



**RE-ADVERT**  
**SUPPLY, INSTALLATION & MAINTANACE OF PRINTING / PHOTOCOPYING  
MACHINES FOR A PERIOD OF THREE YEARS**

**BID NO: CORP-B065/20/21**

**REQUEST FOR TENDER: DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY**

Dr Nkosazana Dlamini Zuma Municipality is requesting bids from suitably qualified and experienced Service Providers for supply, installation & maintenance of printing / photocopying machines for a period of three years.

This bid will be evaluated in terms of the functionality and 80/20 Preferential Procurement Point system and the points will be allocated as follows. **80 – Price, 20 - BBBEE.**

**Compulsory virtual briefing:**

- **NB: There is a compulsory virtual briefing session on the 29<sup>th</sup> September 2021 and time 10:00AM , All SUPPLIERS are expected to join the meeting by 10:00 after 10:15 am NO SUPPLIER Will be allowed to join the meeting after 10:15 am**
  
- **The link will be available on the municipal website ( <https://ndz.gov.za/open-tenders-2021-2022/> ) by 08:00 am on the day of briefing. All suppliers must login with company name.**

**AVAILABILITY OF DOCUMENTS**

Bid documents will be available at the Creighton Office from the **17<sup>th</sup> September 2021** during office hours until **the 29<sup>th</sup> September 2021 at 16h30**. The cost of the bid document is **R454.00** which is non-refundable. An Electronic copy is available on our website ([www.ndz.gov.za](http://www.ndz.gov.za)) for **FREE**.

**DOCUMENTS TO BE SUBMITTED WITH THE QUOTATION:**

- Valid tax clearance certificate or Tax Compliance Status PIN
- Submit proof that the bidder and its directors do not owe municipal rates and services.
- Copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- Form of offer fully completed

- MDB 1, 4, 8 and 9 fully completed.
- Proof of registration with CSD

**CLOSING DATE:**

Bid documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini Zuma Municipality Offices, Main street, Creighton** by no later than **the 18<sup>th</sup> October 2021 before 12:00pm**. Late or faxed bids will not be accepted. Failure to comply with the above conditions will invalidate your offer.

The Dr Nkosazana Dlamini Zuma Municipality reserves the right not to make an appointment.

**NB: Bids will remain valid for a period of 90 days from date of the closing of the Bid. Enquiries may be directed to the following persons during office hours (08:00 – 16:30)**

Procedure related enquires: Miss N Holiwe (039) 833 1038

Technical Enquiries: Mr S Sondezi / Mr S Ngcobo (039) 833 1038



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Mr. N.C. VEZI  
Municipal Manager

ENTERED 17 SEP 2021

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