><td>Actual Capex to Budgeted Capex</td><td>13%</td></tr><tr><td>Employee related cost</td><td>35%</td></tr><tr><td>Councillors Remuneration</td><td>41%</td></tr><tr><td>Conditional Grants Expenditure</td><td>30%</td></tr><tr><td>Cash Coverage Ratio</td><td>7.7 Months</td></tr><tr><td>Creditors Age Analysis</td><td>100% creditors paid</td></tr><tr><td>Debt Collection rate</td><td>64%</td></tr></table> Balances for the period ending on the 30TH November 2020:	Summary of financial performance for the period:		Actual Revenue to Budgeted Revenue (Billed)	40%	Actual Opex to Budgeted Opex	29%	Actual Capex to Budgeted Capex	13%	Employee related cost	35%	Councillors Remuneration	41%	Conditional Grants Expenditure	30%	Cash Coverage Ratio	7.7 Months	Creditors Age Analysis	100% creditors paid	Debt Collection rate	64%	
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	1. Surplus: R28 483 338.54 2. Cash & Cash equivalent: R163 010 489.17 3. Capital Expenditure: R 1 692 068.47 4. Trade & Other receivables: R 72 865 967.84 5. Trade & Other Payables: R 193 013.77 6. Conditional Grants: R 20 411 042.69 Cllr. K.A. Hadebe appreciated the report and further raised a concern with the low percentage spent on Capital Expenditure. She then requested that it be fast-tracked by management. The Chairperson emphasized that the low spending is a concern to the whole committee. She then requested that SCM processes to appoint service providers should be improved. RECOMMENDATIONS: 1. That the committee notes the report. Proposed by: Cllr. K.A. Hadebe Seconded by: Cllr. N.C. Mbanjwa Cllr. K.A. Hadebe requested to leave the meeting due to bad weather condition in her area, which affects network connectivity. She left at 2:45 p.m.	
09.02.	<u>EXPENDITURE MANAGEMENT REPORT</u> The CFO gave a presentation on the abovementioned item. He stated that the purpose of the report is to report to the committee on the payments made during the month of November 2020. The accounting officer of a municipality is responsible for the management of the expenditure of the municipality. The accounting officer must take all reasonable steps to ensure that the municipality has and maintains an effective system of expenditure control, including procedures for approval, authorization, withdrawal and payments of funds. RECOMMENDATIONS: • That the committee notes the report Proposed by Cllr. B.K. Zondi Seconded by Cllr. N.C. Mbanjwa	
09.03.	<u>DEBTORS AND REVENUE MANAGEMENT REPORT:</u> The CFO gave a report on the abovementioned item. He informed the committee that the purpose of the report is to provide information to the committee on the Debtor's Management. The Dr. Nkosazana Dlamini Zuma Municipality council must ensure all the money which is due and payable to council is collected and for this purpose has adopted the credit control	

	policy and debt collected policy consistent with its tariffs and complying with the provisions of the relevant legislation. The interest is added to all outstanding debtors. The Municipality has budgeted for the provision of bad debt. Attached to the report were the following annexures: 1. Age analysis 2. Debt Collection report 3. Traffic Fines 4. Data cleansing report 5. Revenue Enhancement Strategy RECOMMENDATIONS: • That the committee notes the report Proposed by Cllr. B.K. Zondi Seconded by Cllr. N.C. Mbanjwa	
09.04.	<u>REPORT ON SUPPLY CHAIN MANAGEMENT UNIT FOR NOVEMBER 2020:</u> The CFO gave a report on the abovementioned item. He informed the committee that the purpose of the report is to present the implementation of the Supply Chain Management Policy on the purchases made by the municipality for the month of November 2020. ANNEXURES: 1. Annexure "A"- Quotation orders below R200 000,00 2. Annexure "B" -Deviation and Irregular Expenditure 3. Annexure "C" – Funeral 4. Annexure "D" – Awards more than R200 000,00 5. Annexure "E" -Fuel orders 6. % Statistics on SCM orders 7. Procurement Plan Implementation RECOMMENDATIONS: • That the committee notes the report. Proposed by Cllr. B.K. Zondi Seconded by Cllr. N.C. Mbanjwa	
09.05.	<u>CONTRACTS REPORT FOR CONTRACT MANAGEMENT UNIT:</u> The CFO gave a presentation on the abovementioned item. A detailed report on Contracts Management was attached to the agenda for more information. RECOMMENDATIONS: • That the committee notes the report.	

	Proposed by Cllr. B.K. Zondi	Seconded by Cllr. N.C. Mbanjwa	
09.06.	REPORT ON FLEET MANAGEMENT: The CFO gave a presentation on the abovementioned item. He Stated that the purpose of the report is to inform the committee about fleet management of the municipality. A detailed report was attached to the Agenda. ANNEXURES: 1. Tyres information 2. Repairs information 3. Accidents information 4. Vehicles to be disposed 5. Cost Analysis RISKS: 1. Vehicle Abuse 2. Accidents 3. Car Theft RECOMMENDATIONS 1. That the committee notes the report		
09.07.	Proposed Cllr. B.K. Zondi	Seconded by: Cllr. N.C. Mbanjwa	REPORT TO REQUEST COUNCIL ON THE IMPLEMENTATION OF GENERAL VALUATION TO BE CONDUCTED AND VALUATION ROLL TO BE PREPARED: The CFO gave a presentation on the abovementioned item. He Stated that the purpose of the report is to request the committee to recommend to Exco/Council the approval on the implementation of General Valuation (GV) to be conducted and a valuation to roll to be prepared for all properties in its demarcation intended for the levying of property rates with effect from 1 July 2022, in accordance with the Local Government Municipal Property Rates Act (Act No 6 of 2004). A detailed report was attached to the Agenda. The Chairperson requested that the municipality should do a rezoning of the municipal properties before the general Valuation Roll is implemented where possible. Doing so would assist the municipality in avoiding future land issues that may arise that might be similar to that of Underberg. RECOMMENDATIONS (a) That the committee notes the report (b) That in view of the above mentioned report the committee recommends that:

	1.The Dr Nkosazana Dlamini Zuma Local municipality resolves to implement the Local Government: Municipal Property Rates Act, No. 6 of 2004 as amended by undertaking a revaluation of all properties, prepare a valuation roll and undertake valuation roll maintenance within its demarcation and to levy rates on the new valuation roll which will be in effect and valid from 1 July 2022 to 30 June 2027, a period of five years. 2. Subject to the adoption of (1) above the Municipality resolves that: . 2.1 The Date of Implementation shall be 1 July 2022; . 2.2 The Date of Valuation shall be 1 July 2021; 2.3 The municipality resolves to levy different rates for different categories of properties; . 2.4 In determining the criteria of a particular category– i. the actual use of the property shall be used. A change in use of a property will result in a change of category, and ii. In the case of vacant land, the permitted use in terms of any legislation will determine the category, and, iii. In the absence of any legislation that regulates the use of properties, the category will be determined on the most feasible use. (C). Based on the adopted rates policy properties used for multiple purposes may be assigned a category of property based on 9 (1) (b), the dominant use or 9 (1) (c) multiple purposes in terms of section 8 (2) (i) of the ACT read with 9 (2) with the value apportioned and rated based on the category of property assigned; (d). The Categories of property will be in terms of Council adopted rates policy which must be reviewed annually by the municipality and the municipal valuer will determine and maintain the category of property by updating the valuation roll; (e). The municipality reviews and adopts its rates policy annually; (f).Rates by-laws for the implementation of the adopted Rates Policy to be prepared and published in the provincial gazette;	
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	(g). A communication strategy be adopted and implemented to support the public participation process, media publications and provincial gazette notices necessary to comply with the implementation of Act; (h). A bid be advertised and a service provider be appointed to undertake a general valuation and valuation roll maintenance and to perform the functions of the Municipal Valuer in terms of the Bid Specification and contract of appointment; (i). The Council hereby approves the draft contract for the valuation roll bid and the appointment of a municipal valuer in terms of the ACT which if such contract is to extend beyond the three years permitted in terms of the budgetary requirements of the Municipal Finance Management Act, the municipality must follow section 33 of the Municipal Finance Management Act; (j). In terms of section 33 of Act 6 of 2004 (MPRA), the nominated municipal valuer of the appointed service provider be designated as municipal valuer subject to – 1. the provisions of the Act; 2. the conditions of the Bid specifications and the Memorandum of Agreement between the municipality and the service provider, and 3. All other contracts and agreements related to the appointment of the service provider. Proposed Cllr. B.K. Zondi Seconded by: Cllr. N.C. Mbanjwa	
10.	CLOSURE: The Chairperson thanked all members and officials for their contribution to the meeting. Mr. S.V. Mngadi closed with a prayer. The meeting was closed at 2.53 p.m.	

The meeting was closed at 2:53 p.m.

CLLR. P.N. MNCWABE

DATE



Author : Chief Financial Officer

1st Level – Finance Portfolio Committee
2nd Level – Executive Committee
3rd Level – Municipal Council

**SUBJECT: PRELIMINARY MONTHLY IN YEAR MONITORING FINANCIAL REPORT FOR THE MONTH AND
QUARTER ENDED 31 DECEMBER 2020**

1. PURPOSE

The purpose of this report is to comply with **section 71 and Section 52d** of the Municipal Finance Management Act (MFMA) and the requirements as promulgated in the Government Gazette No 32141 of 17 April 2009.

2. STRATEGIC OBJECTIVE

To ensure good governance, financial viability and optimal institutional transformation with capacity to execute its mandate."

3. BACKGROUND

Section 52 (d) and 71 of the MFMA and in terms of Section 28 of the Government Notice 32141 dated 17 April 2009, regarding the "Local Government: Municipal Finance Management Act 56 of 2003, Municipal Budget and Reporting Regulations" necessitates that specific financial particulars be reported on and in the format prescribed, hence this report to meet legislative compliance.

"The Mayor of a municipality-

Section 52(d) must, within 30 days of the end of each quarter, submit a report to council on the implementation of the budget and the financial state of the municipality;"

Section 71(1) The accounting officer of a municipality **must by no later than 10 working days after the end of each month** submit to the mayor of the municipality and the relevant treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for the month and for the financial year up to the end of that month: ...".

“Section 28 of government notice: The monthly budget statement of a municipality must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.”

For the reporting period ending 31 December 2020 the ten-working day reporting limit expired on 15 January 2021.

Further, Section 31(1) of the Government Gazette No 32141 of 17 April 2009 prescribes the following:

“31. (1) The mayor’s quarterly report on the implementation of the budget and financial state of affairs of the municipality as required by section 52(d) of the Act must be –

- (a) in the format specified in Schedule C and include all the required tables, charts and explanatory
- (b) information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and
- (c) consistent with the monthly budget statement for September, December, March and June as applicable; and
- (d) Submitted to the National Treasury and the relevant Provincial Treasury within five days of tabling of the report to the council.”

4. RECOMMENDATIONS

- (1) That, in compliance with, Section 52(d) and Section 71 of the MFMA and in terms of Government Notice 32141 dated 17 April 2009, regarding the “Local Government: Municipal Finance Management Act 2003 Municipal Budget and Reporting Regulations” the preliminary financial results regarding the operating and capital budgets for the Second quarter of the 2020/21 financial year, and supporting documents as required by National Treasury (Schedule C) be submitted to Full Council Committee.
- (2) In order to comply with Section 31(1) of the Government Gazette No 32141 of 17 April 2009 this report be submitted to the National Treasury and the relevant Provincial Treasury within five days of tabling the report in the municipal Council, in both hard document and in electronic format.
- (3) **That the Committee approves the following:**
 - 3.1 Surplus for the period ending 31 December 2020 is R 82,648,734.34
 - 3.2 Cash & Cash Equivalent for the period ending 31 December 2020 is R 215,688,155.32
 - 3.3 Capital Expenditure for the period ending 31 December 2020 is R 7,492,621.94
 - 3.4 Trade Receivables for the period ending 31 December 2020 is R 71,513,504.76
 - 3.5 Trade and other payables for the period ending 31 December 2020 is R 193,013.77
 - 3.6 Conditional Grants for the period ending 31 December 2020 is R 24,648,384.04

3.7 That the Committee Notes the withdrawals from bank account, attached under 'Supporting Documents' in the report, in terms of Municipal Finance Management Act, Sec 11(4)

4. FINANCIAL RATIOS

Summary of financial performance	Actual year to date (YTD)
Actual Revenue to Budgeted Revenue	74%
Actual Opex to Budgeted Opex	37%
Actual Capex to Budgeted Capex	19%
Employee related cost	46%
Councillors Remuneration	49%
Conditional Grants Expenditure	37%
Creditors Age Analysis	100% creditors paid
Debt Collection rate	83%

5. EXECUTIVE SUMMARY

The below analysis is a high-level assessment based on revenue and expenditure recognised on the Municipal Financial System. It is incumbent on the necessary user business units and user departments to ensure the completeness, Validity and accuracy of the information provided for the purposes of the assessment and bring to the attention of the council any further business units items which are not fully elaborated below.

5.1. Operating Budget

Summary financial performance report for the period ending 31 December 2020

The SFP shown in Annexure A, Table C4, is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type. The summary report indicates the following:

DESCRIPTION	2020/21 ADJUSTED BUDGET R'000	YTD BUDGET 31/12/2020 R'000	ACTUALS AS AT 30/12/2020 R'000
Total Revenue	214,459,365	107,229,634.00	159,547,508.05
Total Expenditure	207,541,154	103,764,402.00	76,808,773.66
Operating Surplus	6,918,211	3,465,232.00	82,648,734.34
Transfers Recognised in Capital	26,989,000	13,494,495.00	2,603,026.03
Surplus for the year	33,907,211	16,959,730.00	85,251,760.42

TABLE C4: FINANCIAL PERFORMANCE

Table 1

KZN436 Dr Nkosazana Dlamini Zuma - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		33,001	34,425	28,649	2,530	17,175	14,324	2,850	20%	28,649
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		3,423	3,608	3,608	299	1,771	1,804	(33)	-2%	3,608
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		836	831	831	91	454	416	38	9%	831
Interest earned - external investments		8,172	8,090	8,090	670	2,658	4,045	(1,389)	-34%	8,090
Interest earned - outstanding debtors		3,132	2,294	2,294	436	2,597	1,147	1,451	127%	2,294
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		2,552	726	726	64	728	363	365	100%	726
Licences and permits		493	753	753	15	225	376	(151)	-40%	753
Agency services		-	32	32	-	-	16	(16)	-100%	32
Transfers and subsidies		135,794	143,638	168,273	65,880	133,785	84,137	49,649	59%	168,273
Other revenue		487	1,004	1,004	2	67	502	(435)	-87%	1,004
Gains on disposal of PPE		8,791	8,581	200	-	-	100	(100)	-100%	200
Total Revenue (excluding capital transfers and contributions)		194,682	203,982	214,459	69,968	159,458	107,230	52,228	49%	214,459
Expenditure By Type										
Employee related costs		58,124	70,219	70,219	8,179	32,575	35,109	(2,534)	-7%	70,219
Remuneration of councillors		11,598	11,901	11,901	966	5,799	5,951	(152)	-3%	11,901
Debt impairment		9,333	11,060	11,060	-	-	5,530	(5,530)	-100%	11,060
Depreciation & asset impairment		27,599	41,625	41,625	3,706	16,474	20,812	(4,338)	-21%	41,625
Finance charges		177	291	291	11	121	146	(24)	-17%	291
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		1,986	3,998	3,698	108	623	1,849	(1,226)	-66%	3,698
Contracted services		34,836	33,860	38,192	3,456	11,959	19,096	(7,137)	-37%	38,192
Transfers and subsidies		1,496	1,990	1,990	89	580	985	(435)	-44%	1,990
Other expenditure		24,614	28,331	28,564	1,010	8,898	14,276	(5,579)	-39%	28,564
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
Total Expenditure		169,763	203,276	207,541	17,526	76,809	103,764	(26,956)	-26%	207,541
Surplus/(Deficit)		24,919	706	6,918	52,442	82,649	3,465	79,184	0	6,918
(National / Provincial and District)		31,240	26,989	26,989	254	2,603	13,494	(10,891)	(0)	26,989
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		56,159	27,695	33,907	52,695	85,252	16,960			33,907
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		56,159	27,695	33,907	52,695	85,252	16,960			33,907
Attributable to minorities		-	-	-	-	-	-			-
Surplus/(Deficit) attributable to municipality		56,159	27,695	33,907	52,695	85,252	16,960			33,907
Share of surplus/ (deficit) of associate		-	-	-	-	-	-			-
Surplus/ (Deficit) for the year		56,159	27,695	33,907	52,695	85,252	16,960			33,907

In terms of the Second Quarter Budget & Performance assessment, the actual billed and/or collected to date is R 159,547,508.80 inclusive of operational transfers and subsidies against YTD budget of R 107,229,634. This reflects a revenue rate against the period budget of 49% and that is reflecting a good performance against period target.

The operating expenditure as at 31 December 2020 is R 76,808,773.66 against a YTD budget of R 103,764,402 and that is reflecting 74%. This indicate an under-spending against the period budget

as it is measured against the annual budget this also reflect a spending of 74% of the total operating budget. The operating surplus for the period is R 82,648,734.34.

Discussion

Revenue

The reasons for R 52,228 m variances will be discussed with the reference to Table C4 of the Budget Statement Tables and, is explained as follows:

Please note only material variances over 5 percent will be discussed.

The main contributing factors to the over collection/billing include the following:

- **Property Rates:** Reflects a positive variance of 20% received after the special adjustment budget has been approved as the results Covid 19 in property rates. The variance reflected above is of a timing nature and no increase to the overall budget is anticipated.
- **Rental on Facilities and Equipment:** The Municipality has received R 454 000 which is 52% of the total revenue budget of R 881 000.
- **Interest on External Investments:** reflects negative variance of 34% from the budget revenue, this variance is caused by the Covid-19 pandemic as the economy has declined.
- The variance is the results of timing of investment recognition. The bank statements are received on the 1st of each month and the interest is then captured on the financial system after it has been reviewed by the Deputy CFO for accuracy.
- **Interest earned on outstanding debtors:** the positive variance of 127% is as the result of an increase in outstanding amount owed by debtors as a result of COVID-19 as some business and individuals did not have income and could not pay rates during the nationwide lockdown and after it as some business are still recovering especially those in the Tourism & Hospitality sector. The budget would be reviewed in February 2021.
- **Fines, Penalties, Forfeits:** they reflect positive variance of 100% at the end of the second quarter, the favourable variance in this line item is a result of more fines issued than anticipated.
- **Licenses and Permits:** reflects a negative variance of 40% it is because of a decrease in the number of people making bookings for Learners Licenses due to COVID-19 as people are still avoiding activities that will need them to meet with people from different areas.
- **Transfers and Subsidies:** reflects a positive variance of 59% as at 31st December 2020.
- The transfers recognition-Operational revealed a positive variance due to grants received in advance of the anticipated timing. The variance will be reduced as the year progress.
- R 126.2m of the R 159.7 Equitable share allocation has been received by the municipality.

- All operational grants have been received by the municipality with the exception of the R 34.4m which will be received in the 3 quarter.
- **Other Revenue:** they reflect negative variance of 87%. Revenue is less due to items such as tender documents are advertised online for the people to download online due to COVID-19 and that reduced the demand in sale of tender documents, sale only happen to a few people who come to municipal offices a buy tender documents. Decrease in demand of building plan submission.
- **Gains and disposal on PPE:** they reflect negative variance of 100%, the Auction will take place during the financial year.

Expenditure

The Second Quarter Budgeted Operational Expenditure for the 2020/21 financial year was R 103, 8 million. The actual expenditure recognised in 31 December was R 76,8 million which implies that the municipality has the negative variance of R 26,956 million in expenditure.

The reasons for the variances will be discussed with reference to Table C4 of the Budget Statement Tables, and is explained as follows

Please note that only the material variance over 5 percent will be discussed.

- **Employee related cost:** shows a negative variance or savings of 7%. the variance is a result of the timing of filling of vacant positions.
- The human resource department have filled the Management and some junior positions to date.
- It should be noted that provision for leave, long service, medical aid contributions are accounted at the end of the year.
- **Debt impairment:** it shows the negative variance of 100%,
- Debt impairment relates to long overdue customer accounts over 90 days. It is a non-cash item and is budgeted at a rate being the difference of the cash the municipality intends to collect and what is not collectable from customers.
- Items included in this category are bad debts written off which at the time of compiling report, there were no provisions recorded on the financial system resulting in this variance
- However, the council have to note that the above non cash provisions are required in terms of GRAP which are normally calculated at the end of the financial year, as the results the variance in this line item is anticipated to be eliminated only at year end.
- **Depreciation and Impairments:** Depreciation and asset impairment reflects a negative variance of 21% as at the end of 31 December 2020

- It should be noted that there are delays in completion of the prior year projects which effect the capitalisation and subsequent depreciation of the assets.
- Therefore, the sooner the prior year projects are completed, the sooner the variance would be eliminated.
- The other contributing factor to this variance is related to asset impairment which is normally undertaken towards the financial year, as a result the variance is anticipated to decrease once the annual impairment journal is finalised and captured on the system
- **Finance charges:** reflect positive variance of 17% as at the end of 31 December 2020, as a result of ongoing control measures introduced to avoid interest on late payments.
- **Other Materials:** it reflects the underspending of 66% as at the end of the 31 December 2020.

The variance is due to underspending in various line items across the municipality because of the suspension of other programs due to covid-19.

- **Contracted Services:** reflects a negative variance of 37% as at the end of 31 December 2020 because of the suspension of other programs due to covid-19.
- Council to also note that the payments for Security Services for the second quarter of the financial year amounts to R 4,036,950.00.
- **Transfers and Subsidies:** reflects a negative variance of 43% as at the end of 31 December month, this is based on the number of people who collected the free basic electricity.
- **Other Expenditure:** reflects under spending of 39% at the end of the month, as the results of conditions imposed by Covid 19 regulations which has negative impact on the other programmes. The timing of the projects, expenditure should increase during the course of the financial year.
- We must be cautious to not automatically view this underspending as savings which may be used elsewhere due to the following:
- Historically, a large number of programmes commence in the fourth quarter for which budget must be retained.

5.2 Capital Expenditure

The Capital expenditure report shown in attached C Schedule Table C5 has been prepared on the basis of the format required to be lodged electronically with National Treasury, and is categorised by municipal vote. The summary report indicates the following:

Table2

KZN436 Dr Nkosazana Dlamini Zuma - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
Total Capital Expenditure - Functional Classification	3	77,287	101,077	119,671	6,562	20,031	59,826	(39,795)	-67%	119,671
Funded by:										
National Government		32,067	26,989	26,989	220	2,303	13,494	(11,191)	-83%	26,989
Provincial Government		1,576	85	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		33,643	27,074	26,989	220	2,303	13,494	(11,191)	-83%	26,989
Public contributions & donations	5	-	-	-	-	-	-	-	-	-
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		44,242	74,003	92,682	6,342	17,728	46,332	(28,604)	-62%	92,682
Total Capital Funding		77,885	101,077	119,671	6,562	20,031	59,826	(39,795)	-67%	119,671

Capital Budget Funding

Utilisation of Grants

- The Capital grant allocation for the financial year is R 26,989,000 consisting of: -
 - Municipal Infrastructure Grant (MIG) – R 26.9m. at the end of December, the Municipality reflected R 2,603,026.06 spending for the month (Vat exclusive).
 - The council should note the underspending of 83% on the (MIG).
 - Integrated National Electrification Programme (INEP) – R 6.9m and current allocation of R 6m which was adjusted at the end of September, the Municipality reflected R 2,594,641.87 spending to date on (INEP).

Internal Funding

- There is under spending of approximately 62% as at 31 December 2020 in the internal year to date funding, the municipality is spending approximately 38% of its overall Capital Budget.

TABLE 3

FUNDING SOURCE	2020/21 SPECIAL ADJUSTED BUDGET R'000	YTD Budget 31/12/2020	YTD Actual Expenditure AS AT 31/12/2020	Balances	% Spent
MIG	26,989,000	11,245,417	2,603,026	24,385,973.94	10%
INTERNAL	92,681,887	38,617,453	20,308,838	72,373,049	22%
TOTAL CAPEX	119,670,887	49,862,870	22,911,864	96,759,023	19%
INEP	6,000,000	6,000,000	2,594,641.87	3,405,358.13	43%
BHIDLA HOUSING PROJECT	25,447,590	25,447,590	14,904,038	10,543,552	59%
TOTAL INCLUDING INEP AND HOUSING	151,118,477	81,310,460	40,410,544	110,707,933	27%

The total capital budget for 2020/2021 financial year is R 119,670,887 and that excludes INEP and Bhidla housing project budget. the municipality anticipated to spend 50% of the total capital budget as at the end of 2nd quarter as it is required by the regulation.

5.3 Debtors age analysis

The debtor book value amounted to R 71,513,504.76 million while the outstanding amount including account with credit balances amount to R 65.1 million as at 31 December 2020, and the debtor's collection is 83%.

The debt is made up of the following:

- 1) Government: R 18,612,094.57
 - 2) Business: R 7,376,848.77
 - 3) Households: R 29,280,128.67
 - 4) Agriculture: R 14,806,206.34
 - 5) Other: R 1,438,226.41
- Consumer debtors amount to R 65,451,238.09 as at the end of December 2020. This indicates an increase of R 3,727,903.84 from June 2020 in which was R 61,723,334.25.
 - The majority of debtors under this category is over 120 days and above, the matters have results in legal processes, estate late matters which pose a challenge as regards to debt collection. There are also certain accounts which are under query for various

reasons, namely verification of government accounts prior to payment. The most significant debtors are reported to MANCO and Finance Portfolio Committee.

- The credit control measures for collection are implemented especially for old debt.

Table 4

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	NT Code	Budget Year 2020/21										Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts I.L.O Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total					
R thousands															
Debtors Age Analysis By Income Source															
Trade and Other Receivables from Exchange Transactions - Water	1200	-	-	-	-	-	-	-	-	-	-	-	-	-	
Trade and Other Receivables from Exchange Transactions - Electricity	1300	-	-	-	-	-	-	-	-	-	-	-	-	-	
Receivables from Non-exchange Transactions - Property Rates	1400	4,377	1,739	1,549	1,457	1,309	1,290	6,094	30,674	48,489	40,825	-	-	-	
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-	-	
Receivables from Exchange Transactions - Waste Management	1600	584	213	112	180	168	158	842	3,655	5,973	5,003	-	-	-	
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest on Arrear Debtor Accounts	1810	-	-	-	21	38	70	587	13,718	14,414	14,414	-	-	-	
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other	1900	(5,883)	82	61	40	40	27	232	2,030	(3,381)	2,389	-	-	-	
Total By Income Source	2000	(942)	2,015	1,802	1,698	1,555	1,546	7,735	50,077	65,485	62,611	-	-	-	
2019/20 - totals only										-	-				
Debtors Age Analysis By Customer Group															
Organs of State	2200	(2,113)	508	489	482	460	444	2,483	18,311	21,114	22,229	-	-	-	
Commercial	2300	282	381	331	304	217	286	977	4,580	7,348	6,344	-	-	-	
Households	2400	834	884	785	688	651	649	3,201	19,944	27,825	25,142	-	-	-	
Other	2500	45	242	216	205	198	188	1,065	7,242	9,399	8,866	-	-	-	
Total By Customer Group	2600	(942)	2,015	1,802	1,698	1,555	1,546	7,735	50,077	65,485	62,611	-	-	-	

5.4 Creditors Age Analysis

The municipality does not have creditors age analysis as creditors are paid within 30 days. The balance of trade payables for the month of December 2020 is R 193,013.77, there were no outstanding invoices due more than 30 days as at the end of December..

5.5 Cash and cash equivalents

Table below indicate the municipality's cash and cash equivalents and summary of investments for all banks that the municipality invested with.

Table 5

ACCOUNT	AMOUNT
FNB	83,615,553.47
NED BANK	85,187,987.85
INVESTEC	10,073,772.89
STANDARD BANK	30,282,605.59
PRIMARY ACCOUNT	5,192,735.70
FNB CALL ACCOUNT	1,335,499.82
Cash and Cash Equivalents	215,688,155.32

An amount of R 699,898.93 was received from interest on investment as at the end of December 2020. The cash bank balance as at 31 December 2020 amounted to R 6.5 million and short-term investments amounted to R 209 million with a total cash and cash equivalents of R 215.7 million. The cash coverage ratio as at 31 December 2020 is 9.3% based on average of R 17.5 million per month fixed operating expenditure. This indicates that the municipality as at 31 December 2020 had sufficient cash to operate for a period more than 3 months without receiving grants to cover operating costs. The norm as set out in the uniform financial ratios and norms circular 71 is 1 to 3 months.

5.6 Conditional Grants

As at the end of December 2020 R 35.6m allocation of conditional grants was received and the municipality had a roll-over of R 13.9 million at the beginning of the financial year, which will be included in the adjustment budget once approved at National and Provincial sphere. The municipality has spent R 24,648,384.04 as at 31 December 2020. The table below indicate the summary of spending for all conditional grants as at the end of 31 December 2020.

Table SC6 reflects that the Municipality anticipates recognising R 195,262 mil as income during the 2020/21 financial year. To date the municipality has received R 161.7, mil which is in terms of the payment schedule issued by National Treasury. The next trench will be received the third quarter.

An application for roll-over of unspent provincial grant allocations were made by the municipality. The roll-over amount of R 500, 000 Capacity Building and R 2,409,649.79 Creighton Library.

The provincial treasury has approved R 500,000 for Capacity Buildings which will be included in the adjustment budget process that will be done in February 2021.

The Department of Arts and Culture has analysed the rollover request of R 2,409,649.79 and support the rollover of R 2,409,649.79 funding to be included in the adjustment budget process.

DR NKOSAZANA DLAMINI-ZUMA LOCAL MUNICIPALITY

GRANTS SUMMARY DECEMBER 2020-2021

GRANT NAME	Vote Number	Original Budget 2020/2021	ROLL-OVER/OPENING BALANCE	TOTAL RECEIVED/ROLL OVER	TOTAL SPENT TO DATE	TOTAL UNSPENT TO DATE	UNSPENT VS RECEIVED/ROLL OVER	TB/GL Balance
NATIONAL TREASURY GRANTS								
MIG	30311071180/1/2	26,989,000.00	-	22,000,000.00	2,603,026.03	24,385,973.97	19,396,973.97	19,396,973.97
FMG	30311070010/1/2	2,000,000.00	-	2,000,000.00	646,068.98	1,353,931.02	1,353,931.02	1,353,931.02
EPWP	30311070280/1/2	2,513,000.00	-	1,760,000.00	1,700,961.11	812,038.89	59,038.89	59,038.89
ELECTRIFICATION GRANT	30311073090/1/2	6,000,000.00	-	6,000,000.00	2,594,642.48	3,405,357.52	3,405,357.52	3,405,357.52
SUB-TOTAL		37,502,000.00	-	31,760,000.00	7,544,698.60	29,957,301.40	24,215,301.40	24,215,301.40
KZN PROVINCIAL GRANTS								
LIBRARY SERVICE OPERATIO	3031107319/1/2	3,803,000.00	-	3,803,000.00	2,119,547.23	1,683,452.77	1,683,452.77	1,683,452.77
LIBRARY SERVICE CAPITAL G	3031107320/1/2	-	2,409,049.79	-	-	2,409,049.79	2,409,049.79	2,409,049.79
CAPACITY BUILDING	30311073110/1/2	-	500,000.00	-	-	500,000.00	500,000.00	500,000.00
SUB-TOTAL		3,803,000.00	2,909,049.79	3,803,000.00	2,119,547.23	4,592,502.56	4,592,502.56	4,592,502.56
OTHER								
ANTI CORRUPTION GRANT	30311073140/1/2		171,343.00	-	80,100.00	91,243.00	91,243.00	91,243.00
Titlle Deeds Restoration Grant	30311070020/12	200,000.00			-	200,000.00	-	-
BHIDLA HOUSING PROJECT	30311072940/1/2	25,447,590.00	5,624,057.41	22,997,945.67	14,904,038.21	10,543,551.79	8,093,907.46	8,093,907.46
		25,647,590.00	5,795,400.41	22,997,945.67	14,984,138.21	10,834,794.79	8,185,150.46	8,185,150.46
TOTAL GRANTS		66,952,590.00	8,704,450.20	58,560,945.67	24,648,384.04	45,384,598.75	36,992,954.42	36,992,954.42
SCHEDULE FOR HOUSING GRANTS								
MUNICIPAL HOUSING GRANT	30324020130/1/2		5,228,240.00				5,228,240.00	5,228,239.19
		-	5,228,240.00	-	-	-	5,228,240.00	5,228,239.19
TOTALS FOR GRANTS		66,952,590.00	13,932,690.20	58,560,945.67	24,648,384.04	45,384,598.75	42,221,194.42	42,221,193.61

Detailed material variances on capital expenditure are attached as an annexure in the report.

Employee related costs and councillors' remuneration

Section 66 of the MFMA requires that the accounting officer of a municipality must report to Council in a prescribed format all expenditure incurred by the municipality on staff salaries, wages and benefits in a manner that discloses expenditure per type such as salaries, contributions for pensions etc.

As at 31 December 2020, 49% of the councillor's allowances budget was spent and 46% spent against employee related costs budget. As at 31 December 2020 the total salary cost represented 46% of YTD operating expenditure for the period.

The table SC8 below for monthly budget statement Councillor and staff Benefit shows the detailed spending of staff salaries and wages and Councillors remuneration.

TABLE 7

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M06 December

Summary of Employee and Councillor remuneration	Ref	2019/20	Budget Year 2020/21								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands		A	B	C						D	
Councillors (Political Office Bearers plus Other)	1										
Basic Salaries and Wages	4	8,171	8,256	8,256	673	4,040	4,128	(87)	-2%	8,256	
Pension and UIF Contributions		1,107	1,166	1,166	95	570	583	(12)	-2%	1,166	
Medical Aid Contributions		-	-	-	-	-	-	-	-	-	
Motor Vehicle Allowance		1,031	1,112	1,112	91	544	556	(12)	-2%	1,112	
Cellphone Allowance		1,288	1,368	1,368	107	644	684	(40)	-6%	1,368	
Housing Allowances		-	-	-	-	-	-	-	-	-	
Other benefits and allowances		-	-	-	-	-	-	-	-	-	
Sub Total - Councillors			11,598	11,901	11,901	966	5,799	5,951	(152)	-3%	11,901
% Increase				2.6%	2.6%						2.6%
Senior Managers of the Municipality		3									
Basic Salaries and Wages	4	4,524	4,606	4,606	373	2,238	2,303	(65)	-3%	4,606	
Pension and UIF Contributions		7	178	178	13	35	89	(54)	-61%	178	
Medical Aid Contributions		58	61	61	5	30	30	(1)	-2%	61	
Overtime		-	-	-	-	-	-	-	-	-	
Performance Bonus		431	209	209	69	69	105	(36)	-34%	209	
Motor Vehicle Allowance		330	471	471	28	165	235	(70)	-30%	471	
Cellphone Allowance		-	-	-	-	-	-	-	-	-	
Housing Allowances		80	84	84	7	40	42	(2)	-6%	84	
Other benefits and allowances		193	224	224	0	6	112	(106)	-95%	224	
Payments in lieu of leave		-	-	-	-	-	-	-	-	-	
Long service awards	-	-	-	-	-	-	-	-	-		
Post-retirement benefit obligations	-	-	-	-	-	-	-	-	-		
Sub Total - Senior Managers of Municipality		5,623	5,834	5,834	494	2,582	2,917	(334)	-11%	5,834	
% Increase			3.7%	3.7%						3.7%	
Other Municipal Staff											
Basic Salaries and Wages	2	37,381	46,577	46,577	3,532	20,574	23,288	(2,714)	-12%	46,577	
Pension and UIF Contributions		5,896	7,271	7,271	582	3,319	3,635	(317)	-9%	7,271	
Medical Aid Contributions		2,208	2,910	2,910	232	1,335	1,455	(120)	-8%	2,910	
Overtime		1,308	2,005	2,005	160	1,002	1,003	(1)	0%	2,005	
Performance Bonus		1,053	1,271	1,271	1,059	1,079	636	444	70%	1,271	
Motor Vehicle Allowance		28	-	-	-	-	-	-	-	-	
Cellphone Allowance		-	-	-	-	-	-	-	-	-	
Housing Allowances		94	481	481	9	49	240	(191)	-80%	481	
Other benefits and allowances		2,731	3,366	3,366	2,111	2,219	1,683	537	32%	3,366	
Payments in lieu of leave		-	-	-	-	-	-	-	-	-	
Long service awards	445	157	157	-	119	78	41	52%	157		
Post-retirement benefit obligations	1,358	348	348	-	297	174	122	70%	348		
Sub Total - Other Municipal Staff		52,501	64,386	64,386	7,685	29,993	32,193	(2,200)	-7%	64,386	
% Increase			22.6%	22.6%						22.6%	
Total Parent Municipality		69,722	82,121	82,121	9,146	38,374	41,060	(2,686)	-7%	82,121	

5.7 CAPITAL PROGRAMME PERFORMANCE

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M06 December

Month	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	-	8,422	9,971	510	510	9,971	9,461	94.9%	1%
August	2,544	8,422	9,971	224	734	19,942	19,208	96.3%	1%
September	1,184	8,422	9,971	5,967	6,701	29,913	23,212	77.6%	7%
October	4,434	8,422	9,971	5,276	11,977	39,884	27,907	70.0%	12%
November	3,484	8,422	9,971	1,492	13,469	49,855	36,386	73.0%	13%
December	9,525	8,422	9,971	6,562	20,031	59,826	39,795	66.5%	20%
January	3,199	8,422	9,971	-	20,031	69,798	49,766	71.3%	20%
February	7,079	8,422	9,971	-	20,031	79,769	59,737	74.9%	20%
March	8,834	8,422	9,971	-	20,031	89,740	69,708	77.7%	20%
April	220	8,422	9,971	-	20,031	99,711	79,680	79.9%	20%
May	2,916	8,422	9,971	-	20,031	109,682	89,651	81.7%	20%
June	33,867	8,440	9,989	-	20,031	119,671	99,640	83.3%	20%
Total Capital expenditure	77,287	101,077	119,671	20,031					

6 Schedule C table

Schedule C table version 6.4 attached.

7 Progress on capital project

Project status report attached.

8 Municipal Manager's quality certification

Quality certificate attached.

Operating Revenue and Expenditure for December 2020

	Special Adjustment Budget 2020/2021	Month Budget	Month Actual Received/ Paid	Month Billing	YTD Billing	YTD actual Received/ paid	YTD Budget	% spend/ Recieved this month	% spend /Received YTD to date
Rates	28,648,930.00	2,387,410.83	4,552,172.70	3,020,024.94	20,118,684.07	17,018,782.14	14,324,465.00	191%	59%
Rates & Refuse Penalties	2,293,522.11	191,126.84	499,265.75	191,126.00	1,146,757.68	2,990,269.00	1,146,761.06	261%	130%
Service charges	3,608,330.00	300,694.17	298,592.17	300,694.00	1,803,985.52	1,770,970.17	1,804,165.00	99%	49%
Traffic fines	624,362.00	52,030.17		-	-	-	312,181.00	0%	0%
Licences and Permit	368,454.46	30,704.54	15,023.54	30,704.00	153,520.00	223,594.00	184,227.23	49%	61%
Learners Licences	379,392.48	31,616.04		-	-	-	189,696.24	0%	0%
Service charges: Sales: Licence & Permit	4,702.50	391.88		-	-	-	2,351.25	0%	0%
Valuation Appeal	9,063.29	755.27		-	-	-	4,531.64	0%	0%
Burial Fees	559.08	46.59	521.74	-	-	3,913.00	279.54	1120%	700%
Shared Planner & Building Plan inspection fee	123,168.34	10,264.03	29.74	-	-	4,465.00	61,584.17	0%	4%
Rent of facilities and equipment	831,382.00	69,281.83	91,387.95	69,281.00	346,405.00	454,011.95	415,691.00	132%	55%
Refuse Garden	19,553.00	1,629.42			1,629.00	121.74	9,776.50	0%	1%
Interest received-External Investments	8,089,720.00	674,143.33	669,898.93	-	-	2,656,240.44	4,044,860.00	99%	33%
Government grants and subsidies	201,262,000.00	16,771,833.33	70,860,000.00	-	-	161,785,000.00	100,631,000.00	422%	80%
Library lost books	873.82	72.82	673.91	-	-	1206	436.91	925%	138%
Pound income	101,700.00	8,475.00	782.60	-	-	70,359.12	50,850.00	9%	69%
Printing income	5,778.85	481.57		-	-	9,683.48	2,889.43	0%	168%
Rates clearance certificates	6,855.20	571.27	-	-	-	-	3,427.60	0%	0%
Sale of hay	10,189.80	849.15	-	-	-	-	5,094.90	0%	0%
Tender deposits	514,079.00	42,839.92	139.13	-	-	41,564.00	257,039.50	0%	8%
Seta Training Refund	104,500.00	8,708.33	-	-	-	-	52,250.00	0%	0%
Disposal of PPE	200,000.00	16,666.67	-	-	-	-	100,000.00	0%	0%
Sundry income	209,000.00	17,416.67	1,012.29	-	-	5,838.00	104,500.00	6%	3%
Income for Agency Services	32,248.70	2,687.39	-	-	-	-	16,124.35	0%	0%
TOTAL REVENUE	247,448,364.60	20,620,697.05	76,989,500.45	3,611,829.94	28,894,639.52	187,036,018.04	123,724,182.30	373%	76%
Employee related costs									
Remuneration of councillors	70,219,449.00	5,851,620.75	8,179,075.37	-	-	32,575,157.01	35,109,724.50	140%	46%
Provision for doubtful debts	11,901,110.00	991,759.17	966,465.08	-	-	5,798,785.00	5,950,555.00	97%	49%
Depreciation	11,059,933.00	921,661.08	-	-	-	-	5,529,966.50	0%	0%
Repairs and Maintenance	41,624,813.00	3,468,734.42	3,706,200.46	-	-	16,473,915.00	20,812,406.50	107%	40%
Finance costs	11,408,469.00	950,705.75	217,816.89	-	-	2,062,358.00	5,704,234.50	23%	18%
Contracted services	291,489.00	24,290.75	11,153.62	-	-	121,378.00	145,744.50	46%	42%
General expenses	26,744,805.00	2,228,733.75	3,237,713.06	-	-	9,896,491.00	13,372,402.50	145%	37%
	34,291,086.00	2,857,590.50	1,207,429.32	-	-	9,880,573.00	17,145,543.00	42%	29%
TOTAL EXPENDITURE	207,541,154.00	17,295,096.17	17,525,853.80	-	-	76,808,657.01	103,770,577.00	101%	37%
Net Surplus (Deficit)	39,907,210.60	3,325,600.88	59,463,646.65	3,611,829.94	28,894,639.52	110,227,361.03	26,604,807.06	272%	39%

0000015

Capital Project for 2020/2021

Name of Item	Source of Fund	Special Adjustment Budget 2020/2021	Actual spent for December 2020	YTD Actual Spent	% Spent YTD
Procurement of Computer Equipment	Internal	1,218,855.00	80,170.35	497,374.22	41%
Procurement of Furniture and Equipment	Internal	1,643,000.00		260,024.86	16%
Procurement of Computer Software	Internal	122,205.00		26,087.75	21%
Procurement of Transport assets Covid	Internal	2,095,493.00		587,002.39	28%
Construction of Fire Station (Disaster Management Centre)	Covid	7,000,000.00			0%
Underberg CBD Infrastructure upgrade	Covid	8,000,000.00			0%
Procurement of Plant and Equipment	Internal	4,350,000.00		359,544.55	8%
Parkhome (for Nurses) and Office Space	Covid	2,149,466.00			0%
Creighton CBD Infrastructure Upgrade	Internal	3,600,000.00			0%
Bulwer CBD infrastructure upgrade	Internal	3,500,000.00			0%
Procurement of GPS Equipment	Internal	14,686.00	7,311.00	7,311.00	50%
Building of Industrial Business Park/ Hub	Internal	300,000.00			0%
Fresh Produce Market	Internal	250,000.00			0%
Creighton Artificial Sportfield	Internal	5,000,000.00		692,500.00	13%
Bus Shelters	Internal	500,000.00			0%
Underberg Taxi Rank Upgrade	Internal	26,714.78			0%
Gobhogobho Hall	Internal	17,569.00			0%
Municipal Offices	Internal	1,048,200.00			0%
Breathing Apparatus	Internal	348,450.00			0%
Upgrade of Underberg road	Internal	244,088.48			0%
Bulwer Asphalt Roads 6	Internal	180,000.00			0%
Donnybrook Asphalt Surfacing - Phase 3	Internal	144,233.00			0%
Bulwer Asphalt Road Phase 7	Internal	4,500,000.00	698,146.10	698,146.10	16%
Donnybrook Asphalt Surfacing Phase 4	Internal	3,000,000.00			0%
Himeville Asphalt Surfacing Phase 2	Internal	4,500,000.00	655,785.72	655,785.72	15%
Himeville Asphalt Surfacing 1	Internal	175,380.90			0%
Underberg Asphalt Roads ph 2	Internal	6,500,000.00	2,561,292.55	4,047,767.80	62%
Creighton Asphalt Road 6	Internal	4,500,000.00			0%
Backup Generator	Internal	500,000.00			0%
Magoso Access Road	Internal	1,356,879.00			0%
Himeville Business Hives	Internal	1,700,000.00			0%
Gqumeni Creche	Internal	1,000,000.00		413,217.98	41%
Creighton Library-Conversion of Mallyavuza	Internal	7,000,000.00			0%
Procurement Installation of Cameras	Internal	200,000.00	120,000.00	120,000.00	60%
Procurement of Fiber Connection- Cable Network	Internal	80,000.00			0%
Procurement of Kitchen Equipment Animal Pound, Tourism	Internal	60,000.00			0%
Procurement of Gazebo and Folding tables	Internal	50,000.00			0%
Build Sound System	Internal	300,000.00			0%
Furniture for Activity Room	Internal	30,000.00			0%
Renewal of gravel access roads(all 15 wards)	Internal	15,000,000.00	3,091,852.91	11,957,652.56	80%
2016/2017 Sportfields (Professional fees)	Internal	40,166.50	19,926.00	19,926.00	50%
2016/2017 Access roads (Professional fees)	Internal	26,500.00	4,572.00	26,496.50	100%
Paving and Parking	Internal	60,000.00			0%
Guard house x4	Internal	50,000.00			0%
Furniture & Shelters	Internal	50,000.00			0%
Fencing Common Dam	Internal	20,000.00			0%
Cemetery toilets and Waste sites	Internal	150,000.00			0%
TOTAL INTERNAL FUNDED		92,681,886.66	7,239,056.63	20,308,837.52	22%
Gqumeni Creche	MIG	11,793.81			0%
Bhidla Creche	MIG	15,218.53			0%
Solokohlo Community Hall	MIG	15,079.94			0%
Himeville Business Hives	MIG	3,509,334.67			0%
Sdangeni Bridge Road	MIG	4,590,646.67			0%
Mqulohwa Sportsfield	MIG	2,145,641.42	194,459.25	1,278,769.69	60%
Dumabezwe Sportsfield	MIG	1,348,549.68		962,521.39	71%
Msameni Sportsfield	MIG	98,496.54	59,106.06	59,106.06	60%
Underberg Community Town Hall	MIG	7,303,359.33			0%
Centocow shelter and Toilets	MIG	4,950,877.33		307,628.92	6%
Storm Water (All 15 Wards)	MIG	3,000,000.00			0%
TOTAL MIG FUNDED		26,988,999.92	253,565.31	2,603,026.06	10%
Total Capital Expenditure		119,670,886.58	7,492,621.94	22,911,863.59	19%
Electrification Project 2019/2020					
Electrification	INEP	6,000,000.00	1,466,221.38	2,594,641.87	43%
Bhidla Housing Projects	Housing	25,447,590.00	410,000.00	14,904,038.21	59%
TOTAL CAPITAL EXPENDITURE INCLUDING INEP & HOUSING		151,118,476.58	9,368,843.32	40,410,543.67	27%

Appendix D
ALLOCATIONS RECEIVED FOR THE FINANCIAL YEAR 2020/2021

Name of Grant	Original Budget 2020/2021	Actual Received in December 2020	Actual Received YTD 2020/2021	%Received
Municipal Finance Management Grant	2,000,000.00		2,000,000.00	100%
Equitable Share	159,757,000.00	65,860,000.00	126,222,000.00	79%
Provincialisation of Libraries Grant	2,714,000.00		2,714,000.00	100%
Community Library Service Grant	1,089,000.00		1,089,000.00	100%
Expanded Public Works Programme	2,513,000.00		1,760,000.00	70%
Capital:Municipal Infrastructure Grant	26,989,000.00	5,000,000.00	22,000,000.00	82%
Integrated National Electrification Programme	6,000,000.00		6,000,000.00	100%
Title Deeds Restoration Grant	200,000.00			0%
TOTAL	201,262,000.00	70,860,000.00	161,785,000.00	80%
Bhidla Housing Projects	25,447,590.00	2,879,850.05	17,373,888.26	68%
TOTAL	226,709,590.00	73,739,850.05	179,158,888.26	79%

MIG. ELECTRIFICATION AND INTERNAL FUNDED PROJECTS

2017/2018 Projects

Project Name	Ward No.	Jul-20	Sep-20	Oct-20	Nov-20	Dec-20	Reason for Delays	Remedial Action
Mhangeni Electrification		Practical Complete	Practical Complete	Practical Complete	Practical Complete			
2018/2019 PROJECTS								
Underberg taxi Rank upgrade	3	Practical Complete	Practical Complete	Practical Complete	Practical Complete			
Centecow Taxi Rank phase 2	6	Awaiting for inception meeting	Practical Complete	Practical Complete	The contractor is currently waiting for steel specialist to continue and pour concrete. The project is 25% complete	The contractor is currently waiting for steel specialist	The contractor will fastract the issue and be in contact to the steel specialist team	
Greater Mqumelani	7	Practical Complete	Practical Complete	Practical Complete	Practical Complete			
Greater Ngwagwane	8	80% Complete	Practical Complete awaiting outage date	Practical Complete awaiting outage date	Practical Complete awaiting outage date			
2019/2020 PROJECTS								
Himeville business hives	2	Site handover was on the 28th of July 2020	The project is 5% complete, currently on hold because of rezoning process	The project is 5% complete, currently on hold because of rezoning process	The project is 5% complete, currently on hold because of rezoning process	The project is currently on hold because of the rezoning problem	Municipal is engaging with the site owner to solve the problem	
Underberg Community town Hall phase 1	3	Awaiting for inception meeting	Inception meeting was done and the contractor started on site but was stopped because of rezoning process	Inception meeting was held and the contractor started on site but was stopped because of rezoning process	Inception meeting was held and the contractor started on site but was stopped because of rezoning process	The project is currently on hold because of the rezoning problem	Municipal is engaging with the site owner to solve the problem	
Selangeni Bridge	4	Awaiting for EIA authorization, services	EIA Awaiting for services authorization, services	EIA Awaiting for services authorization, services	EIA Awaiting for services authorization, services	Delayed by Environmental Impact Assessment (EIA)	Project has been deferred to 2020/21 financial year.	
Gqumelani Creche	7	Practical Complete	Practical Complete	Practical Complete	Practical Complete			
Mqulwana Sportfield	12	The project is 80% complete	Practical Complete	Practical Complete	Practical Complete			
Dumabazwe Sportfield	13	The project is 97% complete	Practical Complete	Practical Complete	Practical Complete			
Underberg Asphalt road	3	The project is 60% complete	The project is 70% complete	The project is 75% complete	The project is 85% complete			
Oraghton Sportfield	14	The project is on the specification stage	The project is on the specification stage	The consultant is busy with the drafting of designs for this project	The project is busy with the rezoning issue for the project to continue	The municipal is busy with the rezoning issue for the project to continue	As soon as the municipal finalized the rezoning issue the project process will continue	
Construction of fire station	10	The project is on the specification stage	The project is on the specification stage	The consultant is busy with the drafting of design for this project	The municipal is busy with the rezoning issue for the project to continue	The municipal is busy with the rezoning issue for the project to continue	As soon as the municipal finalized the rezoning issue the project process will continue	

0000018

Project Name	Ward No.	Jul-20	Sep-20	Oct-20	Nov-20	Dec-20 Reason for Delays	Remedial Action
2020/2021 PROJECTS							
Storm Water (All 15 Wards)	All wards	The project is on the specification stage	This project is on tender stage	The advert for this project was closed on the 30th of ward 1,2,3,7 and 15 those were part of the gravel roads	adjudication stage		
Renewal of gravel access roads (all 15 wards)	All wards	The project is on the specification stage	Technicians are busy with measurements on site	ward 1,2,3,7 and 15 those were part of the gravel roads	The end-user is busy with specification, to be submitted to the specification stage		
Paving and Parking		The project is on the specification stage	The project is on the specification stage	The end-user is busy with specification, to be submitted to the specification stage	The project is on the specification stage	The end-user is busy finalizing the specification and it will be submitted to the specification committee	
Guard house x4		The project is on the specification stage	The project is on the specification stage	The end-user is busy finalizing the specification, to be submitted to the specification stage	The project is on the specification stage	The end-user has completed the drafting of specification and it will be submitted to the specification committee	
Furniture & Shelters		The project is on the specification stage	The project is on the specification stage	The end-user is busy with specification, to be submitted to the specification stage	The project is on the specification stage	The end-user has completed the drafting of specification and it will be submitted to the specification committee	
Fencing Common Dam		The project is on the specification stage	The project is on the specification stage	The end-user is busy with specification, to be submitted to the specification stage	The end-user is busy with specification, to be submitted to the specification stage	The end-user is busy finalizing the specification and it will be submitted to the specification committee	
Cemetery toilets and Waste sites		The project is on the specification stage	The project is on the specification stage	The end-user is busy finalizing the specification, and will be submitted to the specification stage	The end-user is busy finalizing the specification, and will be submitted to the specification stage	The end-user is busy finalizing the specification and it will be submitted to the specification committee	
Bulwer Asphalt Road Phase 7	10	The project is on the specification stage	This project is on tender stage	Adjudication stage	Adjudication stage	The end-user is busy with establishment	
Dorothybrook Asphalt Surfacing Phase 4	13	The project is on the specification stage	This project is on tender stage	Adjudication stage	Intention to award stage	The contractor is busy with establishment	
Hineville Asphalt Surfacing Phase 2	2	The project is on the specification stage	This project is on tender stage	Adjudication stage	Intention to award stage	The contractor is busy with establishment	
Underberg Asphalt Roads pit 2	3	The project is on the specification stage	This project is on tender stage	Adjudication stage	Adjudication stage	Adjudication stage	
Craigenton Asphalt Road 6	15	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	The contractor is on site and the project is 60% complete	
Greater Shepstone/ Ridge Phase 3	1	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	The contractor is on site and the project is 95% complete	
Greater Nkandeni/Gonville Phase 3	2	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	Designs are complete and approved by Eskom	
Greater Underberg with Phase 3	3	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	Designs are complete and approved by Eskom	
Greater Amakhuze /Cabazi Phase 3	4	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	Designs are complete and approved by Eskom	

0000019

Project Name	Ward No.	Jul-20	Sep-20	Oct-20	Nov-20	Dec-20 Reason for Delays	Remedial Action
Greater KwaKwini/Nongaga phase 3	5	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	The contractor is on site and the project is 50% complete	
Greater Centocow / Hlabeni phase 3	6	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	Designs are complete and approved by Eskom	
Greater Miquadikweni phase 3	7	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	Designs are complete and approved by Eskom	
Greater Ngwegwane phase 3	8	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	The contractor is busy on site and the project is 20% complete	
Greater Mwezela phase 3	9	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	Designs are complete and approved by Eskom	
Greater Bulwer phase 3	10	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	The contractor is busy on site and the project is 95% complete	
Greater Ntumbul Mangweni phase 3	11	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	The contractor is busy on site and the project is 60% complete	
Greater Bhalu/ Sizwengane phase 3	12	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	Designs are complete and approved by Eskom	
Greater Dornbrook phase 3	13	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	Designs are complete and approved by Eskom	
Greater Mjila/ Craighton phase 3	14	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	Designs are complete and approved by Eskom	
Greater Sandinzwel/ Misameni phase 3	15	The project is on the bid evaluation committee	Intention to award	Inception meeting was conducted on the 23 October 2020	The service provider is busy with pre-marketing and designs	Designs are complete and approved by Eskom	

0000021

Workings: Calculation of Cash Coverage Ratio 2020/2021

Municipality:	Dr Nkosazana Dlamini Zuma Municipality
Prepared by Budget Clerk:	S.Jali
Reviewed by Assistant CFO:	P.M Mtungwa
Approved by CFO:	KMB Mzimela
Date completed:	7/1/2021

Cash Coverage Ratio: Indicates the municipality's ability to meet at least its monthly fixed operating commitments without collecting any additional revenue during that month. **norm: 3 months**

Calculation of Cash Coverage Ratio

Description	2020/21	
R thousand	Final Budget	
Surplus/Deficits - At Cash and Cash Equivalents+Investments-Commitments		163,188
Cash/cash equivalents at the year end	215,888	
Other current investments > 90 days	0	
Non current assets - Investments	-	
Less: Application of Cash and Investments		
Unspent conditional transfers	45,385	
Unspent borrowing	-	
Other working capital requirements	-	
Other provisions	-	
Retention	7,116	
Reserves to be backed by cash/investments	-	
Fixed Operating Commitments		
Employee Related Costs	8,179	
Remuneration of councillors	966	
Operating lease(rent premises and machines etc)	-	
Contracted services	2,472	
Security Services	765	
Insurance	-	
Telephone costs	62	
Current portion of long term loan(if applicable). NB: include Finance charges	11	
Audit Fees	379	
Bank Charges	0	
Fuel and Oil	216	
Printing and Stationery	59	
Protective Clothing and Uniforms	-	
Ward committee expenses	-	
Other expenses	4,415	
Total Fixed Operating Commitments	17,526	
Monthly Fixed Operating Commitments	17,526	
Cash Coverage Ratio*		9.3

* Cash Coverage Ratio Formula =

Net Cash (Cash equivalents+Investments-Commitments)

Divided by:

Monthly Fixed Operating Commitments

Prepared by : S.W Jali

Date : 07-01-2021 Signature : 

Approved by :K.M.B Mzimela

Date : 07-01-2021 Signature : 

0000022

KZN438 DECEMBER 2020 EXPENDITURE

Item	Description	Approved Annual Budget 2020/2021	Budget Month Nov	Actual Month Nov	Budget YTD (11Mth)	Actual YTD (11Mth)	Actual YTD %
Item	: Employee Related Costs - Wages						
20800	Employee Relate:Senior Managem	938,155.00	78,282.00	78,120.49	469,572.00	456,722.00	0.48
21000	Employee Relate:Senior Managem	61,126.00	5,510.00	-	33,060.00	-	-
21700	Employee Relate:Senior Managem	191,250.00	15,937.00	15,000.00	95,822.00	90,000.00	0.41
21900	Sn/Man/Assoc Travel/Incidental	100,000.00	8,333.00	-	49,998.00	5,723.00	0.06
25300	Employee Relate:Senior Managem	936,344.00	78,186.00	77,088.28	409,170.00	462,397.00	0.48
25500	Employee Relate:Senior Managem	54,288.00	4,822.00	-	27,132.00	-	-
28000	Employee Relate:Senior Managem	84,475.00	7,039.00	6,825.50	42,234.00	38,753.00	0.47
29250	Chief Financial Officer/Travel	25,800.00	2,125.00	2,000.00	12,750.00	12,000.00	0.47
29400	Employee Relate:Senior Managem	80,000.00	5,000.00	-	30,000.00	-	-
29800	Employee Relate:Senior Managem	951,973.00	79,281.00	78,328.78	475,888.00	460,890.00	0.48
30700	Destination/Travel or Motor Ve	133,875.00	11,158.00	10,560.00	68,838.00	63,000.00	0.46
30900	Employee Relate:Senior Managem	60,000.00	5,000.00	-	30,000.00	-	-
34300	Employee Relate:Senior Managem	888,422.00	74,035.00	72,678.45	444,210.00	436,058.00	0.46
34500	Employee Relate:Senior Managem	44,421.00	3,701.00	-	22,206.00	-	-
35200	Employee Relate:Senior Managem	50,000.00	4,166.00	-	22,206.00	-	-
38800	Employee Relate:Senior Managem	868,422.00	74,035.00	68,806.45	444,210.00	412,832.00	0.46
39000	Employee Relate:Senior Managem	44,421.00	3,701.00	68,804.52	22,206.00	68,804.00	1.55
39700	Employee Relate:Senior Managem	70,000.00	-	-	34,998.00	-	-
69600	Employee Relate:Municipal Staf	46,576,821.00	3,881,396.00	3,531,950.90	23,268,376.00	20,674,026.00	0.44
69800	Employee Relate:Municipal Staf	1,271,150.00	105,928.00	1,059,024.81	635,558.00	1,079,320.00	0.85
10100	Employee Relate:Municipal Staf	840,000.00	69,987.00	21,870.47	419,882.00	98,435.00	0.11
10300	Employee Relate:Municipal Staf	485,868.00	40,079.00	5,491.55	240,474.00	49,232.00	0.10
10180	Employee Relate:Municipal Staf	2,498,800.00	208,226.00	2,088,904.50	1,249,538.00	2,117,415.00	0.85
10200	Staff/Long Service Award	156,750.00	13,082.00	-	75,372.00	116,901.00	0.51
102300	Employee Relate:Municipal Staf	691,409.00	55,118.00	62,764.12	330,698.00	448,706.00	0.73
102900	Employee Relate:Municipal Staf	742,763.00	61,856.00	45,487.11	371,370.00	331,510.00	0.48
103000	Employee Relate:Municipal Staf	691,017.00	50,082.00	23,259.40	300,492.00	185,459.00	0.31
106400	Post-retirement Benefit/Leave	348,271.00	28,022.00	-	174,132.00	239,545.00	0.85
=							
3000	Employee Related Costs - Wages	59,768,633.00	4,980,884.00	7,344,788.29	28,884,104.00	27,843,867.00	0.47
Item	: Employee Related Costs - Social						
24200	Employee Relate:Senior Managem	23,057.00	1,921.00	-	11,528.00	10,850.00	0.47
24300	Sn/Man/Pension Funds	168,048.00	14,081.00	1,806.40	84,822.00	31,602.00	0.19
24400	Employee Relate:Senior Managem	1,785.00	148.00	148.72	888.00	892.00	0.50
24900	Employee Relate:Senior Managem	119.00	9.00	9.90	54.00	59.00	0.50
28700	Employee Relate:Senior Managem	37,531.00	3,127.00	3,135.00	18,792.00	18,810.00	0.50
29000	Employee Relate:Senior Managem	1,705.00	148.00	-	888.00	892.00	0.50
29400	Employee Relate:Senior Managem	3,821.00	322.00	148.72	1,958.00	58.00	0.03
33400	Employee Relate:Senior Managem	1,785.00	148.00	148.72	888.00	892.00	0.50
38400	Employee Relate:Senior Managem	3,570.00	299.00	148.72	1,776.00	892.00	0.25
38400	Employee Relate:Senior Managem	119.00	9.00	9.90	54.00	59.00	0.50
42900	Employee Relate:Senior Managem	119.00	9.00	-	54.00	-	-
103000	Employee Relate:Municipal Staf	26,714.00	2,217.00	2,138.40	13,302.00	12,417.00	0.48
104100	Employee Relate:Municipal Staf	2,910,322.00	242,518.00	233,275.62	1,465,108.00	1,335,170.00	0.48
104200	Employee Relate:Municipal Staf	6,686,468.00	574,033.00	544,508.11	3,444,168.00	3,126,496.00	0.48
104300	Employee Relate:Municipal Staf	382,334.00	31,856.00	36,969.37	191,130.00	192,106.00	0.50
3100	Employee Related Costs - Social	10,460,816.00	870,860.00	834,277.08	5,225,160.00	4,731,288.00	0.45
Item	: Remuneration Of Councillors						
203500	Remuneration of Speaker	611,815.00	50,984.00	49,904.82	305,904.00	299,428.00	0.49
203600	Remuneration of Speaker	47,175.00	3,931.00	3,700.00	23,989.00	22,200.00	0.47
204100	Remuneration of Speaker	91,772.00	7,647.00	7,485.73	45,882.00	44,914.00	0.49
206500	Remuneration of Executive Mayo	764,768.00	63,730.00	62,381.08	382,380.00	374,288.00	0.49
206600	Remuneration of Executive Mayo	47,175.00	3,931.00	3,700.00	23,586.00	22,200.00	0.47
207100	Remuneration of Executive Mayo	114,715.00	9,599.00	9,357.16	57,354.00	56,142.00	0.48
208000	Remuneration of Deputy Execut	611,815.00	50,984.00	49,904.82	305,904.00	299,428.00	0.49
208100	Remuneration of Deputy Execut	47,175.00	3,931.00	3,700.00	23,586.00	22,200.00	0.47
208900	Remuneration of Deputy Execut	91,772.00	7,647.00	7,485.73	45,882.00	44,914.00	0.49
210700	Remuneration of Total for All	1,111,566.00	92,632.00	90,670.49	555,762.00	544,022.00	0.49
211000	Remuneration of Total for All	6,287,394.00	512,222.00	512,222.00	3,133,836.00	3,087,336.00	0.49
211000	Remuneration of Total for All	1,228,550.00	102,212.00	96,200.00	613,722.00	577,200.00	0.49
211900	Remuneration of Total for All	887,398.00	72,263.00	70,752.43	433,608.00	424,514.00	0.49
3400	Remuneration Of Councillors	11,901,110.00	991,763.00	968,495.08	5,850,318.00	5,698,785.00	0.49
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Item : Depreciation and asset impairment

18000	Depreciation an/Amortisation	127,284.00	10,807.00	34,365.88	63,642.00	74,261.00	0.58
18500	Depreciation an/Depreciation	848,443.00	70,703.00	105,241.50	424,218.00	435,702.00	0.51
18600	Depreciation an/Depreciation	556,483.00	46,373.00	184,336.82	278,238.00	785,050.00	1.43
19400	Depreciation an/Depreciation	1,640,761.00	137,480.00	184,108.14	824,880.00	640,899.00	0.39
19500	Depreciation an/Depreciation	3,189,329.00	266,777.00	381,282.20	1,594,892.00	1,568,043.00	0.49
19500	Depreciation an/Depreciation	23,040,115.00	1,927,559.00	1,818,076.45	11,524,554.00	8,135,612.00	0.35
19801	Deprac.: Roads- Roads	9,705,405.00	808,791.00	4,852,746.00	4,037,369.00	0.04	0.42
20201	Deprac.: Common - Halls	2,498,903.00	208,241.00	289,404.89	1,249,446.00	785,679.00	0.31
20200	Depreciation Other Assets	-	-	-	-	-	-
3700	Depreciation and asset impairm	40,424,813.00	3,388,731.00	3,708,200.46	20,212,388.00	16,473,915.00	0.41
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Item : Interest Expense - External Borrowings

200700	Interest Divid/Interest Paid	291,489.00	24,280.00	11,153.82	145,740.00	121,378.00	0.42
3900	Interest Expense - External Bo	291,489.00	24,280.00	11,153.82	145,740.00	121,378.00	0.42
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Item : Bulk Purchases

200	Bad Debts Writt:	11,059,933.00	821,661.00	-	5,529,986.00	-	-
4100	Bulk Purchases	11,059,933.00	821,661.00	-	5,529,986.00	-	-
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Item : Repairs and Maintenance

12000	Contracted Serv/Contractors	137,735.00	11,477.00	-	69,862.00	-	-
12500	Contracted Serv/Contractors	4,900,000.00	333,333.00	-	1,999,998.00	365,886.00	0.09
14500	Contracted Serv/Contractors	1,850,000.00	137,500.00	-	825,000.00	28,087.00	0.02
14600	Contracted Serv/Contractors	577,840.00	48,160.00	-	288,960.00	21,529.00	0.04
14700	Contracted Serv/Contractors	5,042,704.00	420,228.00	217,816.89	2,521,368.00	1,645,855.00	0.33
4110	Other Materials	11,408,469.00	950,898.00	217,816.89	5,704,168.00	2,082,368.00	0.18
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Item : Contracted Services

1500	Contracted Serv/Outsourced Ser	1,232,760.00	102,728.00	30,000.00	618,368.00	171,940.00	0.14
1700	Contracted Serv/Outsourced Ser	42,800.00	3,600.00	-	21,300.00	8,303.00	0.19
2200	Contracted Serv/Outsourced Ser	200,000.00	16,889.00	-	96,998.00	52,042.00	0.26
2700	Contracted Serv/Outsourced Ser	200,000.00	16,889.00	-	96,998.00	-	-
2900	OutsrodServ/Qualification Veri	1,860.00	165.00	-	930.00	-	-
3100	Contracted Serv/Outsourced Ser	223,908.00	18,634.00	-	111,804.00	55,902.00	0.25
3200	Contracted Serv/Outsourced Ser	711,504.00	59,285.00	3,000.00	355,770.00	71,714.00	0.10
3400	Contracted Serv/Outsourced Ser	596,631.00	49,718.00	-	298,308.00	90,356.00	0.15
3500	OutsrodServ/Clearing&Grass Cut	145,000.00	12,083.00	-	72,488.00	29,859.00	0.21
3600	Contracted Serv/Outsourced Ser	100,000.00	8,333.00	-	49,998.00	66,956.00	0.87
4300	Contracted Serv/Outsourced Ser	963,452.00	31,953.00	-	191,718.00	30,000.00	0.08
4800	Contracted Serv/Outsourced Ser	850,000.00	45,833.00	-	274,098.00	-	-
5300	Contracted Serv/Outsourced Ser	824,000.00	68,886.00	240,488.35	411,698.00	728,524.00	0.88
5600	Contracted Serv/Outsourced Ser	8,073,900.00	672,825.00	765,269.64	4,036,950.00	4,259,924.00	0.53
6200	Contracted Serv/Outsourced Ser	1,319,883.00	109,984.00	28,600.00	659,604.00	58,000.00	0.04
6800	Contracted Serv/Consultants an	1,665,447.00	138,786.00	118,802.14	832,718.00	428,811.00	0.26
7000	Contracted Serv/Consultants an	300,000.00	25,000.00	-	150,000.00	17,747.00	0.06
7500	Contracted Serv/Consultants an	100,000.00	8,333.00	-	49,998.00	-	-
7700	ConsServ/Occupational Health&S	52,800.00	4,400.00	-	26,400.00	-	-
7800	Contracted Serv/Consultants an	776,000.00	64,685.00	-	387,990.00	-	-
8000	Contracted Serv/Consultants an	150,000.00	10,833.00	-	64,998.00	-	-
8100	ConsServ/Qualification Verific	30,000.00	2,500.00	-	15,000.00	-	-
8900	Contracted Serv/Consultants an	900,200.00	75,016.00	29,550.00	450,098.00	88,610.00	0.10
9600	ConsServ/Inf&Plan-Electr. Eng	4,000,000.00	333,333.00	1,497,192.73	1,999,998.00	2,594,641.00	0.66
10300	Contracted Serv/Consultants an	550,000.00	45,833.00	-	274,098.00	-	-
10500	ConsServ/Inf&Plan-Land&Qty Sur	400,000.00	33,333.00	-	199,998.00	-	-
11400	Contracted Serv/Consultants an	1,477,859.00	123,137.00	443,910.20	738,822.00	873,903.00	0.56
12700	Contracted Serv/Contractors	595,535.00	49,626.00	20,360.00	297,750.00	98,106.00	0.18
13200	Contracted Serv/Contractors	700,000.00	58,333.00	-	349,998.00	-	-
13800	Contracted Serv/Contractors	455,000.00	37,916.00	61,680.00	227,485.00	155,160.00	0.34
15200	Contracted Serv/Contractors	22,134.00	1,844.00	-	11,084.00	-	-
16300	Contracted Serv/Contractors	23,285.00	1,940.00	-	11,840.00	-	-
4200	Contracted Services	26,783,372.00	2,231,916.00	3,237,713.06	13,391,498.00	9,886,491.00	0.37
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Item : Other Expenditure

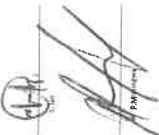
815400	Transfers and S:Operational	1,990,372.00	165,864.00	-	995,184.00	559,824.00	0.28
201600	Inventory Consu:Consumables	934,730.00	77,890.00	89,234.62	487,340.00	145,721.00	0.15
202000	Inventory Finished Goods	285,735.00	22,144.00	-	132,864.00	-	-
202100	Inventory Consu:Materials and	2,498,000.00	208,165.00	107,787.75	1,248,900.00	479,208.00	0.19
219700	Operational Lease/Land	100,000.00	8,332.00	3,810.83	49,992.00	68,287.00	0.68
214300	Operational Cos/Achievements a	207,400.00	17,282.00	-	103,892.00	-	-
214500	Operational Cos/Advertising, P	809,000.00	50,746.00	-	304,494.00	10,000.00	0.02
214700	Operational Cos/Advertising, P	444,850.00	37,048.00	15,282.70	222,288.00	82,948.00	0.19
214800	Operational Cos/Advertising, P	101,493.00	8,455.00	-	50,736.00	2,880.00	0.03
214900	Operational Cos/Advertising, P	100,000.00	8,333.00	29,250.00	49,998.00	30,956.00	0.31
215000	Operational Cos/Advertising, P	211,200.00	17,900.00	-	105,600.00	-	-
215200	Operational Cos/Advertising, P	30,000.00	2,500.00	-	15,000.00	26,981.00	0.50
215300	Operational Cos/Advertising, P	50,000.00	4,166.00	-	24,998.00	38,007.00	0.77
215900	Operational Cos/External Audit	2,000,000.00	166,666.00	379,363.00	969,998.00	379,363.00	0.19
215800	Operational Cos/Bank Charges	200,000.00	16,666.00	425.50	99,998.00	69,453.00	0.43
216400	Operational Cos/Bearainline Cou	858,000.00	71,250.00	-	427,500.00	844,193.00	0.98
216700	Operational Cos/Burnaries (Emp	200,000.00	16,666.00	16,000.00	99,998.00	43,500.00	0.22
217600	Operational Cos/Courier and De	300,000.00	25,000.00	29,867.16	150,000.00	166,208.00	0.55
217900	Operational Cos/Communication	14,855.00	1,222.00	-	7,352.00	2,940.00	0.14
218000	OperCost/Postage&Stamps/Franki	4,000.00	333.00	-	1,998.00	-	-
218500	Operational Cos/Communication	1,501,825.00	125,152.00	(91,914.05)	750,912.00	629,484.00	0.42
218400	Operational Cos/Deeds	8,421.00	795.00	-	4,710.00	3,493.00	0.37
219500	OperCost/Drivers Licences&Perm	12,872.00	1,058.00	-	6,396.00	8,500.00	0.67
220900	Operational Cos-External Compu	99,580.00	8,297.00	4,502.62	40,782.00	12,472.00	0.18
221200	OperCost/Ext Coms Serv-Software	50,000.00	4,166.00	-	24,998.00	-	-
221800	Operational Cos/External Compu	483,168.00	37,784.00	31,907.00	228,584.00	243,455.00	0.54
222800	Operational Cos/Insurance Unde	2,294,835.00	183,796.00	-	1,102,418.00	850,781.00	0.39
223000	Operational Cos/Learnerships a	2,863,000.00	238,582.00	334,336.38	1,431,482.00	1,700,961.00	0.59
223400	Operational Cos/Licences	313,293.00	26,105.00	25,306.00	166,630.00	186,560.00	0.60
223700	Operational Cos/Municipal Serv	1,500,000.00	124,998.00	127,381.48	749,988.00	1,004,182.00	0.67
224000	OperCost/Registration Prof&Reg	3,000.00	250.00	-	1,500.00	-	-
224200	Operational Cos/Registration P	1,161,789.00	98,813.00	-	580,876.00	16,719.00	0.01
224700	Operational Cos/Printing, Publ	1,157,200.00	96,432.00	(59,480.75)	578,592.00	407,936.00	0.35
224500	Operational Cos/Professional S	86,990.00	7,247.00	1,895.85	43,482.00	31,756.00	0.37
224600	Operational Cos/Remuneration i	1,320,460.00	110,049.00	-	650,240.00	324,400.00	0.25
225300	Operational Cos/Skills Develop	917,042.00	76,414.00	80,417.08	458,484.00	235,495.00	0.25
225900	Operational Cos/Science	158,000.00	13,166.00	-	78,998.00	25,600.00	0.16
225700	Operational Cos/Storage of Fil	250,000.00	20,833.00	-	124,998.00	-	-
228900	Operational Cos/Travel and Sub	1,995,085.00	165,250.00	219,229.91	997,500.00	365,674.00	0.18
227400	Operational Cos/Travel and Sub	39,400.00	3,033.00	-	19,740.00	-	-
227600	OperCost/Trav&Subst-Dom Air Tra	100,000.00	7,495.00	-	44,970.00	-	-
228300	OperCost/Trav&Subst-Foreign Air	55,000.00	4,583.00	-	27,498.00	-	-
229700	Operational Cos/Travel and Sub	239,108.00	19,925.00	-	119,550.00	29,780.00	0.12
228600	Operational Cos/Uniform and Pr	1,568,078.00	130,670.00	-	784,020.00	57,862.00	0.04
230100	Operational Cos/Wet Fuel	3,464,594.00	288,715.00	(215,564.27)	1,732,290.00	592,576.00	0.17
230200	Operational Cos/Workmen's Comp	300,000.00	25,000.00	-	150,000.00	-	-
230400	Operational Cos/Indigent Relie	90,000.00	7,500.00	-	45,000.00	25,923.00	0.29
230800	Operational Cos/Perkins Fees	12,335.00	1,027.00	750.43	6,162.00	2,672.00	0.22
230700	Operational Cos/Seating Allowa	33,327.00	2,777.00	-	16,662.00	12,729.00	0.38
230800	Operational Cos/Hire Charges	1,180,054.00	98,330.00	56,640.00	589,980.00	144,602.00	0.12
4400	Other Expenditure	34,252,519.00	2,863,473.00	1,207,429.32	17,120,838.00	9,880,673.00	0.29
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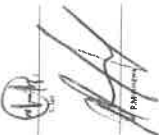
* End of Report: DR NDZ Municipality *

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DR NKOSAZANA DLAMINI-ZUMA LOCAL MUNICIPALITY
GRANTS SUMMARY DECEMBER 2020-2021

GRANT NAME	Vote Number	Original Budget 2020/2021	ROLL- OVER/OPENING BALANCE	TOTAL RECEIVED/ROLL OVER	TOTAL SPENT TO DATE	TOTAL UNSPENT TO DATE	Actual vs RECEIVED/ROLLO VER	TB/GI Balance	Difference
NATIONAL TREASURY GRANTS									
MIG	30311071180/1/2	26,989,000.00	-	22,000,000.00	2,603,026.03	24,385,973.97	19,396,973.97	19,396,973.97	-
FMG	30311070010/1/2	2,000,000.00	-	2,000,000.00	646,068.98	1,353,931.02	1,353,931.02	1,353,931.02	-
EPWP	30311070280/1/2	2,513,000.00	-	1,760,000.00	1,700,961.11	812,038.89	59,038.89	59,038.89	-
ELECTRIFICATION GRANT	30311073090/1/2	6,000,000.00	-	6,000,000.00	2,594,642.48	3,405,357.52	3,405,357.52	3,405,357.52	-
SUB-TOTAL		37,502,000.00	-	31,760,000.00	7,544,698.60	29,957,301.40	24,215,301.40	24,215,301.40	-
KZN PROVINCIAL GRANTS									
LIBRARY SERVICE OPERATION	3031107319/1/2	3,803,000.00	-	3,803,000.00	2,119,547.23	1,683,452.77	1,683,452.77	1,683,452.77	-
LIBRARY SERVICE CAPITAL GRANT	3031107320/1/2	-	2,409,049.79	-	-	2,409,049.79	2,409,049.79	2,409,049.79	-
CAPACITY BUILDING	30311073110/1/2	-	500,000.00	-	-	500,000.00	500,000.00	500,000.00	-
SUB-TOTAL		3,803,000.00	2,909,049.79	3,803,000.00	2,119,547.23	4,592,502.56	4,592,502.56	4,592,502.56	-
OTHER									
ANTI CORRUPTION GRANT	30311073140/1/2		171,343.00	-	80,100.00	91,243.00	91,243.00	91,243.00	-
Title Deeds Restoration Grant	30311070020/1/2	200,000.00			-	200,000.00	-	-	-
BHIDLA HOUSING PROJECT	30311072940/1/2	25,447,590.00	5,624,057.41	22,997,945.67	14,904,038.21	10,543,551.79	8,093,907.46	8,093,907.46	-
		25,647,590.00	5,795,400.41	22,997,945.67	14,984,138.21	10,834,794.79	8,185,150.46	8,185,150.46	-
TOTAL GRANTS		66,952,590.00	8,704,450.20	58,560,945.67	24,648,384.04	45,384,598.75	36,992,954.42	36,992,954.42	-
SCHEDULE FOR HOUSING GRANTS									
MUNICIPAL HOUSING GRANT	30324020130/1/2		5,228,240.00				5,228,240.00	5,228,239.19	0.81
		-	5,228,240.00	-	-	-	5,228,240.00	5,228,239.19	0.81
TOTALS FOR GRANTS		66,952,590.00	13,932,690.20	58,560,945.67	24,648,384.04	45,384,598.75	42,221,194.42	42,221,193.61	0.81


PREPARED BY: _____


APPROVED BY: _____

DATE: 25-01-2021

DATE: 25-01-2021

ANNEXURE F											
DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY											
INVESTMENT REGISTER 2020/2021 AS AT 31 DECEMBER 2020											
Vote Numbers	Description	Account number	Opening balance 1-Jul-20	Invested as at 30 December 2020	Withdrawals as at 30 December 2020	Bank Charges	Interest capitalised	Accruals as at 31-Dec-20	Closing Balance Bank statement 31-Dec-20	Closing Balance as per Main Ledger 31-Dec-20	%
4 030 101 687 0	FNB CALL DEPOSIT	74165606518	869 831.40	-	-	-	8 951.85	-	878 883.35	878 883.35	0%
4 030 101 688 0	FNB MONEY MARKET	62008452071	2 535 160.78	30 000 000.00	(31 000 000.00)	-	41 307.57	-	1 576 469.35	1 576 469.35	0%
4 030 101 689 0	FNB CALL DEPOSIT	82544294987	5 079 218.78	284 674.92	-	(111.00)	75 186.56	-	5 418 989.26	5 418 989.26	0%
4 030 101 690 0	FNB CALL ACCOUNT	82544294386	5 318 222.65	-	(254 874.92)	(111.00)	71 444.00	-	5 124 880.73	5 124 880.73	0%
4 030 101 691 0	FNB BUSINESS MONEY MARKET	82550103011	110 225.55	-	-	(111.00)	265 153.81	-	111 668.36	111 668.36	0%
4 030 101 692 0	FNB CALL DEPOSIT	6201010197	22 757 234.40	5 000 000.00	-	-	3 597.66	-	28 015 354.03	28 015 354.03	0%
4 030 101 693 0	FNB FIXED DEPOSIT	7485995242	454 892.29	20 000 000.00	(19 000 000.00)	(570.00)	211 467.48	-	467 853.95	467 853.95	0%
4 030 101 694 0	FNB CALL DEPOSIT	7485995817	-	30 000 000.00	-	-	546 252.17	-	11 211 467.48	11 211 467.48	0%
4 030 101 695 0	FNB FIXED DEPOSIT	6281088719	272 191.57	-	-	(570.00)	2 134.22	-	30 556 252.17	30 556 252.17	0%
4 030 101 696 0	FNB BANK INVESTMENT	037881098635000018	8 481 508.28	55 000 000.00	(8 569 217.19)	-	82 273.97	-	55 000 000.00	55 000 000.00	0%
4 030 101 697 0	FNB BANK INVESTMENT	037881098635000020	13 799 790.75	30 187 897.85	(18 569 217.19)	-	82 273.97	-	30 187 897.85	30 187 897.85	0%
4 030 101 698 0	FNB BANK INVESTMENT	037881098635000021	13 664 217.89	-	(13 725 210.40)	-	61 675.62	-	0.00	0.00	0%
4 030 101 699 0	FNB BANK INVESTMENT	037881098635000025	-	-	(13 725 210.40)	-	61 675.62	-	0.00	0.00	0%
4 030 101 700 0	FNB BANK INVESTMENT	037881098635000026	27 752 310.46	27 752 310.46	(27 752 310.46)	-	214 700.48	-	0.00	0.00	0%
4 030 101 701 0	FNB BANK INVESTMENT	037881098635000027	27 754 291.47	27 754 291.47	(27 754 291.47)	-	2 280.98	-	0.00	0.00	0%
4 030 101 702 0	FNB BANK INVESTMENT	037881098635000028	30 000 000.00	30 000 000.00	(30 000 000.00)	-	2 339.53	-	0.00	0.00	0%
4 030 101 703 0	FNB BANK INVESTMENT	1109540834	45 978 093.28	46 339 084.13	(46 339 084.13)	-	187 461.55	-	0.00	0.00	0%
4 030 101 704 0	INVESTEC BANK	052070336	-	56 015 691.16	(46 339 084.13)	-	394 153.86	-	10 073 772.89	10 073 772.89	5%
4 030 101 705 0	STANDARD BANK	479735995	82 887.92	30 000 000.00	-	(1 350.00)	251 207.67	-	30 251 207.67	30 251 207.67	0%
4 030 101 706 0	TOTAL		119 353 259.54	385 854 050.61	(328 884 330.44)	(2 823.00)	2 639 764.09	124 454.37	209 159 919.80	209 159 919.80	100%
4 030 104 998 2	BALANCE AS PER AFS 2019/2020		119 353 259.54								
4 030 104 998 2	Impairment reversal		112 658.80								

Cash and Cash Equivalent											
Accrued Interest											
Interest on Primary bank account	62026224989						80 254.70		Primary account		5 192 755.70
Interest on Money market	52551038989						9 692.63		Money market		1 335 409.62
Total Interest on Investments							2 730 011.51	124 454.37	Cash and Cash Equivalent		215 688 155.32
FNB											
NED BANK											
INVESTEC											
STANDARD BANK											

FNB	83 615 553.47
NED BANK	85 187 987.65
INVESTEC	10 073 772.89
STANDARD BANK	30 282 605.59
	209 159 919.80

INVESTMENT ANALYSIS



Prepared by: S. Jali

Signature

Date: 05-01-2021

Approved by:

Signature

P. Mlungwe

Date: 05-01-2021

November 2020 Investment Register Reconciliation

Main Ledger	Open Balance	Balance	Total Transactions	Investment Register	Difference
4 03 0101 (Specify (replace with acc	-	30,546,252.17	30,546,252.17	30,546,252.17	-
4 03 0101 (Specify (replace with acc	-		-		-
4 03 0101 (Specify (replace with acc	-	11,211,467.48	11,211,467.48	11,211,467.48	-
4 03 0101 (Specify (replace with acc	-	55,000,000.00	55,000,000.00	55,000,000.00	-
4 03 0101 (Specify (replace with acc	82,667.92	30,199,937.67	30,282,605.59	30,282,605.59	-
4 03 0101 (Specify (replace with acc	8,481,508.28	21,706,479.57	30,187,987.85	30,187,987.85	-
4 03 0101 : Specify (replace with acc	22,757,234.40	5,258,119.63	28,015,354.03	28,015,354.03	-
4 03 0101 : Specify (replace with acc	272,191.57	1,564.24	273,755.81	273,755.79	0.02
4 03 0101 : Specify (replace with acc	(0.01)		(0.01)		
4 03 0101 : Specify (replace with acc	5,079,218.78	339,750.48	5,418,969.26	5,418,969.26	-
4 03 0101 : Specify (replace with acc	13,799,730.75	(13,799,730.75)	-		-
4 03 0101 : Specify (replace with acc	5,318,222.65	(193,341.92)	5,124,880.73	5,124,880.73	-
4 03 0101 : Specify (replace with acc	13,664,217.89	(13,664,217.89)	-		-
4 03 0101 : Specify (replace with acc	45,928,093.28	(35,854,320.39)	10,073,772.89	10,073,772.89	-
4 03 0101 (Specify (replace with acc	2,535,160.78	(958,692.43)	1,576,468.35	1,576,468.35	-
4 03 0101 (Specify (replace with acc	(9.91)		(9.91)		(9.91)
4 03 0101 (Specify (replace with acc	869,931.40	8,951.95	878,883.35	878,883.35	-
4 03 0101 : Specify (replace with acc	454,856.29	2,997.64	457,853.93	457,853.93	-
4 03 0101 : Specify (replace with acc	110,225.55	1,442.81	111,668.36	111,668.36	-
Main Vote 101 Current Assets :Cash and	124,203,189.46	92,833,970.13	209,159,909.88	209,159,919.78	(9.89)

0000027



Transaction History

Nickname: TOA
Selected Account: 74165605518
Date: 04 Jan 2021
Available Balance: 878,883.35 CR

Date	Description	Service Fee	Amount	Balance
22 Dec 2020	INTEREST PAYMENT GENERATED		1,442.37 CR	878,883.35 CR
22 Nov 2020	INTEREST PAYMENT GENERATED		1,487.92 CR	877,440.98 CR
22 Oct 2020	INTEREST PAYMENT GENERATED		1,437.56 CR	875,953.06 CR
22 Sep 2020	INTEREST PAYMENT GENERATED		1,482.96 CR	874,515.50 CR
22 Aug 2020	INTEREST PAYMENT GENERATED		1,492.36 CR	873,032.54 CR
22 Jul 2020	INTEREST PAYMENT GENERATED		1,608.78 CR	871,540.18 CR
22 Jun 2020	INTEREST PAYMENT GENERATED		1,659.23 CR	869,931.40 CR
22 May 2020	INTEREST PAYMENT GENERATED		1,958.11 CR	868,272.17 CR
22 Apr 2020	INTEREST PAYMENT GENERATED		2,585.27 CR	866,314.06 CR
22 Mar 2020	INTEREST PAYMENT GENERATED		3,200.46 CR	863,728.79 CR
22 Feb 2020	INTEREST PAYMENT GENERATED		3,457.63 CR	860,528.33 CR
22 Jan 2020	INTEREST PAYMENT GENERATED		3,595.12 CR	857,070.70 CR
22 Dec 2019	INTEREST PAYMENT GENERATED		3,493.08 CR	853,475.58 CR
22 Nov 2019	INTEREST PAYMENT GENERATED		3,594.25 CR	849,982.50 CR
22 Oct 2019	INTEREST PAYMENT GENERATED		3,464.07 CR	846,388.25 CR
22 Sep 2019	INTEREST PAYMENT GENERATED		3,564.41 CR	842,924.18 CR
22 Aug 2019	INTEREST PAYMENT		3,549.33 CR	839,359.77 CR

6300028



how can we help you?

☒ Business Investment Desk Branch
 P.O. Box 1153
 Johannesburg, 2000
info@fnb.co.za
fnb.co.za
 Branch Code 250155
 Lost Cards 087-575-9444
 Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 214

BBST214 101483
 DR NKOSAZANA DLAMINI ZUMA LOCAL
 MUNICIPALITY
 P O BOX 62
 CREIGHTON
 3263
 XABAN@NDZ.GOV.ZA

Customer VAT Registration Number Not Provided
 Bank VAT Registration Number 4210102051
 Product Money Market Investment
 Account Number 62008452071
 Statement Period 30 November 2020 - 31 December 2020
 Statement Date 31 December 2020

Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
Opening Balance as at 30 November 2020		ZAR	1,573,928.50 Cr	
31 Dec	Int On Credit Balance	2,539.85 Cr	1,576,468.35 Cr	
Closing Balance as at 31 December 2020		ZAR	1,576,468.35 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 0.00
 Total VAT Charged : R 0.00

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
 An Authorised Financial Services and Credit Provider (NCRCP20).

On 24 July 2020, the Prime Lending Rate changed to 7.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA CE/CA/DO/KY/KY/NA/B9/M6/D/MA	FNWMA
878	62008452071	20/12/31	Money Market Investment	

0000029



how can we help you?

Business Investment Desk Branch
P.O. Box 1153
Johannesburg, 2000
info@fnb.co.za
fnb.co.za
Branch Code 250155
Lost Cards 087-675-9444
Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 68

55ST65 013777
DR NKOSAZANA DLAMINI ZUMA LOCAL
MUNICIPALITY
P O BOX 62
CREIGHTON
3263

Customer VAT Registration Number Not Provided
Bank VAT Registration Number 4210102051
Product Call Account
Account Number 62544294987
Statement Period 30 November 2020 - 31 December 2020
Statement Date 31 December 2020

Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
Opening Balance as at 30 November 2020		ZAR	5,406,360.58 Cr	
24 Dec	#Statement Fee	0.00	5,406,360.58 Cr	18.50
24 Dec	#Value Added Serv Fees	18.50	5,406,342.08 Cr	
31 Dec	Int On Credit Balance	12,627.18 Cr	5,418,969.26 Cr	
Closing Balance as at 31 December 2020		ZAR	5,418,969.26 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 2.41 Dr
Total VAT Charged : R 2.41 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
An Authorised Financial Services and Credit Provider (NCRCP20).

On 24 July 2020, the Prime Lending Rate changed to 7.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA PB/CA/DD/KY/KY/MM/BS/CS/DM/N	FNMMMA
878	62544294987	20/12/31	Call Account	



how can we help you?

0000030

Business Investment Desk Branch
P.O. Box 1153
Johannesburg, 2000
info@fnb.co.za
fnb.co.za
Branch Code 250155
Lost Cards 087-575-9444
Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 68

BBST68 013778
DR NKOSAZANA DLAMINI ZUMA LOCAL
MUNICIPALITY
P O BOX 62
CREIGHTON
3263

Customer VAT Registration Number Not Provided
Bank VAT Registration Number 4210102051
Product Call Account
Account Number 62544297436
Statement Period 30 November 2020 - 31 December 2020
Statement Date 31 December 2020

Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
Opening Balance as at 30 November 2020		ZAR	5,112,957.33 Cr	
24 Dec	#Statement Fee	0.00	5,112,957.33 Cr	18.50
24 Dec	#Value Added Serv Fees	18.50	5,112,938.83 Cr	
31 Dec	Int On Credit Balance	11,941.90 Cr	5,124,880.73 Cr	
Closing Balance as at 31 December 2020		ZAR	5,124,880.73 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 2.41 Dr
Total VAT Charged : R 2.41 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/08.
An Authorised Financial Services and Credit Provider (NCRCP20).

On 24 July 2020, the Prime Lending Rate changed to 7.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA PB/CA/DD/KY/KY/MM/B9/C3/DW/N	FNMM/A
878	62544297436	20/12/21	Call Account	

0000031



how can we help you?

☒ Business Investment Desk Branch
 P.O. Box 1153
 Johannesburg, 2000
info@fnb.co.za
fnb.co.za
 Branch Code 250155
 Lost Cards 087-575-9444
 Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 67

BBST67 013779
 DR NKOSAZANA DLAMINI ZUMA LOCAL
 MUNICIPALITY
 BULWER COMMUNITY SERVICE CENTR
 P O BOX 62
 CREIGHTON
 3263

Customer VAT Registration Number Not Provided
 Bank VAT Registration Number 4210102051
 Product Call Account
 Account Number 62550105011
 Statement Period 30 November 2020 - 31 December 2020
 Statement Date 31 December 2020

Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
Opening Balance as at 30 November 2020		ZAR	111,426.62 Cr	
28 Dec	#Statement Fee	0.00	111,426.62 Cr	18.50
28 Dec	#Value Added Serv Fees	18.50	111,408.12 Cr	
31 Dec	Int On Credit Balance	260.24 Cr	111,668.36 Cr	
Closing Balance as at 31 December 2020		ZAR	111,668.36 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 2.41 Dr
 Total VAT Charged : R 2.41 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
 An Authorised Financial Services and Credit Provider (NCRCP20).

On 24 July 2020, the Prime Lending Rate changed to 7.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA PB/CA/00/KY/KY/MM/B9/C3/CM/N	FNMMMA
878	62550105011	20/12/31	Call Account	

0000032



how can we help you?

Business Investment Desk Branch
P.O. Box 1153
Johannesburg, 2000
info@fnb.co.za
fnb.co.za
Branch Code 250155
Lost Cards 087-575-9444
Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 50

BEST50 049275
*DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY
P O BOX 43
HIMEVILLE
3256
XABAN@NDZ.GOV.ZA

Customer VAT Registration Number Not Provided
Bank VAT Registration Number 4210102051
Product Money Market Investment
Account Number 62235619197
Statement Period 1 December 2020 - 2 January 2021
Statement Date 2 January 2021

Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
Opening Balance as at 1 December 2020		ZAR	27,971,672.24 Cr	
18 Dec	Int On Credit Balance	43,681.79 Cr	28,015,354.03 Cr	
Closing Balance as at 2 January 2021		ZAR	28,015,354.03 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 0.00
Total VAT Charged : R 0.00

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
An Authorised Financial Services and Credit Provider (NCRCP20).

On 24 July 2020, the Prime Lending Rate changed to 7.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA CECA/00/KY/KY/A/B9/M8/DMM/N	FNMMA
878	62235619197	21/01/02	Money Market Investment	

0000033



how can we help you?

BBST19 020535
 *DR NKOSAZANA DLAMINI ZUMA LOCAL
 TITLE DEED HOUSING ACCOUNT
 P O BOX 62
 CREIGHTON
 3263
 MTUNGWAP@NDZ.GOV.ZA

Commercial Account Services Customers
 P O Box 1153
 Johannesburg 2000
 Street Address 4 First Place, 6th Floor, Bankcity
 info@fnb.co.za
 fnb.co.za
 (087) 575-9479
 (087) 575-9479
 Lost Cards 0800-11-01-32
 Account Enquiries 011 352 5601
 Branch Code 210554
 Officer Code One MAN01
 Officer Code Two SUP01

Bank VAT Registration Number : 4210102051
 Customer VAT Registration Number : Not Provided

PUBLIC SECTOR CHEQUE ACCOUNT : 62810888935

Copy Tax Invoice/Statement Number : 19

Statement Date : 31 December 2020
 Previous Statement Date : 30 November 2020

Updated Terms and Conditions

Your transactional account terms and conditions have been amended. You may access the updated terms and conditions on our website.

Bank Charges		Statement Balances		Interest Rates	
Service Fee Rate	48.44 / 48.44 / 48.44	Opening Balance	457,385.05 Cr	Credit Rate	1.50%
		Closing Balance	457,853.95 Cr	Debit Rate	10.00%

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 12.39 Dr
 Total VAT Charged : R 12.39 Dr

PUBLIC SECTOR CHEQUE ACCOUNT : 62810888935

ZAR

Date	Description	Reference	Amount	Fee	Internal use
09 Dec	Bank Charges - Service Charges				
	#Service Fees		95.00 Dr		1 dda200
09 Dec	Interest				
	62810888935		563.90 Cr		2 dda200

62810888935 Final balance as at end

30 November 2020	457,385.05 Cr
9 December 2020	457,853.95 Cr

Turnover for Statement Period

No. Credit Transactions: 1	563.90 Cr
No. Debit Transactions: 1	95.00 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
 An Authorised Financial Services and Credit Provider (NCRCP20).

Branch Number	Account Number	Date	DDA D1/VV/ZE/XR/X/R/K/PE/L7/W/B/N	FNCC
6208	62810888935	20/12/31	Public Sector Cheque Account	



how can we help you?

48039
 *DR NKOSAZANA DLAMINI ZUMA LOCAL
 P O BOX 62
 CREIGHTON
 3263

Business Investment Desk Branch
 1 First Place, Mezzanine Fl, Bank City
 P.O. Box 1153
 Johannesburg, 2000
 e-Mail: ipp@fnb.co.za
 Web: fnb.co.za
 Branch Code: 00878

Tax Invoice/Statement Number 6

Customer VAT Reg. No. Not Provided
 Bank VAT Reg. No. 4210102051
 Product Fixed Deposits
 Account Number 74859954742
 Statement Period 30 November 2020 to 31 December 2020

Fixed Interest Rate 3.75% per annum
 Investment Period 7 Days
 Maturity Date 05 January 2021

Date	Description	Amount	Balance
Opening Balance as at 30 November 2020		ZAR	11 171 239.12 Cr
01 Dec 2020	Interest payment generated	8 034.11 Cr	11 179 273.23 Cr
08 Dec 2020	Interest payment generated	8 039.89 Cr	11 187 313.12 Cr
15 Dec 2020	Interest payment generated	8 045.67 Cr	11 195 358.79 Cr
22 Dec 2020	Interest payment generated	8 051.45 Cr	11 203 410.24 Cr
29 Dec 2020	Interest payment generated	8 057.24 Cr	11 211 467.48 Cr
Closing Balance as at 31 December 2020		ZAR	11 211 467.48 Cr

If there is an entry on your statement you wish to query, please contact your nearest FNB branch or FNB Telephone Banking Enquiries at 087 320 4321 as soon as possible, preferably within 30 days, in order that it may be investigated.

First National Bank - a Division of FirstRand Bank Limited. Reg No. 1929/001225/06.
 An Authorised Financial Services and Credit Provider (NCRCP20).

The VAT rate has increased from 14% to 15% from 1 April 2018.

Inclusive of VAT @ 15.00%
 Total VAT included on this statement R0.00
 Total Bank Charges R0.00



how can we help you?

49040
 *DR NKOSAZANA DLAMINI ZUMA LOCAL
 P O BOX 62
 CREIGHTON
 3263

Business Investment Desk Branch
 1 First Place, Mezzanine Fl, Bank City
 P.O. Box 1153
 Johannesburg, 2000
 e-Mail: ipp@fnb.co.za
 Web: fnb.co.za
 Branch Code: 00878

Tax Invoice/Statement Number 6

Customer VAT Reg. No. Not Provided
 Bank VAT Reg. No. 4210102051
 Product Fixed Deposits
 Account Number 74859955617
 Statement Period 30 November 2020 to 31 December 2020

Fixed Interest Rate 3.75% per annum
 Investment Period 7 Days
 Maturity Date 05 January 2021

Date	Description	Amount	Balance
Opening Balance as at 30 November 2020		ZAR	30 425 493.01 Cr
15 Dec 2020	Interest payment generated	70 603.81 Cr	30 496 096.82 Cr
22 Dec 2020	Interest payment generated	21 932.12 Cr	30 518 028.94 Cr
29 Dec 2020	Interest payment generated	21 947.89 Cr	30 539 976.83 Cr
31 Dec 2020	Interest payment generated	6 275.34 Cr	30 546 252.17 Cr
Closing Balance as at 31 December 2020		ZAR	30 546 252.17 Cr

If there is an entry on your statement you wish to query, please **contact your nearest FNB branch or FNB Telephone Banking** Enquiries at 087 320 4321 as soon as possible, preferably within 30 days, in order that it may be investigated.

First National Bank - a Division of FirstRand Bank Limited. Reg No. 1929/001225/06.
 An Authorised Financial Services and Credit Provider (NCRCP20).

The VAT rate has increased from 14% to 15% from 1 April 2018.

Inclusive of VAT @ 15.00%
 Total VAT included on this statement R0.00
 Total Bank Charges R0.00

0000036



how can we help you?

BBST19 028534
 *DR NKOSAZANA DLAMINI ZUMA LOCAL
 *BHIDLA RURAL HOUSING PROJECT
 P O BOX 62
 CREIGHTON
 3263
 MTUNGWAP@NDZ.GOV.ZA

☒ Commercial Account Services Customers
 P O Box 1153
 Johannesburg 2000
 Street Address 4 First Place, 6th Floor, Bankcity
 info@fnb.co.za
 fnb.co.za
 (087) 575-9479
 (087) 575-9479
 Lost Cards 0800-11-01-32
 Account Enquiries 011 352 5601
 Branch Code 210554
 Officer Code One MAND1
 Officer Code Two SUP01

Bank VAT Registration Number : 4210102051
 Customer VAT Registration Number : Not Provided

PUBLIC SECTOR CHEQUE ACCOUNT : 62810887119

Copy Tax Invoice/Statement Number : 19

Statement Date : 31 December 2020
 Previous Statement Date : 30 November 2020

Updated Terms and Conditions

Your transactional account terms and conditions have been amended. You may access the updated terms and conditions on our website.

Bank Charges		Statement Balances		Interest Rates	
Service Fee Rate	48.44 / 48.44 / 48.44	Opening Balance	273,513.58 Cr	Credit Rate	1.50%
		Closing Balance	273,755.79 Cr	Debit Rate	10.00%

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 12.39 Dr
 Total VAT Charged : R 12.39 Dr

PUBLIC SECTOR CHEQUE ACCOUNT : 62810887119

ZAR

Date	Description	Reference	Amount	Fee	Internal use
09 Dec	Bank Charges - Service Charges				
	#Service Fees		95.00 Dr		1 dda206
09 Dec	Interest				
	62810887119		337.21 Cr		2 dda206

62810887119 Final balance as at end

30 November 2020	273,513.58 Cr
9 December 2020	273,755.79 Cr

Turnover for Statement Period

No. Credit Transactions: 1	337.21 Cr
No. Debit Transactions: 1	95.00 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
 An Authorised Financial Services and Credit Provider (NCRCP20).

Branch Number	Account Number	Date	DDA D1/AY/ZE/XR/XR/K/PE/LT/N/B/N	FNFCO
8208	62810887119	20/12/31	Public Sector Cheque Account	



how can we help you?

PUBLIC SECTOR BANKING
 2 First Place, 6th Floor
 Cnr Pritchard and Simmonds Streets
 Bank City, Johannesburg
 P O Box 1153
 Johannesburg, 2000

Web www.fnb.co.za
 Email commdesk@fnb.co.za
 Telephone 087 311 9790

DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY
 31 December 2020

The following are investments held at FNB Cash Investment as at the above date:

Account Number	74880182643
Account Type	Fixed Deposit
Opening Balance as at 18 December 2020	R55,000,000.00
Term	31 Days
Effective Interest Rate	3.900%
Maturity Date	18 January 2021
Interest accrued as at 31 December 2020	R82,273.97

If there is any information on your summary you wish to query, please contact us as soon as possible.

FNB Public Sector Banking - Investments

Clare Nyama	Cherity Gabela	Lerato Mofikwe
☎ 087 312 3625	☎ 087 311 8119	☎ 087 736 8481

0000038

STATEMENT



003001000000000378610986353112202



THE INVESTMENT MANAGER
DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY
P O BOX 62
CREIGHTON
UMZINTO
3263

Branch	Domestic Treasury
Account Number	03/7881098635/000018
Date	31 December 2020
Statement Period	14 October 2020 to 31 December 2020
Type of Investment	Call Deposit
Statement Frequency	Month End
NEDBANK CONTACT DETAILS	
Business Banking	Nedbank Head Office, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa 0860 115 060 business@nedbank.co.za

Based on the interest rates agreed between you and Nedbank, as well as the calculated balances, the applicable rate will be applied daily rounded to two decimals, based on the third digit after the decimal.

Transaction Date	Description and additional information	Movement	Rate	Days	Accrued interest	Amount
2020-10-14	Opening Balance					0.00
2020-12-15	Deposit	30 187 987.85				30 187 987.85
2020-12-31	Int Accrued On R30 187 987.85 From 2020-12-15 To 2020-12-31		3,0000	17	42 180.40	30 187 987.85
2020-12-31	Closing Balance				42 180.40	30 187 987.85

Yours sincerely
NEDBANK LIMITED

This statement is electronically generated and requires no signature by Nedbank Limited.
Please examine this statement soonest. If no error is reported within 30 days after receipt, the statement will be considered as being correct.
Please note that month-end statements include transactions up to and including the last day of the month as well as interest transactions for the first day of the next month.

The investment is subject to the terms and conditions for investment accounts, available at <https://www.nedbank.co.za/content/nedbank/desktop/gt/en/corporates/investing/corporate-and-institutional-investments.html>
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Nedbank Limited Reg No 1951/000009/06, VAT Reg No 4320116074, Nedbank 135 Rivonia Campus, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa.

Directors: V Naidoo (Chairman) MWT Brown (Chief Executive) HR Brody BA Dames NP Dongwana EM Kruger RAG Leith PM Makwana Prof T Marwala L Makalima
Dr MA Matoane MH Davis (Chief Financial Officer) MC Nkuhlu (Chief Operating Officer) S Subramoney IG Williamson
Company Secretary: J Katzin 01.10.2020

0000039

Out of the Ordinary®



Investec Specialist Bank
4 JAN 2021
100 Grayston Drive
Sandton, 2196

Investec Bank Limited

100 Grayston Drive Sandown Sandton 2196
PO Box 785700 Sandton 2146 South Africa
T +27 (0) 11 286 7000 F +27 (0) 11 286 9555
www.investec.co.za

Dr Nkosazana Dlamini Zuma Local Municipality
PO Box 62
Creighton
3263

ACCOUNT STATEMENT
Tax invoice number
Investec VAT number

Page 1 of 1
20000036
4620124729

Statement date	31 Dec 2020	Account number	1100540834450
Statement period	01 Dec - 31 Dec 2020	Account type	Fixed Deposit
Currency	South African Rand	Branch code	580105
		Electronic account number	50011313277

Opening balance deal summary

Reference	Deal amount	Start	End	Rate %
DA 10460551	0.00	14OCT2020	17DEC2020	3.35

Date	Description	Amount	Capital Balance	Rate%	Days	Amount	Interest Balance
1DEC2020	OPENING BALANCE		10,044,100.28CR				
17DEC2020	Fixed Dep Maturity INT PD ON MATURITY 14,749.69CR DA 10460551	10,044,100.28DR	0.00				
17DEC2020	Fixed Deposit DA 10510708	10,058,849.97CR	10,058,849.97CR				
17DEC2020	INTEREST ADVISED DA 10510708			3.61CR	15	14,922.92CR	14,922.92CR
31DEC2020	CLOSING BALANCE		10,058,849.97CR			ACCRUED	14,922.92CR
31DEC2020	INTEREST ACCRUED	14,922.92CR					
	CLOSING BALANCE INCLUDING INTEREST		10,073,772.89CR				

The SARB announced a decrease in the repo rate of 0.25% from 3.75% to 3.50%. Following this Investec has decreased its prime rate from 7.25% to 7.00% as of 24/07/2020.



Product
BUSINESS CURRENT ACCOUNT

Statement period 2020-12-01 to 2020-12-31
Account preferred centre PIETERMARITZBURG
Customer contact centre 0860 123 000

Address
MAIN STREET
CREIGHTON
CREIGHTON
3263

STANDARD BANK
GOSS:MAINTENANCE1
2021-01-04
00-13-18

Internet www.standardbank.co.za
Page 1 of 1
Date 04 January 2021
Time 09:30

Account Identification

Name of account DR NKOSAZANA DLAMINI ZUMA MUNI

Account number 052070336

Transaction details

Post date (YYYY-MM-DD)	Transaction description	Fee	Payments	Deposits	Balance
2020-12-01	Opening Balance				R 81,497.92
	FREE PROVISIONAL STATEMENT AT			R 0.00	R 81,497.92
	09H40 IPC:MAINTAIN 2				
2020-12-31	##SERVICE FEE		R -80.00		R 81,417.92
	MIN SF 052070336				
2020-12-31	##MONTHLY MANAGEMENT FEE 3112		R -100.00		R 81,317.92
	ACC 052070336				
2020-12-31	Balance brought forward				R 81,317.92

These fees include VAT at the applicable prevailing rate in accordance with the VAT Act.

Your account information

Statement summary

Payments	R 180.00
Deposits	R 0.00
Fee	R 0.00

Your full transaction record is available on your account statement. The balance could change if there are transactions that still need to be processed.

Please consider the clause that follows carefully as it limits the bank's liability and constitutes an assumption of risk by you.

Please check that all transactions on this statement are correct and tell the bank if there are any mistakes within 60 days of the date of this statement, after which, we will consider this statement to be correct.



Fixed Deposit

0000041

Return address:
Msunduzi
Po Box 732, Msunduzi, 3231

Statement number 2
Cycle/Despatch indicator ZC
Page 1 of 1

Account preferred centre Msunduzi
Branch code 0727
Customer contact centre 0860 101 341

Date 17 December 2020

DR NKOSAZANA DLAMINI ZUMA MUNI
PO BOX 62
CREIGHTON
3263

Account identification
Name of account: DR NKOSAZANA DLAMINI
Account number: 47 873 599 5 - 002

Your investment information

Original investment amount	R 30,000,000.00
Date of original investment	16 October 2020
Investment maturity date	17 December 2020

Interest and capital payment details

Account to which:	Interest is paid	Capital is paid
Name	No disposal instructions on file	No disposal instructions on file
Bank		
Branch		
Account number		

Transaction details

Date ccyy mm dd	Transaction description	Withdrawals	Deposits	Interest rate	Balance
2020 12 01	Statement opening balance			3.950%	R 30,000,000.00
2020 12 17	Payment	R 30,000,000.00			R 0.00
	Balance as at 17 December 2020				R 0.00

Interest payment details

Date ccyy mm dd	Period		Investment amount	Interest rate	Interest amount
	From ccyy mm dd	To ccyy mm dd			
2020 12 17	2020 10 16	2020 12 16	R 30,000,000.00	3.950%	R 201,287.6700

Please verify all transactions reflected on this statement and notify any discrepancies to the Bank as soon as possible.

The Standard Bank of South Africa (Reg. No. 1962/000738/06). Authorised financial services provider.

VAT reg no: 4100105461 Registered credit provider (NCRCP15).
We subscribe to the Code of Banking Practice of the Banking Association South Africa and, for unresolved disputes, support resolution through the Ombudsman for Banking Services.



Product

FIXED DEPOSIT

Transactions since last statement

Address
MAIN STREET
CREIGHTON
CREIGHTON
3263

Statement period 2020-12-23 to 2021-01-04

Account preferred centre MSUNDUZI

Customer contact centre 0860 123 000

Internet www.standardbank.co.za

Page 1 of 1

Date 04 January 2021

Time 09:29



Account identification

Name of account DR NKOSAZANA DLAMINI ZUMA MUNI

Account number 478735995 003

Transaction details

Post date (YYYY-MM-DD)	Transaction description	Payments	Deposits	Balance
2020-12-23	Opening Balance			R 0.00
	CREDIT TRANSFER			
	478735995-002		R 30,201,287.67	R 30,201,287.67
2020-12-23	Balance brought forward			R 30,201,287.67

These fees include VAT at the applicable prevailing rate in accordance with the VAT Act.

*## These fees have been discounted by 80% and include VAT at the applicable prevailing rate in accordance with the VAT Act.

Your account information

Statement summary

Payments	R 0.00
Deposits	R 30,201,287.67

If you have done more than 60 transactions on your account since your last posted or emailed statement, please note that only the latest 60 transactions will appear on this statement. If you need a statement that shows all your transactions, please visit your nearest branch.

Your full transaction record is available on your account statement. The balance could change if there are transactions that still need to be processed.

Please consider the clause that follows carefully as it limits the bank's liability and constitutes an assumption of risk by you.

Please check that all transactions on this statement are correct and tell the bank if there are any mistakes within 60 days of the date of this statement, after which, we will consider this statement to be correct.



0000043

ACCOUNT ANALYSIS

Account preferred centre : MSUNDUZI 2021-01-04 09:20
Customer controlling centre : PBB:KZN MSUNDUZI BC
Account name : DR NKOSAZANA DLAMINI
Account number : 478735995 Serial number : 003
Product : FIXED DEPOSIT

Book Balance:	30,201,287.67	Date Last Active:	20
Retrospective Bal:	30,201,287.67	Date Opened:	20
Int./Profit Due:	64,415.62	Original Issue Date:	20
Int./Indicative Prof Accrued:	57,258.33	Maturity Date:	20
Int./Profit Paid Tax:	0.00	Accrual Date:	20
Int./Prof Last Paid:			
Int./Prof Next Paid:	2021-02-18		
Date Last Deposit:	2020-12-24		
Renew Date:	2021-02-18		
Period:	2 Months 1 Days		
Int./Indicative Prof. Rate:	04.325	Renew Period:	00
Int./Profit Cycle:	AT MATURITY		
Non-Res Interest/Profit Last paid:	-47,163.65		
Non-Res Interest/Profit Tax:	0.00		
Non-Res Interest/Profit Tax YTD:	0.00		
Capital Disposal:	DEPOSIT DISPOSAL SUSPENSE ACC.		
Account Branch & Number:	000000 000000000 000		
To (Name):			
Int./Profit Disposal:	DEPOSIT DISPOSAL SUSPENSE ACC.		
Account Branch & Number:	000000 000000000 000		
To (Name):			
Date Last Statement:			
Statement Balance:	0.00		
Statement Number:			
Number of Copies:			
Despatch Method:	COLLECT		
Statement Cycle:			
Date Next Statement:			
Int./Profit Paid Change:			

Status:
AUTOBANK LINKED ACCOUNT

STF0351.E 2010-04



how can we help you?

68572585 224088
*DR NKOSAZANA DLAMINI ZUMA LOCAL
MUNICIPALITY
P O BOX 62
CREIGHTON
3263
MTUNGWAP@NDZ.GOV.ZA

Underberg
P O Box 219
Underberg 3257
Branch Code 221025

Customer VAT Registration Number : Not Provided
Bank VAT Registration Number : 4210102051

Copy Tax Invoice/Statement Number : 2505

Statement Period : 30 December 2020 to 31 December 2020
Statement Date : 31 December 2020

0000044

Public Sector Cheque Account 62026224999

Summary in Rand

ZAR

Opening Balance		5,165,152.95 Cr
Funds Received (Credits)	95	201,643.08 Cr
Cash Deposits	1	1,356.27 Cr
Other Deposits	0	0.00
Inter-Account Transfers In	0	0.00
Electronic Payments Received	94	200,286.81 Cr
Funds Used (Debits)	4	174,060.33 Dr
Cash Withdrawals (Branch)	0	0.00
Cash Withdrawals (Other)	0	0.00
Cheques Processed (Non Cash)	0	0.00
Debit Orders/Scheduled Payments	3	170,897.83 Dr
Account Payments	1	3,162.50 Dr
Inter-Account Transfers Out	0	0.00
Card Purchases (Swipes)	0	0.00
Fuel Purchases	0	0.00
Bank Charges	0	0.00
Service Fees	0	0.00
Cash Deposit Fees	0	0.00
Cash Handling Fees	0	0.00
Other Fees	0	0.00
Other Entries		
Interest on Credit Balance	0	0.00
Interest on Debit Balance	0	0.00
Inward Unpaid Items	0	0.00
Unpaid Cheques and Debits	0	0.00
Refunds/Adjustments	0	0.00
Closing Balance		5,192,735.70 Cr
Overdraft Limit		0.00

Contact us

Web	fnb.co.za
Lost Cards	087-575-9406
Account Enquiries	087-736-2247
Fraud	087-311-8607

Updated Terms and Conditions: Your transactional account terms and conditions have been updated. You can access the updated terms and conditions on our website.

Debit Interest Rates (Non NCA)
Prime Linked = 10.00%

Pricing Option: Your account is currently on the Pay-As-You-Use pricing option. For more information, please Contact Us or visit our website.

Branch Number	Account Number	Date	DDA DB/AVIZE/RX/RX/PE/L7/WB/N	FNEUS
887	62026224999	20/12/31	Public Sector Cheque Account	

0000045

PUBLIC SECTOR CHEQUE ACCOUNT: 62026224999

Tax Invoice/Statement Number : 2505

Date	Description	Amount	Balance	Accrued Bank Charges
Opening Balance			5,166,162.95 Cr	
31 Dec	Scheduled Pymt From Ndzm 262065	350.00 Cr	5,165,502.95 Cr	
31 Dec	Scheduled Pymt From Ndzm30055711	181.00 Cr	5,165,683.95 Cr	
31 Dec	Scheduled Pymt From 34415	1,396.84 Cr	5,167,080.79 Cr	
31 Dec	Scheduled Pymt From 173765	849.12 Cr	5,167,929.91 Cr	
31 Dec	Scheduled Pymt From 259925	1,500.00 Cr	5,169,429.91 Cr	
31 Dec	FNB OB Pmt 26285 Underberg Forg	7,986.41 Cr	5,177,416.32 Cr	
31 Dec	FNB OB Pmt 217475 Underberg For	454.92 Cr	5,177,871.24 Cr	
31 Dec	FNB OB Pmt 246655 Underberg For	3,483.55 Cr	5,181,354.79 Cr	
31 Dec	FNB OB Pmt 217535 Underberg For	7,155.26 Cr	5,188,510.05 Cr	
31 Dec	FNB OB Pmt Kwas 217425 Gouveia	1,046.49 Cr	5,189,556.54 Cr	
31 Dec	FNB OB Pmt 5825	1,056.15 Cr	5,190,612.69 Cr	
31 Dec	FNB OB Pmt 173805	1,264.87 Cr	5,191,877.56 Cr	
31 Dec	FNB App Payment From Kwas 217195	1,400.00 Cr	5,193,277.56 Cr	
31 Dec	FNB OB Pmt Ndzm 107095	487.62 Cr	5,193,765.18 Cr	
31 Dec	FNB App Payment From Ndzm 30058549	1,718.35 Cr	5,195,483.53 Cr	
31 Dec	FNB OB Pmt Ndzm 128225	1,907.15 Cr	5,197,390.68 Cr	
31 Dec	FNB OB Pmt Ndzm 128245	726.65 Cr	5,198,117.33 Cr	
31 Dec	FNB OB Pmt Ndzm 128265	577.00 Cr	5,198,694.33 Cr	
31 Dec	FNB OB Pmt Ndzm 128285	2,521.15 Cr	5,201,215.48 Cr	
31 Dec	FNB OB Pmt Ndzm 128325	338.40 Cr	5,201,553.88 Cr	
31 Dec	FNB OB Pmt 97525	1,504.00 Cr	5,203,057.88 Cr	
31 Dec	FNB OB Pmt 246535	558.41 Cr	5,203,616.29 Cr	
31 Dec	FNB OB Pmt Kevin Siedle	300.00 Cr	5,203,916.29 Cr	
31 Dec	FNB OB Pmt Ndzm 217615	1,666.49 Cr	5,205,582.78 Cr	
31 Dec	FNB OB Pmt Ndzm 128885	20,429.93 Cr	5,226,012.71 Cr	
31 Dec	FNB OB Pmt Ndzm 128355	1,903.90 Cr	5,227,916.61 Cr	
31 Dec	FNB OB Pmt 84295 Er48 Hville	392.00 Cr	5,228,308.61 Cr	
31 Dec	FNB OB Pmt 30059258	420.00 Cr	5,228,728.61 Cr	
31 Dec	FNB OB Pmt 30059241	448.00 Cr	5,229,176.61 Cr	
31 Dec	FNB OB Pmt 30059090	490.00 Cr	5,229,666.61 Cr	
31 Dec	FNB OB Pmt 63887	964.99 Cr	5,230,631.60 Cr	
31 Dec	FNB OB Pmt 56489	1,056.00 Cr	5,231,687.60 Cr	
31 Dec	FNB OB Pmt Kwas 262315	100.00 Cr	5,231,787.60 Cr	
31 Dec	FNB App Payment From 30057524	670.00 Cr	5,232,457.60 Cr	
31 Dec	FNB OB Pmt Kwas 266152	1,000.00 Cr	5,233,457.60 Cr	
31 Dec	FNB OB Pmt 84015	1,013.99 Cr	5,234,471.59 Cr	
31 Dec	FNB OB Pmt Ndzm259555	3,000.00 Cr	5,237,471.59 Cr	
31 Dec	FNB OB Pmt 128775	6,455.00 Cr	5,243,926.59 Cr	
31 Dec	FNB OB Pmt 128775	6,455.00 Cr	5,250,381.59 Cr	
31 Dec	FNB OB Pmt Nd-zlm 39805	1,774.75 Cr	5,252,156.34 Cr	
31 Dec	Cash Deposit Boomstr Ndzm 34015	1,356.27 Cr	5,253,512.61 Cr	33.18
31 Dec	FNB OB Pmt 55215	44,347.90 Cr	5,297,860.51 Cr	
31 Dec	FNB OB Pmt 259795	690.60 Cr	5,298,551.11 Cr	
31 Dec	FNB OB Pmt 259785	1,229.55 Cr	5,299,780.66 Cr	
31 Dec	FNB OB Pmt 30059894	2,028.00 Cr	5,301,808.66 Cr	
31 Dec	FNB OB Pmt Ndzm 54384	131.25 Cr	5,301,939.91 Cr	
31 Dec	FNB OB Pmt Ndzm 54377	1,019.00 Cr	5,302,958.91 Cr	
31 Dec	FNB OB Pmt Ndzm 54360	146.65 Cr	5,303,105.56 Cr	
31 Dec	FNB OB Pmt Ndzm 54353	623.80 Cr	5,303,729.36 Cr	

Branch Number	Account Number	Date	DDA DB/AV/ZE/XR/XR/K/PEL7/WB/N	FNBUS
887	62026224999	20/12/31	Public Sector Cheque Account	

0000046

PUBLIC SECTOR CHEQUE ACCOUNT: 62026224999

Tax Invoice/Statement Number : 2505

Date	Description	Amount	Balance	Accrued Bank Charges
31 Dec	FNB OB Pmt Ndzm 54346	396.65 Cr	5,304,126.01 Cr	
31 Dec	FNB OB Pmt Ndzm 54339	452.50 Cr	5,304,578.51 Cr	
31 Dec	FNB OB Pmt Ndzm 54391	1,957.90 Cr	5,306,536.41 Cr	
31 Dec	FNB OB Pmt Ndzm 54418	184.35 Cr	5,306,720.76 Cr	
31 Dec	FNB OB Pmt Ndzm 54425	710.35 Cr	5,307,431.11 Cr	
31 Dec	FNB OB Pmt Ndzm 54401	1,137.70 Cr	5,308,568.81 Cr	
31 Dec	FNB OB Pmt 266905	1,994.20 Cr	5,310,563.01 Cr	
31 Dec	Magtape Credit 131755 Polelana Inv	292.11 Cr	5,310,855.12 Cr	
31 Dec	Magtape Credit Kwas 246115	300.00 Cr	5,311,155.12 Cr	
31 Dec	Magtape Credit 71985	300.00 Cr	5,311,455.12 Cr	
31 Dec	Magtape Credit 131735 Polelana Inv	310.73 Cr	5,311,765.85 Cr	
31 Dec	Magtape Credit Ndzm 71185	336.00 Cr	5,312,101.85 Cr	
31 Dec	Magtape Credit Ndzm 30055560	350.00 Cr	5,312,451.85 Cr	
31 Dec	Magtape Credit ABSA Bank Ndzm 262105	548.40 Cr	5,313,000.25 Cr	
31 Dec	Magtape Credit Ndzm 246045	614.40 Cr	5,313,614.65 Cr	
31 Dec	Magtape Credit Ndzm-238105	754.82 Cr	5,314,369.47 Cr	
31 Dec	Magtape Credit 131745 Polelana Inv	760.40 Cr	5,315,129.87 Cr	
31 Dec	Magtape Credit Bp39044#11267	820.00 Cr	5,315,949.87 Cr	
31 Dec	Magtape Credit Kwas 259735 Lincoln	935.60 Cr	5,316,885.47 Cr	
31 Dec	Magtape Credit Ndzm 625	935.67 Cr	5,317,821.14 Cr	
31 Dec	Magtape Credit A.L.Sanders 107525	1,000.00 Cr	5,318,821.14 Cr	
31 Dec	Magtape Credit 254675	1,050.00 Cr	5,319,871.14 Cr	
31 Dec	Magtape Credit 61139	1,086.00 Cr	5,320,957.14 Cr	
31 Dec	Magtape Credit Ndzm 21045 Todd	1,131.59 Cr	5,322,088.73 Cr	
31 Dec	Magtape Credit Ndzm 262045	1,194.90 Cr	5,323,283.63 Cr	
31 Dec	Magtape Credit 233415	1,200.00 Cr	5,324,483.63 Cr	
31 Dec	Magtape Credit 5645	1,200.00 Cr	5,325,683.63 Cr	
31 Dec	Magtape Credit Ndzm 845	1,219.75 Cr	5,326,903.38 Cr	
31 Dec	Magtape Credit Ndzm 259855	1,257.90 Cr	5,328,161.28 Cr	
31 Dec	Magtape Credit ABSA Bank Acc 30055357	1,389.33 Cr	5,329,550.61 Cr	
31 Dec	Magtape Credit 233605	1,400.00 Cr	5,330,950.61 Cr	
31 Dec	Magtape Credit Account No:220195	1,400.00 Cr	5,332,350.61 Cr	
31 Dec	Magtape Credit 30060090	1,500.00 Cr	5,333,850.61 Cr	
31 Dec	Magtape Credit Ndzm 300049	1,500.00 Cr	5,335,350.61 Cr	
31 Dec	Magtape Credit ABSA Bank Ndzm 173685	1,671.67 Cr	5,337,022.28 Cr	
31 Dec	Magtape Credit Capitec Ndzm 30057452	1,691.00 Cr	5,338,713.28 Cr	
31 Dec	Magtape Credit Ndzm - 30060904 Erl 638	1,788.20 Cr	5,340,501.48 Cr	
31 Dec	Magtape Credit 71705	1,800.00 Cr	5,342,301.48 Cr	
31 Dec	Magtape Credit Kwas 265405	1,820.00 Cr	5,344,121.48 Cr	
31 Dec	Magtape Credit Ndzm 262135	1,844.50 Cr	5,345,965.98 Cr	
31 Dec	Magtape Credit Ndzm 173985 Lw Smart	1,855.87 Cr	5,347,821.85 Cr	
31 Dec	Magtape Credit 39195/B&n Prod	1,900.00 Cr	5,349,721.85 Cr	
31 Dec	Magtape Credit Ndzm 259935	2,000.00 Cr	5,351,721.85 Cr	
31 Dec	Magtape Credit Ndzm30060791	2,500.00 Cr	5,354,221.85 Cr	
31 Dec	Magtape Credit Ndzm 115335	5,007.30 Cr	5,359,229.15 Cr	
31 Dec	Magtape Credit Ndzm 107845	7,566.88 Cr	5,366,796.03 Cr	
31 Dec	Card Merchant Speedpoint 0000000000082151	3,162.50	5,363,633.53 Cr	

Branch Number	Account Number	Date	DDA DB/AV/ZE/XR/XR/K/PE/L7/WB/N	FNEUS
887	62026224999	20/12/31	Public Sector Cheque Account	

PUBLIC SECTOR CHEQUE ACCOUNT: 62026224999

Tax Invoice/Statement Number : 2505

Date	Description	Amount	Balance	Accrued Bank Charges
31 Dec	Magtape Debit M-choice M-choice131367010	310.00	5,363,323.53 Cr	19.00
31 Dec	Magtape Debit Vodacom 0352158854 C8002921	523.25	5,362,800.28 Cr	19.00
31 Dec	Magtape Debit Vodacom 0351820374 G0001088	170,064.58	5,192,735.70 Cr	19.00
Closing Balance			5,192,735.70 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 0.00
Total VAT Charged : R 0.00

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
An Authorised Financial Services and Credit Provider (NCRCP20).

On 24 July 2020, the Prime Lending Rate changed to 7.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA DB/AVIZE/XRXR/RK/PELT/NB/N	FNBUS
887	62026224999	20/12/31	Public Sector Cheque Account	

0000048



how can we help you?

BBST430 019154
DR NKOSAZANA DLAMINI ZUMA
MUNICIPALITY
P O BOX 62
CREIGHTON
3263
MTUNGWAP@NDZ.GOV.ZA

Branch Code 220223
Branch Name hropo
P O Box 2
hropo 3276

Customer VAT Registration Number : Not Provided
Bank VAT Registration Number : 4210102051

Copy Tax Invoice/Statement Number : 430

Statement Period : 1 December 2020 to 2 January 2021
Statement Date : 2 January 2021

Public Sector Cheque Account 52551036969

Summary in Rand

ZAR

Opening Balance		1,342,269.89 Cr
Funds Received (Credits)	3	6,454.92 Cr
Cash Deposits	0	0.00
Other Deposits	0	0.00
Inter-Account Transfers In	0	0.00
Electronic Payments Received	3	6,454.92 Cr
Funds Used (Debits)	1	14,824.50 Dr
Cash Withdrawals (Branch)	0	0.00
Cash Withdrawals (Other)	0	0.00
Cheques Processed (Non Cash)	0	0.00
Debit Orders/Scheduled Payments	1	14,824.50 Dr
Account Payments	0	0.00
Inter-Account Transfers Out	0	0.00
Card Purchases (Swipes)	0	0.00
Fuel Purchases	0	0.00
Bank Charges	2	97.00 Dr
Service Fees	2	97.00 Dr
Cash Deposit Fees	0	0.00
Cash Handling Fees	0	0.00
Other Fees	0	0.00
Other Entries		
Interest on Credit Balance	1	1,706.51 Cr
Interest on Debit Balance	0	0.00
Inward Unpaid Items	0	0.00
Unpaid Cheques and Debits	0	0.00
Refunds/Adjustments	0	0.00
Closing Balance		1,335,499.82 Cr
Overdraft Limit		0.00

Contact us

Web	fnb.co.za
Lost Cards	087-575-9406
Account Enquiries	087-736-2247
Fraud	087-311-8607

Updated Terms and Conditions: Your transactional account terms and conditions have been updated. You can access the updated terms and conditions on our website.

Debit Interest Rates (Non NCA)
Prime Linked = 10.00%

Pay-As-You-Use: Your account is currently on the Pay-As-You-Use pricing option. For more information, please Contact Us or visit our website.

Branch Number	Account Number	Date	DDA DB/VE/RR/RR/PE/L7AWBN	FNBUS
255	52551036988	21/01/2021	Public Sector Cheque Account	

0000049

PUBLIC SECTOR CHEQUE ACCOUNT: 52551036969

Tax Invoice/Statement Number : 430

Date	Description	Amount	Balance	Accrued Bank Charges
Opening Balance			1,342,259.89 Cr	
02 Dec	Magtape Credit Wozaniberg20118	114.24 Cr	1,342,374.13 Cr	
02 Dec	Magtape Credit Wozaniberg15815	454.92 Cr	1,342,829.05 Cr	
04 Dec	Magtape Credit lec	5,885.76 Cr	1,348,714.81 Cr	
14 Dec	Magtape Debit Sasfin Cr R000105676	14,824.50	1,333,890.31 Cr	19.00
31 Dec	Int On Credit Balance	1,706.51 Cr	1,335,596.82 Cr	
31 Dec	#Monthly Account Fee	78.00	1,335,518.82 Cr	
31 Dec	#Service Fees	19.00	1,335,499.82 Cr	
Closing Balance			1,335,499.82 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 12.65 Dr
Total VAT Charged : R 12.65 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
An Authorised Financial Services and Credit Provider (NCRCP20).

On 24 July 2020, the Prime Lending Rate changed to 7.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DOA DB/EV/2E/XR/XR/RK/PE/L7/N/BN	FNBUS
255	52551036969	21/01/02	Public Sector Cheque Account	

**Municipal
In-year reports
&
supporting tables**

mSCOA Version 6.4

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Accountability

Transparency

**Information &
service delivery**

 **national treasury**
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Contact details:

Budget submission enquiries:
Elsabé Rossouw
National Treasury
Tel: (012) 315-5534
Electronic documents: lgdocuments@treasury.gov.za

Preparation Instructions	
Municipality Name:	KZN436 Dr Nkosazana Dlamini Zuma ▼
CFO Name:	K.M.B MZIMELA
Tel:	039 833 1038
Fax:	039 833 1199
E-Mail:	cfo@ndz.gov.za
Reporting period:	M06 December ▼
MTREF:	2020 ▼
Budget Year:	2020/21
Does this municipality have Entities?	No ▼
If YES: Identify type of report:	M06 December ▼
Name Votes & Sub-Votes	
Printing Instructions	Importants documents which provide essential assistance
<u>Showing / Hiding Columns</u> Hide Reference columns on all sheets Hide Pre-audit columns on all sheets <u>Showing / Clearing Highlights</u> Clear Highlights on all sheets	MFMA Budget Circular 2011/12 Click to view MBRR Budget Formats Guide Click to view Dummy Budget Guide Click to view Funding Compliance Guide Click to view MFMA Return Forms Click to view

0000052

[illegible]

KZN436 Dr Mxasane Dlamini Zuma - Contact Information

A. GENERAL INFORMATION	
Municipality	KZN436 Dr Mxasane Dlamini Zuma
Grade	3
Province	KwaZulu-Natal
Web Address	www.mzansi.gov.za
E-mail Address	0
B. CONTACT INFORMATION	
Postal address	
P.O. Box	P.O. Box 62
City / Town	Oonghoni
Postal Code	3053
Street address	
Building	Dr Mxasane Dlamini Zuma Municipal Building
Street No. & Name	Main Street
City / Town	Oonghoni
Postal Code	3053
General Contacts	
Telephone number	039 833 1038
Fax number	039 833 1170
C. POLITICAL LEADERSHIP	
Speaker	
ID Number	777315 5478 086
Title	Ms
Name	Mona M. Mkhosane
Telephone number	039 833 1038
Cell number	076 687 1183
Fax number	039 833 1170
E-mail address	monam@kznsa.gov.za
Mayor/Executive Mayor	
ID Number	690512 0427 080
Title	Ms
Name	Francis M. Mkhosane
Telephone number	039 833 1038
Cell number	072 290 7167
Fax number	039 833 1170
E-mail address	monam@kznsa.gov.za
Deputy Mayor/Executive Mayor	
ID Number	830404 5720 061
Title	Ms
Name	Phumelele R. Zozwa
Telephone number	039 833 1038
Cell number	077 853 1189
Fax number	039 833 1170
E-mail address	deputymayor@kznsa.gov.za
D. MANAGEMENT LEADERSHIP	
Municipal Manager	
ID Number	899737 5652 081
Title	Ms
Name	Phumelele R. Zozwa
Telephone number	039 833 1038
Cell number	077 853 1189
Fax number	039 833 1170
E-mail address	mm@kznsa.gov.za
Chief Financial Officer	
ID Number	840551 5489 081
Title	Ms
Name	K. M. Mkhosane
Telephone number	039 833 1038
Cell number	060 544 5411
Fax number	039 833 1170
E-mail address	cm@kznsa.gov.za
Official responsible for submitting financial information	
ID Number	815026 8730 086
Title	Ms
Name	Phumelele R. Zozwa
Telephone number	039 833 1038
Cell number	072 290 7167
Fax number	039 833 1170
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ID Number	815026 8730 086

KZN436 Dr Nkosazana Dlamini Zuma - Table C1 Monthly Budget Statement Summary - M06 December

Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	33,001	34,425	28,649	2,530	17,175	14,324	2,850	20%	28,649
Service charges	3,423	3,608	3,608	299	1,771	1,804	(33)	-2%	3,608
Investment revenue	8,172	8,090	8,090	670	2,656	4,045	(1,389)	-34%	8,090
Transfers and subsidies	135,794	143,638	168,273	65,860	133,785	84,137	49,649	59%	168,273
Other own revenue	14,291	14,221	5,839	609	4,071	2,920	1,151	39%	5,839
Total Revenue (excluding capital transfers and contributions)	194,682	203,982	214,459	69,968	159,458	107,230	52,228	48%	214,459
Employee costs	58,124	70,219	70,219	8,179	32,575	35,109	(2,534)	-7%	70,219
Remuneration of Councilors	11,599	11,901	11,901	966	5,799	5,951	(152)	-3%	11,901
Depreciation & asset impairment	27,599	41,625	41,625	3,706	16,474	20,812	(4,338)	-21%	41,625
Finance charges	177	291	291	11	121	146	(24)	-17%	291
Materials and bulk purchases	1,986	3,999	3,998	108	623	1,849	(1,226)	-66%	3,998
Transfers and subsidies	1,496	1,990	1,990	89	560	995	(435)	-44%	1,990
Other expenditure	66,784	73,251	77,815	4,466	20,657	38,902	(18,245)	-47%	77,815
Total Expenditure	169,763	203,278	207,541	17,526	76,809	103,764	(26,956)	-26%	207,541
Surplus/(Deficit)	24,919	708	6,918	52,442	82,649	3,465	79,184	2285%	6,918
Transfers and subsidies - capital (monetary allocation)	31,240	26,989	26,989	254	2,503	13,494	(10,891)	-81%	26,989
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	56,159	27,695	33,907	52,695	85,252	16,960	68,292	403%	33,907
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	56,159	27,695	33,907	52,695	85,252	16,960	68,292	403%	33,907
Capital expenditure & funds sources									
Capital expenditure	77,287	101,077	119,671	6,582	20,031	59,826	(39,795)	-87%	119,671
Capital transfers recognised	33,643	27,074	26,999	220	2,303	13,494	(11,191)	-83%	26,999
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	44,242	74,003	92,682	6,342	17,728	46,332	(28,604)	-62%	92,682
Total sources of capital funds	77,885	101,077	119,671	6,582	20,031	59,826	(39,795)	-87%	119,671
Financial position									
Total current assets	11,110	96,446	116,468		95,962				111,668
Total non current assets	49,317	503,685	521,279		3,557				521,279
Total current liabilities	1,940	51,123	44,463		17,284				43,785
Total non current liabilities	815	17,397	17,397		-				17,397
Community wealth/Equity	1,513	531,610	575,886		-				570,565
Cash flows									
Net cash from (used) operating	(132,832)	66,006	80,877	59,407	120,147	40,192	(79,954)	-199%	80,372
Net cash from (used) investing	(13,204)	(101,077)	(118,471)	2	3	(59,826)	(59,829)	100%	(118,471)
Net cash from (used) financing	515	(678)	(678)	11	32	-	(32)	#DIV/0!	(678)
Cash/cash equivalents at the month/year end	(145,521)	53,601	63,414	-	120,181	102,051	(18,131)	-18%	(38,777)
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!
Creditors Age Analysis									
Total Creditors	193	-	-	-	-	-	-	-	193

KZN436 Dr Nkosazana Dlamini Zuma - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M06 December

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		180,758	191,341	202,802	68,819	153,291	101,401	51,890	51%	202,802
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		180,758	191,341	202,802	68,819	153,291	101,401	51,890	51%	202,802
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		11,307	6,397	5,413	516	2,334	2,706	(373)	-14%	5,413
Community and social services		10,051	3,804	3,804	501	2,121	1,902	219	12%	3,804
Sport and recreation		95	-	-	-	-	-	-	-	-
Public safety		1,161	2,154	1,409	15	213	705	(491)	-70%	1,409
Housing		-	439	200	-	-	100	(100)	-100%	200
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		30,434	29,625	29,625	588	4,665	14,813	(10,148)	-69%	29,625
Planning and development		112	123	123	0	4	62	(57)	-93%	123
Road transport		30,322	29,502	29,502	588	4,660	14,751	(10,091)	-68%	29,502
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		3,423	3,608	3,608	299	1,771	1,804	(33)	-2%	3,608
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		3,423	3,608	3,608	299	1,771	1,804	(33)	-2%	3,608
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	225,922	230,971	241,448	70,221	162,061	120,724	41,336	34%	241,448
Expenditure - Functional										
<i>Governance and administration</i>		100,421	125,209	125,638	9,775	46,805	62,813	(16,008)	-25%	125,638
Executive and council		20,136	22,265	22,594	2,002	9,927	11,297	(1,370)	-12%	22,594
Finance and administration		79,160	101,411	101,511	7,658	36,404	50,750	(14,347)	-28%	101,511
Internal audit		1,125	1,532	1,532	115	474	766	(292)	-38%	1,532
<i>Community and public safety</i>		21,512	27,265	27,430	2,566	10,426	13,715	(3,289)	-24%	27,430
Community and social services		11,524	16,336	16,636	1,426	5,579	8,318	(2,739)	-33%	16,636
Sport and recreation		205	-	-	19	72	-	72	#DIV/0!	-
Public safety		9,525	10,169	10,021	1,080	4,575	5,010	(435)	-9%	10,021
Housing		258	760	521	40	170	280	(90)	-35%	521
Health		-	-	252	-	30	126	(96)	-76%	252
<i>Economic and environmental services</i>		27,633	39,982	39,653	2,412	12,188	19,826	(7,638)	-39%	39,653
Planning and development		6,714	17,661	17,661	672	3,161	8,831	(5,670)	-64%	17,661
Road transport		20,919	22,320	21,992	1,739	9,027	10,996	(1,968)	-18%	21,992
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		18,431	6,711	10,711	2,521	6,257	5,355	902	17%	10,711
Energy sources		13,611	-	4,000	1,497	2,595	2,000	595	30%	4,000
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		4,820	6,711	6,711	1,024	3,662	3,355	307	9%	6,711
<i>Other</i>		1,768	4,110	4,110	253	1,132	2,055	(922)	-45%	4,110
Total Expenditure - Functional	3	169,763	203,276	207,541	17,526	76,809	103,764	(26,956)	-26%	207,541
Surplus/ (Deficit) for the year		56,159	27,695	33,907	52,695	85,252	16,960	68,292	403%	33,907

References

1. Government Finance Statistics Functions and Sub-functions are standardised to assist the compilation of national and international accounts for comparison purposes
2. Total Revenue by functional classification must reconcile to Total Operating Revenue shown in the Financial Performance Statement
3. Total Expenditure by functional classification must reconcile to total operating expenditure shown in 'Financial Performance Statement'
4. All amounts must be classified under a functional classification (modified GFS). The GFS function 'Other' is only for Abbatloirs, Air Transport, Licensing and Regulation, Markets and Tourism - and if used must be supported by footnotes. Nothing else may be placed under 'Other'. Assign associate share to relevant classification

Prepared by : **SAMRASTM**

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1. Government Finance Statistics Functions and Sub-functions are classified to assist national and international accounts and comparison;
2. Total Revenues by Functions/Classification based on source is total operating revenues shown in Financial Performance (revenue and expenditures);
3. Total Expenditures by Functions/Classification based on receipt is total operating expenditures shown in Financial Performance (revenue and expenditures);
4. All amounts must be classified under a Function and a Sub-function. The function codes to be used are: Agriculture, Air Transport, Lumbering and Forestry, Metals and Tourism; and if used must be supported by Subcodes. Nothing is used is a code is used for any. Amount amounts shown in

KZN436 Dr Nkosazana Dlamini Zuma - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury		180,739	191,236	202,697	68,819	153,291	101,349	51,942	51.3%	202,697
Vote 3 - Corporate Services		20	105	105	-	-	52	(52)	-100.0%	105
Vote 4 - Community Services		15,522	9,566	8,821	814	4,381	4,411	(30)	-0.7%	8,821
Vote 5 - Public Works and Basic Services		29,530	29,941	29,702	588	4,384	14,851	(10,467)	-70.5%	29,702
Vote 6 - Planning and Development		112	123	123	0	4	62	(57)	-92.7%	123
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	225,922	230,971	241,446	70,221	162,061	120,724	41,336	34.2%	241,448
Expenditure by Vote	1									
Vote 1 - Executive and Council		21,261	23,798	24,126	2,117	10,401	12,063	(1,662)	-13.6%	24,126
Vote 2 - Budget and Treasury		56,740	77,154	77,454	5,941	25,819	38,722	(12,904)	-33.3%	77,454
Vote 3 - Corporate Services		22,418	24,257	23,957	1,717	10,573	11,978	(1,405)	-11.7%	23,957
Vote 4 - Community Services		24,214	34,292	34,796	2,902	11,809	17,398	(5,589)	-32.1%	34,796
Vote 5 - Public Works and Basic Services		41,584	38,939	42,372	4,393	16,196	21,186	(4,990)	-23.6%	42,372
Vote 6 - Planning and Development		3,547	4,835	4,835	457	2,011	2,418	(406)	-16.6%	4,835
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	189,763	203,276	207,541	17,526	76,809	103,764	(26,958)	-26.0%	207,541
Surplus/ (Deficit) for the year	2	56,159	27,695	33,907	52,695	85,252	16,960	68,292	402.7%	33,907

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[illegible]

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[illegible]

KZN436 Dr Nkosazana Dlamini Zuma - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description		Ref	Budget Statement - Financial Performance (revenue and expenditure) - M06 December								
			2019/20 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
Revenue By Source											
Property rates		33,001	34,425	28,649	2,530	17,175	14,324	2,850	20%	28,649	
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-	
Service charges - water revenue		-	-	-	-	-	-	-	-	-	
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	
Service charges - refuse revenue		3,423	3,608	3,608	299	1,771	1,804	(33)	-2%	3,608	
Service charges - other		-	-	-	-	-	-	-	-	-	
Rental of facilities and equipment		836	831	831	91	454	416	38	9%	831	
Interest earned - external investments		8,172	8,090	8,090	670	2,656	4,045	(1,389)	-34%	8,090	
Interest earned - outstanding debtors		3,132	2,294	2,294	436	2,597	1,147	1,451	127%	2,294	
Dividends received		-	-	-	-	-	-	-	-	-	
Fines, penalties and forfeits		2,552	726	726	64	728	363	365	100%	726	
Licences and permits		493	753	753	15	225	376	(151)	-40%	753	
Agency services		-	32	32	-	-	16	(16)	-100%	32	
Transfers and subsidies		135,794	143,638	168,273	65,860	133,785	84,137	49,649	59%	168,273	
Other revenue		487	1,004	1,004	2	67	502	(435)	-87%	1,004	
Gains on disposal of PPE		6,791	8,581	200	-	-	100	(100)	-100%	200	
Total Revenue (excluding capital transfers and contributions)			194,682	203,982	214,459	69,968	159,458	107,230	52,228	49%	214,459
Expenditure By Type											
Employee related costs		58,124	70,219	70,219	8,179	32,575	35,109	(2,534)	-7%	70,219	
Remuneration of councillors		11,598	11,901	11,901	966	5,799	5,951	(152)	-3%	11,901	
Debt impairment		9,333	11,060	11,060	-	-	5,530	(5,530)	-100%	11,060	
Depreciation & asset impairment		27,599	41,625	41,625	3,706	16,474	20,812	(4,338)	-21%	41,625	
Finance charges		177	291	291	11	121	146	(24)	-17%	291	
Bulk purchases		-	-	-	-	-	-	-	-	-	
Other materials		1,986	3,988	3,698	108	623	1,849	(1,226)	-66%	3,698	
Contracted services		34,836	33,860	38,192	3,456	11,959	19,096	(7,137)	-37%	38,192	
Transfers and subsidies		1,496	1,990	1,990	89	560	995	(435)	-44%	1,990	
Other expenditure		24,614	28,331	28,564	1,010	8,698	14,276	(5,579)	-39%	28,564	
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	
Total Expenditure			169,763	203,276	207,541	17,526	76,809	103,764	(26,956)	-26%	207,541
Surplus/(Deficit)			24,919	706	6,918	52,442	82,649	3,465	79,184	0	6,918
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)			31,240	26,989	26,989	254	2,603	13,494	(10,891)	(0)	26,989
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporators, Higher Educational Institutions)			-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)			-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions			56,159	27,695	33,907	52,695	85,252	16,960			33,907
Taxation			-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation			56,159	27,695	33,907	52,695	85,252	16,960			33,907
Attributable to minorities			-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality			56,159	27,695	33,907	52,695	85,252	16,960			33,907
Share of surplus/ (deficit) of associate			-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year			56,159	27,695	33,907	52,695	85,252	16,960			33,907
References											

References

1. Material variances to be explained on Table SC1

KZN436 Dr Nkosazana Dlamini Zuma - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-		-
Vote 2 - Budget and Treasury		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	-	-	-	-	-	-		-
Vote 4 - Community Services		1,980	-	7,000	-	-	3,500	(3,500)	-100%	7,000
Vote 5 - Public Works and Basic Services		21,520	26,290	41,290	2,303	3,599	20,645	(17,046)	-83%	41,290
Vote 6 - Planning and Development		-	-	-	-	-	-	-		-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-		-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-		-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-		-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-		-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-		-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-		-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-		-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-		-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	23,900	26,290	48,290	2,303	3,599	24,145	(20,546)	-85%	48,290
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		177	577	577	24	102	288	(187)	-65%	577
Vote 2 - Budget and Treasury		780	360	360	(2)	290	180	110	61%	360
Vote 3 - Corporate Services		1,071	691	691	143	169	345	(176)	-51%	691
Vote 4 - Community Services		6,902	10,276	6,869	29	957	3,435	(2,478)	-72%	6,869
Vote 5 - Public Works and Basic Services		44,430	62,753	62,753	4,065	14,849	31,368	(16,518)	-53%	62,753
Vote 6 - Planning and Development		29	130	130	-	65	65	0	0%	130
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-		-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-		-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-		-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-		-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-		-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-		-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-		-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-		-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-		-
Total Capital single-year expenditure	4	53,387	74,787	71,381	4,269	16,432	35,681	(19,249)	-54%	71,381
Total Capital Expenditure	3	77,287	101,077	119,671	6,562	20,031	59,826	(39,795)	-67%	119,671
Capital Expenditure - Functional Classification										
Governance and administration		2,027	2,376	2,376	164	561	1,188	(627)	-53%	2,376
Executive and council		177	577	577	24	102	288	(187)	-65%	577
Finance and administration		1,850	1,799	1,799	140	459	899	(440)	-49%	1,799
Internal audit		-	-	-	-	-	-	-		-
Community and public safety		9,074	10,826	14,419	29	957	7,210	(6,253)	-87%	14,419
Community and social services		2,893	1,816	1,816	23	137	908	(771)	-85%	1,816
Sport and recreation		-	-	-	-	-	-	-		-
Public safety		6,181	9,010	12,603	6	820	6,302	(5,482)	-87%	12,603
Housing		-	-	-	-	-	-	-		-
Health		-	-	-	-	-	-	-		-
Economic and environmental services		66,186	87,876	102,676	6,368	18,514	51,429	(32,915)	-64%	102,676
Planning and development		65,988	83,384	98,384	6,344	16,403	49,183	(30,781)	-53%	98,384
Road transport		198	4,491	4,491	24	111	2,246	(2,135)	-95%	4,491
Environmental protection		-	-	-	-	-	-	-		-
Trading services		-	-	-	-	-	-	-		-
Energy sources		-	-	-	-	-	-	-		-
Water management		-	-	-	-	-	-	-		-
Waste water management		-	-	-	-	-	-	-		-
Waste management		-	-	-	-	-	-	-		-
Other		-	-	-	-	-	-	-		-
Total Capital Expenditure - Functional Classification	3	77,287	101,077	119,671	6,562	20,031	59,826	(39,795)	-67%	119,671
Funded by:										
National Government		32,067	26,989	26,989	220	2,303	13,494	(11,191)	-83%	26,989
Provincial Government		1,576	85	-	-	-	-	-		-
District Municipality		-	-	-	-	-	-	-		-
Other transfers and grants		-	-	-	-	-	-	-		-
Transfers recognised - capital		33,643	27,074	26,989	220	2,303	13,494	(11,191)	-83%	26,989
Public contributions & donations		-	-	-	-	-	-	-		-
Borrowing		-	-	-	-	-	-	-		-
Internally generated funds		44,242	74,003	92,682	6,342	17,728	46,332	(28,604)	-62%	92,682
Total Capital Funding		77,885	101,077	119,671	6,562	20,031	59,826	(39,795)	-67%	119,671

References

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure required for yr2 and yr3).

2. Include capital component of PPP unitary payment

3. Capital expenditure by functional classification must reconcile to the total of multi-year and single year appropriations

4. Include expenditure on investment property, intangible and biological assets

5. Must reconcile to Monthly Budget Statement Financial Performance (revenue and expenditure)

6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA17

KZN436 Dr Nkosazana Dlamini Zuma - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2019/20	Budget Year 2020/21			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		29,601	5,822	13,138	124,230	13,659
Call investment deposits		(27,083)	56,361	70,275	(31,397)	64,953
Consumer debtors		9,119	30,058	28,720	3,544	28,720
Other debtors		(527)	4,205	4,335	(416)	4,335
Current portion of long-term receivables		--	--	--	--	--
Inventory		0	--	--	--	--
Total current assets		11,110	96,446	116,468	95,982	111,668
Non current assets						
Long-term receivables		--	--	--	--	--
Investments		--	--	--	--	--
Investment property		111	20,300	20,300	--	20,300
Investments in Associates		--	--	--	--	--
Property, plant and equipment		49,225	483,291	500,884	3,561	500,884
Agricultural		--	--	--	--	--
Biological assets		--	--	--	--	--
Intangible assets		(19)	35	35	(4)	35
Other non-current assets		--	60	60	--	60
Total non current assets		49,317	503,685	521,279	3,557	521,279
TOTAL ASSETS		60,427	600,131	637,747	99,519	632,947
LIABILITIES						
Current liabilities						
Bank overdraft		--	--	--	--	--
Borrowing		(308)	678	969	(178)	290
Consumer deposits		4	6	6	(2)	6
Trade and other payables		916	44,027	37,076	17,464	37,076
Provisions		1,329	6,412	6,412	--	6,412
Total current liabilities		1,940	51,123	44,463	17,284	43,785
Non current liabilities						
Borrowing		(370)	540	540	--	540
Provisions		1,184	16,857	16,857	--	16,857
Total non current liabilities		815	17,397	17,397	--	17,397
TOTAL LIABILITIES		2,755	68,521	61,861	17,284	61,182
NET ASSETS	2	57,672	531,610	575,886	82,235	571,765
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		1,513	526,783	571,060	--	565,738
Reserves		--	4,827	4,827	--	4,827
TOTAL COMMUNITY WEALTH/EQUITY	2	1,513	531,610	575,886	--	570,565

References

1. Material variances to be explained in Table SC1
2. Total Assets must balance with Total Liabilities
3. Net Assets must balance with Total Community Wealth/Equity

KZN436 Dr Nkosazana Dlamini Zuma - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		-	24,575	20,054	1,508	14,436	10,027	4,409	44%	20,054
Service charges		-	2,706	2,789	157	1,128	1,394	(266)	-19%	2,789
Other revenue		-	3,164	3,034	31	476	1,517	(1,041)	-69%	3,034
Government - operating		-	150,588	174,273	65,860	139,785	87,137	52,649	60%	174,273
Government - capital		-	26,989	26,989	5,000	22,000	13,495	8,506	63%	26,989
Interest		-	8,090	8,090	670	2,656	4,045	(1,389)	-34%	8,090
Dividends		-	-	-	-	-	-	-	-	-
Payments										
Suppliers and employees		(131,158)	(147,804)	(152,070)	(13,719)	(59,654)	(76,281)	(16,627)	22%	(152,575)
Finance charges		(177)	(291)	(291)	(11)	(121)	(146)	(24)	17%	(291)
Transfers and Grants		(1,496)	(1,990)	(1,990)	(89)	(560)	(995)	(435)	44%	(1,990)
NET CASH FROM/(USED) OPERATING ACTIVITIES		(132,632)	66,006	80,677	59,407	120,147	40,192	(79,954)	-199%	80,372
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	-	1,200	-	-	-	-	-	1,200
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
Payments										
Capital assets		(13,204)	(101,077)	(119,671)	2	3	(59,826)	(59,829)	100%	(119,671)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(13,204)	(101,077)	(118,471)	2	3	(59,826)	(59,829)	100%	(118,471)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-4	-	-	-	(2)	-	(2)	0%	-
Payments										
Repayment of borrowing		511	(678)	(678)	11	34	-	(34)	0%	(678)
NET CASH FROM/(USED) FINANCING ACTIVITIES		515	(678)	(678)	11	32	-	(32)	0%	(678)
NET INCREASE/ (DECREASE) IN CASH HELD		(145,521)	(35,749)	(38,272)	59,420	120,181	(19,634)			(38,777)
Cash/cash equivalents at beginning:		-	89,350	121,685			121,685			-
Cash/cash equivalents at month/year end:		(145,521)	53,601	83,414		120,181	102,051			(38,777)

References

1. Material variances to be explained in Table SC1

BANK ACCOUNT WITHDRAWALS NOT IN TERMS OF AN APPROVED BUDGET

Municipal Finance Management Act, section 11(4)



national treasury consolidated Quarterly Report for period 31/10/2020 to 31/12/2020 (complete relevant period)

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Date	Payee	Amount in R'000	Description and Purpose	Authorised by (name)
1. Section 11(b) - Expenditure authorised by the MEC for finance in terms of section 26(4) when a municipality has failed to approve a budget by 30 June;				
2. Section 11(c) - Unforeseeable and unavoidable expenditure authorised by the mayor in terms of section 29(1);				
3. Section 11(d) - Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4);				
4. Section 11(e) - Payments to a person or organ of state of money received by the municipality on behalf of that person or organ of state, including				
(i) money collected by the municipality on behalf of that person or organ of state by agreement; or				
(ii) any insurance or other payments received by the municipality for that person or organ of state;				
5. Section 11(f) - Refund money incorrectly paid into a bank account;				
6. Section 11(g) - Refund guarantees, sureties and security deposits;				
7. Section 11(h) - Payments for cash management and investment purposes in accordance with section 13;				
16/10/2020		30,000,000.00	Transfers from Primary Account to Money Market (FNB)	KMB Mzimela(CFO) and NC Vezzi (MM)
18/12/2020		55,000,000.00	Transfers from Primary Account to (FNB) Fixed Deposit	KMB Mzimela(CFO) and NC Vezzi (MM)
8. Section 11(i) - To defray increased expenditure on a multi-year capital project in terms of section 31;				
9. Section 11(j) - Payments for such other purposes as may be prescribed from time-to-time.				

DISTRIBUTION

1. Did the Accounting Officer table in Council a consolidated report of all withdrawals within 30 days after the end of the quarter;	YES / NO
2. Date the consolidated report was tabled; and	DATE : / /2020
3. Was the copy of the consolidated report of all withdrawals submitted to the Auditor General	YES / NO

K.M.B. MZIMELA
CHIEF FINANCIAL OFFICER

N.C. VEZI
MUNICIPAL MANAGER

Instructions for completing this report:

The Accounting Officer must include information motivating the non-budgetted withdrawals, action taken to rectify the breach and identify how funding will be sourced through an Adjustments Budget. This motivation can be an additional report to council or incorporated into the table above by inserting additional space. This report must be tabled in Council within 30 days after the end of each quarter where a withdrawal occurs.

Withdrawals that must be reported each quarter:

1. Table this report in a full council meeting, including additional motivation on action taken to rectify, within 30 days after the end of each quarter (section 11(4))
2. Submit a copy to the relevant National Treasury, Provincial Treasury and the Auditor-General



how can we help you?

PUBLIC SECTOR BANKING
2 First Place, 6th Floor
Cnr Pritchard and Simmonds Streets
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Johannesburg, 2000

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Email com:indesk@fnb.co.za
Telephone 087 311 9790

DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY
31 December 2020

The following are investments held at FNB Cash Investment as at the above date:

Account Number	74880182643
Account Type	Fixed Deposit
Opening Balance as at 18 December 2020	R55,000,000.00
Term	31 Days
Effective Interest Rate	3.900%
Maturity Date	18 January 2021
Interest accrued as at 31 December 2020	R82,273.97

If there is any information on your summary you wish to query, please contact us as soon as possible.

FNB Public Sector Banking - Investments

Clare Nyama	Cherity Gabela	Lerato Mofikwe
087 312 3625	087 311 8119	087 736 8481



Standard Bank

0000067

Product

FIXED DEPOSIT

Address

MAIN STREET
CREIGHTON
CREIGHTON
3263

Statement period 2020-10-01 to 2020-10-31

Account preferred centre MSUNDUZI

Customer, contact centre 0860 123 000

Internet www.standardbank.co.za

Page 1 of 1

Date 03 November 2020

Time 12:35

Account identification

Name of account DR NKOSAZANA DLAMINI ZUMA MUNI

Account number 478735995 002

Transaction details

Post date (YYYY-MM-DD)	Transaction description	Payments	Deposits	Balance
2020-10-16	Opening Balance DEPOSIT			R 0.00
2020-10-16	201529971 DR NKOSAZANA DLAMINI Balance brought forward		R 30,000,000.00	R 30,000,000.00
				R 30,000,000.00

These fees include VAT at the applicable prevailing rate in accordance with the VAT Act.

Your account information

Statement summary

Payments	R 0.00
Deposits	R 30,000,000.00

Your full transaction record is available on your account statement. The balance could change if there are transactions that still need to be processed.

Please consider the clause that follows carefully as it limits the bank's liability and constitutes an assumption of risk by you.

Please check that all transactions on this statement are correct and tell the bank if there are any mistakes within 60 days of the date of this statement, after which, we will consider this statement to be correct.

**REPORT ON MSCOA STATUS ASSESSMENT REPORT DONE BY PROVINCIAL TREASURY
FOR THE REPORTING PERIOD OF 2018/19; 2019/20 AND 2020/21 FINANCIAL YEAR**

(File Ref): Financial Services Department, AUTHOR: CFO

1st Level: mSCOA Committee

2nd Level: MANCO –

3rd Level: FINCO –

4th Level: EXCO -

5th Level: Council –

1. PURPOSE

To report to the Committee and Council the mSCOA Status Assessment Report provided by Provincial Treasury for the reporting period 2018/19; 2019/20 and 2020/2021 financial year.

2. LEGAL REQUIREMENTS BACKGROUND

The Minister of finance promulgated Government Gazette N. 37577, Municipal Regulations on standard Chart of Accounts (mSCOA), on 22 April 2014.

The objective of the regulations is to provide a national standard for uniform recording and classification of municipal budget and financial information at a transaction level by providing a standard chart of accounts. Enable uniform information set across the whole of government to better inform national policy coordination and reporting, benchmarking and performance measurements. In accordance with regulations all municipalities and municipal entities are required to be mSCOA compliance by 01 July 2017

Section 62(1) reads in conjunction with Section 63(2)(a) of the Municipal Financial Management Act, Act No. 56 of 2003 (MFMA), task the accounting officer of the municipality, herewith referred to as the Municipal Manager (MM), with managing of the financial administration of the municipality as well as with maintaining a management, accounting and information system that accounts for the assets and liabilities. Therefore, the MM has the overall responsibility to manage the successful implementation of the MSCOA project within the municipality, to ensure compliance by the effective date of 01 July 2017. However, the MM can, acting within the ambit of the law and prescripts, delegate some of the responsibilities.

3. OBJECTIVE AND CONTENT OF THE REPORT

The objective of the report is to provide feedback on the review/assessment of the in-year reporting and audited actuals.

The report is inclusive of the following:

1. The status of both financial and non-financial submissions for the reporting period of 2018/19; 2019/20 and 2020/21 financial year.
2. Review of the In-Year Reporting (M01-M12) for the financial year end 2019/20 that supports
 - 3.1. Adjustment Budget versus actuals M01-M12
 - 3.2. Opening balances
 - 3.3. Feedback of the analysis of segment
3. Feedback on the Audited Actuals (AUDA) for the financial year end 2018/19
4. Review and feedback on the adopted budget for 2020/21

4. ANNEXURE

- 4.1 Provincial Treasury MSCOA Status Assessment Quarterly Report

5. RECOMMENDATION

It is therefore recommended that

- Council note and adopt mSCOA Status Report Provided by Provincial Treasury for the reporting period of 2018/19; 2019/20 and 2020/21 financial year.



treasury

Department
Treasury
PROVINCE OF KWAZULU-NATAL

145 Chief Albert Luthuli Road
Pietermaritzburg 3201
Private Bag X9082
Pietermaritzburg 3200
Tel: 033 897 4200 - Fax: 033 897 4482

KWAZULU-NATAL PROVINCIAL TREASURY

Our Ref: Dr Nkosazana Dlamini-
Zuma Local Municipality –
mSCOA Quarterly Report
Enquiries: Dawood Asmal
Contact: 033 897 4200
Date: 25 November 2020

Mr Nkosiyezwe Cyprian Vezi
Municipal Manager
Dr Nkosazana Dlamini-Zuma Local Municipality
Main Street
Creighton
3263

Dear Sir,

RE: mSCOA STATUS QUARTERLY REPORT – DR NKOSAZANA DLAMINI-ZUMA LOCAL MUNICIPALITY

1. BACKGROUND AND OBJECTIVE OF THE REPORT

The Minister of Finance promulgated Government Gazette No. 37577, Municipal Regulations on Standard Chart of Accounts (mSCOA), on 22 April 2014. All municipalities and related municipal entities are required to transact in compliance with the mSCOA Regulations from 01 July 2017. The objective of this report is to provide feedback on the review of the in-year reporting and the audited actuals in readiness for year end. The report is inclusive of the following:

2. The status of both financial and non-financial submissions for the reporting period of 2018/19; 2019/20 and 2020/21.
3. Review of the In-Year Reporting (M01-M12) for the financial year end 2019/20 that supports
 - 3.1. Adjustment Budget versus Actuals M01-M12
 - 3.2. Opening balances
 - 3.3. Feedback of the Analysis of use of segments
4. Feedback on the Audited Actuals (AUDA) for the financial year end 2018/19
5. Review and Feedback of the Adopted Budget 2020/21
6. Way Forward and Recommendations to address challenges.

The following Annexures are included to support the municipality:

Annexure A: List of Detailed Data Analysis (IYM M01-M12) of the 2019/20 FYE for your correction or attention
Annexure B: List of Detailed Data Analysis (ORGB) of the 2020/21 FYE for your correction or attention
Annexure C: Audited Annual Financial Statements 2019/20 FYE
Annexure D: Audited Actuals submitted to the Local Government database of the 2019/20 FYE

2. STATUS OF SUBMISSIONS

2.1 STATUS OF SUBMISSIONS FOR FINANCIAL REPORTING PERIOD 2018/2019

The municipality has submitted all financial and non-financial data for the 2018/19 financial year to the National Treasury Local Government (LG) database that was due before the 25th of November 2020.

2.2 STATUS OF SUBMISSIONS FOR FINANCIAL REPORTING PERIOD 2019/2020

The municipality has submitted all financial and non-financial data for the 2019/20 financial year to the National Treasury LG database that was due before the 25th of November 2020.

2.3 STATUS OF SUBMISSIONS FOR FINANCIAL REPORTING PERIOD 2020/21

The municipality has submitted all financial and non-financial data for the 2020/21 financial year to the National Treasury LG database.

NB: The municipality is reminded that submission to the National Treasury LG Database must be made timeously. The data base is locked at the end of every quarter. This is to ensure that the National Treasury reporting accurately reflects the information as received at the point in time prior to publications. Municipalities are required to ensure that for the reporting requirements per the MFMA all financial information are directly extracted from the financial system in use.

The accountability for the accuracy, completeness and validity of information as submitted by the municipality is the responsibility of the Accounting Officer and the municipality is encouraged to ensure that the data strings as submitted from time to time accurately reflects the operational position of the municipality and agrees to its financial records.

Any discrepancies should be reported with reasons and timelines provided as to when such information would be corrected.

3. REVIEW OF THE IN-YEAR REPORTING FOR THE 2019/20 FINANCIAL YEAR END

Based on the submissions received to date of M01-M12. Provincial Treasury conducted an analysis of the use of segments to determine the accuracy and completeness of the information submitted. Communication has been sent to the municipality electronically and where possible, we have engaged the municipality on further discussions on how these matters are to be addressed.

3.1. COMPARISON OF THE BUDGET TO THE MONTHLY ACTUALS

Through the submission of both the Special Adjustment Budget and the monthly in year reporting, we have reviewed the item segment (i.e. Asset, liability, revenue, expenditure, net assets, net gains and losses), the municipality has transacted against items that have NO budget or items where the actual transactions exceeds the allocated/approved budget. Table 1 is an extract of the significant items where the budget has been exceeded or no budget has been allocated. For a comprehensive listing of all items where budget has been exceeded or no budget allocated kindly refer to Annexure A List of Detailed Data Analysis (IYM M01-M12) of the 201920 FYE (Tab ADJB vs Actuals).

Table 1: Indicative of significant operational items where budget was exceeded, or no budget allocated.

ITEM	ADJUSTMENT BUDGET 2019/20 R	IYM M01-M12 R	DIFFERENCE	VARIANCE %
Expenditure: Contracted Services: Contractors: Gardening Services	211 200	221 030	9 830	4,7%
Expenditure: Contracted Services: Contractors: Maintenance of Unspecified Assets	5 893 320	6 861 376	968 056	16,4%
Expenditure: Employee Related Cost: Municipal Staff: Post-retirement Benefit: Other Benefits: Leave Gratuity	333 274	1 340 011	1 006 737	302,1%
Expenditure: Employee Related Cost: Municipal Staff: Salaries, Wages and Allowances: Allowances: Service Related Benefits: Long Service Award	150 000	444 649	294 649	196,4%
Expenditure: Employee Related Cost: Municipal Staff: Salaries, Wages and Allowances: Allowances: Service Related Benefits: Overtime: Non Structured	375 891	467 723	91 832	24,4%
Expenditure: Employee Related Cost: Municipal Staff: Salaries, Wages and Allowances: Allowances: Service Related Benefits: Standby Allowance	234 052	495 002	260 950	111,5%
Expenditure: Employee Related Cost: Senior Management: Chief Financial Officer: Salaries and Allowances: Bonuses	47 756	93 065	45 309	94,9%
Expenditure: Employee Related Cost: Senior Management: Chief Financial Officer: Social Contributions: Unemployment Insurance	1 785	1 788	3	0,2%
Expenditure: Employee Related Cost: Senior Management: Designation: Salaries and Allowances: Bonuses	53 740	224 952	171 212	318,6%
Expenditure: Employee Related Cost: Senior Management: Municipal Manager (MM): Salaries and Allowances: Basic Salary	880 865	917 431	36 566	4,2%
Expenditure: Employee Related Cost: Senior Management: Municipal Manager (MM): Salaries and Allowances: Bonuses	58 164	113 348	55 184	94,9%
Expenditure: Employee Related Cost: Senior Management: Municipal Manager (MM): Social Contributions: Unemployment Insurance	1 785	1 788	3	0,2%
Expenditure: Operational Cost: Advertising, Publicity and Marketing: Staff Recruitment	80 000	91 723	11 723	14,7%
Expenditure: Operational Cost: External Computer Service: Specialised Computer Service	570 000	596 185	26 185	4,6%
Expenditure: Operational Cost: Learnerships and Internships	2 463 583	2 836 999	373 416	15,2%
Expenditure: Operational Cost: Workmen's Compensation Fund	442 892	586 910	144 018	32,5%
Expenditure: Remuneration of Councillors: Deputy Executive Mayor: Allowances and Service Related Benefits: Basic Salary	576 688	601 743	25 055	4,3%
Expenditure: Remuneration of Councillors: Executive Mayor: Allowances and Service Related Benefits: Basic Salary	741 587	752 174	10 587	1,4%
Expenditure: Remuneration of Councillors: Total for All Other Councillors: Allowances and Service Related Benefits: Basic Salary	6 160 765	6 215 740	54 975	0,9%
Expenditure: Remuneration of Councillors: Total for All Other Councillors: Social Contributions: Pension Fund Contributions	749 431	824 662	75 231	10,0%

Source: National Treasury LG Database

Recommendation:

In preparation for the year end process, the municipality must review all items (assets, liabilities, net assets, revenue, expenditure, gains, and losses) in detail and make the necessary corrections to avoid unauthorised transactions. The report of Budget to Actual items can be extracted from the current Samras system and should be reviewed regularly as part of the internal processes of month end. Furthermore, the municipality must put in place internal controls ensure that budgeted line items are NOT exceeded without the proper process being followed such as approved virements per the MFMA.

3.2 REVIEW OF THE OPENING BALANCES 2018/19 THROUGH THE IYM REPORTING

As part of the analysis conducted and to ensure accurate reporting, we have reviewed the opening balances as submitted as part of the data strings contained in the in-year reporting. It is important to note that opening balances guides are firstly system generated (rolled over from prior period closing balances) and should be blocked such that no movement/current year transactions can be posted to these items. Furthermore, any corrections to opening balances should be through period 15 reporting as set out by National Treasury reporting requirements. Table 2: Reflects the opening balances are submitted to the mSCQA data strings for the Special Adjustment Budget and In-Year reporting for 2019/20.

GRAP 1: paragraph 49 states that: "If the presentation or classification of items in the financial statements is amended, comparative amounts shall be reclassified, unless the reclassification is impracticable. When comparative amounts are reclassified, an entity shall disclose (including as at the beginning of the preceding period):

- (a) The nature of the reclassification.
- (b) The amount of each item or class of items that is reclassified; and
- (c) The reason for the reclassification.

Furthermore, paragraph 50 states, "When it is impracticable to reclassify comparative amounts, an entity shall disclose:

- (a) The reason for not reclassifying the amounts; and
- (b) The nature of the adjustments that would have been made if the amounts had been reclassified."

We have noted the following discrepancies as summarised in Table 2 and Table 3 below.

Table 2: Opening Balances per the Adjustment Budget and In-Year Reporting data strings 2019/20

DESCRIPTION OF ITEM	SUM OF ADJB	SUM OF IYM 01-12
Assets: Current Assets: Cash and Cash Equivalents: Call Deposits and Investments: Deposit taking Institutions: Specify (replace with account description): Opening Balance	109 953 207	-
Assets: Current Assets: Cash and Cash Equivalents: Cash at Bank: Bank Account: Specify (replace with account description): Opening Balance	11 730 935	-
Assets: Current Assets: Cash and Cash Equivalents: Cash on Hand: Cashier Floats: Opening Balance	1 156	-
Assets: Current Assets: Cash and Cash Equivalents: Cash on Hand: Petty Cash: Opening Balance	90	-
Assets: Current Assets: Deposits: Opening Balance	485 589	-
Assets: Current Assets: Receivables from Non-exchange Transactions: Fines: Impairment Fines: Opening Balance	- 1 470 544	-
Assets: Current Assets: Receivables from Non-exchange Transactions: Fines: Opening Balance	1 656 531	-
Assets: Current Assets: Receivables from Non-exchange Transactions: Property Rates: Agricultural Properties: Opening Balance	4 817 309	-
Assets: Current Assets: Receivables from Non-exchange Transactions: Property Rates: Business and Commercial: Opening Balance	4 483 165	-
Assets: Current Assets: Receivables from Non-exchange Transactions: Property Rates: Public Benefit Organisations: Opening Balance	18 112	-
Assets: Current Assets: Receivables from Non-exchange Transactions: Property Rates: Public Service Infrastructure: Opening Balance	31 349	-
Assets: Current Assets: Receivables from Non-exchange Transactions: Property Rates: Residential Properties: Developed: Impairment: Opening Balance	- 23 236 904	-
Assets: Current Assets: Receivables from Non-exchange Transactions: Property Rates: Residential Properties: Developed: Opening Balance	24 325 555	-
Assets: Current Assets: Receivables from Non-exchange Transactions: Property Rates: Residential Properties: Vacant Land: Opening Balance	1 235 025	-

DESCRIPTION OF ITEM	SUM OF ADJB	SUM OF IYM 01-12
Assets: Non-current Assets: Property, Plant and Equipment: Cost Model: Roads Infrastructure: Cost: Opening Balance	152 822 784	-
Assets: Non-current Assets: Property, Plant and Equipment: Cost Model: Transport Assets: Owned and In-use: Accumulated Depreciation: Opening Balance	- 7 006 278	-
Assets: Non-current Assets: Property, Plant and Equipment: Cost Model: Transport Assets: Owned and In-use: Cost: Opening Balance	26 553 788	-
Assets: Non-current Assets: Property, Plant and Equipment: Leased Assets: Furniture and Office Equipment: In-use :Accumulated Depreciation: Opening Balance	- 906 060	-
Assets: Non-current Assets: Property, Plant and Equipment: Leased Assets: Furniture and Office Equipment: In-use: Cost: Opening Balance	2 445 134	-
Liabilities: Current Liabilities: Consumer Deposits: Rental Properties: Opening Balance	20 152	-
Liabilities: Current Liabilities: Financial Liabilities: Current portion of Finance Lease Liabilities: Specify (Financial Institution and Account Number):Opening Balance	- 677 739	-
Liabilities: Current Liabilities: Output VAT: Opening Balance	809 942	-
Liabilities: Current Liabilities: Provision and Impairment: Bonus: Opening Balance	- 1 456 199	-
Liabilities: Current Liabilities: Provision and Impairment: Leave: Opening Balance	- 3 967 957	-
Liabilities: Current Liabilities: Trade and Other Payable Exchange Transactions: Advance Payments: Opening Balance	- 2 768 028	- 194 977
Liabilities: Current Liabilities: Trade and Other Payable Exchange Transactions: Control, Clearing and Interface Accounts: Cash and Bank: Opening Balance	- 315 673	-
Liabilities: Current Liabilities: Trade and Other Payable Exchange Transactions: Control, Clearing and Interface Accounts: Salary Clearing and Control: Salary Control: Opening Balance	- 140 614	-
Liabilities: Current Liabilities: Trade and Other Payable Exchange Transactions: Payables and Accruals: Opening Balance	- 22 577 957	-
Liabilities: Current Liabilities: Trade and Other Payable Exchange Transactions: Retentions: Opening Balance	- 8 391 587	-
Liabilities: Current Liabilities: Trade and Other Payable Exchange Transactions: Unallocated Deposits: Opening Balance	- 3 219 589	-
Liabilities: Current Liabilities: Trade and Other Payable Non-exchange Transactions: Transfers and Subsidies Unspent: Operational: Monetary Allocations: Provincial Government: KwaZulu-Natal: Capacity Building and Other: Specify (Add grant description):Opening Balance	- 313 843	-
Liabilities: Current Liabilities: Trade and Other Payable Non-exchange Transactions: Transfers and Subsidies Unspent: Operational: Monetary Allocations: Provincial Government: KwaZulu-Natal: Infrastructure: Specify (Add grant description):Opening Balance	- 4 231 497	-
Liabilities: Current Liabilities: VAT Credit: Output Accrual: Opening Balance	- 1 995 482	-
Liabilities: Current Liabilities: VAT Payable (Control):Opening Balance	- 358	-
Liabilities: Non-current Liabilities: Defined Benefit Obligations: Medical: Opening balance	- 5 825 000	-
Liabilities: Non-current Liabilities: Provision and Impairment: Decommissioning, Restoration and Similar Liabilities: Landfill Sites: Opening Balance	- 8 805 803	-
Liabilities: Non-current Liabilities: Provision and Impairment: Long-service Awards: Opening Balance	- 2 226 000	-
Net Assets: Accumulated Surplus/(Deficit):Opening Balance	- 459 230 563	-
Net Assets: Reserves and Funds: Housing Development Fund: Housing Operating Fund: Opening Balance	- 4 826 843	-
Grand Total	540 445	- 194 977

Source: National Treasury LG Database

The differences as identified through comparison of the Audited Annual Financial Statements of 2018/19 are per Table 3:

Table 3: Comparison of the mSCOA data strings for Opening Balances in the Adjustment Budget 2019/20, Opening balances included in the IYM01-12 and the Audited Annual Financial Statements 2018/19

	OPENING BALANCE ADJB 2019/	20OPENING BALANCE IYM 2019/20	PER AFS 18/19
Current Asset	148 684 378	-	147 498 480
Non-current Assets	381 996 705	-	381 996 705
Total Assets	530 681 083	-	529 495 185
Current Liabilities	- 49 226 429	- 194 977	-48 040 529
Non-Current Liabilities	- 16 856 803	-	-17 397 248
	- 66 083 232	- 194 977	- 65 437 777
Net Assets	- 464 057 406	-	- 464 057 408
Trial Balance Error	540 445	- 194 977	-

Source: National Treasury LG database

The municipality is required to review the financial system information and agree this to the audited trial balance that supports the Audited Annual Financial Statements for the 2018/19 Financial Year End.

Furthermore, any journals that were not processed through the financial system but processed through the Financial Statements template must be reviewed and the financial system updated according. Any corrections to opening balances must be processed through period 15 as required by the National Treasury guidelines on reporting.

3.3. REVIEW OF THE USE OF MSCOA SEGMENTS FOR THE IN-YEAR REPORTING M01-M12

On review of the month 1 to month 12 for the financial year ended the 30th of June 2020, as detailed in Annexure A – List Detailed Data M01-M12, the following was noted with regards to the use of segments:

3.3.1 THE REGION SEGMENT

The municipality appears to have used the region segment appropriately, except for the following:

- Item Revenue: Non-exchange Revenue: Property Rates is not split and allocated correctly to the relevant region/ward of the municipality.

3.3.2 THE COSTING SEGMENT

The municipality has not implemented costing for waste management services.

3.3.3 THE FUNCTION SEGMENT

Per the MFMA Circular No.74, the core versus non-core functions indicates the following:

“In previous budget years, it was noted that a number of municipalities are budgeting for unfunded/underfunded mandates. The South African Cities Network (SACN, 2007:78) defines an unfunded/underfunded mandate as when municipalities perform the functions of other spheres of government and bear significant costs out of their own revenue sources. These unfunded/underfunded mandates pose an institutional and financial risk to the municipality as substantial amounts of own funding is being allocated to non-core functions at the expense of basic service delivery.

One of the main objectives of local government is to ensure the provision of basic services to communities. Section 153 of the Constitution requires that budgeting processes must prioritise the basic needs of the community. Municipalities must therefore prioritise the provision of basic services such as electricity, water, sanitation and refuse removal in their Medium Terms Revenue Expenditure Framework (MTREF) budgets. Municipality may only budget for non-core functions such as crèches, sports fields, libraries, museums, health services, etc. if:

- The function is listed in Schedule 4B and 5B of the Constitution;
- The function is assigned to municipality in terms of national and provincial legislation;
- The municipality has prioritised the provision of basic services; and
- It does not jeopardise the financial viability of the municipality."

Municipality to review the selection of the following against its mandate and MFMA Circular No. 74

- Community and Social (Animal Care and Diseases, Cemeteries, Community Halls and Libraries) which is noted as a core.
- Tourism which is noted as a core.
- Public Safety (Fire Fighting, Licensing and control of animals, Police Force) which is noted as a core.
- Roads which is noted as a core function.
- Sports which is noted as a core function.

3.3.4 THE FUNDING SEGMENT

The municipality has not used the fund segment correctly. This directly affects the generation of the Cash flow Schedules C7. The errors are inclusive of but not limited to the following:

- There are funded transactions incorrectly linked to non-funding and vice versa.
- Conditional Grant accounting transactions (both budget and actual) must be reviewed as we noted that this is NOT appropriately processed in terms of Generally Recognised Accounting Practises (GRAP) 23.
 - The revenue recognised is limited to the expenditure incurred or asset procured including Value Added Tax (VAT) and may include any unspent amounts from the prior year where authorisation from the grant provider is obtained to roll over the funds to current year.
 - Bank entries should be shown as deposits and withdrawals with the withdrawals equating to the revenue recognised and the expenditure incurred.
 - The municipality must ensure that if the invoice is fully paid from the grant the VAT should also be linked to the same funding source
 - The current liability conditional grant receipts and transfer guides linked should reflect the amounts received and amounts transferred to revenue for the course of the year.

We noted that there are no amounts processed to these guides for the year.
- The municipality to review the matching principle of transactions linked to the funding source. For every debit there should be a credit. As an example for the funding source: Fund: Operational: Revenue: General Revenue: Equitable Share, the following was noted:
 - The transactions linked under this funding source is:

Dr Current Asset: Bank Deposit	R	0
Cr Non-Exchange Revenue: Equitable Share	R125 869 000	
 - The entry should be:

Dr Current Asset: Bank Deposit	R125 869 000
Cr Non-Exchange Revenue: Equitable Share	R125 869 000
- The impact of not applying the matching principle and not accounting for transactions appropriately has resulted in the C7, B7 showing incorrect amounts

3.3.5 THE ITEM SEGMENT

We have reviewed the item segment in line with the application of accounting principles as aligned to the standards of Generally Recognised Accounting Principles (GRAP) as well as the use of segments per the mSCOA chart. We have noted the following:

- Item Current Assets: Petty cash - The municipality has not used the guides for item current asset: petty cash: payments.
- Item Current Assets: input VAT - The municipality has not used the guides for item current asset: input VAT accrual transfers.
- Item Current Assets: input VAT - The municipality has not used the guides for item current asset: input VAT control (receipts).
- Item current assets: Inventory accounting as per GRAP 12 has not been correctly incorporated into IYMs 01-12 as the inventory guides for opening balance and write down have not been used. Furthermore, the inventory issues do not agree to the expenditure inventory consumed.
- Item Current Assets: Debtors: Rates:
 - Property Rates: Farm Properties: Agriculture Monthly billing: This ADJB amount is R12 627 328 but there are no amounts processed in the IYM01-12.
 - Property Rates: Farm Properties: Monthly billing: This ADJB amount is R16 119 715 but there are no amounts processed in the IYM01-12.
 - Property Rates: Agricultural Properties: Monthly Billing: The ADJB amount is a negative amount (We would expect this to be a debit).
- Item current assets: inventory: acquisitions are a credit balance (acquisitions should be a debit balance).
- Items current assets: Fines Receipts appears incomplete and low when compared to the fines issued value (Issued R395 950 vs collection of R1 698).
- Items current assets: Unauthorised Irregular Fruitless and Wasteful (UIFW) receivable monthly billing is a credit balance when it should be a debit balance.
- Item current liability: Payables and Accruals: Deposits Advance Payments: is in a debit balance when it should be a credit.
- Item current liability: Clearing and Interface accounts are at month end should amount to NIL. However, clearing and interface accounts are still reflecting a balance when reporting.
- Item Revenue: Non-exchange Revenue: Property Rates is not split and allocated correctly to the relevant region/ward of the municipality.
- Item expenditure: Depreciation total agrees to item asset: accumulated depreciation (Refer to "Annexure A: List of Detailed Data Analysis (IYM M01-M12) of the 2019/20 FYE", tab Item – Depreciation).
- Item expenditure: The salaries and wages breakdown for Section 57 employees are not properly aligned (contributions) per the mSCOA chart.
- Item expenditure: The item expenditure: Municipal Public Accounts Committees (MPAC) cost data string has not been used (Has the municipality incurred any MPAC cost for the period under review).
- Item Non-current Assets: Work In Progress(WIP): no amounts noted (Acquisitions and Transfer to Property Plant and Equipment).
- * A closer review of the assets' information is required by the municipality. There are accounts that are in the incorrect signs i.e. debits and credits are reversed.

3.3.6 THE PROJECT SEGMENT

On review of the project segment, Provincial Treasury has noted the following errors:

- The use of Project Capital, Project Default and Project Operational is incorrectly applied. Capital should link to capital expenditure only, operational should link to operational expenditure only. The following was noted:
 - Current Assets are incorrectly linked to Operational .
- The Project description and the Item description do not always match. Example: Project Capital: Infrastructure: Roads has Item Assets: PPE: Community Assets incorrectly linked.
- Project Municipal Running Cost: Item expenditure - catering cost is incorrectly linked to this project as it should be linked to a typical work stream project.
- Project Municipal Running Cost: Item expenditure - Professional bodies, membership and subscription is incorrectly linked to this project as it should be linked to a typical work stream project.
- Project Municipal Running Cost: Item expenditure - Registration Fees: Professional and Regulatory Bodies is incorrectly linked to this project as it should be linked to a typical work stream project.
- Project Municipal Running Cost: Item expenditure - travel and accommodation cost is incorrectly linked to this project as it should be linked to a typical work stream project.
- Project Municipal Running Cost: Item expenditure - Uniform and Protective Clothing cost is incorrectly linked to this project as it should be linked to a typical work stream project.

Further the municipality must clearly in terms of Circular 9 of the mSCOA regulations clearly identify either through its own strategic initiatives or Individual Projects the COVID related expenditure (capital and operational). The mSCOA chart makes provision for Disaster Management projects under the account number: Operational: Typical Work Streams: Emergency and Disaster Management: Disaster Management/Disaster Relief as well as Function: Community and Social Services: Non-core Function: Disaster Management. Breakdown must be provided to indicate that it is COVID-19 related project. The sub-projects should be created as per the COVID-19 categories and items listed under paragraph 3. The categories of COVID related expenditure may relate to:

1. General including employee related costs, overtime, travel and subsistence, danger allowance, overdraft facilities, flu vaccine to staff, protective clothing (other general workers not only health workers), sanitisation of office building, litigations relating to COVID-19 and other.
2. Community and Social Services, including tankering of water, chemical toilets, feeding of homeless/ food distribution, sanitisation of taxi ranks/ public facilities/ inner cities, community and awareness campaigns, cemetery sites and preparation, community, and social services and other.
3. Public Safety, including Implementing roadblocks, monitoring of burial sites, monitoring informal settlements/ relocations, monitoring during social grant payments, provision for massive pauper burials, identification of specific mortuaries for COVID-19 related corpses, security, metro police and other.
4. Housing, including provision for the homeless, quarantine facilities, hired venues, hired/ bought tents, temporary relocation areas, decanting of informal settlements, installation of VIP toilets (informal settlements), provision of waste containers for informal settlements and other; and
5. Health, including cost of tracing, mobile testing, screening and testing, inventory (gloves, sterile goggles/face-shields/visors, respirators, surgical masks, boot covers, aprons, gowns, sanitisers, biohazard bags), ventilators, flu vaccines, disinfectants, cleansing costs, decontamination of affected premises, disposal of healthcare waste and other.

We were not able to identify Disaster Relief projects through the Project segment. We were unable to identify any other as there is no clearly named project that states COVID-19 through either own strategic initiative or individual projects. Municipality must ensure that the COVID Related expenditure are accounted for in line with the mSCOA Circular 9.

4. FEEDBACK ON AUDITED ACTUALS

5.1 THE REGION SEGMENT

The municipality appears to have used the region segment appropriately, except for the following:

- Item Revenue: Non-exchange Revenue: Property Rates is not split and allocated correctly to the relevant region/ward of the municipality.
- The municipality has not used region DC43 Harry Gwala: Municipalities: KZN436 Dr Nkosazana Dlamini Zuma: Ward: Ward 9.

5.2 THE COSTING SEGMENT

The municipality has not implemented costing for waste management services.

5.3 THE FUNCTION SEGMENT

Per the MFMA Circular No.74, the core versus non-core functions indicates the following:

"In previous budget years, it was noted that a number of municipalities are budgeting for unfunded/underfunded mandates. The South African Cities Network (SACN, 2007:78) defines an unfunded/underfunded mandate as when municipalities perform the functions of other spheres of government and bear significant costs out of their own revenue sources. These unfunded/underfunded mandates pose an institutional and financial risk to the municipality as substantial amounts of own funding is being allocated to non-core functions at the expense of basic service delivery.

One of the main objectives of local government is to ensure the provision of basic services to communities. Section 153 of the Constitution requires that budgeting processes must prioritise the basic needs of the community. Municipalities must therefore prioritise the provision of basic services such as electricity, water, sanitation and refuse removal in their Medium Terms Revenue Expenditure Framework (MTREF) budgets. Municipality may only budget for non-core functions such as crèches, sports fields, libraries, museums, health services, etc. if:

- *The function is listed in Schedule 4B and 5B of the Constitution;*
- *The function is assigned to municipality in terms of national and provincial legislation;*
- *The municipality has prioritised the provision of basic services; and*
- *It does not jeopardise the financial viability of the municipality."*

Municipality to review the selection of the following against its mandate and MFMA Circular No. 74

- Animal care and disease which is noted as a core.
- Cemeteries which is noted as a core.
- Community Halls and Facilities which is noted as a core.
- Libraries which is noted as a core.
- Housing which is noted as a core.
- Tourism which is noted as a core.
- Fire Fighting and protection which is noted as a core.
- Licensing and control of animals which is noted as a core.
- Roads which is noted as a core.

5.4 THE FUNDING SEGMENT

The fund segment has been used incorrectly. This direct affects the generation of the Cash flow Schedule A7. The errors noted are the following:

- Funding transactions are incorrectly linked to non-funding sources and vice versa. This directly impacts the cash flow statement within A, B and C schedule reporting
- Conditional grant accounting is NOT appropriately processed in terms of Generally Recognised Accounting Practises (GRAP) 23.
 - The revenue recognised is limited to the expenditure incurred or asset procured including Value Added Tax (VAT) and may include any unspent amounts from the prior year where authorisation from the grant provider is obtained to roll over the funds to current year.
 - Bank entries should be shown as deposits and withdrawals with the withdrawals equating to the revenue recognised and the expenditure incurred.
 - The municipality must ensure that if the invoice is fully paid from the grant the VAT should also be linked to the same funding source
 - The current liability conditional grant receipts and transfer guides linked should reflect the amounts received and amounts transferred to revenue for the course of the year.

We noted that there are no amounts processed to these guides for the year.
- The municipality to review the validity of transactions linked to the funding source. E.g. Under the fund: equitable share there is item bank: withdrawal linked totalling R 143 000 000. (which does not agree to DORA) and we have item: revenue: equitable share totalling R134 000 000. Hence in this case we would have funded the short fall from a negative equitable share.
- The municipality to review the matching principle of transactions linked to the funding source. For every debit there should be a credit. As an example for the funding source: Fund: Operational: Revenue: General Revenue: Equitable Share, the following was noted:
 - The transactions linked under this funding source is Dr Expenditure R120 482 456 (funded) and Cr Bank R143 834 009 (funded).
 - The entry should Dr Expenditure R120 482 456 (funded) and Cr Bank R120 482 456 (funded).
- The impact of not applying the matching principle and not accounting for transactions appropriately has resulted in the A7 showing incorrect amounts

5.5 THE ITEM SEGMENT

The following findings were noted on the Item segment:

- Opening balances do not net off to nil. (Assets less liabilities, equals to equity). There is a difference of R 540 000.
- Item Current Assets: The municipality has not used the guides for item current asset: petty cash: payments and receipts.
- Item Current Assets: The municipality has not used the guides for item current asset: Call Deposits and Investments Deposits: Interest charge and bank charges.
- Item Current Assets: The municipality has not used the guides for item current asset: Bank Account: Deposits, Interest charge and bank charges.
- Item Current Assets: The municipality has not used the guides for item current asset: Non-exchange Transactions: Fines: Impairment Fines: impairment for the year.
- Item Current Assets: The municipality has not used the guides for item current asset: VAT Receivable: Input Accrual (recognised and transfers).
- Item Current Assets: The municipality has not used the guides for item current asset: VAT capital (recognised and transfers).
- Item Current Assets: The municipality has not used the guides for item current asset: VAT general (recognised and transfers).
- Item Current Assets: The municipality has not used the guides for item current asset: VAT Receivable: VAT control (recognised, payments and receipts).

- Item current assets: Inventory accounting as per GRAP 12 has not been correctly incorporated into Original Budget as it appears that inventory is budgeted to be expensed and not treated as a current asset (There are no inventory opening balance, purchase and issued strings included, refer to the "inventory" tab).
- Item Revenue: Non-exchange Revenue: Property Rates is not split and allocated correctly to the relevant region/ward of the municipality.
- Item expenditure: Depreciation total agrees to item asset: accumulated depreciation.
- Item expenditure: The salaries and wages breakdown for Section 57 employees are not properly aligned (contributions) per the mSCOA chart;
- Item expenditure: Municipal Public Accounts Committees (MPAC) cost data string has not been used and budgeted for.
- Item Non-Current Assets: WIP: no amounts noted (Acquisitions and Transfer to Property Plant and Equipment).

5.6 THE PROJECT SEGMENT

The following findings were noted on the Project segment:

- The use of Project Capital, Project Default and Project Operational is incorrectly applied. Capital projects can only have Item Assets (capital expenditure) or Payables and Accruals and Retentions. Operational projects should link to operational expenditure only and should not include asset acquisitions. The following was noted:
- Current Assets, Liabilities, Revenue, Net Assets, Gains and Losses should be linked to Project Default and NOT Project Capital or Project Operational as they are NOT expenditure.
- Project Municipal Running Cost: Item expenditure - catering cost is incorrectly linked to this project as it should be linked to a typical work stream project.
- Project Municipal Running Cost: Item expenditure - Professional bodies, membership and subscription is incorrectly linked to this project as it should be linked to a typical work stream project.
- Project Municipal Running Cost: Item expenditure - travel and accommodation cost is incorrectly linked to this project as it should be linked to a typical work stream project.
- There were 06 projects identified which did not have a name allocated to them.

Further the municipality must clearly in terms of Circular 9 of the mSCOA regulations clearly identify either through its own strategic initiatives or Individual Projects the COVID related expenditure (capital and operational). The mSCOA chart makes provision for Disaster Management projects under the account number: Operational: Typical Work Streams: Emergency and Disaster Management: Disaster Management/Disaster Relief as well as Function: Community and Social Services: Non-core Function: Disaster Management. Breakdown must be provided to indicate that it is COVID-19 related project. The sub-projects should be created as per the COVID-19 categories and items listed under paragraph 3. The categories of COVID related expenditure may relate to:

1. General including employee related costs, overtime, travel and subsistence, danger allowance, overdraft facilities, flu vaccine to staff, protective clothing (other general workers not only health workers), sanitisation of office building, litigations relating to COVID-19 and other.
2. Community and Social Services, including tankering of water, chemical toilets, feeding of homeless/ food distribution, sanitisation of taxi ranks/ public facilities/ inner cities, community and awareness campaigns, cemetery sites and preparation, community, and social services and other.
3. Public Safety, including Implementing roadblocks, monitoring of burial sites, monitoring informal settlements/ relocations, monitoring during social grant payments, provision for massive pauper burials, identification of specific mortuaries for COVID-19 related corpses, security, metro police and other.

4. Housing, including provision for the homeless, quarantine facilities, hired venues, hired/ bought tents, temporary relocation areas, decanting of informal settlements, installation of VIP toilets (informal settlements), provision of waste containers for informal settlements and other; and
5. Health, including cost of tracing, mobile testing, screening and testing, inventory (gloves, sterile goggles/face-shields/visors, respirators, surgical masks, boot covers, aprons, gowns, sanitisers, biohazard bags), ventilators, flu vaccines, disinfectants, cleansing costs, decontamination of affected premises, disposal of healthcare waste and other.

The municipality has identified a disaster management projects, However, we noted the following:

- o The individual project "Disaster Management - Covid19" is incorrectly linked to the function: Fire Fighting.
- o The municipality has included items "inventory" linked to the Project "Disaster Management - Covid19". The municipality should ensure that the items recognised under this guid meet the definition of inventory as per GRAP 12.

6. TRAINING AND VENDOR CHALLENGES

6.1 TRAINING:

We have engaged through the CFO Forums on training matters. Our last engagement was via Microsoft teams on mSCOA Implementation status and Alignment that took place on the 7 July 2020. We have noted that the following individuals present based on our engagements. Note that where guest accounts are used, we cannot identify the participant:

- Mr Phillip Mtungwa

We appreciate the effort being made to understand the current reporting challenges. We encourage the municipality to use all available training platforms that are available, these can be accredited and non-accredited training. The accredited training courses are currently offered through CIGFARO as well as non-accredited training as offered by Provincial Treasury on the following should the need arise:

- mSCOA Fundamentals
- mSCOA Reporting Requirements
- mSCOA Budgeting and Transacting
- mSCOA Training for Councillors
- mSCOA Training for Internal Auditors

6.2 VENDOR CHALLENGES:

The municipality noted that there are no material challenges with the system vendor. There is a delay in the implementation of the SAMRAS Annual Financial Statement module as the full functionality is still in development. As a result the municipality has prepared the Annual Financial Statements for the 2019/20 Financial Year manually.

7. STEERING COMMITTEES AND ROADMAP

We urge the municipality to take note that in terms of MFMA Circular No.98, paragraph 3.2.2 states that:

"If your municipality has not achieved the above level of implementation as yet, then the implementation of mSCOA in your municipality should be accelerated. Towards this end:

- A road map must be provided to the National and respective provincial treasury to indicate how the municipality will become mSCOA compliant.
- The municipality's mSCOA Project Steering Committee (chaired by the Accounting Officer) must meet at least monthly (if not more often) to track the progress against the road map and take corrective action where required.
- The National Treasury (in the case of non-delegated municipalities) and respective provincial treasury (in the case of delegated municipalities) should be invited to the mSCOA Project Steering Committee meeting; and
- Progress against the road map should be presented at the Mid-Year Budget and Performance and Budget Benchmark engagements."

The municipality had submitted a roadmap. Feedback on the road map is to be provided to the municipality in due course.

The municipality had noted that there are informal meetings held relating to mSCOA implementation, however there are no minutes of these meetings available. The Municipality is encouraged to have regular team meetings on mSCOA implementation and minutes for these meetings should be maintained. Furthermore, mSCOA should be included as a recurring item on the MANCO meeting's agenda.

8. WAY FORWARD AND RECOMMENDATIONS TO ADDRESS CHALLENGES

As KwaZulu-Natal Provincial Treasury we would recommend the following in order to address the challenges noted:

Alignment of mSCOA data strings and use of segments

- The municipality must ensure that there is a proper review of the capturing and processing of daily transactions including ensuring whether the debit/credit allocation is correctly reflecting. This will eliminate the incorrect use of budget and ensure that the transactions are allocated to the appropriate votes.
- The municipality may not transact on items with no allocated budget unless the correct procedure and approval of virements are followed.
- The review of the functions that are core versus non-core in line with MFMA Budget Circular No. 74.
- The item segment directly links to the preparation of Annual Financial Statements. The business process that each area such as revenue, expenditure, inventory, assets etc. must be reviewed to ensure that it is accounted for appropriately.
- Opening balances must be reviewed and correctly aligned to the audited information of the municipality to ensure completeness, accuracy and reliability.
- The use of the chart and alignment of items such as salaries and wages and councillor remuneration between the core financial system and the subsidiary module must be reviewed and appropriately applied.
- The use of the mSCOA segments must be in line with the project summary documents that provides a guideline of how to account for each segment. The municipality can further rely on the training presentations are provided by both Provincial and National Treasury.

All corrections to segments must be in line with the prescripts of the MFMA and the mSCOA regulations. Further to this, corrections to the segments must have a **proper audit trail** to which the municipality can use as supporting evidence during the audit. It is imperative to note that the consequences of not correcting the above, increases the risk of a qualified audit opinion as there can be no reliance placed on the accuracy and completeness of information.

Monthly submissions to the NT LG Portal and publication of municipal information

- Further to this, we have communicated to you on a weekly and monthly basis errors that may be occurring in your monthly submissions. We urge you to address this timely. If you are unsure in any matter, you may contact us.
- Note that the municipality is responsible for ensuring that submissions are done timeously. The information submitted must be credible, accurate and complete. National Treasury will publish information directly from the mSCOA data strings, as there are NO budget return forms. This includes reporting NIL balances if no mSCOA data strings are submitted.

The municipality is advised to address the above concerns promptly, as received from the Provincial Treasury. Provincial Treasury will continue to engage with the municipality in addressing the outstanding issues via monthly site visits, and frequent communication via email and telephonically.

Year-end Corrections and Procedures:

The municipality is reminded to ensure that all processing and anomalies are reviewed and corrected prior to the finalisation of the Annual Financial Statements (Period 13 and 14 adjustments). In the event that the municipality identifies prior period errors (Period 15 adjustments), the municipality should correctly adjust the mSCOA opening balances accordingly and maintain a prior year correction of error working paper file for audit purposes.

The municipality is still responsible to ensure that the Annual Financial statements are supported by appropriate, sufficient audit evidence.

9. ACKNOWLEDGEMENT AND APPRECIATION

We would like to take this opportunity to thank Dr Nkosazana Dlamini Zuma Local Municipality for their co-operation during all our engagements.

We further acknowledge the effort that is being made by Dr Nkosazana Dlamini Zuma Local Municipality to ensuring that the municipality complies with the mSCOA Regulation and will further continue to support the municipality as required in the months ahead.

Dr Nkosazana Dlamini Zuma Local Municipality is kindly requested to ensure that this status assessment report is tabled at the next Council meeting, with a copy of the Council resolution being forwarded to Provincial Treasury for noting.

Yours sincerely,



Mr F Cassimjee

Chief Director: Municipal Finance
KZN Provincial Treasury



Quality Certificate

I, NC Vezi Municipal Manager of the Dr Nkosazana Dlamini Zuma Municipality, hereby certify that the monthly preliminary report on the implementation of the budget and financial state affairs of the municipality for the month of December 2020 and Second Quarter of 2020/21 financial year has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name: N C Vezi

Municipal Manager of Dr Nkosazana Dlamini Zuma Municipality, KZN436

Signature: 

Date: 07-01-2021

viii) COMPLIANCE CHECKLIST ON SECTION 75 REPORT FOR JANUARY 2021**Information to be placed on websites of the Municipality****The following information is included into our website as per section 75 of the MFMA**

1) The accounting officer of a municipality must place on the website referred to in section 21A of the Municipal Systems Act the following documents of the municipality:

- b) All budget-related policies;
- c) The annual report;
- d) All performance agreements required in terms of section 57(1) (b) of the Municipal Systems Act
- e) All service delivery agreements
- f) All supply chain management contracts above a prescribed value;
- g) An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) or (4) during the previous quarter;
- h) All quarterly reports tabled in the council in terms of section 52(d);
- i) Any other documents that must be placed on the website in terms of this Act or any other applicable legislation, or as may be prescribed.

Prepared by: *S. Jeli*

Date: 08-01-2021

Reviewed by:



Date: 08-01-2021

Monthly Salaries Report

06/12/2020

1. Purpose

To inform the Executive Council of the salaries and wages expenditure for the month of December 2020 terms of Section 66 of the Municipal Finance Management Act Guidance

2. OVERVIEW OF DECEMBER 2020 SALARIES AND WAGES

2.1 Salaries and Wages for the month of December 2020

DESCRIPTION	ORIGINAL BUDGET	MONTHLY BUDGET	MONTH ACTUAL	YTD ACTUAL	MONTHLY % SPENT	YTD % SPEND
SALARIES	51 183 139.00	4 265 261.58	3 987 710.43	23 309 443.61	93%	46%
EPWP	2 513 000.00	209 416.67	334 336.38	1 700 961.11	160%	68%
LONG SERVICE AWARD	156 750.00	13 062.50		118 901.71	0%	76%
TRAVEL ALLOWANCES	470 625.00	39 218.75	27 500.00	165 000.00	70%	35%
ABSENT						
LEAVE PAY	348 271.00	29 022.58		296 545.16	0%	85%
STANDBY	661 409.00	55 117.42			0%	0%
OVERTIME	1 343 780.00	111 981.67	76 746.51	513 448.77	69%	38%
PENSION FUND CONTRIBUTION	7 057 536.00	588 128.00	557 176.01	3 164 508.11	95%	45%
BONUS	3 979 186.00	331 598.83	3 214 853.88	3 265 618.72	970%	82%
HOUSING SUBSIDY	480 998.00	40 083.17	16 117.00	88 985.92	40%	19%
COUNCILLOR'S SALARY ALLOWANCE	8 255 792.00	687 982.67	673 413.54	4 040 481.24	98%	49%
COUNCILLOR'S TRAVEL ALLOWANCE	1 368 075.00	114 006.25	90 670.49	544 022.94	80%	40%
COUNCILLOR'S CELL PHONE ALLOWANCE	1 368 075.00	114 006.25	107 300.00	643 800.00	94%	47%
COUNCILLOR'S PENSION	1 165 657.00	97 138.08	95 081.05	570 486.30	98%	49%
UIF	391 259.00	32 604.92	37 594.25	195 685.55	115%	50%
SDL	917 042.00	76 420.17	80 417.08	225 505.00	105%	25%
MEDICAL AID CONTRIBUTION	2 970 910.00	247 575.83	237 318.92	1 364 846.22	96%	46%
BARGAIN COUNCIL FEES	31 111.00	2 592.58	2 187.90	12 721.50	84%	41%
TOTAL	84 662 615.00	7 055 217.92	9 538 423.44	40 220 961.86	135%	48%

The above excludes subsistence and travel

Prepared By:.....

Date:.....

Reviewed By:.....

Date:.....

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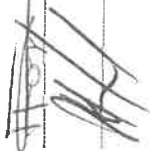
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Disclosures Concerning Councillors, Directors and Senior Officials 2020 2021											
Dec-20											
Description	Mayor 5014	Deputy Mayor 143	Speaker 5007	Section 79 Committee Chairperson n 3928, 108 06,	Executive councillors 3930, 2245, 50 06,	Municipal Manager 169	Chief Financial Officer 99	Community Manager 5058	Manager Corporate Services 166	IPD Manager 5023	
Salaries and Wages R'000											
Normal	R 374,286.48	R 299,429.52	R 299,429.52	R 266,013.60	R 626,324.70	R 456,722.94	R 462,397.56	R 412,832.70	R 469,960.56	R 436,058.70	
ACTING ALLOWANCE	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
Overtime	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
BONUSES	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
BACK PAY	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
LONG SERVICE BONUS	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
LEAVE PAID OUT	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
PERFORMANCE BONUS	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
Contributions R'000											
Pensions	R 56,142.96	R 44,914.38	R 44,914.38	R 39,901.98	R 73,687.80	R 82,210.09	R 80.00	R 0.00	R 0.00	R 0.00	
Medical Aid	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 10,850.40	R 18,810.00	R 23,226.00	R 0.00	R 0.00	
SALGRIC	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 198.22	R 198.22	R 198.22	R 198.22	R 198.22	
UIF	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 753.50	R 753.50	R 753.50	R 753.50	R 753.50	
SKILLS LEVY	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 4,202.44	R 3,537.04	R 2,907.04	R 3,469.04	R 2,907.04	
Allowances R'000											
Travel and Motor Car	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
DATA CARD	R 1,800.00	R 1,800.00	R 1,800.00	R 3,600.00	R 5,400.00	R 90,000.00	R 12,000.00	R 0.00	R 63,000.00	R 0.00	
CELLPHONE	R 20,400.00	R 20,400.00	R 20,400.00	R 40,800.00	R 61,200.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
Housing Benefits and Allowances R'000											
	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 39,753.00	R 0.00	R 0.00	R 0.00	
Loans and Advances R'000											
Other Benefits and Allowances R'000											
Arrears Owed to Municipality											
TOTAL	R 452,629.44	R 366,543.90	R 366,543.90	R 394,017.78	R 892,342.32	R 3,326,713.14	R 644,937.59	R 537,448.32	R 439,917.46	R 537,381.32	R 439,917.46
	R 452,629.44	R 366,543.90	R 366,543.90	R 394,017.78	R 892,342.32	R 3,326,713.14	R 644,937.59	R 537,448.32	R 439,917.46	R 537,381.32	R 439,917.46

PREPARED BY

REVIEWED BY

Disclosures Concerning Councillors, Directors and Senior Officials 2020 2021										Dec-20			
Description	Moyor 5024	Deputy Moyor 143	Speaker 5007	Section 79 committee Chairperson 3928,108	Executive councillors 3930,2248,50 06	Councillors	Municipal Manager 169	Chief Financial Officer 99	Community Manager 5058	Manager Corporate Services 166	IPD Manager 5023		
Salaries and Wages R'000													
Normal	R 62,381.08	R 49,904.92	R 49,904.92	R 44,335.60	R 104,387.45	R 362,499.57	R 76,120.49	R 77,066.26	R 68,805.45	R 78,326.76	R 72,676.45		
ACTING ALLOWANCE													
Over time													
BONUSES													
BACK PAY													
LONG SERVICE BONUS													
LEAVE PAID OUT													
PERFORMANCE BONUS													
Contributions R'000													
Pensions	R 9,357.16	R 7,485.73	R 7,485.73	R 6,650.33	R 12,281.30	R 51,820.80	R 13,701.68	R 3,135.00	R 3,871.00				
Medical Aid							R 1,800.40	R 9,900.00	R 9,900.00	R 9,900.00	R 9,900.00		
SALGRIC								R 148.72	R 148.72	R 148.72	R 148.72		
UIF								R 884.26	R 884.26	R 884.26	R 884.26		
SKILLS LEVY													
Allowances R'000													
Travel and Motor Car													
DATA CARD	R 300.00	R 300.00	R 300.00	R 7,283.70	R 20,954.97	R 62,431.82	R 15,000.00	R 2,000.00		R 10,500.00			
CELLPHONE	R 3,400.00	R 3,400.00	R 3,400.00	R 600.00	R 900.00	R 6,300.00							
Housing Benefits and Allowances R'000													
Loans and Advances R'000													
Other Benefits and Allowances R'000													
Arrears Owed to Municipality													
TOTAL	R 75,438.24	R 61,090.65	R 61,090.65	R 65,669.63	R 148,723.72	R 554,452.19	R 107,825.49	R 89,869.64	R 73,561.83	R 89,852.64	R 73,561.83	Grand Total	
	R 75,438.24	R 61,090.65	R 61,090.65	R 65,669.63	R 148,723.72	R 554,452.19	R 107,825.49	R 89,869.64	R 73,561.83	R 89,852.64	R 73,561.83		R 1,401,136.51

PREPARED BY 

REVIEWED BY 

EXPENDITURE MANAGEMENT REPORT FOR DECEMBER 2020

AUTHOR	:	Chief Financial Officer
Levels	:	1 st Level –MANCO
	:	2 ND Level- Committee
	:	3 RD Level-Exco
	:	4 th Level-Council

2. PURPOSE

To report to the committee on the payments made during DECEMBER 2020

3. LEGAL REQUIREMENTS

- MFMA Act NO .56 of 2003

4. BACKGROUND AND REASONING

The accounting officer of a municipality is responsible for the management of the expenditure of the municipality. The accounting officer must take all reasonable steps to ensure that the municipality has and maintains an effective system of expenditure control, including procedures for approval, authorisation, withdrawal and payments of funds

The accounting officer must also make sure that the municipality has and maintains a system of internal control in respect of creditors and payments, that payments by the municipality are made directly to the person to whom it is due unless agreed otherwise for reasons as may be prescribed, and that all money owing by the municipality be paid within 30 days of receiving the relevant invoice or statement, unless prescribed otherwise for certain categories of expenditure.

5. FINANCIAL IMPLICATIONS

No financial implications

6. STAFF IMPLICATIONS

No staff implications

7. Annexures

- Payment listing DR Nkosazana Dlamini Zuma Municipality
- Top ten creditors
- Compliance percentage

8. RECOMMENDATIONS

That this report be noted by the committee

LIST OF PAYMENTS MADE IN THE MONTH OF DECEMBER 2020

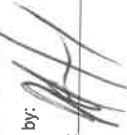
PAYMENT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT	DATE OF INVOICE	PAYMENT DATE	COMPLIANCE	COMMENTS
601	SSR Security T/A Mahlubi Transport	Underberg Road Phase1 Certificate7 Retention Paid	514 685.38	2020/12/01	2020/12/04	YES	
602	Avanda Mbanga	Advert for Prospective Audit and Performance Audit Committee Member	8 959.24	2020/11/04	2020/12/04	YES	
603	Stoyl Consulting	Consultant Sawoti Sportfield Certificate3	19 926.00	2020/11/04	2020/12/04	YES	
604	Stoyl Consulting	Consultant Zelekelent Access Road Certificate3	4 672.00	2020/11/05	2020/12/04	YES	
605	Eskom Bulwer CSC	Electricity for November Statement	12 632.67	2020/12/01	2020/12/04	YES	
606	Bulwer & Donnybrook Taxi Association	Transport of Delegates attending Youth Summit	18 500.00	2020/12/01	2020/12/04	YES	
607	Eskom: 6521626228	Electricity for November Statement	21 873.92	2020/12/02	2020/12/04	YES	
608	The Don Ira Family	December Rental for Tourism Himeville Office	4 382.46	2020/12/07	2020/12/17	YES	
609	Splenda Nkonyeni Electrical JV	Greater Qqumeni/Mqundekeweni Phase3 Certificate2	50 436.80	2020/11/23	2020/12/17	YES	
610	Igoda Project Pty Ltd	Greater Nkumba/Mangwaneni Phase3 Certificate2	295 412.97	2020/11/25	2020/12/17	YES	
611	Igoda Project Pty Ltd	Greater Nkumba/Mangwaneni Phase3 Certificate1	10 452.00	2020/11/25	2020/12/17	YES	
612	Eskom: Agicultural Hall	Electricity for November Statement	2 326.31	2020/12/02	2020/12/17	YES	
613	Splenda Nkonyeni Electrical JV	Greater Nkwezela, Greater Sandanezve/Masamini, GreaterMjila/Creighton, Greater Donnybrook, Greater Bhidla/Sizananjalo, Greater Hlabeni/Centocow, Greater AmaKhuze/Cabazi, Greater Khukhulela/Nomagaga, Greater Qqumeni/Mqundekeweni, Greater Njwangwane Phase3 Certificate3	191 246.30	2020/12/07	2020/12/17	YES	
614	Eskom Underberg Taxi Rank	Electricity for November Statement	3 260.97	2020/11/23	2020/12/17	YES	
615	GreenDoor Landscape Services Pty (Ltd)	Provision of Horticulture Management Services Certificate12	25 875.00	2020/11/23	2020/12/17	YES	
616	Auditor General	Audit Fees for October	139 683.96	2020/12/08	2020/12/17	YES	
617	Creighton Service Station	Petrol for Himeville DLTC	3 222.00	2020/12/07	2020/12/17	YES	
618	Siqondile Tranding	Catering for 25 People participatingin the Mission Tour	2 000.00	2020/12/07	2020/12/17	YES	
619	Ikhenani Lethu	Lunch for OSS Workshop	14 960.00	2020/12/07	2020/12/17	YES	
620	Siyaluluka JV Ukwazi Home Development	Sportni Community Hall Certificate10	186 152.61	2020/12/03	2020/12/17	YES	
621	Inside data	Courier and Freight for November	196.57	2020/12/08	2020/12/17	YES	
622	Avanda Mbanja	Advert for Assistant Librarian Post	8 615.87	2020/11/18	2020/12/17	YES	
623	Engineering Council Of South Africa	Membership Fees for S Ndlovu	2 180.00	2020/11/24	2020/12/17	YES	
624	Eye-geza Trading and Project	Catering for Tourism Marketing Program Attendance	1 500.00	2020/12/07	2020/12/17	YES	
625	Eskom old main road library 5403179203	Electricity for November Statement	5 516.96	2020/12/02	2020/12/17	YES	
626	Igoda Project Pty Ltd	Greater Nkumba/Mangwaneni Phase3 Certificate3	15 678.00	2020/12/07	2020/12/17	YES	
627	Igoda Project Pty Ltd	Greater Bulwer Phase3 Certificate1	26 130.00	2020/12/07	2020/12/17	YES	
628	Igoda Project Pty Ltd	Greater Underberg Phase3 Certificate1	26 130.00	2020/12/07	2020/12/17	YES	
629	Igoda Project Pty Ltd	Greater Stepmore/Ridge Phase3 Certificate1	26 130.00	2020/12/07	2020/12/17	YES	
630	WNA Consulting JV Mahlubi	Underberg Asphalt Phase2 Certificate6	1 624 426.70	2020/12/07	2020/12/17	YES	
631	Lyceum College	Study Assistance for Mr WM Dlamini	16 500.00	2020/12/08	2020/12/17	YES	
632	HQM Trading	Promotional Materials for Bulwer Library (150 Branded Juice Bottles and Lunch Bags)	29 250.00	2020/12/08	2020/12/17	YES	
633	Eskom: Free Basic Electricity	FBE for December Statement	102 619.81	2020/12/08	2020/12/17	YES	
634	Underberg and Himeville Taxi owners Association	Transport of Delegates attending Youth Summit	10 000.00	2020/12/08	2020/12/17	YES	
635	Siqondile Tranding	Catering for Local Tourism Forum	1 900.00	2020/12/11	2020/12/17	YES	
636	Igoda Project Pty Ltd	Greater Stepmore/Ridge Phase3 Certificate2	138 509.91	2020/12/07	2020/12/17	YES	
637	Tunimart Travel Agency	Accommodation for 50 Delegates attending Youth Camp and Mrs Vakalisa attending CPMD	89 486.39	2020/12/07	2020/12/18	YES	
638	Fynn's Construction	Plant Hire for Upgrading Access Road in Ward11 Certificate1	1 474 551.56	2020/12/08	2020/12/18	YES	
639	Masakhhekulunge Project Managers	Masameni Sportfield Certificate8	59 106.06	2020/12/15	2020/12/18	YES	

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LIST OF PAYMENTS MADE IN THE MONTH OF DECEMBER 2020						
PAYMENT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT	DATE OF INVOICE	PAYMENT DATE	COMMENTS
640	Inside data	Laser Print and Postage for November Statement	30 700.66	2020/12/14	2020/12/18	YES
641	Eskom : 7220847783	Electricity for December Statement	2 866.24	2020/12/14	2020/12/18	YES
642	Splenda Nkonyeni Electrical JV	Greater Bhidla/Sizananjalo Phase3 Certificate4	115 767.86	2020/12/07	2020/12/18	YES
643	Eskom: 6521626228	Electricity for December Statement	20 236.43	2020/12/14	2020/12/18	YES
644	Splenda Nkonyeni Electrical JV	Greater Hlabeni/Centocow Phase3 Certificate4	146 527.69	2020/12/07	2020/12/18	YES
645	Injabulo Yamagamu	Finger Lunch for the Annual Performance Assessments	1 500.00	2020/12/11	2020/12/18	YES
646	Gugube Holding Pty Ltd	Laptop for Cross Border Operations Training for Stakeholders	1 500.00	2020/12/11	2020/12/18	YES
647	Uniyik It	Laptop for Community Safety Manager Mr W Dlamini	26 450.00	2020/12/10	2020/12/18	YES
648	Enviroserv	Waste Removal for September, October, November Statement	286 888.61	2020/12/14	2020/12/18	YES
		Provision for Service Provider to Provide Facilitation during Youth Summit	30 000.00	2020/12/10	2020/12/18	YES
649	Vision Africa	Electricity for December Statement	2 678.49	2020/12/14	2020/12/18	YES
650	Eskom: Sportfield Nkwezela					
651	Anvision Computers	Laptop, Backpack and Microsoft Office for Ms X Khumalo, Laptop Backpack for Zinhle Zuma, GPS Charge and Battery for Disaster Department and Multi Adapter and External Drive for Miss A Van Zyl	36 373.00	2020/12/11	2020/12/18	YES
		Accommodation for 90 People Attending Youth Summit, Ms J Radebe, Miss T.P Mathia and Ms Z Mlatha Attending CPMD Training, Conference Venue for Risk Workshop, P Sosibo Attending Arc GIS Basic Training, Mr N.P Kati and Mr M Majazi Attending LGOF Workshop	199 647.99	2020/12/08	2020/12/18	YES
652	Tunimart Travel Agency	Masameni Sportfield Certificate 11 Retention Paid	343 225.81	2020/12/15	2020/12/18	YES
653	Lemakwa Trading	Provision of Horticulture Management Services Certificate 13	25 785.00	2020/12/08	2020/12/18	YES
654	GreenDoor Landscape Services Pty Ltd	Supply and Delivery of Poultry Project	29 550.00	2020/11/20	2020/12/18	YES
655	Alima & Palisa Pty LTD	Empty Septic Tank at Underberg Tax Rank	22 500.00	2020/12/08	2020/12/18	YES
656	Ikhenani Lethu	Supply and Delivery of Car Wash Material for Dr NDZ Municipality	94 160.00	2020/12/10	2020/12/18	YES
657	Mathutha Trading Enterprise	Laptop, Backpack and Microsoft Offices for Public Participation Officer N Khathi	25 724.35	2020/12/11	2020/12/18	YES
658	Earlyworks 266 Pty Ltd	Legal Fees for Transfer of Portion 7 of the Farm	328 566.88	2020/11/20	2020/12/18	YES
659	Matthew Francis Inc	Audit Fees for November Statement	296 624.14	2020/12/14	2020/12/18	YES
660	Auditor General	HP Laptop Battery for Mr Jali and Two Laptop Mouse For Miss N Khubone and Miss T Makhanya	1 505.35	2020/12/08	2020/12/18	YES
661	MyLucy Pty Ltd	Security Service Fees For December and VIP Bodyguard Fees for MM, DM, Cllr Kheswa and Mr Sondezi	880 060.09	2020/12/11	2020/12/17	YES
662	Smart Sec Pty Ltd	Cleaning Material 25L X10 Pine Gel	6 950.00	2020/12/10	2020/12/18	YES
663	Mathutha Trading Enterprise	Office Stationery: Order Books, Leave Books and Deviation Books	11 333.83	2020/12/11	2020/12/18	YES
664	Nuprint Printers	3 Drum of Bitumen Coat to Repair Pot Holes in Underberg	6 870.00	2020/12/11	2020/12/18	YES
665	SinoNcedo Trading	Refund paid to Print License Disc	612.00	2020/12/15	2020/12/18	YES
666	P Malibongwe Dlamini	Municipal Legal Fees for November	137 357.00	2020/12/11	2020/12/18	YES
667	MC Nishalinishair Attorneys					
668	Bytes System Intergration	Service Fees for Budget Support, Projects Admin and Management	136 622.46	2020/12/17	2020/12/18	YES
669	Yabela Consulting&Trading	100 Bags of Cold Mix to Repair Pot Holes	21 500.00	2020/12/15	2020/12/18	YES
670	Underberg Forge	Tools for Repairs of Public Toilets	7 679.41	2020/12/15	2020/12/18	YES
671	Eskom	Electricity for December Statement	2 896.22	2020/12/17	2020/12/18	YES
672	Eskom: Lot 68 West End	Electricity for December Statement	436.07	2020/12/17	2020/12/18	YES
673	Eskom: Creighton Pound	Electricity for December Statement	4 378.31	2020/12/17	2020/12/18	YES
674	Eskom: Lot 3 Smith Street	Electricity for December Statement	569.42	2020/12/17	2020/12/18	YES
675	Eskom Creighton Local Authority Activities	Electricity for December Statement	3 217.77	2020/12/17	2020/12/18	YES
676	Eskom: Eskom Health Committee Office	Electricity for December Statement	7 709.72	2020/12/17	2020/12/18	YES
677	Eskom: Eskom Old Post Office	Electricity for December Statement	3 357.45	2020/12/17	2020/12/18	YES
678	ESKOM : MUNICIPAL HOUSES	Electricity for December Statement	11 684.51	2020/12/17	2020/12/18	YES

LIST OF PAYMENTS MADE IN THE MONTH OF DECEMBER 2020						
PAYMENT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT	DATE OF INVOICE	PAYMENT DATE	COMPLIANCE COMMENTS
679	Eskom Bulwer CSC	Electricity for December Statement	11 773.84	2020/12/17	2020/12/18	YES
680	Eskom: 5441662813	Electricity for December Statement	3 593.55	2020/12/17	2020/12/18	YES
681	Sedone Development	Bhidla Housing Project Certificate43	410 000.00	2020/12/01	2020/12/18	YES
682	Splenda Nkonveni Electrical JV	Greater Milla/Creighton Phase3 Certificate4	75 037.50	2020/12/14	2020/12/18	YES
683	Splenda Nkonveni Electrical JV	Greater Khukhulela/Nomadana Phase3 Certificate4	74 954.70	2020/12/04	2020/12/18	YES
684	Splenda Nkonveni Electrical JV	Greater Donnybrook Phase3 Certificate4	75 037.50	2020/12/14	2020/12/18	YES
685	Splenda Nkonveni Electrical JV	Greater Ngwagwane Phase3 Certificate4	75 182.40	2020/12/14	2020/12/18	YES
686	Iqoda Project Pty Ltd	Greater Bulwer Nkumba Stermore Certificate6 Retention Paid	172 048.71	2020/12/07	2020/12/18	YES
687	Magubane Plant & Contractors	Plant Hire for Access Road Ward2 Certificate1	1 617 301.35	2020/12/09	2020/12/18	YES
688	Ntlobane Technologies	Installation of Antivirus Volume	120 000.00	2020/12/15	2020/12/18	YES
689	Powervision Technology	Hosting Emails, Website and Domain, SLA Support NDZ and Consulting Service	31 907.00	2020/12/15	2020/12/18	YES
690	Sibane Group JV Stovi consulting	Underberg Asphalt Phase3 Certificate1	750 153.31	2020/12/14	2020/12/18	YES
691	Sibane Group JV Stovi consulting	Bulwer Asphalt Phase7 Certificate1	673 914.10	2020/12/14	2020/12/18	YES
692	Sivauluka JV Ukwazi Home Development	Mqulewa Sportfield Certificate8	519 371.86	2020/12/15	2020/12/18	YES
693	Sibane Group JV Stovi consulting	Himeville Asphalt Phase2 Certificate1	634 793.72	2020/12/14	2020/12/18	YES
694	SA Post Office	Licensing NIP2657, Duplicate Logbook and Change of Ownership	24 694.00	2020/12/15	2020/12/18	YES
695	SARS - SDL	SARS SDL	80 417.08	2020/12/15	2020/12/18	YES
696	SARS - UIF	SARS UIF	75 188.50	2020/12/18	2020/12/18	YES
697	SARS - PAYE	SARS PAYE	1 047 560.64	2020/12/18	2020/12/18	YES
TOTAL PAYMENTS			14 973 932.94			

Prepared by: **PH DLAMINI**
Signature: 

Reviewed by: 
Signature: 

HIGHEST PAID CREDITORS FOR DECEMBER 2020

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SUPPLIER	DESCRIPTION	AMOUNT
Sibane Group JV Stoyi consulting	Underberg Asphalt Phase3 Certificate1, Bulwer Asphalt Phase7 Certificate1, Himeville Asphalt Phase2 Certificate1	2 058 861.13
WNA Consulting JV Mahlubi	Underberg Asphalt Phase2 Certificate6	1 624 426.70
Magubane Plant & Contractors	Plant Hire for Access Road Ward2 Certificate1	1 617 301.35
Fynn's Construction	Plant Hire for Upgrading Access Road in Ward11 Certificate1	1 474 551.56
Smart Sec Pty Ltd	Security Service Fees For December and VIP Bodyguard Fees for MM,DM,Cllr Kheswa and Mr Sondezi	880 060.09
Splenda Nkonyeni Electrical JV	Greater Nkwezela, Greater Sandanezwe/Masamini, GreaterMjila/Creighton, Greater Donnybrook, Greater Bhidla/Sizananjalo, Greater Hlabeni/Centocow, Greater Amakhuze/Cabazi, Greater Khukhulela/Nomagaga, Greater Qgumeni/Mqundekweni, Greater Ngwangwane Phase3 Certificate3, Greater Qgumeni/Mqundekweni, Bhidla/Sizananjalo, Hlabeni/Centocow, Mjila/Creighton, Khukhulela/Nomagaga, Donnybrook, Ngwagwane Phase3 Certificate4,	804 190.75
Igoda Project Pty Ltd	Greater Nkumba/Mangwaneni Phase3 Certificate2, Greater Nkumba/Mangwaneni Phase3 Certificate1 and 3, Greater Bulwer, Greater Underberg Phase3 Certificate1, Greater Stepmore/Ridge Phase3 Certificate1 and 2, Greater Bulwer, Nkumba, Stepmore Certificate6 Retention Paid	710 491.59
Siyajuluka JV Ukwazi Home Developm	Sporini Community Hall Certificate10 and Mqulelwa Sportfield Certificate8	705 524.47
SSR Security T/A Mahlubi Transport	Underberg Road Phase1 Certificate7 Retention Paid	514 685.38
Auditor General	Audit Fees for October and November Statement	436 308.10
TOTAL PAYMENT		10 826 401.12

REPORT FOR CREDITORS PAID WITHIN 30 DAYS IN DECEMBER 2020

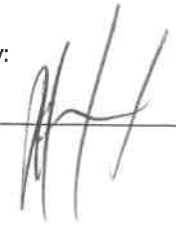
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Number of Payments	COMPLIED	NOT COMPLIED	PERCENTAGE
97	97	0	100%

Prepared by: P N D LAMINI

Signature: 

Review by:

Signature: 

DECEMBER 2020 DEBTORS AND REVENUE MANAGEMENT REPORT

1. **AUTHOR** Chief Financial Officer

1ST LEVEL : MANCO
 2ND LEVEL : FINANCE COMMITTEE
 3RD LEVEL : EXCO
 4TH LEVEL : COUNCIL

2. **PURPOSE:**

To report to the Committee and Council on the revenue and debtors' management.

3. **LEGAL/STATUTORY REQUIREMENTS:**

- MFMA Act No.56 of 2003
- Credit control and debt collection policy

4. **BACKGROUND AND REASONING:**

Dr Nkosazana Dlamini Zuma Municipality council must ensure that all money which is due and payable to the council is collected and for this purpose has adopted the credit control policy and debt collected policy consistent with its tariffs and complying with the provisions of the relevant legislation.

5. **ANNEXURES**

- 5.1 Age Analysis
- 5.2 Debt Collection
- 5.3 Traffic Fines
- 5.4 Pound
- 5.5 Data Cleansing
- 5.6 Revenue Enhancement Strategy

6. **FINANCIAL IMPLICATIONS:**

- Interest is added to all outstanding debtors.
- The Municipality has budgeted for the provision of bad debt.

7. **RECOMMENDATION:**

That this report be noted by the Committees and Council.

REPORT ON DEBTORS AGE ANALYSIS**DECEMBER 2020**

Debtors' balance as at	AMOUNT
Dr Nkosazana Dlamini Zuma Municipality - July 2020	R62 914 128,06
Dr Nkosazana Dlamini Zuma Municipality - August 2020	R65 019 836,05
Dr Nkosazana Dlamini Zuma Municipality - September 2020	R66 274 889,28
Dr Nkosazana Dlamini Zuma Municipality - October 2020	R67 079 908,68
Dr Nkosazana Dlamini Zuma Municipality - November 2020	R68 451 238,09
Dr Nkosazana Dlamini Zuma Municipality – December 2020	R65 485 470,67

REPORT ON INDIGENT MANAGEMENT**DECEMBER 2020**

Period	Number of Indigents beneficiaries for the period	Amount paid by municipality for the period
July 2020	1 510 beneficiaries	R104 422,93
August 2020	1 506 beneficiaries	R111 050,03
September 2020	1 490 beneficiaries	R110 527,71
October 2020	1 441 beneficiaries	R109 263,85
November 2020	1 398 beneficiaries	R105 914,03
December 2020	1500 beneficiaries	R110 002,00

REPORT ON TRAFFIC FINES**DECEMBER 2020**

MONTHS	AMOUNT FOR NOTICES ISSUED	AMOUNT RECEIVED
Dr Nkosazana Dlamini Zuma Municipality July 2020	R125 850,00	R5 450,00
Dr Nkosazana Dlamini Zuma Municipality August 2020	R81 020,00	R11 300,00
Dr Nkosazana Dlamini Zuma Municipality September 2020	R57 600,00	R5 700,00
Dr Nkosazana Dlamini Zuma Municipality October 2020	R124 751,00	R8 382,60
Dr Nkosazana Dlamini Zuma Municipality November 2020	R 61 500,00	R4 600.00
Dr Nkosazana Dlamini Zuma Municipality December 2020	R107 170.00	R4 900.00

REPORT ON ANIMAL POUNDS

Himeville animal pound							
Animal category	Movement in stock July 2020	Movement in stock August 2020	Movement in stock September 2020	Movement in stock October 2020	Movement in stock November 2020	Movement in stock December 2020	
Cattle	10	9	83	81	25	-	
Goats	3	-	7	-	-	-	
Sheep	-	-	22	-	-	-	
Horse	-	6	7	9	3	-	
Donkeys in pound	-	-	-	4	-	-	
Stock theft	1. Cas Nr. 44/07/2020 Himeville Saps 21 x Goats 08 x Sheep	-	-	-	-	-	
Cattle in pound	8	7	29 Cows (28 + 1 Calf which was born at the pound)	-	5	5	
Goats in pound	27	27	-	-	-	85	
Horses in pound	1	4	5	2	3	3	
Donkeys in pound	-	-	8	7	7	12	
Sheep in pound	9	8	-	-	-	76	

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Death in the pound	1 x Cow (Calf)	1 x Cattle due to unknown disease 1 x Sheep, 1 x Lamb, sheep died whilst giving birth and lamb died afterwards	1 Cattle due to unknown disease – D.O.D: 06/09/2020	1 x Donkey died due to unknown disease – D.O.D: 04/10/2020	1 x Sheep while being transported to the pound by members of SAPS Himeville
Total Amount	2 655,00	1 050,00	18 961,00	25 150,00	3 770,00
					R0.00

Creighton animal pound						
Animal category	Movement in stock July 2020	Movement in stock August 2020	Movement in stock September 2020	Movement in stock October 2020	Movement in stock November 2020	Movement in stock December 2020
Cattle	2	-	43	143	10	6
Goats	-	87	5	-	-	10
Sheep	-	-	5	-	-	-
Horse	-	-	-	4	4	4

Donkeys in pound	-	-	-	-	-	-
Stock theft	1 Cow – Case Number 09/06/2020	-	1 case no 114/08/2020	2 CASES NO. Donny 22/06/2020 Bulwer 65/09/2020	-	-
Cattle in pound	21	22	36	49	33	34
Goats in pound	5	5	35	27	40	42
Horses in pound	1	1	1	1	1	1
Donkeys in pound	2	1	1	1	1	1
Sheep in pound	2	2	13	11	18	25
Death in the pound	1 Cow – Broken leg (Destroyed), 2 Goats – (Unknown)	1 Goat and 1 Donkey	3 Goats	1 sheep 3 goats	2 goats	3 goats 1 Calf
Total	100,00	1 320,00	4 057,00	9 680,00	10 150,00	R5 309.00

REPORT ON DATA CLEANSING**DECEMBER 2020**

MONTHS	Details of data cleansing exercises performed
July 2020	0 BJ 4 TJ (Transfer transactions CoO) 20 queries via email and attended to 4 Change of Ownership processed No General Valuation updates performed 3 General information updates 6 Pension rebates processed 1 Manual Rates Clearance Certificate requested
August 2020	Due to information systems challenges experienced no data cleansing/ updating could be performed.
September 2020	Due to information systems challenges experienced no data cleansing/ updating could be performed.
October 2020	6 BJ 5 TJ (Transfer transactions CoO) 20 queries via email and attended to 6 Change of Ownership processed 1 General Valuation updates performed 15 General information updates 3 Pension rebates processed 1 Public benefit organisation rebates processed 2 Tourism rebates processed No manual Rates Clearance Certificate requested
November 2020	4 BJ 1 TJ + 100 Transfer transactions CoO) 10 queries via email and attended to 100 Change of Ownership processed 1 General Valuation updates performed 6 General information updates 1 Pension rebates processed 1 Tourism rebates processed No manual Rates Clearance Certificate requested
December 2020	12 BJ 5 TJ + 1 transfer transactions CoO) 10 queries via email and attended to 1 Change of Ownership processed 1 General Valuation updates performed 6 General information updates 1 Pension rebates processed

	1 Public benefit organisation 2 Tourism rebates processed No manual Rates Clearance Certificate requested
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REPORT ON QUERIES (CUSTOMER CARE)**DECEMBER 2020**

MONTHS	NUMBER OF QUERIES RECEIVED	NUMBER OF QUERIES RESOLVED
Dr Nkosazana Dlamini Zuma Municipality July 2020	47 RCC applications	25 RCC issued
Dr Nkosazana Dlamini Zuma Municipality August 2020	27 RCC applications	15 RCC issued
Dr Nkosazana Dlamini Zuma Municipality September 2020	44 RCC applications	10 RCC issued
Dr Nkosazana Dlamini Zuma Municipality October 2020	15 RCC applications	22 RCC issued
Dr Nkosazana Dlamini Zuma Municipality November 2020	4 RCC applications	50 RCC issued
Dr Nkosazana Dlamini Zuma Municipality December 2020	10 RCC applications	11 RCC issued

REPORT ON DEBT COLLECTION**DECEMBER 2020**

- The debtors' book has decreased in the month of December 2020 by 4,33%, showing the result of the data cleansing and debt collection efforts.
- An amount of R110 002,56 was paid for free basic electricity in aid of 1500 beneficiaries.
- Revenue and debt collection unit has realised that more people are paying for their accounts since the debt collection process is done both inhouse and supplemented by legal attorneys.
- Traffic fines debtors remain a concern, improved collection strategies to be benchmarked, assessed and implemented.
- Debt Collection rate is sitting at 83% as at the end of December 2020 versus amount billed for the month.
- Total amount of pound fees collected for the period amount to R5 309,00 (*Creighton R5 309,00 and Himeville R0,00*)

ANNEXURE 5.2

REPORT ON COLLECTION RATE

	Jul-20		Aug-20		Sep-20		Oct-20		Nov-20		Dec-20	
	Raised	Received	Raised	Received	Raised	Received	Raised	Received	Raised	Received	Raised	Received
RAT01	753 975,13	-1 135 604,76	753 225,29	-529 126,51	754 254,42	-552 452,04	762 033,20	-587 166,13	758 786,09	-443 602,63	766 169,72	-592 500,46
RAT02	532 982,66	-376 309,51	526 485,59	-214 759,24	528 590,82	-356 575,70	525 505,58	-424 447,47	533 298,09	-339 417,69	532 591,43	-618 097,60
RAT03	814 845,94	-659 846,89	818 314,09	-397 227,09	814 998,04	-627 738,83	844 068,96	-802 862,82	823 702,01	-720 425,65	861 448,86	-765 297,33
RAT04	826 086,62	-52 721,43	832 986,58	-52 806,40	814 710,10	-2 204 494,43	821 236,48	-49 243,60	825 297,37	-475 761,00	807 655,35	-2 483 919,59
RAT05	194,89	-0,03	196,90	-0,03	198,91	-0,03	200,92	-0,03	200,92	-0,08	200,92	-0,04
RAT08	300 703,85	-81 425,85	295 411,99	-187 900,87	296 683,10	-129 647,61	61 060,30	-135 209,91	229 505,86	-97 733,62	-189 805,63	31 487,69
RAT10	85 586,92	-112 737,26	85 767,01	-62 412,59	86 192,19	-95 095,22	86 698,80	-43 952,46	87 073,87	-42 385,81	87 533,66	-45 879,28
RAT11	2 028,84	0,00	2 028,84	0,00	2 028,84	-4 000,00	2 028,84	0,00	2 028,84	0,00	2 028,84	0,00
RAT12	156 451,84	-93 196,89	156 815,80	-79 861,61	157 687,19	-86 265,39	156 673,12	-117 880,50	159 846,69	-94 412,81	160 201,79	-87 966,09
REFUSE	312 686,86	-256 371,69	312 550,48	-173 704,05	312 287,19	-246 540,23	289 820,61	-231 918,84	309 859,14	-205 808,16	302 422,93	-210 460,10
VAT	44 980,98	-34 619,77	44 980,98	-24 692,49	44 980,98	-34 441,69	42 302,16	-34 486,28	44 718,31	-29 959,53	44 743,65	-32 011,26
RENT	14 702,49	-10 236,16	14 702,49	-10 236,10	14 702,49	-5 118,05	14 702,49	-190 743,23	14 702,49	-5 118,05	14 702,49	-5 116,92
VAT	2 205,37	-1 536,36	2 205,37	-1 535,42	2 205,37	-767,71	2 205,37	-38 523,50	2 205,37	-767,71	2 205,37	-767,84
SUNDRIES	42 510,77	-3 060,87	42 510,77	-3 060,87	42 420,77	-3 060,57	42 510,77	-106 288,49	44 528,52	-3 060,87	60 046,59	-3 060,87
VAT	6 376,61	-459,13	6 376,61	-459,13	6 876,61	-459,13	6 376,61	-15 940,27	6 679,28	-459,13	7 441,77	-459,13
Total Incl	3 896 329,87	-2 818 225,62	3 894 556,79	-1 737 583,40	3 878 787,02	-4 346 656,53	3 677 414,21	-2 778 663,53	3 842 423,85	-2 468 892,74	3 451 587,74	-4 804 050,82
Total VAT	53 563,26	-36 614,26	53 562,96	-26 887,04	54 082,96	-35 666,53	50 884,14	-88 950,05	53 602,96	-31 186,37	54 390,79	-33 238,23
Total Excl	3 842 766,61	-2 781 611,36	3 840 995,83	-1 710 895,36	3 824 724,06	-4 310 988,40	3 626 530,07	-2 689 713,48	3 788 820,89	-2 427 706,37	3 397 196,95	-4 770 812,59
Total Rates	3 472 866,49	-2 511 942,64	3 471 232,09	-1 523 895,34	3 455 333,61	-4 056 269,25	3 279 496,20	-2 160 782,82	3 419 730,74	-2 213 719,29	3 020 024,94	-4 552 172,70

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Total Services	423 463,38	-306 282,98	423 326,70	-213 688,06	423 463,41	-290 387,68	397 918,01	-617 880,61	422 693,11	-245 173,45	431 562,80	-251 878,12
Total ServicesExcl	369 900,12	-269 668,72	369 763,74	-187 001,02	369 390,45	-254 719,15	347 033,87	-528 930,56	369 090,15	-213 987,08	377 172,01	-218 639,89
Opening Balance	61 723 334,25		62 914 128,06		65 914 128,06		66 274 889,28		67 079 908,68		68 451 238,09	
Closing Balance		62 914 128,06		65 019 836,05		66 274 889,28		67 079 908,68		68 451 238,09		65 485 470,67
Collection Rates		69%		58%		61%		65%		65%		83%

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A Better Place for All

Main Street
Creighton, 3263

P.O Box 62

Creighton 3263

Phone: +27 39 833 1038

Fax: +27 39 833 1179

Email: mailbox@ndz.gov.za

www.ndz.gov.za

31 DECEMBER 2020

5.2 DEBT COLLECTION REPORT

Monthly payments arrangements report December 2020

Account	Name	Payment	Comment
39105	Ms D Veenstra	1 967.15	UpToDate
58838	Miss PN Moholi	1 000.00	UpToDate
30966	Eric M Jili	1 000.00	UpToDate
64039	NP Luzulane	2 000.00	UpToDate
25065	Mr SE Maphanga	1 000.00	UpToDate
46930	A BUNGANE	1 000.00	Hand over
68882	MA Pinchin	1 960.17	One month behind
102615	PA Duma	2 200.00	UpToDate

Collection Plan for the month of January 2020

- Letters of final demand will be sent for commercial properties for all customers with arrears amount.
- No site visit were performed nor planned due to the raise COVID19 cases in the region. Telephonic and Email were placed to key individual debtors to encourage payment/settlement of account.
- 68 customers with outstanding individual debt exceeding R100 000.00, totalling R12 620 954.56 from the following categories residential, business and agriculture. Form the bulk of outstanding debt. The following is being performed:
 - site visits process is ongoing,
 - hand deliver of final notices including latest statements and ensuring customer sign to acknowledge receipt of final notices
 - data cleansing exercises are also performed to obtain the most up to date customer information e.g. contact number, email etc.
 - customers are sensitised about municipal credit control and collection processes and the ramification of non-compliance
 - customers are sensitised about the multiple payment options available and the multiple pay points on offer.
- 50 customers of the new accounts where there has been no payment on account since the change of ownership will be investigated to obtain and update customers information on account.

Government debt Report

- Department of Public Works(provincial) - Most of the arrears balances from Provincial works are from section 14 school, school with no lease agreement. We were advised that for schools with no lease agreement, the debt is to be followed up with the owner of properties.
 - Annual invoices have been prepared and submitted to Provincial Public works, currently waiting for payments.
 - 17 properties have been identified as of Provincial Public works.
 - Awaiting public works to send one of their official to perform a physical verification to find out what properties are being used for e.g. School, clinic etc
- Department of Rural development and Lands reform - a meeting was held with the department and Cogta. A resolution was taken regarding the outstanding debt to prepare and submit all invoices within the month of Sept 2020 to fast track payment process:
 - 15 invoices have been forwarded to the department of land affairs for payment;
 - 5 of which are newly identified properties belonging to the department;
 - prior year invoices have been prepared and submitted; and
 - payment of R 327 289.30 was paid in the month of November 2020.
 - Payment for the remaining invoices is expected in the month of Jan 2021
- Department of Public Works(national) - 5 properties have been verified as of National Public works properties with a total outstanding Balance of R938 726.00,
 - Invoice and recon of accounts will be prepared and submitted to national Public works for payments.
 - Invoices have been submitted to National Public Works.
- Department of Water and Sanitation - 10 Properties have been verified as of Water and Sanitation, Cogta is assisting us with the contact person regrading recons and submission of invoices.

Progress report on handed over accounts

Municipal Account	Property Description	Owner/Debtor	HANDOVER AMOUNT	EMAIL ADDRESS	STATUS
18745	Underberg 123 PTN 1	Peon Properties	R 282 362.73	pregasen@tanglefoot.co.za	Negotiations failed; part payment received; summons drafted & sent to Regional Court for issuing
107105	Goxhill Farm	Goxhill Farm	R194 808.07	ricklames@telkom.net	Summon drafted, Awaiting revised statement
30058295	Underberg ERF 13 PTN 4	S G Hlongwane Family	R 780 827.51	austin.hlongwane@stucky.co.za	Non- contactable; trustees details obtained on 1.10.2020 & summons drafted - Judge Mnguni is third trustee, attempting to negotiate
131705	FP 168 ERF 8536	MR DG Pitout	R206 166.70	shandrepitout@gmail.com	Negotiations failed, awaiting revised statement; Summons drafted & sent to correspondent for issuing
115265	FP 249 ERF 10074	David Hooper Trust	R 97 671.38	dvh@esneil.co.za	Negotiations failed, summons drafted, identity numbers outstanding
128445	Farm FP 78 No.7821	New Line Inv 149 PTY LTD	R 353 330.82	hestersadie@mweb.co.za	Negotiations failed; summons drafted & sent to Regional Court for issuing
30057744	ERF 1 PTN 1	MR Taylor & Thompson	R 80 285.40	michale@telkomsa.net	Negotiations failed, both debtors now reside in Malaysia, substituted service required, awaiting revised statement

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131135	Farm No. 9137 PTN 2	(Late) Mr NS Mtolo/(Executor)NA Mtolo	R 522 792.45	nomaa2mtoloo@gmail.com	Negotiations failed; awaiting clarification on property description, property not registered in the name of the debtor, debtor deceased, executors' details still outstanding from Masters office
62532	FARM FP 4910 PTN 4	Clive John Mingay	R 28 425.72	inglenook45@gmail.com	Acknowledgement of Debt signed.
62587	ERF 5002	Clive John Mingay	R 60 103.73	inglenook45@gmail.com	Acknowledgement of Debt signed.
62635	ERF 5002 PTN 1	Clive John Mingay	R54 256.88	inglenook45@gmail.com	Acknowledgement of Debt signed.
107035	Farm 9030	Banks Trust- Trustees	R 118 835.79	actaylor@mweb.co.za	Acknowledgement of Debt signed, awaiting confirmation from client that account settled in full
107055	farm 9030 PTN 2	Banks Trust- Trustees	R 9 709.20	actaylor@mweb.co.za	Acknowledgement of Debt signed, awaiting confirmation from client that account settled in full
52966	Farm No.9290	James Charles Forder	R20 783,94	jene.james@gmail.com	Negotiations failed; Awaiting revised statement; summons drafted & sent to correspondent for issuing
52959	Farm No.9289	James Charles Forder	R45 712.49	jene.james@gmail.com	Negotiations failed; Awaiting revised statement; summons drafted & sent to correspondent for issuing
52911	Farm No.16440	James Charles Forder	R6 445.70	jene.james@gmail.com	Negotiations failed; Awaiting revised statement; summons

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31 DECEMBER 2020

5.6: REVENUE ENHANCEMENT STRATEGY



Main Street
Creighton, 3263
P.O Box 62
Creighton 3263

Phone: +27 39 833 1038
Fax: +27 39 833 1179
Email: taylorc@ndz.gov.za

www.ndz.gov.za

DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY

REVENUE ENHANCEMENT STRATEGY						
FUNCTION	PROBLEM STATEMENT OR CHALLENGE	EXTENT OF THE PROBLEM OR REVENUE LOSS	STRATEGIES	ACTIVITIES OR INTERVENTION	REVENUE IMPACT	BUDGET OR FINANCIAL IMPLICATION
Human Settlements	Lack of development in identified land parcels such as Creighton, Bulwer, Underburg and Himmeville	Loss of revenue from stands or properties	Dispose the available unused municipal residential land not earmarked for any municipal development	Establishment of townships and development of the identified land parcels by the service providers.	More Revenue to be generated.	To be quantified before finalization of the budget.
TIMEFRAME AND PROGRESS TO DATE						
31 December 2019						
Develop draft subdivision layout for Bulwer and the final layout will be approved by the MPT by the end of June 2019						
Manager: Planning and Development						

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REVENUE ENHANCEMENT STRATEGY								
FUNCTION	PROBLEM STATEMENT OR CHALLENGE	EXTENT OF THE PROBLEM OR REVENUE LOSS	STRATEGIES	ACTIVITIES OR INTERVENTION	REVENUE IMPACT	BUDGET OR FINANCIAL IMPLICATION	TIMEFRAME AND PROGRESS TO DATE	RESPONSIBLE
Land Use Management	Formalisation of invalid areas next to Bulwer Township	Lack of collection of property rates and service charges in the areas	Expand revenue base through the tenure upgrade	Township establishment or formalization and transfer of the properties to the beneficiaries Sale of land already occupied	Additional property rates and service charges	Costs of formalisation	30 June 2020 COGTA is handling the Matter.	Manager Planning and Development
Land use Management	Inefficiencies in the approval of the building plans due to turnaround time	Long turnaround time to approve building plans	Enhance and improve on the building plan approval system (BAS)	Upgrade of the building plan approval application system Development of workflow procedures	Additional property rates and services charges revenues to be generated due to the increase in the value of the property.	Procure Application system	The approval of the building plans is no longer a challenge since they are no longer approved by the Council on the council date meeting. There are now approved by the Town planning Portfolio	Manager Planning and Developm.ent

Economic Development	Lack of Infrastructure support for emerging enterprises	Loss of rental revenue from emerging enterprises	Development of incubation hubs	Development of business plans for the incubation hubs for grant funding. Development and management of the hubs	Rental revenue from the incubation hubs	Costs of building incubation hubs	Committee which site once in every two month. The department is no longer in a process of procuring a building plans filling system due to that the department of Cooperate is in a process of procuring one.	Community Services Manager
Real Estate	Government amenities or facilities built on properties owned by the municipality, eg Underburg Clinic. Owners of low cost houses not following municipal process when upgrading/extending their houses	Property rates revenue is not generated from these properties Loss of revenue on upgraded components	Improve property rates revenue generation	Transfer the properties to relevant government departments and entities Develop 3 different building plans to be used by low cost owners at no fee or lower fee	Additional property rates and service charges, revenue to be generated due to the increase in the value of the property	Operational Costs	30 June 2023 Ongoing The process is still at planning phase, the municipality is busy with issue of land.	Office of the Municipal Manager/Planning Development Manager

Waste Management	Inadequate capacity to render commercial, industrial and bulk or special waste removal services	Loss of revenue in business and industrial areas	Enhancing refuse removal and generating revenue	Conduct capacity assessment analysis to render the waste collection services Extend the waste collection services to commercial and industrial areas	Additional revenue is projected to be generated	Operational Costs	November 2020 still in progress Waste collection has been extended to commercial and industrial areas	Assistant Manager Public Works and Basic Services
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REVENUE ENHANCEMENT STRATEGY								
FUNCTION	PROBLEM STATEMENT OR CHALLENGE	EXTENT OF THE PROBLEM OR REVENUE LOSS	STRATEGIES	ACTIVITIES OR INTERVENTION	REVENUE IMPACT	BUDGET OR FINANCIAL IMPLICATION	TIMEFRAME AND PROGRESS TO DATE	RESPONSIBLE
Traffic Fines Revenue	Lack of enforcement measures to execute Warrant of Arrest (WoA)	Outstanding income out of Traffic fines Warrant of Arrest	Improve excersution of Warrant of Arrest	Implement a bulk SMS/MMS system Maximise the utilization of the Municipal Court Implement traffic payments Portal	Additional Revenue		ANPR Trailer has been procured and currently functional Target Mnt.	Protection Services Manager

REVENUE ENHANCEMENT STRATEGY								
FUNCTION	PROBLEM STATEMENT OR CHALLENGE	EXTENT OF THE PROBLEM OR REVENUE LOSS	STRATEGIES	ACTIVITIES OR INTERVENTION	REVENUE IMPACT	BUDGET OR FINANCIAL IMPLICATION	TIMEFRAME AND PROGRESS TO DATE	RESPONSIBLE
Licensing Services revenue	Outdated Service Level Agreement between the municipality and the Provincial Department of Safety	The full cost of rendering the licensing services on behalf of the Provincial Department is not fully recovered with the 8%-20% agency fees	To enhance licensing fee revenue	Re- model cost of the licensing services due to the amalgamation Re- negotiate the licensing service level agreement with Provincial Department of Safety	Additional Revenue	Operational Costs	This is a standard rate provincially and hence can only be dealt with at a Provincial level	Protection Services Manager and Chief Financial Officer Protection services manager

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Property rates revenue	Loss of revenue due to properties registered in the name of municipality occupied/ owned by third parties	Properties are registered in the name of the municipality resulting in a possible loss of income	To enhance the property rates revenue generation	Identify and verify all properties registered in the municipality to be transferred to the rightful owners	Additional Property rates	Operational Costs	30 June 2020	Manager Planning and Development
	Government and business properties in the state trust and communal land are not listed on the general valuation roll	Approximately few government facilities situated in the communal land are not included on the valuation roll (schools, clinics and police stations etc)	Expand the property rated revenue base	Develop individual property diagrams and formalization of the individual properties	Revenue base to increase	Operational/Consultancy Costs	30 June 2020 An investigation will be done for completeness of General Valuation Roll	Manager Planning and development

REVENUE ENHANCEMENT STRATEGY								
FUNCTION	PROBLEM STATEMENT OR CHALLENGE	EXTENT OF THE PROBLEM OR REVENUE LOSS	STRATEGIES	ACTIVITIES OR INTERVENTION	REVENUE IMPACT	BUDGET OR FINANCIAL IMPLICATION	TIMEFRAME AND PROGRESS TO DATE	RESPONSIBLE
Solid Waste Revenue	Solid Waste Revenue not optimised	Some households are not billed for refuse removal, resulting in a loss of revenue from end users	To enhance refuse removal revenue generation	Reconcile the billing database, refuse removal register and the property master register	Additional revenue will be generated	Operational Costs	31 March 2020 Revenue unit is liaising with building inspector for completion certificate so refuse can be add on property and field valuation has been done for	Chief Financial Officer

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Financial Management	The cost of rendering services is not in line with the principalas of financial management relating to effectiveness, efficiency and value for money	Trading services, refuse removal are not generating trading surpluses, cost incurred cannot be traced to the value chain of rendering services. Support services costs are not allocated to the primary service functions	Implement value chain analysis and cost remodeling strategy	Conduct cost remodeling on all primary service delivery functions Develop new tariff structure for refuse Develop new tariff structure for service and sundry charges	Additional revenue	Operational Costs	31 JAN 2023 A detailed report will be done based on cost incurred for collection of refuse and cost incurred to transfer refuse to transfer stations.	Chief Finanacial Officer
Maintenance of Municipal Towns	Investors and Ordinary citezens discouraged to reside in NDZ	Residents leaving the area because of poor management of towns.	Keep out towns clean, safe	The relevant department should develop a plan to ensure that all towns are kept clean such as grass cutting and landscaping	Revenue protection	Operational Costs	On-going	Manager Public works and Basic Services. Municipal Manager
Local Econmic Development and Tourism	Lack and Failure to Attract potential investors	Investors not aware of potential opportunities available at NDZ	Investors conference	Management to request Office Bearers to lead negotiations of attracting potential investors	Revenue growth	Planning costs	As from 01 June 2019 and ongoing	LED Manager Municipal Manager

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REVENUE ENHANCEMENT STRATEGY								
FUNCTION	PROBLEM STATEMENT OR CHALLENGE	EXTENT OF THE PROBLEM OR REVENUE LOSS	STRATEGIES	ACTIVITIES OR INTERVENTION	REVENUE IMPACT	BUDGET OR FINANCIAL IMPLICATION	TIMEFRAME AND PROGRESS	RESPONSIBLE
Tariffs on refuse collection	Illegal dumping of garden and other refuse	To be determined by study	Private dumpers to be charged Illegal dumpers to be fined	The department will conduct a study on how to enforce the bylaws for dumping illegally Enforcement of all municipal bylaws	Refuse income to	Operational Coosts	W02 Clean-up campaigns have been initiated in areas identified. Spill continue doing so recently did a Bida Clean up Campaign and Awareness and was undertaken on the 15 September 2020. Another Cleanup campaign will take place in November 2020 date not yet confirmed	Assistant PWBS Manager
Municipal support to LED Initiatives				The municipal budget should cater for the proposed LED projects as these projects will assist to generate more revenue for the municipality			Before end of December 2020	Management

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REVENUE ENHANCEMENT STRATEGY								
FUNCTION	PROBLEM STATEMENT OR CHALLENGE	EXTENT OF THE PROBLEM OR REVENUE LOSS	STRATEGIES	ACTIVITIES OR INTERVENTION	REVENUE IMPACT	BUDGET OR FINANCIAL IMPLICATION	TIMEFRAME AND PROGRESS TO DATE	RESPONSIBLE
Property Development	Illegal occupants on Transnet houses in Donnybrook and unavailability of land in Donnybrook area	Unable to develop Donnybrook since it privately owned. The municipality is currently negotiating with Transnet to permit the municipality to acquire 36 houses in Donnybrook. These houses have been vandalized and occupied illegally by individual citizens. The municipality could potentially generate approximately R1.2 million per annum on rental income.	Facilitate ownership of Transnet land/houses to the municipality	Follow ups with transnet Asset Division	Rental Income	Transfer Costs	30 December 2020 Awaiting response from transnet	Municipal Manger
Business Licences	Businesses operate without business licences	All businesses at (former) Ingwe operate without business licences and thus the Municipality must implement a policy for licencing businesses			Licence fees revenue will improve	Operational Costs	31 October 2019	Planning and Development Manger
Commercial/outdoor advertising	The municipality is not charging businesses when they advertising		Communicate outdoor tariffs with affected businesses				30 June 2020 The municipality is still in the	Community Services Manager

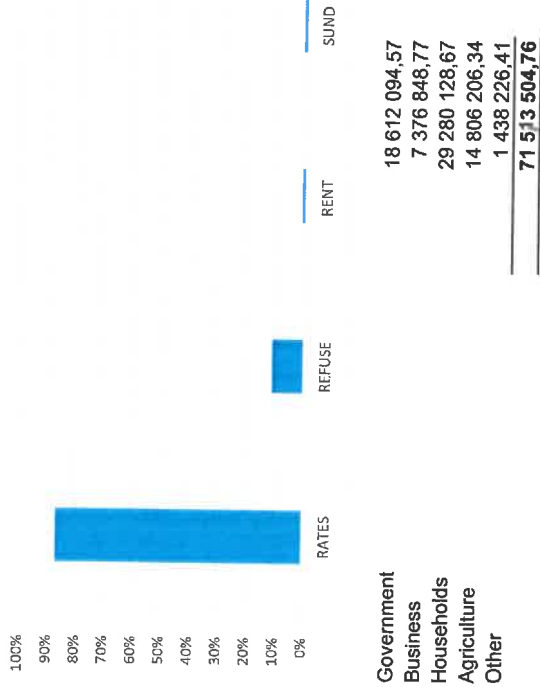
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	on municipal space		Enforce outdoor advertising bylaws					process of identifying space for outdoor advertising and engaging community about outdoor advertising by laws	
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REVENUE ENHANCEMENT STRATEGY								
FUNCTION	PROBLEM STATEMENT OR CHALLENGE	EXTENT OF THE PROBLEM OR REVENUE LOSS	STRATEGIES	REVENUE IMPACT	BUDGET OR FINANCIAL IMPLICATION	TIMEFRAME AND PROGRESS TO DATE	RESPONSIBLE	
Private Partnerships			The Municipality should invite property developers and investors in the jurisdiction of the Municipality to develop productive and economic projects to generate municipal revenue and increase employment.		Operational	Ongoing. In a process of sub dividing municipal is further, once sub divided equip with service better we can sell the land. Currently in Donnybrook there is an investor developing the town.	Plnning and Development Municipal Manager	

Debtors Age Analysis by Income Group		Current	0-30 Days	30-60 Days	60-90 Days	90-120 Days	Older than 120 Da	Total	Debtor's in %
RATES		-54 046,09	2 446 973,76	1 983 662,32	1 738 795,69	1 548 860,80	54 516 291,69	62 180 538,17	87%
REFUS		-2 170,75	311 156,95	254 932,59	213 450,02	192 301,92	6 864 198,55	7 833 869,28	11%
RENT		0,00	16 907,86	16 907,86	16 907,86	16 907,86	492 800,49	560 431,93	1%
SUND		0,00	63 968,36	47 687,80	45 367,38	43 625,55	738 016,29	938 665,38	1%
Total by Income Group		-56 216,84	2 839 006,93	2 303 190,57	2 014 520,95	1 801 696,13	62 611 307,02	71 513 504,76	100%
Debtors Age Analysis by Customer Group									
Government		-2 208,56	385 273,67	385 153,57	382 395,43	384 818,59	17 076 661,87	18 612 094,57	26%
Business		-35 000,00	258 787,55	212 503,75	184 780,73	155 832,62	6 599 944,12	7 376 848,77	10%
Households		-10 217,97	1 382 689,00	1 053 844,85	886 644,52	769 430,02	25 197 738,25	29 280 128,67	41%
Agriculture		-8 790,31	778 184,58	619 738,57	528 750,49	461 501,39	12 426 821,62	14 806 206,34	21%
Other		0,00	34 072,13	31 949,83	31 949,78	30 113,51	1 310 141,16	1 438 226,41	2%
Total by Customer group		-56 216,84	2 839 006,93	2 303 190,57	2 014 520,95	1 801 696,13	62 611 307,02	71 513 504,76	100%

Debtors Age Analysis by Income Group



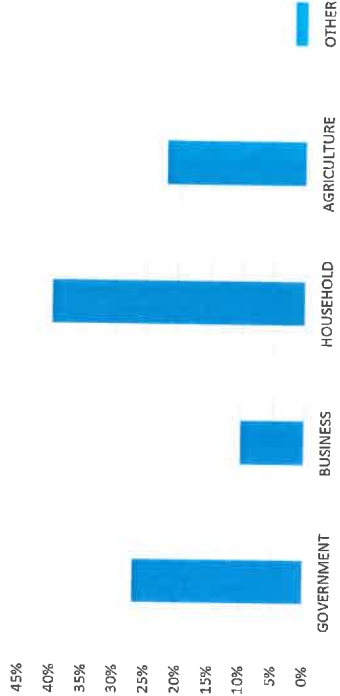
Prepared By: S.C. Manyathi

Approved By: N. Wela

Signed:

Signed:

Debtors Age Analysis by Customer Group



REPORT ON SUPPLY CHAIN MANAGEMENT FOR THE MONTH OF 31 DECEMBER
2020-NDZ MUNICIPALITY

AUTHOR: CHIEF FINANCE OFFICER
(File Ref: Budget and Treasury Office)

(1st Level : Manco)
(2nd Level : Finance Committee)
(3rd Level : Exco)
(4th Level : Council)

1. PURPOSE OF REPORT

To present the Implementation of the Supply chain management policy to the Committee and Council on purchases on made by the municipality for the month ended 30 December 2020.

2. BACK GROUND

The Act on local Government: Municipal Finance Management Act No 56, 2003 Chapter 11, the municipal supply chain management Regulation, as published in the Government Gazette on 30 May 2005 and the Supply Chain Management Policy as adopted by Council state that a report must be submitted to committees and council, in order to create a transparent image to all processes in the Supply Chain Management Division

3. LEGAL AND STATUTORY REQUIREMNT

- o Constitution of Republic of South Africa, Act No 108 of 1996
- o Municipal Finance Management Act, No 56 of 2003
- o Preferential Procurement Policy Framework Act 2017 Section 71
- o Board Based Black Economic Empowerment Amended Act,2013 (Act Non.46 of 2013)
- o Supply Chain Management policy

4. RANGE OF PROCUMENT

- 4.1 Orders up to the transaction value of R 1 to R 2000,00
- 4.2 Three written or verbal quotation for procurement of a transaction value between R 2001 to R 10 000,00.
- 4.3 Three different written quotation for procurement between R 10 000,01 to R 30 000,00.
- 4.4 At least three formal quotation written quotes, to be scored on price & targeted goals points designed in terms of the New Preferential Procurement Point Framework Act and regulation's well as the Broad Base Black Economic Empowerment Act for procurement above R 30 000,00 to R 200 000,00.
- 4.5 Bids process for procurement above R 200 000,00

5. STAFF IMPLICATIONS

5.1 There is no staff implication

6. BID COMMITTEE SITTINGS

6.1 Bid Specification Committee	: 02
6.2 Bid Evaluation Committee	: 08
6.3 Bid Adjudication Committee	: 02

Note: The bid committees are expected to sit at least 4 times a month as per SCM calendar.

7. FINANCIAL IMPLICATION / EXPENDITURE

7.1 QUOTATION ORDERS	: R 5 726 325,41
7.2 DEVIATIONS	: R 0,00
7.3 IRREGULAR EXPENDITURE	: R 0,00
7.4 FRUITLESS AND WASTEFUL EXPENDITURE	: R 0,00
7.5 UNAUTHORISED EXPENDITURE	: R 0,00
7.6 FUNERAL	: R 1 500,00
7.7 AWARDS BETWEEN R 30 000,00 – 200 000	: R 0,00
7.8 AWARDS MORE THAN R 200 000, 00	: R15 000 000,00
7.9 FUEL ORDERS	: R15 840,00
7.10 Transversal Contract	: R 0,00

8. ANNEXURES

- 8.1 Annexure "A" – Quotation orders below R 200 000,00
- 8.2 Annexure "B" – Deviation and irregular expenditure
- 8.3 Annexure "C" – Funeral
- 8.4 Annexure "D" – Awards more than R 200 000, 00
- 8.5 Annexure "E" – Fuel orders
- 8.6 Annexure "F" - Fruitless and wasteful expenditure
- 8.7 Annexure "G" – Unauthorised expenditure
- 8.8 Annexure "F" – Transversal Contract

9. RECOMMENDATIONS

That this report to be noted by Committee

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QUOTATION ORDERS BELOW R 30 000,00

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ORDERS REPORT FOR THE PERIOD OF DECEMBER 2020 (Annexure A)			
PETTY CASH R0.01--R2000			
ORDER NUMBER	COMPANY NAME	DESCRIPTION OF SERVICE/GOODS	AMOUNT
3499	Tunimart Travel Agency	Accommodation for Mr A Ndimbovu attending an arbitration meeting in SALGA offices in Durban. Check In: 26/11/2020 Out: 27/11/2020	R1 742,20
Total			R1 742,20

VERBAL OR WRITTEN QUOTATIONS BETWEEN R2001--R5000 (Annexure A) FOR DECEMBER 2020			
Order Numbers	COMPANY NAME	DESCRIPTION OF SERVICES RENDERED	AMOUNT
6080	Nashua	Repair of SCM Manager's Laptop	R4 025,00
6150	Tunimart Travel Agency	Hire of conference venue for 30 people attending an IDP/Budget/PMS/SDF 2021-20222 roadshow to be held in Underberg on the 10th/12/2020	R4 010,00
6149	Tunimart Travel Agency	Accommodation for Mr. S Zulu and Mr S Madlala attending an Advanced Driving Training in Pietermaritzburg (Camperdown) Check In: 10/12/2020 Check Out: 11/12/2020	R2 749,10
6148	Tunimart Travel Agency	Accommodation for Mr N Shabalala and Mr SB Ntombela attending an Advanced Driving Training in Camperdown (Pietermaritzburg) Check In: 10/12/2020 Check Out: 11/12/2020	R2 479,10
7007	Tunimart Travel Agency	Accommodation for Mr KMB Mzimela attending BAC Meeting in Underberg. Check In: 17/12/2020 Check Out: 18/12/2020	R1 587,20
7008	Tunimart Travel Agency	Accommodation for Miss N Holiwe attending BAC Meeting in Underberg. Check In: 17/12/2020 Check Out: 18/12/2020	R1 587,20
7009	Tunimart Travel Agency	Accommodation for Mr J Sondezi attending BAC Meeting in Underberg. Check In: 17/12/2020 Check Out: 18/12/2020	R1 587,20
7010	Tunimart Travel Agency	Accommodation for Mr T Shabalala escorting Mr J Sondezi- Senior Corporate Services Manager to attend a BAC Meeting in Underberg. Check In: 17/12/2020 Check Out: 18/12/2020	R1 587,20
7012	Tunimart Travel Agency	Accommodation for Mr S Mngadi attending BAC Meeting in Underberg. Check In: 17/12/2020 Check Out: 18/12/2020	R1 587,20
7013	Tunimart Travel Agency	Hire of Conference venue at Sanipass Hotel for BAC committee member's meeting that was held on the 17th/12/2020 and 18/12/2020	R3 820,00
7024	Tunimart Travel Agency	Accommodation for Mr J Sondezi and Mr T Shabalala (Bodyguard) attending BAC Meeting in Durban. Check In: 22/12/2020 Check Out: 23/12/2020	R3 398,65
7025	Tunimart Travel Agency	Accommodation for Mr KMB Mzimela, Miss N Holiwe and Miss M Nkabane attending BAC Meeting in Durban. Check In: 22/12/2020 Check Out: 23/12/2020	R4 985,85
7026	Tunimart Travel Agency	Accommodation for Mr SV Mngadi attending BAC Meeting in Durban. Check In: 22/12/2020 Check Out: 23/12/2020	R1 811,45
			R35 215,15

FORMAL WRITTEN QUOTATIONS BETWEEN R5001--R200 000 (Annexure A) FOR DECEMBER 2020			
Order Numbers	Company Name	DESCRIPTION OF SERVICE RENDERED	Amount
7014	Mbusiba Trading	Procurement of groceries to be distributed by the Hnr Mayor to 4 families that has people with disabilities for the disability month- Ward 06, 10 and 12	R 5 920,00
6081	Ikhenani Lethu (Pty) Ltd	Off loading of septic tank for Underberg Taxi Rank- 9 Loads	R 22 500,00
7015	Magubane Plant & Contractors	Plant hire: Construction of Gravel access road in Ward 2 Himeville- 300m	R 319 540,73
6082	Turnimart Travel Agency	Accommodation for Mrs NN Vakalisa attendig Municipal Finance Management Programme in Durban. Check In: 06/12/2020 Check Out: 09/12/2020	R 5 226,60
7027	Tunimart Travel Agency	Hire of conference venue for BAC Member's meeting that was held in Durban on the 22/12/2020 and 23/12/2020	R5 219,25
6077	Turnimart Travel Agency	Accommodation for Mr NP Kati and Mr M Majozi attending LGCF Workshop that was held at Jozini. Check In: 02/12/2020 Check Out: 04/12/2020	R 7 468,80
6147	Turnimart Travel Agency	Lunch for Corporate Support Service Departmental Strategic Planning Session that was held in Bulwer for a period of 2 days. 07/12/2020 to 09/12/2020	R 8 760,00
6041	Turnimart Travel Agency	Accommodation for Ms J Radebe attendig Municipal Finance Management Programme in Durban. Check In: 06/12/2020 Check Out: 09/12/2020	R 5 016,60
6038	Turnimart Travel Agency	Accommodation for Mr. J Sondezi, Mr SA Radebe and Mr AT Shabalala - Bodyguard attendind an arbitration for former DLTC employees that was held in SALGBC Offices in Durban. Check In: 01/12/2020 Out: 02/12/2020	R 11 593,20
6027	Turnimart Travel Agency	Accommodation for Mr KE Dhlomo, Mr ST Khawula and Miss. N Ngobese attending TCS System training in Pretoria. Check In: 29/11/2020 Check Out: 04/12/2020	R 28 312,92
6079	City Printing Works	Procurement of 20 Taxi permits for Traffic department	R 5 796,00
6142	Underberg Forge	brass universal; Sikadur ap epoxy; Nail in Anchor; Tread tapo; Cisten LLB1L hibiscu	R 7 679,41
6144	SA Stationers	Procurement of storage files- 100 Boxes	R 5 600,00
6143	Welcony Investments	Procurement of refuse bags for Underberg area- 30 000 Units	R 53 331,25
6049	Shemuntu & Sons (Pty) Ltd	Honey sucker to empty septic tank at Creighton Public Toilets- 4 loads	R 8 000,00
6145	Patads Signs and Designs	Branding of 5 municipal vehicles	R 18 350,00
6042	Mathutha Trading Enterprise	Procurement of cleaning material for PWBS Centres- 8 Pine Gel 25L; 8 Dish washing Liquid 25L; 8 Pink hand soap 25L; 8 Jeyes Fluid 25L; 20 Mops and 20 Brooms	R 19 960,00
6043	Mathutha Trading Enterprise	Procurement of 48x 200 toilet papers for all PWBS Centres	R 42 500,00
6062	Shemuntu & Sons (Pty) Ltd	Honey sucker to empty septic tank at Creighton, Municipal Main Building- 6 loads	R 12 000,00
6068	HQM Trading	Procurement of promotional material for Bulwer library-150 Branded Juice bottles and 150 Branded lunch bags	R 29 250,00
6083	Basiphokuhle Trading Enterprise cc	Procurement of promotional material for Bulwer library-100 Packet dictionaries and 100 Pencils and erasers	R 24 300,00
3365	Underberg and Himeville Taxi Association	Hire of 2 taxis to transport Mdali family from Kilmun to identify deceased members in Ixopo that were involved in a car accident.	R 8 000,00
6050	Welcony Investments	Procurement of 60 000 refuse bags for PWBS Centres: Creighton; Donnybrook; Bulwer; Himeville and Underberg	R 104 046,25
7003	Conan Construction	Plant hire: Construction of 4 Gravel access road in Ward 3. (Grader; Roller; Watercraft; Excavator and Tipper)	R 1 623 512,50
7002	SSR Security ta Mahlubi Transport & Plant Hire	Plant hire: Construction of 3-1KM Each Gravel access road in Ward 10. (10 Days-Grader; 4Days-Roller; 7 Days-Watercraft; 10 Days-Excavator and 9 Days Truck)	R 1 726 840,00
7004	Magubane Plant & Contractors	Plant hire: Construction of 6 Gravel access roads in Ward 2.	R 1 617 301,35
			R5 726 024,86

DEVIATION
IIRREGULAR EXPENDITURE
FRUITLESS AND WASTEFULL EXPENDITURE
UNAUTHORISED EXPENDITURE

DEVIATION FOR THE MONTH ENDED- 31 DECEMBER 2020 (ANNEXTURE A)

ORDER NO.	COMPANY NAME	AMOUNT	DESCRIPTION OF SERVICE	REASON
		R 0,00		

IRREGULAR EXPENDITURE FOR THE MONTH ENDED- 31 DECEMBER 2020 (ANNEXTURE B)

ORDER NO.	COMPANY NAME	AMOUNT	DESCRIPTION OF SERVICE	REASON
		R 0,00		

FRUITLESS AND WASTEFUL EXPENDITURE FOR THE MONTH ENDED- 31 DECEMBER 2020 (ANNEXTURE F)

ORDER NO.	COMPANY NAME	AMOUNT	DESCRIPTION OF SERVICE	REASON
		R 0,00		

UNAUTHORISED EXPENDITURE FOR THE MONTH ENDED- 31 DECEMBER 2020 (ANNEXTURE G)

ORDER NO.	COMPANY NAME	AMOUNT	DESCRIPTION OF SERVICE	REASON
		R 0,00		

ORDER NO.	COMPANY NAME	AMOUNT	DESCRIPTION OF SERVICE	REASON
		R0,00		

FUNERAL SUPPORT

0000132

BURIAL ASSISTANCE ORDERS THE PERIOD OF DECEMBER 2020																	
Order		Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Ward 11	Ward 12	Ward 13	Ward 14	Ward 15	Total
Numbers	Family																
6044	Nishangase Family												R 1 500,00				
Current		R -	R 0,00	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 1 500,00	R -	R -	R -	R 1 500,00
Year To																	
Date		R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -					R -

0000133

QUOTATION BETWEEN
R 30 000,01 - R 200 000,00

0000134

9.1 BIDS BELOW R 200 000,00 AWARDED IN THE PERIOD OF DECEMBER 2020			
COMPANY NAME	SERVICES RENDERED	AMOUNT	PROCUREMENT PLAN
TOTAL		R 0,00	

0000135

BIDS AWARDED MORE THAN R 200 000,01

0000136

9.1 BIDS ABOVE R 200 000,00 AWARDED IN THE PERIOD OF DECEMBER 2020			
COMPANY NAME	SERVICES RENDERED	AMOUNT	PROCUREMENT PLAN
Sibani Group JV Stoyi Consulting	Construction o Bulwer road asphalt surfacing-Phase 7	R 4 500 000,00	Yes
Sibani Group JV Stoyi Consulting	Construction Underberg road asphalt surfacing-Phase 3	R 6 000 000,00	Yes
Sibani Group JV Stoyi Consulting	Construction Himeville road asphalt surfacing-Phase 2	R 4 500 000,00	Yes
TOTAL		R 15 000 000,00	

0000137

SUB-CONTRACTS

0000138

SUBCONTRACTS FOR THE MONTH ENDED 31 DECEMBER 2020

COMPANY NAME	SERVICES RENDERED	AMOUNT	PROCUREMENT PLAN
Perehaz (Pty) Ltd	Construction o Bulwer road asphalt surfacing- Phase 7	1 350 000,00	Yes
Perehaz (Pty) Ltd	Construction Underberg road asphalt surfacing- Phase 3	1 800 000,00	Yes
Perehaz (Pty) Ltd	Construction Himeville road asphalt surfacing- Phase 2	1 350 000,00	Yes
TOTAL		4 500 000,00	

0000139

FUEL ORDERS

PETROL ORDERS FOR PERIOD OF DECEMBER 2020			
ORDER NUMBERS	COMPANY NAME	DESCRIPTION OF SERVICES RENDERED	AMOUNT
7018	Creighton Service Station	Procurement of petrol for Brush cutters for Bulwer Centre 18/12/2020	R1 980,00
7020	Creighton Service Station	Procurement of petrol for Brush cutters for Underberg Centre 18/12/2020	R1 980,00
6047	Creighton Service Station	Procurement of petrol for Brush cutters for Creighton Centre 09/12/2020	R1 980,00
7019	Creighton Service Station	Procurement of petrol for Brush cutters for Himeville Centre 18/12/2020	R1 980,00
7017	Creighton Service Station	Procurement of petrol for Brush cutters for Donnybrook Centre 18/12/2020	R1 980,00
7016	Creighton Service Station	Procurement of petrol for Brush cutters for Creighton Centre 18/12/2020	R1 980,00
6046	Creighton Service Station	Procurement of diesel for KZN Truck that was donated by COGTA 09/12/2020	R1 980,00
7021	Creighton Service Station	Procurement of diesel for KZN Truck that was donated by COGTA 18/12/2020	R1 980,00
			R15 840,00

0000141

TRANSVERSAL CONTRACT

0000142

TRANSVERSAL ORDERS (Annexure A) FOR DECEMBER 2020			
Order Numbers	Company Name	SERVICE	Amount
			R0,00

% STATISTICS ANALISYS REPORT
(Location, youth and woman)

% STATISTICS REPORT ON SCM ORDERS									
SUMMARY OF ORDERS FOR THE PERIOD OF DECEMBER 2020 (see Annexure A)									
Expenditure Per Location									
DESCRIPTION	RANGE	AMOUNT	NDZ	DISTRICT	KZN	SA			
Verbal Quotations	R0.01-R2000	R 1 742,20	R -	R -	R 1 742,20	R -			
Verbal or Written Quotations	R2001-R5000	R 45 180,40	R 25 731,25	R -	R 19 449,15	R -			
Formal Written Quotations	R 5001-R 30000	R 5 726 024,86	R 153 669,41	R 1 756 090,00	R 3 712 219,20	R 104 046,25			
TOTAL GENERAL ORDERS		R 5 772 947,46	R 179 400,66	R 1 756 090,00	R 3 733 410,55	R 104 046,25			
Tenders	Above R200 001	R 15 000 000,00	R -	R -	R 15 000 000,00	R -			
Quotations	R 30001-R 200000	R -	R -	R -	R -	R -			
Petrol Orders		R 15 840,00	R 15 840,00	R -	R -	R -			
Funeral Assistance Orders		R 1 500,00	R 1 500,00	R -	R -	R -			
Deviations		R -	R -	R -	R -	R -			
Irregular Expenditure		R -	R -	R -	R -	R -			
Fruitless and wasteful expenditure		R -	R -	R -	R -	R -			
Unauthorised expenditure		R -	R -	R -	R -	R -			
Transversal Contract		R -	R -	R -	R -	R -			
Subcontracts		R 4 500 000,00	R 4 500 000,00	R -	R -	R -			
TOTAL ORDERS		R 20 790 287,46	R 196 740,66	R 1 756 090,00	R 18 733 410,55	R 104 046,25			

	% Spent Per Location
NDZ	R 4 696 740,66 23%
DISTRICT	R 1 756 090,00 8%
KZN	R 14 233 410,55 68%
SA	R 104 046,25 1%

TOTAL EXPENDITURE

Gender % Ownership

	%Woman	%Youth ownership	%Disabled	These rates are based on Total expenditure per Location
NDZ	97%	97%	0%	
DISTRICT	0%	25%	0%	
KZN	0%	12%	0%	
SA	0%	0%	0%	

**REPORT ON SUPPLY CHAIN MANAGEMENT FOR THE MONTH OF OCTOBER,
NOVEMBER AND DECEMBER 2020-NDZ MUNICIPALITY**

AUTHOR: CHIEF FINANCE OFFICER
(File Ref: Budget and Treasury Office)

(1st Level : Manco)
(2nd Level : Finance Committee)
(3rd Level : Exco)
(4th Level : Council)

1. PURPOSE OF REPORT

To present the Implementation of the Supply chain management policy to the Committee and Council on purchases on made by the municipality for the 2nd quarter October, November, and December 2020

2. BACK GROUND

The Act on local Government: Municipality Finance Management Act No 56, 2003 Chapter 11, the municipal supply chain management Regulation, as published in the Government Gazette on 30 May 2005 and the Supply Chain Management Policy as adopted by Council state that a report must be submitted to committees and council, in order to create a transparent image to all processes in the Supply Chain Management Division

3. LEGAL AND STATUTORY REQUIREMNT

- o Constitution of Republic of South Africa, Act No 108 of 1996
- o Municipal Finance Management Act, No 56 of 2003
- o Preferential Procurement Regulation,2011
- o Board Based Black Economic Empowerment Amended Act,2013 (Act Non.46 of 2013)
- o Supply Chain Management policy

4. RANGE OF PROCUMENT

- 4.1 Orders up to the transaction value of R 1 to R 2000,00
- 4.2 Three written or verbal quotation for procurement of a transaction value between R 2001 to R 10 000,00.
- 4.3 Three different written quotation for procurement between R 10 000,01 to R 30 000,00.
- 4.4 At least three formal quotation written quotes, to be scored on price & targeted goals points designed in terms of the New Preferential Procurement Point Framework Act and regulation's well as the Broad Base Black Economic Empowerment Act for procurement above R 30 000,00 to R 200 000,00.
- 4.5 Bids process for procurement above R 200 000,00

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- 2.1 DECLARATION OF INTEREST BY SCM PERSONNEL
- 2.2 ADEQUACY OF PERSONNEL WITH SCM

3. FUNCTIONING OF BID COMMITTEES MEETINGS

- 3.1 CONSTITUTION OF BID COMMITTEES
- 3.2 BID COMMITTEE MEMBERS DECLARATIONS

4. SECTION 114 DEVIATIONS**5. REGULATION 32****6. REGULATION 36 DEVIATIONS****7. QUOTATION AWARDED BETWEEN R 30 000,00 to R 200 000,00****8. SPEND ANALYSIS**

- 8.1 BIDS AWARDED
- 8.2 BURIAL ASSISTANCE

9. CONTRACT MANAGEMENT**10. IRREGULAR EXPENDITURE****11. LEASE AGREEMENTS****12. FRUITLESS & WASTEFUL EXPENDITURE****13. UNAUTHORIZED EXPENDITURE****14. TRANSVERSAL CONTRACT**

1. INTRODUCTION

Regulation 6(3)(4) of the Municipal SCM Regulation requires that on a quarterly basis the accounting officer must submit to the Mayor a report on the implementation of the SCM Policy no later than 10 days after each quarter. Subsection 4 further states that the report must be made public in accordance with section 21A of the Municipal System Act.

2. FUNCTIONS OF THE SCM UNIT**2.1 DECLARATION OF INTEREST BY SCM PERSONNEL**

All members of Bid Committees had signed declaration of interest and code of conducts.

2.2 ADEQUACY OF PERSONNEL WITHIN SCM

All SCM personnel are competent and capable of performing their duties

3. FUNCTIONING OF BID COMMITTEES**3.1 CONSTITUTION OF BID COMMITTEES**

The 3 bid committees namely the Bid Specifications Committee, Bid Evaluation and The Bid Adjudication Committee have been constituted adequately in line with the SCM regulation requirements.

3.2 BID COMMITTEE MEMBERS DECLARATIONS

Bid Evaluation and Adjudication Committee members declared their interest at every sitting of the committees held with the 01st quarter and no conflicts of interest were recorded for discussion.

4. SECTION 114 DEVIATIONS

No awards were made to supplier other than the ones recommended.

5. REGULATION 32

Regulation 32(1) of the Municipal supply Chain allows the accounting officer to procure good or service for the Municipality or Municipal Entity under contract secured by another organ of state.

Date	Supplier	Details	Amount
No Regulation 32 in the last quarter			

6. REGULATION 36 DEVIATIONS

Date	Supplier	Details	Reason for Deviation	Amount®

Total for Dev.

R 0 ,00

7. QUOTATION AWARDED BETWEEN R 30 000,01 – R 200 000,00

BIDDERS NAME	DESCRIPTION	AMOUNT ®
Maphile Construction and Project	Supply and Delivery of 6M Container PWBS-Q015/20/21	46 700,00
Mathutha Trading Enterprise	Supply and Delivery of Car Wash Material COMM-Q018/20/21	94 160,00
Nqolobane Technologies	Supply and Installation of Antivirus Volume CORP-Q027/20/21	120 000,00
Total		R 260 860,00

8. SPEND ANALYSIS

MONTH	October 2020	November 2020	December 2020	Total for the Quarter	%Spend contribution
Petty Cash	8 360.25	14 097.45	1 742.00	24 199.70	0.079
Verbal or Written Quotations	40 502.98	19 904.97	45 180.40	105 588.35	0.35
Formal Written quotation	633 781.17	1 057 788.14	5 726 325.41	7 417 894.72	0.24
Quotation	260 860.00	0	0.00	260 860.00	0.85
Tender	420 000.00	6 995 157.18	15 000 000.00	22 415 157.18	73.50
Petrol orders	4 800.00	11 880.00	15 840.00	32 520.00	0.01
Funeral Orders	4 500.00	6 000.00	1 500.00	12 000.00	0.04
Irregular Expenditure	148 000.00	0.00	0.00	148 000.00	0.49
Fruitless & Wasteful Expenditure	0.00	0.00	0.00	0.00	0
Unauthorised Expenditure	0.00	0.00	0.00	0.00	0
Deviations	0.00	0.00	0.00	0.00	0
Transversal Contract	0.00	0.00	0.00	0.00	0
Totals	1 520 804.40	8 104 827.74	20 837 209.86	30 515 464.05	100%

0000149

8.1 BIDS AWARDS ABOVE R 200 000,01

LENGTH OF TIME FOR TENDER	APPOINTMENT DATE	CLOSING DATE OF ADVERT	BIDDERS NAME	DESCRIPTION	AMOUNT	BBEE POINTS CLAIMED
243 Days	29/10/2020	19/09/2020	Umhlaba Consulting Group	Building plans information Management system for the municipality	R420 000,00	20 points
134 Days	20/10/2020	10/07/2020	Splenda Electrical JV Ps Nkonyeni Electrical & Instrumentation Engineering	Design and implementation of electrification projects PWBS-B003/20/21	R2 299 953,59	20 points
134 Days	20/10/2020	10/07/2020	Splenda Electrical JV Ps Nkonyeni Electrical & Instrumentation Engineering	Design and implementation of electrification projects PWBS-B002/20/21	R 2 299 953,59	20 points
134 Days	20/10/2020	10/07/2020	Igoda Projects (Pty) Ltd	Design and implementation of electrification projects PWBS-B001/20/21	R 2 395 250,00	20 points
103 Days	08/12/2020	28/09/2020	Sibani Group JV Stoyi Consulting	Construction of Bulwer road asphalt surfacing- Phase 7	R 4 500 000,00	20 points
103 Days	08/12/2020	28/09/2020	Sibani Group JV Stoyi Consulting	Construction of Bulwer road asphalt surfacing- Phase 3	R 6 000 000,00	20 points
103 Days	08/12/2020	28/09/2020	Sibani Group JV Stoyi Consulting	Construction of Bulwer road asphalt surfacing- Phase 2	R 4 500 000,00	20 points
Total					R 22 415 157,18	

0000150

8.2 BURIAL ASSISTANCE ORDERS FOR THE PERIOD OF OCTOBER, NOVEMBER, AND DECEMBER 2020

Order Number	FAMILY	WD1	WD2	WD3	WD4	WD5	WD6	WD7	WD8	WD9	WD10	WD11	WD12	WD13	WD14	WD15
3343	Phakathi								1500							
3344	Madiba								1500					1500		
3347	Gambu								1500							
6132	Mndali				1 500											
6128	Vezi									1 500						
6123	Mkhwanazi	1500														
6122	Puteni											1500				
6140	Zondi											1500				
6024	Ngcobo										1500					
6026	Hlangu													1500		
6023	Mkhize											1500				
6044	Ntshangase												1500			
Total		R0, 00														

8.3 DATABASE REGISTRATION

The supplier last invitation to register on Municipal Supplier Database in 2018/2019 financial year

0000151

9. CONTRACTS MANAGEMENT
New Contract in the 02nd Quarter

Service Provider	Name of project	Duration of contract

10. IRREGULAR EXPENDITURE

Service Provider	Name of project	Amount	Reason for Irregular
Capmed health	Health practitioner for the screening of covid-19 at municipal offices (All centres)	R 118 000,00	Due to an emergency for medical services to screen employees for Covid-19 as required by Regulation 10(8)
Capmed Health	Covid-19 testing of employees	R 30 000,00	Issued by COGTA MEC
			Testing of 25 municipal employees
		R 0,00	

11. LEASE AGREEMENT

No lease agreement on the 02nd quarter

12. FRUITLESS & WASTEFUL EXPENDITURE

Service Provider	Name of project	Amount	Reason
Total Amount		R 0,00	

0000152

13. UNAUTHORIZED EXPENDITURE

No unauthorised expenditure on the 02nd quarter

14. TRANSVERSAL CONTRACT

Service Provider	Name of project	Amount
Total		R 0,00

00000153



**PROCUREMENT PLAN IMPLEMENTATION REPORT/ BIDS AND QUOTATION PROGRESS
REPORT FOR DECEMBER 2020**

0000154

DR NKOSAZANA DLAMINI ZUMA
MUNICIPALITY
SUPPLY CHAIN MANAGEMENT
PROCUREMENT PLAN
IMPLEMENTATION REPORT/ BIDS
AND QUOTATION PROGRESS
REPORT FOR DECEMBER 2020

Description	Bid No	Closing Date	Targate date	Status	Comment
Electrification of [GREATER STEPMORE PH 3(fareway, ntwasahlobo, Mqutshana), GREATER HNLANHLENI/GOXHILL PH3, GREATER UNDERBERG PH 3(Khubeni, ST Frances), GREATER BULWER PH 3(Khenana, Xosheyakhe, Dingeka, Ngonyama, Ntokozeni)], GREATER NKUMBA PH 3(Ntabamakhaba, mazizini, Sharp)]	PWBS-B001/20/21	10/07/2020	Awarded	Awarded	Awarded
Electrification of [GREATER AMAKHUZE/CABAZI PH3(zidweni, Madwaleni, Phayidali, Sdangeni)Khukhulela/Nomagaga PH3(Dazini, Ndodeni)/CENTOCOW/HLAB ENI PH3(Ngcsheni, Sbovini, Soedeni)Gqume ni/Mqundekweni PH3('Tars valley), GREATER NGWAGWANE PH3(Sonyongwane, Mkhazeni, Mwaneni)]	PWBS-B002/20/21	10/07/2020	Awarded	Awarded	Awarded
Electrification of [GREATER NKWEZELA PH 3(Bhambatha, Tafuleni, Sopholile), BHIDLA /SIZANENJANA PH 3(Mqulela, Iubovana, Mphithini), GREATER DONNYBROOK PH 3(Dumabezwe, Seaford), MJILA/CREIGHTON PH 3(Ndebeni, Nomgidi)SANDANEZWE/MASAMINI PH 3(Khethokuhle, Sawoti, Jani)]	PWBS-B003/20/21	10/07/2020	Awarded	Awarded	Awarded
Renovation of Himeville Office	PWBS-Q005/20/21	31/07/2020	February	Evaluation	
Supply, Delivery and Installation of Water Tanks	PWBS-Q009/20/21	31/07/2020	February	Evaluation	

Supply and Installation of Bulwer Cemetery fencing	PWBS-Q001/20/21	31/07/2020	February	Evaluation	
Renovation of Himeville Transfer station	PWBS-Q012/20/21	31/07/2020	February	Evaluation	
Supply and Delivery of Fire Fighters Uniform	COMM-Q007/20/21	31/07/2020	February	Evaluation	
Renovation of Old Main Building	PWBS-Q008/20/21	31/07/2020	February	Re-advert	
Renovation of Creighton Pound	PWBS-Q011/20/21	31/07/2020	February	Re-advert	
Renovation of Creighton Flats	PWBS-Q010/20/21	31/07/2020	February	Re-advert	
Renovation of Himeville Pound Fencing	PWBS-Q006/20/21	31/07/2020	February	Re-advert	
Renovation of LOT 3	PWBS-Q002/20/21	31/07/2020	February	Re-advert	
Renovation of LOT 68	PWBS-Q003/20/21	31/07/2020	February	Re-advert	
Maintenance of LOT 95	PWBS-Q004/20/21	31/07/2020	February	Re-advert	
Provision of Internal Audit services	BTO-Q014/20/21	11/09/2020	February	Re-advert	
Supply and Delivery of a 6M Container	PWBS-Q015/20/21	31/08/2020	Awarded	Awarded	Awarded
Supply and Delivery of Fire Beaters and Knapsack Tanks	COMM-Q016/20/21	31/08/2020	Cancelled	Cancelled	Cancelled
Supply and Delivery of Car Wash Material	COMM-Q018/20/21	27/08/2020	Awarded	Awarded	Awarded
CREIGHTON ROAD ASPHALT SURFACING PHASE 6	PWBS-B004/20/21	28/09/2020	Awarded	Awarded	Awarded

0000156

DONNYBROOK ROAD ASPHALT SURFACING PHASE 3	PWBS-B006/20/21	28/09/2020	Awarded	Awarded	Awarded
BULWER ROAD ASPHALT SURFACING PHASE 7	PWBS-B006/20/21	28/09/2020	Awarded	Awarded	Awarded
UNDERBERG ROAD ASPHALT SURFACING PHASE 3	PWBS-B004/20/21	28/09/2020	Awarded	Awarded	Awarded
HIMEVILLE ROAD ASPHALT SURFACING PHASE 2	PWBS-B005/20/21	28/09/2020	Awarded	Awarded	Awarded
RENOVATION OF HIMEVILLE OFFICE	PWBS-Q005/20/21	30/09/2020	February	Re-advert	
RENOVATION / MAINTENANCE OF NEITHERBY COMMUNITY HALL	PWBS-B018/20/21	30/09/2020	January	Intention to award	Intention to award
RENOVATION /MAINTENANCE OF BAZINI HALL	PWBS-B019/20/21	30/09/2020	January	Intention to award	Intention to award
RENOVATION/MAINTENANCE OF BETHLEM	PWBS - B020/20/21	30/09/2020	January	Intention to award	Intention to award
RENOVATION/MAINTENANCE OF MAGQUBENI HALL	COMM-B021/20/21	30/09/2020	January	Intention to award	Intention to award
RENOVATION/MAINTENANCE OF MNYAMENI HALL	PWBS-B022/20/21	30/09/2020	January	Evaluation	Awaiting for evaluation committee
RENOVATION/MAINTENANCE HIMEVILLE FENCING	PWBS-B023/20/21	30/09/2020	January	Intention to award	Intention to award
RENOVATION/MAINTENANCE OF MOATSHENI HALL	COMM-B024/20/21	30/09/2020	January	Evaluation	Awaiting for evaluation committee
FOR MAINTENANCE AND INSTALLATION OF AIRCONDITIONER FOR 3 YEARS	PWBS-B010/20/21	12/10/2020	January	Evaluation	Awaiting for evaluation committee
FOR MAINTENANCE AND INSTALLATION OF ELECTRICAL WORKS FOR 3 YEARS	PWBS-B011/20/21	12/10/2020	January	Evaluation	Awaiting for evaluation committee
PANEL OF 6 SERVICE PROVIDER FOR REPAIRS AND MAINTENANCE FOR A PERIOD OF 3 YEARS	PWBS-B012/20/21	12/10/2020	January	Evaluation	Awaiting for evaluation
PANEL OF 10 SERVICE PROVIDER FOR FUNERAL PARLOUR FOR A PERIOD OF 3 YEARS	MM-B013/20/21	12/10/2020	January	Re-advert	Will be readvertised due suppliers over quoting

0000157

PANEL OF 6 SERVICE PROVIDER FOR (TRAFFIC, FIRE FIGHTERS AND DISASTER UNIFORM) FOR A PERIOD OF 3 YEARS	COMM-B014/20/21	12/10/2020	January	Evaluation	Awaiting for evaluation committee
PANEL OF 6 ENVIRONMENTAL CONSULTANTS TO DEVELOP ENVIRONMENTAL STUDIES FOR DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY FOR A PERIOD OF 3 YEARS	PWBS-B015/20/21	12/10/2020	January	Evaluation	Awaiting for evaluation committee
PANEL OF 6 SERVICE PROVIDER FOR TOWING SERVICES FOR A PERIOD OF 3 YEARS	COMM-B016/20/21	12/10/2020	January	Evaluation	Awaiting for evaluation committee
SERVICE PROVIDER FOR PROVISION OF ACTUARIAL VALUATION OF LONG SERVICE AWARDS LIABILITY ,BULWER AND CREIGHTON LANDFILL SITES AND CLOSURE FOR A PERIOD OF 3 YEARS	BTO-B017/20/21	12/10/2020	January	Evaluation	Awaiting for evaluation committee
SUPPLY AND DELIVERY OF CONCRETE PIPES	PWBS-Q020/20/21	30/09/2020	January	Evaluation	Awaiting for evaluation committee
SUPPLY AND DELIVERY OF SKIP TRUCK	PWBS-B025/20/21	11/11/2020	January	Intention to award	Intention to award
RENOVATION/MAINTENANCE OF JUNCTION COMMUNITY HALL	PWBS-B026/20/21	28/10/2020	January	Intention to award	Intention to award
RENOVATION /MAINTENANCE OF MASAMINI COMMUNITY HALL	PWBS-B027/20/21	28/10/2020	January	Intention to award	Intention to award
PROPOSAL OF GADGET CONTRACT FOR 2 YEARS	CORP-B028/20/21	11/11/2020	January	Evaluation	Awaiting for evaluation committee
SUPPLY AND DELIVERY OF 10 WASTE SKIP BINS	PWBS-B029/20/21	11/11/2020	January	Intention to award	Intention to award
HOSTING OF EMAILS FOR A PERIOD OF 3 YEARS	CORP-B030/20/21	11/11/2020	January	Evaluation	Awaiting for evaluation committee
CREIGHTON LIBRARY PHASE 2	PWBS-B031/20/21	11/11/2020	January	Intention to award	Intention to award
PANEL OF 6 TOWN PLANNING CONSULTANTS TO PROVIDE TOWN PLANNING FOR NDZ LOCAL MUNICIPALITY	PD-B032/20/21	24/11/2020	January	Evaluation	Awaiting for evaluation committee
UPGRADE OF UNDERBERG TOWN PHASE 1 USING TURNKEY STRATEGY	PWBS-B033/20/21	23/11/2020	January	Intention to award	Intention to award

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UPGRADE OF BULWER TOWN PHASE 1 USING TURNKEY STRATEGY	PWBS-B034/20/21	23/11/2020	January	Intention to award	Intention to award
UPGRADE OF CREIGHTON TOWN PHASE 1 USING TURNKEY	PWBS- B035/20/21	23/11/2020	January	Intention to award	Intention to award
SUPPLY AND INSTALLATION OF ANTIVIRUS VOLUME	PWBS-Q027/20/21	12/10/2020	Awarded	Awarded	Awarded
SUPPLY AND INSTALLATION OF CAMERAS	PWBS-Q028/20/21	12/10/2020	January	Evaluation	Awaiting for evaluation
SERVICE PROVIDER TO CONDUCT PUBLIC PARTICIPATION TRAINING	CORP-Q025/20/21	7/12/2020	January	Evaluation	Awaiting for evaluation
RENOVATION/MAINTENANCE OF CREIGHTON COMMUNITY HALL	PWBS-B038/20/21	8/1/2021	February	Open	Awaiting for opening
SUPPLY AND DELIVERY OF FIRE FIGHTING EQUIPMENT	COMM-Q019/20/21	7/12/2020	February	Evaluation	Awaiting for evaluation committee
SERVICE PROVIDER TO CONDUCT DRIVER PUMP OPERATOR TRAINING FOR 4 FIRE FIGHTERS	CORP-Q013/20/21	7/12/2020	February	Evaluation	Awaiting for evaluation committee
SUPPLY DELIVERY AND INSTALLATION OF LIGHTNING CONDUCTORS	COMM-Q029/20/21	7/12/2020	February	Evaluation	Awaiting for evaluation committee
SERVICE PROVIDER TO CONDUCT TRAINING FOR 30 FASHION DESIGNERS IN SEWING	COMM-Q030/20/21	9/12/2020	February	Evaluation	Awaiting for evaluation committee
SERVICE PROVIDER TO CONDUCT TRAINING ON LIVESTOCK ARTIFICIAL INSEMINATION FOR 30 RURAL BASED CATTLE OWNERS	COMM-Q031/20/21	9/12/2020	February	Evaluation	Awaiting for evaluation committee
SERVICE PROVIDER TO CONDUCT TRAINING ON BLOCK MANUFACTURING	COMM-Q032/20/21	9/12/2020	February	Evaluation	Awaiting for evaluation committee
SERVICE PROVIDER TO CONDUCT TRAINING ON BRICK LAYING	COMM-Q033/20/21	9/12/2020	February	Evaluation	Awaiting for evaluation committee
PEACE OFFICER TRAINING	CORP-Q034/20/21	8/1/2021	February	Open	Awaiting for opening
FIRE ARM TRAINING	COMM-B039/20/21	8/1/2021	February	Open	Awaiting for opening
BRANDED CHAIRS AND TABLES	PWBS-B037/20/21	8/1/2021	February	Open	Awaiting for opening
CALIBRATION OF SPEED CAMERA MACHINE	COMM-B040/20/21	8/1/2021	February	Open	Awaiting for opening

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CALIBRATION OF ALCOHOL BREATHALYZER	COMM-B041/20/21	8/1/2021	February	Open	Awaiting for opening
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NB: Kindly note
that other projects
are still on draft of
specifications as
per the
procurement plan

Report to National Treasury Awards More than R100 000		Tuesday, 05 January 2021	
			
NAME OF BIDDER	PROJECT/SERVICE	BID NUMBER	CONTRACT VALUE
Sibane Group JV Stoyi Consulting	Design, Oversee and Implementation of Bulwer Asphalt Road Phase 7	PWBS-B006/20/21	R 4 500 000,00
Sibane Group JV Stoyi Consulting	Design, Oversee and Implementation of Himeville Roads Asphalt Phase 2	PWBS-B008/20/21	R 4 500 000,00
Sibane Group JV Stoyi Consulting	Design, Oversee and Implementation of Underburg Roads Asphalt Phase 3	PWBS-B007/20/21	R 6 000 000,00

Prepared by: N F Ngcobo

Reviewed by: N Holiwe

Signature:

Signature:

Date: 05 / 01 / 2021

Date: 05 / 01 / 2021

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**CONTRACT MANAGEMENT REPORT
(SOFT AND HARD PROJECTS)**

DECEMBER 2020

1. PURPOSE

The purpose of this report is to comply with section 116 of the Municipal Finance Management Act No. 56 of 2003 (MFMA) and the requirements as promulgated in the Contract Management Framework.

2. STRATEGIC OBJECTIVE

To ensure good governance, financial viability and optimal institutional transformation with capacity to execute its mandate.”

3. BACKGROUND

In terms of section 116 of the MFMA:

(1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must-

- (a) be in writing;
- (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for-
 - (i) the termination of the contract or agreement in the case of non- or under-
 - (ii) dispute resolution mechanisms to settle disputes between the parties;
 - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years; and
 - (iv) any other matters that may be prescribed. performance;

(2) The accounting officer of a municipality or municipal entity must-

- (a) take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality or municipal entity is properly enforced;
- (b) monitor on a monthly basis the performance of the contractor under the contract or agreement;

4. RECOMMENDATIONS

- (1) That, in compliance with, Section 116 of the MFMA and Contract Management Framework the report be submitted to Full Council Committee.

NAME OF BIDDER	PROJECT/SERVICE	DEPARTMENT	CONTRACT VALUE	PAYMENTS	START DATE	END DATE	SERVICE PROVIDER PERFORMANCE	COMMENTS
EVALUATION PROPERTY INTELLIGENCE	GENERAL EVALUATION ROLL	BUDGET AND TREASURY OFFICE	R 2 825 225.65	R 1,833,334.25	01/07/2017	30/06/2022	GOOD	
AYANDA MBANGA COMMUNICATIONS	PROVISION OF ADVERTISING SERVICES	CORPORATE SERVICES	BASED ON APPROVED RATE	R 1,717,757.78	01/03/2018	28/02/2021	GOOD	
KONICA MINOLTA AFRICA	SUPPLY AND DELIVERY OF PRINTERS AND PHOTOCOPYING MACHINES	CORPORATE SERVICES	R 1,378,141.67	R 1,110,169.59	11/06/2018	10/06/2021		THE UNSATISFACTORY PERFORMANCE OF THE PRINTING MACHINES AND NON-COMPLIANT WITH TURN AROUND TIME WITH THE SERVICE.
ENVIROSERVE	REFUSE REMOVAL	PUBLIC WORKS AND BASIC SERVICES	BASED ON APPROVED RATE	R 377,088.26	01/06/2020	31/06/2023	POOR	
INDWE RISK SERVICES	INSURANCE	OFFICE OF THE MM	BASED ON APPROVED RATE	R 211,219.56	09/08/2016	07/09/2021	GOOD	
NASHUA	TELEPHONE	CORPORATE SERVICES	R 1,017,405.00	R 979,576.81	1/09/2018	30/09/2021	FAIR	SERVICE PROVIDER DOES NOT COMPLY WITH THE TURN AROUND TIME WHEN THERE IS A CALL LOGGED. MOST OF THE OFFICED THEIR TELEPHONES ARE NOT WORKING
POWERVISION	ICT SERVICES	CORPORATE SERVICES	R 3,434,233.00	R 3,462,090.00	1/09/2018	31/3/2021	GOOD	CONTRACT EXTENDED FOR A MONTH TO MONTH BASIS
SINGELA TRADING	PROTECTIVE CLOTHING	PUBLIC WORKS AND BASIC SERVICES	BASED ON APPROVED RATE	R 962,028.78	20/06/2019	19/08/2021	GOOD	
INKAMVA CONSULTING AGENCY	DEVELOPMENT OF ENVIRONMENTAL MANAGEMENT PLAN	PLANNING AND DEVELOPMENT	R 482,310.00	R 313,501.50	04/09/2019	4/12/2020	GOOD	
GREENDOOR LANDSCOPE	PROVISION OF HORTICULTURAL SERVICES	PUBLIC WORKS AND BASIC SERVICES	BASED ON APPROVED RATE	R 491,535.00	05/12/2019	05/12/2022	GOOD	
INKAMVA CONSULTING AGENCY	TRAVEL AGENT	CORPORATE SERVICES	BASED ON APPROVED RATE	R 943,818.40	01/02/2020	31/01/2023	GOOD	
MATHUTHA TRADING	SUPPLY AND DELIVERY OF CLEANING MATERIAL	CORPORATE SERVICES	BASED ON APPROVED RATE	R 257,060	16/03/2020	15/03/2023	GOOD	
SMART SECURE	PROVISION OF SECURITY SERVICES	CORPORATE SERVICES	BASED ON APPROVED RATE	R 7,865,568.79	01/02/2020	31/003/2023	GOOD	
WELCONY INVESTMENTS	SUPPLY AND DELIVERY OF REFUSE BAGS	PUBLIC WORKS AND BASIC SERVICES	BASED ON APPROVED RATE	R 181,627.50	17/03/2020	18/03/2023	GOOD	
MC NTSHALINTSHALI	PANEL OF ATTORNEYS	BUDGET AND TREASURY OFFICE	BASED ON APPROVED RATE	R 350,717.77	01/10/2019	30/09/2020	GOOD	
MATHEW FRANCIS	PANEL OF ATTORNEYS	BUDGET AND TREASURY OFFICE	BASED ON APPROVED RATE	R 492,397.69	01/10/2019	30/09/2020	GOOD	
TURNIMART	TRAVEL AGENT	CORPORATE SERVICES	BASED ON APPROVED RATE	R 134,315.25	1/02/2020	31/1/2023	GOOD	

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NAME OF BIDDER	PROJECT/SERVICE	DEPARTMENT	CONTRACT VALUE	PAYMENTS	START DATE	END DATE	SERVICE PROVIDER PERFORMANCE	COMMENTS
KERUSH	CONSTRUCTION OF PLANT HIRE	PWBS	Based on the approved rate	R 3,583,720.00	28/07/2020	2023/27/01	GOOD	
CONAN	CONSTRUCTION OF PLANT HIRE	PWBS	Based on the approved rate	R 721,970.00	28/01/2020	2023/27/01	GOOD	
WELCONY	SUPPLY AND DELIVERY OF REGUBE BAG	PWBS	Based on the approved rate	R 181,627.50	23/03/2020	2023/03/23	GOOD	
UKWAZI HOME DEVELOPMEN	CONSTRUCTION OF CENTOCOW TAXI RANK	PWBS	R 2,669,470.54	R 272,355.03	31/07/2020	2020/02/28	GOOD	
MAJIKI	CONSTRUCTION OF UNDERBERG ROAD	PWBS	R 10,168,150.79	R -	31/07/2020	31/03/2021		The project has not started due to rezoning
KHEWANI LETHU (PTY) LTD	SERVICE PROVIDER TO PROVIDE HONEY SUCKING SERVICES AND HIGH PRESSURE WATER JETTING SERVICES	PWBS	Based on the approved rate	R 66,660.00	13/10/2020	23/10/2023		
MKHOHLWAT SERVICES	SERVICE PROVIDERS TO PROVIDE HONEY SUCKING SERVICES AND HIGH PRESSURE WATER	PWBS	Based on the approved rate	R -	13/10/2021	23/10/2024		
Shekhuntu and Sons (PTY) LTD	JETTING PROVIDERS TO PROVIDE HONEY SUCKING SERVICES AND HIGH PRESSURE WATER	PWBS	Based on the approved rate	R 80,000.00	13/10/2022	23/10/2025		
IGODA PROJECTS PTY LTD	DESIGN AND IMPLEMENT ELECTRIFICATION PROJECT	PWBS	R 2,395,250.00	R 2,223,201.28	23/10/2020	2021/05/31		
SPLENDER ELECTRICAL JV PS NKONYENI ELECTRICAL AND INSTRUMENTATION	DESIGN AND IMPLEMENT ELECTRIFICATION PROJECT	PWBS	R 2,289,953.59	R 2,224,771.19	23/10/2020	2021/06/01		
SPLENDER ELECTRICAL JV PS NKONYENI ELECTRICAL AND INSTRUMENTATION	DESIGN AND IMPLEMENT ELECTRIFICATION PROJECT	PWBS	R 2,289,953.59	R 2,224,916.09	23/10/2020	2021/06/02		
SIBANI DROUP JV STOYI CONSULTING	DESIGN AND OVERSEE AND IMPLEMENT HIMEVILLE ROADS ASPHALT PHASE 2 USING TURNKEY STRATEGY	PWBS	R 4,500,000.00	R 634,793.72	09/12/2020	2021/06/03		
SIBANI DROUP JV STOYI CONSULTING	DESIGN AND OVERSEE AND IMPLEMENT UNDERBERG ROADS ASPHALT PHASE 2 USING TURNKEY STRATEGY	PWBS	R 6,000,000.00	R 750,153.31	09/12/2020	2021/06/04		
SIBANI DROUP JV STOYI CONSULTING	DESIGN AND OVERSEE AND IMPLEMENT BULWER USING TURNKEY STRATEGY	PWBS	R 4,500,000.00	R 673,914.10	09/12/2020	2021/06/05		
IX ENGINEERS (PTY) LTD	PROJECT MANAGEMENT OF MIG PROJECTS	PWBS	R 2,585,453.34	R 3,728,678.90	01/05/2018	2021/04/31		
MASAKHEKULUNGE PROJECT MANAGERS	PROJECT MANAGEMENT OF MIG PROJECTS	PWBS	R 2,083,154.13	R 1,058,400.61	01/05/2018	2021/04/32		
INGAMULE CONSULTING ENGINEERS	PROJECT MANAGEMENT OF MIG PROJECTS	PWBS	R 2,086,680.94	R 1,617,301.35	01/05/2018	2021/04/31		

REPORT ON FLEET MANAGEMENT FOR MONTH ENDING DECEMBER 2020

AUTHOR: Chief financial officer
(File Ref :) Finance Department
1st Level Manco
2nd level: FINANCE
3rd level: EXCO
4th level: COUNCIL

1. PURPOSE

To inform the Committees and Council about fleet management of the municipality

2. LEGAL/STATUTORY REQUIREMENTS

Municipal Systems Act 32 of 2000, Municipal Fleet Management Policy & MFMA

3. BACKGROUND AND REASONING

- Fuel consumption constant in most vehicles except for traffic vehicles, disaster vehicles and fire vehicles
- NIP 2137(Corporate services vehicle) was being used by traffic department
- NIP 2337(Corporate services vehicle) was also transporting the traffic police trainees everyday

4. FINANCIAL IMPLICATIONS:

Refer to annexures

5. Annexure

- A. Tyres information
- B. Excessive repairs information
- C. Cost analysis

6. RISKS

- Vehicle abuse, Accidents, Car theft

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7. MANAGEMENT OF RISKS

- Trip Authorization forms
- Insurance
- Management Reports
- Trackers Reports

8. RECOMMENDATIONS

- That Council and Committees to note this report

ANNEXURE A

TYRES INFORMATION

REGISTRATION NUMBER	VEHICLE MAKE	DESCRIPTION	TOTAL AMOUNT
NIP 521	HINO TRUCK	NEW THREE TYRES	R6,754.34
NIP 2017	D/CAB ISUZU	NEW ONE TYRE	R1,932.94
NIP 1354	S/CAB TOYOTA	NEW ONE TYRE	R1,714.90
NUD 4825	S/CAB ISUZU	NEW ONE TYRE	R1,714.90
NIP 1903	S/CAB ISUZU	NEW TWO TYRES	R3,984.54
NIP 1421	TOYOTA AVANZA	NEW THREE TYRES	R3,363.50
TOTAL: R19,465.12			

ANNEXURE B

REPAIRS INFORMATION

REGISTRATION NUMBER	VEHICLE MAKE	DESCRIPTION	TOTAL AMOUNT
NIP 1659	HYUNDAI TLB	NEW BUCKET LEVERS	R10,880.15
NIP 2657	ISUZU FIRE TRUCK	REWIRING & REPROGRAMMING	R17,822.18
NIP 362	FORD RANGER	NEW SIREN, REPAINTING, ENGINE RECON	R80,299.89
NIP 2137	CHEVROLET CRUZE	MAJOR SERVICE- BRAKE DISCS & PADS	R10,525.17
NIP 1869	S/CAB ISUZU	PROPSHAFT REPLACED AND CYLINDERS	R30,941.40
TOTAL: R150,468.79			

ANNEXURE C
COST ANALYSIS

VEHICLES	MAKE & MODEL	DISTANCE/ KM	FUEL COSTS	FUEL IN LITRES	REPAIRS	SERVICE	TYRES	TOLLGATES	OIL	FEES
PLANNING AND DEVELOPMENT SERVICES										
NIP 1362	S/C ISUZU	1951	2,788.70	199.05	-	-	-	-	-	147.00
NIP 2342	D/C NISSAN	1218	1,688.36	123.30	-	-	-	-	-	142.40

PUBLIC WORKS AND BASIC SERVICES

VEHICLES	MAKE & MODEL	DISTANCE/ KM	FUEL COSTS	FUEL IN LITRES	REPAIRS	SERVICE	TYRES	TOLLGATES	OIL	FEES
NIP 1370	S/C ISUZU	2011	2,621.08	191.14	-	-	-	-	-	146.98
NIP 1611	TRACTOR	-	2,462.50	178.96	-	-	-	-	-	146.97
NIP 1659	TLB	342 HRS	6,332.91	471.05	10,880.15	-	725.47	-	-	166.70
NIP 2015	S/C ISUZU	707	851.08	61.44	-	-	-	-	-	137.83
NIP 2016	S/C ISUZU	475	683.00	49.60	-	-	-	-	-	137.81
NIP 2017	D/C ISUZU	3409	4,384.77	316.54	3,124.58	-	1,932.94	-	-	165.68
NIP 606	TRACTOR	-	1,189.12	87.43	-	-	-	-	-	137.87
NIP 665	S/C TOYOTA	2282	2,648.99	192.34	-	-	-	-	-	146.99
NIP 698	S/C ISUZU	2432	2,899.20	209.24	6,910.50	3890.20	-	-	-	175.18
NIP 841	D/C ISUZU	1354	2,041.37	147.53	-	-	-	-	-	146.91
NIP 521	HINO TRUCK	1189	3,987.04	299.98	1,752.97	-	6,754.34	-	-	161.58
NIP 1354	S/C TOYOTA	1076	1,839.67	133.65	-	-	1,714.90	-	-	151.57
NUD 4824	S/C ISUZU	2651	3,147.03	237.61	-	-	-	-	-	155.99
NUD 4825	S/C ISUZU	1926	2,188.70	162.23	-	-	1,714.90	-	-	156.08
NIP 1802	TRACTOR	-	-	-	-	-	-	-	-	133.26
NIP 1703	REFUSE TRUCK	189 HRS	8,732.96	628.91	2,547.57	97.75	-	-	-	161.45
NIP 1721	SDLG GRADER	328 HRS	7,842.33	577.87	-	-	-	-	-	152.08
NIP 1809	REFUSE TRUCK	43 HRS	18,163.06	1360.65	-	8,966.20	-	28.00	-	167.81
NIP 2398	UD TRUCK TIPPER	801	3,821.65	275.93	-	-	-	-	-	138.19
NIP 2399	UD TRUCK TIPPER	-	-	-	-	-	-	-	-	133.26
NIP 2400	UD TRUCK WATER TANK	344	2,541.00	181.37	-	-	-	-	-	138.03
NIP 2402	UD TRUCK LOWBED	1218	9,068.74	660.76	-	-	-	86.00	-	152.24

COMMUNITY SERVICES DEPARTMENT

VEHICLES	MAKE & MODEL	DISTANCE/ KM	FUEL COSTS	FUEL IN LITRES	REPAIRS	SERVICE	TYRES	TOLLGATES	OIL	FEES
NIP 1367	D/C ISUZU	2154	3,028.49	219.45	-	-	-	-	-	147.03
NIP 1880	S/C TOYOTA	6861	8,807.26	631.36	-	-	-	-	-	192.43
NIP 1903	S/C ISUZU	3294	4,392.40	318.54	3,353.39	-	3,984.54	-	-	179.37
NIP 2186	S/C ISUZU	5242	7,864.65	571.15	-	-	-	-	80.00	178.91
NIP 1605	D/C TOYOTA	-	-	-	-	-	-	-	-	133.26
NIP 1042	D/C ISUZU	-	-	-	-	-	-	-	-	133.26
NIP 1398	CHEV CRUZE	1919	2,159.83	154.35	-	-	-	-	-	155.87
NUD 4848	S/CAB ISUZU	991	1573	112.33	-	-	-	-	-	146.86
NIP 2345	D/C NISSAN	8339	12,644.88	913.13	1,941.00	-	-	-	80.00	233.38
NIP 2338	COROLLA	4721	6,886.15	488.92	6,111.27	-	-	502.00	-	242.16
NIP 2339	TOYOTA AVANZA	1332	1,356.33	96.70	-	-	-	-	-	146.83
NIP 2341	D/C NISSAN	2496	2,974.11	214.72	-	-	-	50.00	-	169.38
NIP 2343	S/C NISSAN	6010	8,160.21	593.59	-	-	-	-	-	183.41
NIP 2344	D/C NISSAN	1334	1,701.12	122.81	-	-	-	-	-	142.40
NIP 2403	UD TRUCK ANIMAL TRUCK	-	-	-	-	-	-	-	-	133.26
NIP 2657	ISUZU FIRE TRUCK	490	2,441.58	173.60	17,822.18	-	-	23.00	-	158.04
NIP 362	FORD RANGER	1982	4,012.59	287.52	80,299.89	3,910.23	-	-	-	201.52
NUD 3544	TOYOTA LAND CRUISER	3878	8,639.74	617.76	6,334.48	-	-	-	-	188.70
NUD 3552	S/C ISUZU	6082	8,313.64	599.96	-	-	-	-	-	174.49
NUD 3533	S/C ISUZU	5461	8,793.74	630.72	5,386.09	3,199.97	-	-	-	202.40

CORPORATE SERVICES DEPARTMENT

NIP 2137	CHEV CRUZE	5441	7209.09	512.51	10,525.17	5,952.40	-	-	62.40	220.55
NIP 1869	S/C ISUZU	817	878.04	64.56	30,941.40	-	-	-	-	167.88
NIP 2337	COROLLA	5216	5904.81	422.82	-	-	-	50.00	60.00	205.50

EXECUTIVE AND COUNCIL

NIP 1704	TOYOTA AVANZA	4392	5160.21	368.01	-	-	-	149.00	-	205.42
NIP 2348	VW BUS	556	75.15	1,034.80	-	-	-	-	-	142.33

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POOL VEHICLES

VEHICLES	MAKE & MODEL	DISTANCE/ KM	FUEL COSTS	FUEL IN LITRES	REPAIRS	SERVICE	TYRES	TOLLGATES	OIL	FEES
NIP 700	CHEV. CORSA	-	703.50	50.00	-	-	-	-	-	703.50
NIP 629	JEEP	1231	2,039.91	146.43	-	-	-	-	-	142.44
NIP 1604	MERCEDES	856	1,255.82	88.90	-	-	-	50.00	-	155.77

BUDGET AND TREASURY OFFICE

NIP 1421	TOYOTA AVANZA	974	982.92	70.55	-	-	3,363.50	-	-	147.19
NIP 2187	S/C ISUZU	1315	1,791.60	130.11	-	-	-	-	-	155.33

TOTAL		108428KM & 902 HRS	211,674.03		187,930.64	26,016.75	20,190.59	938.00	282.40	9,288.73
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