



Main Street
Creighton, 3263

P.O Box 62

Creighton 3263

Phone: +27 39 833 1038

Fax: +27 39 833 1179

Email: mailbox@ndz.gov.za

A Better Place for ALL

www.ndz.gov.za

ADDENDUM FOR PROVISION OF HORTICULTURAL SERVICES FOR A PERIOD OF 36 MONTHS (PWBS-B049/22/23)

Date: 26/01/2023

The addendum serves to correct the functionality on page 15 – 16, There were incorrect scoring point allocated.

We had corrected the page 15-16.
See attached corrected functionality.

RECOMMENDED BY:

**MISS N.HOLIWE
SCM MANAGER**

APPROVED BY:

**MR. N.C. VEZI
MUNICIPAL MANAGER**

I acknowledge receipt of this Addendum No.1

Name:.....

Signature:.....

Date:.....

Name of Tenderer (Company Name):.....

REQUEST FOR PROPOSALS: PROVISION OF HORTICULTURAL SERVICES FOR A PERIOD OF 36 MONTHS

FUNCTIONALITY EVALUATION

FUNCTIONALITY

Only tenderers who will achieve a score of 60 % and above of the total available points will qualify for stage two of the evaluation.

The criteria to be used to evaluate the proposals for functionality (stage 1) will be as follows:

Points

1. Relevant Experience of Enterprise = 40
2. Experience of Key Personnel = 30
3. Methodology = 10

Total = 80 points

| KEY ASPECT OF CRITERION | BASIS FOR POINTS ALLOCATION | MAX POINTS | VERIFICATION METHOD |
|---|---|------------|--|
| Relevant Experience of the service provider | 5 x completed Provision of Horticultural Services Projects. | 40 | Letter of appointment and Letter of reference |
| | 4 x completed Provision of Horticultural Services Projects. | 30 | Letter of appointment and Letter of reference |
| | 3 x completed Provision of Horticultural Services Project | 20 | Letter of appointment and Letter of reference |
| | 2 x completed Provision of Horticultural Services Projects. | 10 | Letter of appointment and Letter of reference |
| | 1 x completed Provision of Horticultural Services Projects. | 5 | Letter of appointment and Letter of reference |
| Qualifications and CV's of Project Manager (PM) | If PM has 5 years' of experience or above and has completed a minimum of 2 similar projects and with qualification in National Diploma in Horticulture or Parks and Recreation Management. | 30 | Certified copy of Qualification to be attached with detailed CV's |
| | If PM has 4 years' of experience and has completed a minimum of 2 similar projects and with qualification in National Diploma in Horticulture or Parks and Recreation Management. | 20 | Certified copy of Qualification to be attached with detailed CV's. |
| | If PM has 3 years of experience and has completed a minimum of 2 similar projects and with qualification in National Diploma in Horticulture or Parks and Recreation Management. | 15 | Certified copy of Qualification to be attached with detailed CV's |
| | If PM has 2 years of experience and has completed a minimum of 2 similar projects and with qualification in National Diploma in Horticulture or Parks and Recreation Management. | 10 | Certified copy of Qualification to be attached with detailed CV's |
| | If PM has 1 year experience regardless of completed projects. | 0 | |

| | | | |
|---|-----------------------------------|---|--|
| Execution Method Statement relevant to the project | Inception | 2 | Detailed Method statement to cover the key aspect of project Inception |
| | Execution | 4 | Detailed Method statement to cover the key aspect of project Execution |
| | Monitoring, Execution and Closure | 4 | Detailed Method statement to cover the key aspect of project Monitoring, Evaluation and Closure. |

Note: If the Service Provider scores less than 60% points for functionality, then the bid will be deemed no-responsive and will not be considered for further evaluation.

Preferential Point System

- | | |
|------------------------------|-------------------------|
| • Price | 80 points |
| • B-BBEE verification status | <u>20 points</u> |
| Total | 100 points |

