



REQUEST FOR BIDS

Dr Nkosazana Dlamini- Zuma Municipality is requesting Bids from a suitably experienced Service Provider for the Provision of Trainings as tabled below.

These bids will be evaluated in terms of Functionality and 80/20 Preferential Procurement Point system and the points will be allocated as follows: **80 – Price, 20 - BBBEE.**

BID DOCUMENTS

Bid documents will be available from the 09 March 2018 at Creighton office during office hours until the 19 March 2018 before 10h00am. The cost of the bid document is R 130.00 which is non-refundable.

Project Name	Bid Number	Closing date	Unit Standard
VAT Training for 5 officials	CORP-022/17/18	20th March 2018 @ 12h00	SAQA ID 114735 & 117424
Income tax Training for 6 officials	CORP-027/17/18	20th March 2018 @ 12h00	SAQA ID 13025 & 252142
Project Management training for 6 officials	CORP-024/17/18	20th March 2018 @ 12h00	SAQA ID 58398
Strategic Planning for 32 learners	CORP-054/17/18	19th March 2018 @ 12h00	SAQA US ID: 116358
A+ and N+ Training for 4 officials	CORP-026/17/18	20th March 2018 @ 12h00	N/A
Small Petrol repairs training for 5 learners	CORP-025/17/18	20th March 2018 @ 12h00	SAQA ID 21112
Advanced Microsoft excel training for 12 learners	CORP-057/17/18	19th March 2018 @ 12h00	N/A
Leadership Development training for 32 learners	CORP-056/17/18	19th March 2018 @ 12h00	SAQA US ID: 116341
Performance Management training for 12 learners	CORP-055/17/18	20th March 2018 @ 12h00	SAQA US ID: 116341

N.B The Service Provider must be registered with a relevant SETA

MANDATORY DOCUMENTS TO BE SUBMITTED WITH THE BID:

- Valid tax clearance certificate or Tax Compliance Status PIN
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Certified copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- CIDB Registration
- Form of offer
- MDB 4, 8 and 9
- Registration with CSD

CLOSING DATE:

Bid documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini-Zuma Municipality Offices, Main street, Creighton** as per closing date and time indicated above.

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)
Procedure related enquires: Miss N.Holiwe (039) 833 1038
Technical Enquiries: Mr J Sondezi (039) 833 1038


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N.C. VEZI
Municipal Manager

ENTERED 07 MAR 2018