

NATIONAL IPA 1: MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION
PROVINCIAL GOVERNMENT DEVELOPMENT STRATEGY (PGDS) GOAL 2: HUMAN RESOURCE DEVELOPMENT
GENERAL KPI: The Number of people from employment ready target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan.
GENERAL KPI: The percentage of a municipality's budget equity spent on investments in workplace skills plan
BLACK TO BLACK: PHASE 1: BLACK TOWN COUNCIL LOCAL GOVERNMENT INSTITUTIONS
CORPORATE SERVICES DEPARTMENT REVISED SDMP FOR THE 2020/21 FINANCIAL YEAR

SP NO.	SP NO.	GENERAL KPI	STRATEGIC OBJECTIVE	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATORS	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	QUARTER 3	REVISED QUARTER 3 TARGET	QUARTER 4	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE	
											BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS						
CRP1	46	NA	To review 27 existing IR policies to ensure effectiveness and efficiency and ensure delivery by 30 June 2022	Review 27 existing IR policies	None	Number of policies reviewed and approved by Council	None	27 IRP policies (Strategy available 2020/21)	Review and approve 27 existing IR policies by 30 June 2022	27 existing IR policies reviewed and approved council	NA	NA	27	NA	27	27	Corporate Support Services	NA	None	Quarter 1 NA Quarter 2 Minutes of strategic planning session Quarter 3 Minutes of LJP Meeting and minutes Quarter 4 Minutes of Meeting Council Resolutions with a List of 27 Approved Policies	Quarter 3 NA	
CRP2	47	NA	Facilitating employees on IR Policies to improve effectiveness and efficiency and ensure delivery by 30 June 2022	Facilitating employees on IR Policies by conducting workshops online	Facilitating employees on IR Policies by conducting workshops	Number of Workshops conducted on IR Policies virtual	Number of Workshops conducted on IR Policies	1 IRP Policy workshop conducted in 2020/21	Conduct 2 workshops on 2021/22 IRP Policies by 30 June 2022	None	2	2	2	2	2	2	Corporate Support Services	NA	None	Quarter 1-2 Signed Workshop Report Minutes of Workshop Quarter 3 - 4 NA	None	
CRP3	48	NA	To ensure compliance with the approved Employment Equity Plan	Submission of Employment Equity Report	None	Number of reports submitted to Department of Employment & Labour	None	1 Employment Equity Report submitted to DEL	1 EER submitted to DEL by 31 January 2022	None	NA	NA	1	1	1	1	Corporate Support Services	NA	None	Quarter 3 Letter from DEL (Proof of submission) Employment Equity Report	None	
CRP4	49	NA	To enhance wellbeing of municipal employees for effective service delivery by 30 June 2022	Conducting Wellness Programmes	None	Number of Wellness Programmes conducted	None	1 Wellness Programme conducted in the 2020/21 Financial Year	Conduct 2 Wellness Programmes by 30 June 2022	None	NA	NA	2	2	2	2	Corporate Support Services	NA	None	Quarter 1-2 NA Quarter 3-4 NA Signed Wellness Report	None	
CRP5	48	NA	To maintain a healthy & safe work environment for municipal employees for efficient and effective service delivery by June 2022	Conducting Occupational Health and Safety Meetings	None	Number of OHS Meetings Conducted	None	OHS Policy and OHS Committee in place	4 OHS Meetings conducted by 30 June 2022	4	4	4	4	4	4	4	Corporate Support Services	NA	150,000.00	Quarter 1-4 Minutes of Meeting & Minutes	None	
CRP6	49	NA	The percentage of a municipality's budget actually spent on investments in workplace skills plan	To improve municipal employees & Councilors to improve performance of the set objectives by 30 June 2022	Conducting Training Programmes	Number of employees trained	None	60 Employees trained in the 2020/2021 Financial year	Trains 50 Employees by 30 June 2022	30	NA	20	20	NA	30	30	Corporate Support Services	R200 000	None	Quarter 1 - 4 Attendance Registers Signed Classroom Training Reports	Quarter 2 & 4 Attendance Registers Signed Classroom Training Reports	
CRP7	48	NA	To improve municipal employees & Councilors to improve performance of the set objectives in workplace skills plan	Conducting Councilor Training	None	Number of Councilors training programmes conducted	None	2 Training Programmes conducted in the 2020/2021 Financial year	2 Training Programmes conducted by 30 June 2022	None	Development of Training Specifications	2	2	2	2	2	Corporate Support Services	R217 500	None	Quarter 1 Specifications Quarter 2 - 3 Attendance Register Signed Council Report Quarter 4 NA	None	
CRP8	ALL	NA	To Develop IRMS in Middle Management	Develop IRMS Policy and a Plan and workshop staff	None	Number of workshops conducted on IRMS	Number of workshops conducted on IRMS	Draft IRMS Policy	1 IRMS Policy and Plan developed by June 2022	1	1	1	1	1	1	1	Corporate Support Services	NA	None	Quarter 1 Signed Performance Agreements Quarter 2-4 Signed Assessment Reports	Quarter 4 Signed Performance Agreements Attendance Register	
CRP9	50	NA	To maintain a secure & accessible records management system for the effective operations of the municipality by 30 June 2022	Review Records Management Policy	None	Number of Records management policies approved and workshopped to relevant staff	None	Approved Records Management Policy	1 records management Policy approved and workshopped by 30 June 2022	None	Workshop relevant internal staff	Present records management policy to relevant strategic planning session for review	Present 7 ICT policies and 1 ICT governance framework and present to Council	Present 7 ICT policies and 1 ICT governance framework and present to Council	Present 7 ICT policies and 1 ICT governance framework and present to Council	Present 7 ICT policies and 1 ICT governance framework and present to Council	Present 7 ICT policies and 1 ICT governance framework and present to Council	Corporate Support Services	Conditional	None	Quarter 1 NA & Signed Council Report Quarter 2 NA & Minutes of meeting on strategic planning session Quarter 3 NA & Minutes for Memo & Corporate Services Committee Quarter 4 NA & Resolution	None
CRP10	46	NA	To provide responsive information and communication technology processes for effective operations in the municipality by 30 June 2022	Review 7 ICT Governance Framework and 7 ICT Policies	None	Number of ICT policies & Frameworks reviewed and workshopped	Number of ICT policies reviewed and approved by council and workshopped to relevant staff	1 ICT Governance Framework & 7 ICT Policies approved by Council 2020/21	7 ICT policies and 1 ICT governance framework approved and workshopped by Council by 30 June 2022	7	7	7	7	7	7	7	Corporate Support Services	Conditional	None	Quarter 1 Minutes of the workshop Quarter 2 Minutes of review of operational strategic planning session Quarter 3 Minutes of review of MANCO Quarter 4 Council resolution Attendance Register	Quarter 2 Minutes and minutes of workshop Quarter 4 Council resolution Attendance Register	
CRP11	48	NA	To include a culture of good governance compliance and effective internal controls by June 2022	Implementation of Municipal Calendar of Meetings	None	Number of Council meetings coordinated	None	60 Council meetings coordinated in 2020/2021	60 Council Meetings coordinated by 30 June 2022	None	2	2	2	2	2	2	Corporate Support Services	Conditional	None	Q1-Q4 Minutes and Signed Minutes	None	
CRP12	ALL	NA	To include a culture of good governance compliance and effective internal controls by June 2022	Complete and monitor of Council Resolution Register	None	Number of Council Resolution Registers completed and implemented	None	60 Council Resolution Registers completed and implemented in 2020/21	60 Council Resolution Registers completed and implemented	None	2	2	2	2	2	2	Corporate Support Services	NA	None	Q1-Q4 Signed Council Resolution Register Signed Council Resolution Attendance Register	None	
CRP13	ALL	NA	To include a culture of being a responsive and accountable municipality by members of the public by 30 June 2022	Implementation of complaints management policy	None	Percentage of complaints relating to local municipal services related to the relevant department	None	Completed Complaints Management Register policy in 2019/20	100% of complaints relating to local municipal services related to the relevant department responded to by 30 June 2022	100%	100%	100%	100%	100%	100%	100%	Corporate Support Services	NA	None	Q1-Q4 Complaints management report submitted to Finance Committee	None	
CRP14	46	NA	To improve revenue management for effective service delivery and financial stability by 30 June 2022	Revenue Enhancement	None	Percentage of contribution to revenue enhancement strategy	Number of projects implemented to enhance the municipal revenue	New Project	5% contribution to revenue enhancement strategy by 30 June 2022	5%	NA	2%	NA	NA	5%	5%	Corporate Support Services	Conditional	None	Quarter 1-3 NA Quarter 4 Detailed report indicating percentage contribution to revenue enhancement	Quarter 4 Detailed signed report on revenue enhancement Quarter 1 & 2 Implementation of projects indicating the amount of revenue received by the municipality through these projects	
CRP15	NA	NA	To include a culture of good governance compliance and effective internal controls by 30 June 2022	Submission of Back to Basics Councilor Report	None	Number of back to Basics reports submitted to the M&A office for consideration	None	12 monthly and 4 quarterly back to Basics reports submitted to Council in 2020/21 FY	12 monthly and 4 quarterly back to Basics reports submitted to Council in 2020/21 FY	2	NA	NA	1	1	1	1	Corporate Services	Conditional	None	Quarter 2-4 Signed Back to Basics	None	
CRP16	NA	NA	To include a culture of good governance compliance and effective internal controls by 30 June 2022	Reducing LWTF Expenditure	None	Percentage of AGS findings addressed on LWTF Expenditure	None	100% of AGS findings addressed in 2020/21 FY	100% None	None	NA	NA	50%	100%	100%	100%	Corporate Services	Conditional	None	Quarter 1-4 Detailed AGS Action Plan Progress Report	None	

CORPORATE SERVICES DEPARTMENT REVISED 2020/21 SUBOPERATIONAL PLAN
NAME OF NOC: Mr J Sankar
Number of Targets: 16
M&A Signature:




NATIONAL KPI 1: MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION
 PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGSD) GOAL 2: HUMAN RESOURCE DEVELOPMENT
 GENERAL KPI: The Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan.
 GENERAL KPI: The percentage of employees in budget equity group in compliance with plan
 BUDGET TO BUDGET: PEJAB 8: BUILDING CAPABLE LOCAL GOVERNMENT INSTITUTIONS
 CORPORATE SERVICES DEPARTMENT REVISED SOBP FOR THE 2023/24 FINANCIAL YEAR

REP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVE	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATORS	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	QUARTER 3	REVISED QUARTER 3 TARGET	QUARTER 4	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE
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											BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS					
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Mayor's Signature:

 22/02/22


PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGDS) GOAL 3: HUMAN AND COMMUNITY DEVELOPMENT																						
NATIONAL KPI 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT																						
OUTCOME 3: IMPROVED ACCESS TO BASIC SERVICES																						
GENERAL KPI: The Percentage of households reporting less than R150 per month with access to free basic services																						
Percentage of the municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's IDP																						
BACK TO BASIC PLAN 4: Delivering Basic Services																						
PUBLIC WORKS AND BASIC SERVICES DEPARTMENT REVISED 2022/23 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN																						
SP / SUBP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVES	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1 BUDGET PROJECTION	QUARTER 2 BUDGET PROJECTION	QUARTER 3 BUDGET PROJECTIONS	REVISED QUARTER 1 TARGET	REVISED QUARTER 1 BUDGET PROJECTIONS	REVISED QUARTER 1 BUDGET PROJECTIONS	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE	
PWBS 1	06		Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Gravel Roads Construction	Construction of New Gravel Roads	Number of kilometers of gravel roads constructed	None	35.50km of Gravel Roads constructed in the 2019/2020 Financial Year	15 kms	None	5km	5km	5km	5km	5km	PWBS	R 10 000 000	R 5 565 657	Quarter 1 - 3: Signed Detailed Progress Report of all activities done in each project Quarter 4: 1. Signed Internal and External Practical Completion certificates 2. Listing of access roads completed 3. Summertime report with calculations reflecting actual performance	None	
PWBS 2	06		Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve roads storm water control infrastructure by 30 June 2022	Storm Storm Water installation	None	Number of meters of roads storm water installed	None	None	100meters	None	25m	25m	25m	None	82 200 000 R1 568 567	PWBS	R 1 000 000	None	Quarter 1 - 3: Signed Detailed Progress Report of all activities done in project Quarter 4: Signed Practical Completion Certificate	None	
PWBS 3		14	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Construction of Asphalt roads	None	Number of kilometers of roads surfaced with asphalt	None	2.96km of Roads surfaced with Asphalt in the 2019/2020 Financial Year	4.5km	0.56km	NA	appointment of 3 service providers	NA	None	4.5km asphalt roads to be constructed (complete)	0.63km	PWBS	R 13 000 000	R 4 517 600	Quarter 1: NA Quarter 2: Agreement letters Quarter 3: NA Quarter 4: 1. Signed Internal and External Practical Completion certificates 2. Listing of access roads completed 3. Summertime report with calculations reflecting actual performance	None
PWBS 4	06		Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Roads Maintenance	Gravel Roads Maintenance	Number of kilometers of gravel roads maintained	None	82.20km of Gravel Roads Maintained in the 2019/2020 Financial Year	8km	26m	26m	26m	26m	26m	26m	PWBS	R 3 000 000	R 1 100 900	Quarter 1-4: 1. Detailed Progress Report of all activities done in each project 2. 2m funds for internal maintenance with signature of all parties concerned 3. Signed Internal and External Practical Completion certificates 4. Listing of access roads completed 5. Summertime report with calculations supporting actual performance	None	
PWBS 5	3,4,5		Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to buildings and recreational facilities by 30 June 2022	Construction of Community Halls	None	Number of community halls constructed	None	2 Community Halls Constructed in the 2019/2020 Financial Year	3 Halls	NA	NA	NA	None	None	None	PWBS	R 15 000 000	R 17 090 230	Quarter 1: NA Quarter 2: NA Quarter 3: Signed Practical Completion Certificate Quarter 4: Signed Practical Completion Certificate	None	
PWBS 6		14	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to buildings and recreational facilities by 30 June 2022	Construction of Sports Fields	Construction of Creighton Sportsfield (Phase 1) 1. Fencing 2. Pavers 3. Change Rooms	Number of sport fields constructed	Number of Phases constructed for Creighton Sports field	1 Sports field constructed in the 2019/2020 Financial Year	1 Creighton Sportsfield (Phase 1)	NA	NA	NA	None	None	None	PWBS	R 6 000 000	R8 310 077	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	None	
PWBS 7		8,12	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to buildings and recreational facilities by 30 June 2022	Construction of Clinics	None	Number of Clinics constructed	None	1 Clinic Constructed in the 2019/2020 Financial Year	2 Clinics	NA	NA	None	NA	NA	None	PWBS	R 3 500 000	None	Quarter 1: NA Quarter 2: NA Quarter 3: Signed Practical Completion Certificate Quarter 4: NA	None	
PWBS 8		2	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to buildings and recreational facilities by 30 June 2022	Construction of Business Hub/Phase 1	Construction of Business Hub/Phase 1	Number of phases constructed on Phenolic Business Hubs	Number of phases constructed on Phenolic Business Hubs	1 Final design for business hub/phase 1 was developed in the 2019/2020 Financial Year	1 Final design for business hub/phase 1	1 Internal Business Hub Phase 1	NA	NA	NA	None	None	PWBS	R 3 000 000	None	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	Quarter 4: Detailed progress report listing all activities done	
PWBS 9		10	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to buildings and recreational facilities by 30 June 2022	Construction of Disaster Centre	Construction of Disaster Centre Phase 1: 1. Fencing 2. Foundations	Number of disaster management centres constructed	Number of phases constructed for disaster centre	1 Final design developed for the Disaster management centre in the 2019/2020 Financial Year	1 Fencing 2. Foundations	NA	NA	NA	None	None	None	PWBS	R 7 000 000	None	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	Quarter 4: Detailed progress report listing all activities done	
PWBS 10	2,6,10,11		Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to buildings and recreational facilities by 30 June 2022	Maintenance of Community Assets	None	Number of community assets maintained	None	4 Community Assets Maintained in the 2019/2020 Financial Year	4 Halls	NA	NA	None	None	None	None	PWBS	R 2 000 000	R 1 052 000	Quarter 1: NA Quarter 2: NA Quarter 3: Signed Internal and External Practical Completion certificates Quarter 4: NA	None	
PWBS 11		14	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to buildings and recreational facilities by 30 June 2022	Maintenance of Municipal Buildings	None	Number of municipal buildings maintained	None	1 Municipal building maintained in the 2019/2020 Financial Year	1 None	NA	NA	None	None	None	None	PWBS	R 200 000	R 200 000	Quarter 1: NA Quarter 2: NA Quarter 3: Signed Practical Completion Certificate Quarter 4: NA	None	
PWBS 12	06		Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to buildings and recreational facilities by 30 June 2022	Construction of Bus shelters	None	Number of Bus Shelters constructed	None	New Project	2 Bus Shelters constructed by 30 June 2022	appointment of 1 service provider	-	-	None	NA	None	PWBS	R 500 000	None	Quarter 1: Agreement letter Quarter 2: Progress report Quarter 3: 1. Signed Internal and External Practical Completion certificates 2. Listing of Bus Shelters constructed Quarter 4: NA	None	
PWBS 13	1-15 MA-3		Percentage of households with access to electricity and water supply, sanitation, electricity and solid waste removal	To improve access to electricity by 30 June 2022	Household Electrification	None	Number of households connected to grid electricity	None	465 Households connected to Grid Electricity in the 2019/2020 Financial Year	940	50	500	36	NA	NA	940	PWBS	R 12 720 000	None	Quarter 1: Signed Practical Completion Certificate Quarter 2: Signed Practical Completion Certificate Quarter 3: Signed Internal and External Practical Completion Certificate Quarter 4: 1. Listing of all households connected to grid electricity per ward 2. Summertime report with calculations supporting actual performance	Quarter 5: NA Quarter 6: 1. Signed Internal and External Practical Completion Certificate 2. Listing of all households connected to grid electricity per ward 3. Summertime report with calculations supporting actual performance	
PWBS 14	06		Percentage of households with access to water supply, sanitation, electricity and solid waste removal	To improve access to solid waste management services by 30 June 2022	Solid Waste Management	None	Number of Households with access to solid waste removal	None	1753 Households with access to solid waste removal in the 2019/2020 Financial Year	1718	1307	1718	1718	1718	1307	1718	PWBS	Operational	None	Quarter 1-4: 1. Waste Collection 2. Quarterly Reports to PWBS Committee 3. Billing Register 4. Billing Discrepancy per household	None	


PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGDS) GOAL 3: HUMAN AND COMMUNITY DEVELOPMENT																						
NATIONAL KPI 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT																						
OUTCOME 3: IMPROVED ACCESS TO BASIC SERVICES																						
GENERAL KPI: The Percentage of households spending less than R150 per month with access to free basic services																						
Percentage of the municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's IDP																						
BACK TO BASICS PLAN 4: Delivering Basic Services																						
PUBLIC WORKS AND BASIC SERVICES DEPARTMENT REVISED 2022/23 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN																						
Ward	GENERAL KPI	STRATEGIC OBJECTIVES	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASISLINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1 BUDGET PROJECTION	QUARTER 2 BUDGET PROJECTION	QUARTER 3 BUDGET PROJECTIONS	REVISED QUARTER 1 TARGET	REVISED QUARTER 2 TARGET	REVISED QUARTER 3 TARGET	REVISIONS	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE	
PWBS 15	06	Percentage of households with access to free waste removal	To improve access to solid waste management services by 30 June 2022	Solid Waste Management	None	Number of negligent households with access to free waste removal	300 negligent households removed in 2019/2020 Financial Year	25	None	25	25	25	None	25	None	25	PWBS	Operational	None	Quarter 1-4 1. Waste Collection-2 Quarterly Reports to PWBS Committee 3. Budget report 4. Application forms for Rubbish on waste collection	None	
PWBS 16	06	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to housing infrastructure by 30 June 2022	Facilitation of housing projects	None	Number of housing projects facilitated	25 Housing projects Facilitated	25	None	25	25	25	None	25	None	25	PWBS	Operational	None	Quarter 1-4 1. Human Settlements Reports submitted to PWBS committee and 2. Minutes of the Housing Task Team Committee 3. Listing of 25 Housing Projects reflecting wards and units per project	None	
PWBS 17	06	The number of jobs created through municipality's local economic development initiatives including capital projects	To report job opportunities created through infrastructure development projects and EPWP grant funding by 30 June 2022	Extended Public Works Programme (EPWP)	None	Number of Work Opportunities created through EPWP grant	142 Work Opportunities created through EPWP Grant in the 2019/2020 Financial Year	132	None	132	132	132	None	132	None	132	PWBS	R 2 323 000	None	Quarter 1-4 1. EPWP Quarterly Report 2. Payroll report 3. Listing of all EPWP workers	None	
PWBS 18	03,15,14	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to Cemetery facilities by 30 June 2022	Maintenance of Cemeteries 1) Creighton 2) Dornbrook 3) Underberg 4) Herveville	None	Number of cemeteries maintained	4 Cemeteries maintained in the 2019/2020 Financial Year	4	None	4	4	4	None	4	None	4	PWBS	Operational	None	Quarter 1-4 1. Progress report on Maintenance of cemeteries 2. Listing of cemeteries maintained reflecting wards	None	
PWBS 19	03,10&14	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To ensure provision, upgrade and maintenance of infrastructure and services to enhance economic development by 30 June 2022	Infrastructure Upgrade of municipal services: 1) Underberg 2) Bulwer & Creighton (Great furnishing & pavement)	None	Number of municipal towns infrastructure upgraded to enhance economic development	New Project	2	None	Submission of 3 Town upgrade Designs	Appointment of suitable service provider to upgrade municipal towns infrastructure	N/A	2	N/A	N/A	2	PWBS	R 0 000 000	None	Quarter 1-2 1. Appointment Letter Quarter 3 Appointment Letter Quarter 4 1. Signed Internal and External Completion Certificates	Quarter 3 1. Signed Internal and External Completion Certificates	
PWBS 20	4	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Bridge construction 1) Sdangeni Bridge	None	Number of bridges constructed	New Project	1	None	1 (Sdangeni Bridge Phase 1)	Appointment of suitable service provider to construct Sdangeni Bridge	N/A	1	N/A	N/A	1	PWBS	R 3 000 000	None	Quarter 1- Appointment Letter Quarter 2 N/A Quarter 3 Construction Certificate Quarter 4 N/A	Quarter 3: N/A Quarter 4: Phase 1 Completion Certificate	
PWBS 21	06	N/A	To improve revenue management for effective service delivery and financial viability by 30 June 2022	Revenue Enhancement	None	Percentage of contribution to revenue enhancement strategy	New Project	5%	None	5%	5%	5%	None	5%	None	5%	PWBS	Operational	None	Quarter 1-3 N/A Quarter 2 & 4 Detailed report indicating percentage contribution to revenue enhancement	Quarter 4 Detailed signed progress report on the implementation of projects indicating the amount of revenue received by the municipality through these projects	
PWBS 22	06	The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Capital budget expenditure	None	Percentage of a municipality's annual capital budget actually spent on capital projects	91% of the municipality's annual capital budget actually spent on capital projects	25%	None	25%	25%	25%	None	25%	None	25%	PWBS	R 22 793 601	R 21 311 168	Quarter 1-4 Quarterly Expenditure Report	Quarter 3-4 Quarterly Expenditure Report	
PWBS 23	03 & 10	Percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Development of designs for construction of Asphalt Roads: 1. Herveville Asphalt Phase 3 2. Underberg Asphalt Phase 4 3. Bulwer Asphalt Phase 4 4. Upgrade of Bulwer Town Asphalt Phase 2 5. Upgrade of Creighton Town Asphalt Phase 2 6. Upgrade of Underberg Town Asphalt Phase 2	None	Number of designs developed for the construction of Asphalt Roads	New project	6	None	6	6	6	None	6	None	6	PWBS	N/A	R 202 000	N/A	Quarter 1-6 N/A Quarter 4: Final Designs	None
PWBS 24	NA	N/A	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Submission of Back to Basics Civilian 60 Reports	None	Number of Back to Basics reports submitted to the MEC's office for consideration	12 monthly and 4 quarterly back to basics reports submitted to Creighton in 2020/21 FY	2	None	2	2	2	None	2	None	2	PWBS	Operational	None	Quarter 2-4 Quarterly Back to Basics	Quarter 2-4 Quarterly Back to Basics	
PWBS 25	NA	N/A	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Reducing UMF Expenditure	None	Percentage of AG's findings addressed on UMF Expenditure	100% of AG's findings addressed in 2020/21 FY	100%	None	100%	100%	100%	None	100%	None	100%	PWBS	Operational	None	Quarter 2-4 Detailed AG's Action Plan Progress Report	None	

PUBLIC WORKS AND BASIC SERVICES DEPARTMENT REVISED 2021/2022 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

NAME OF HOD: MR TV MINDADI

Number of Targets: _____

ME'S Signature: 

Mayor's Signature: 

22/02/22

NATIONAL KPA 3 - LOCAL ECONOMIC DEVELOPMENT PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGDS) GOAL 1: INCLUSIVE ECONOMIC GROWTH GENERAL KPI: The Number of jobs created through municipality's local economic development initiatives including capital projects. BACK TO BASICS: PELLAR 1 - PUTTING PEOPLE FIRST COMMUNITY AND SOCIAL SERVICES DEPARTMENT: 2021/22 SOBP/Operational Plan																					
RP / RDP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVES	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	QUARTER 3	REVISED QUARTER 3 TARGET	QUARTER 4	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE
											BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS					
CSS1	All	N/A	To Ensure Improved and Integrated Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Conduct Firebreaks in fire high risk areas	None	Number of areas where firebreaks are conducted	None	No firebreaks were conducted during the previous year	Conduct fire breaks in four fire high risk places: Underberg Low cost housing, Hemeville Township, Next to Bulwer Art Centre and Area next to Creighton Pound)	4 (Underberg Low cost housing, Hemeville Township, Next to Bulwer Art Centre and Area next to Creighton Pound)	N/A	N/A	N/A	None	Firebreaks in 4 fire high risk areas	4	CSS	NIL	NIL	Q4 - dated photos	None
CSS 2	All	N/A	To Ensure Improved and Integrated Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Conduct Disaster Management Advisory and Community Safety Forum	None	Number of Disaster Management Advisory and Community Safety Forums Held	None	2 Disaster Management Advisory and Community Safety Forums were held in the previous year	Conduct 4 Disaster Management Advisory and Community Safety Forums	4	NIL	1 DMACSF	1 DMACSF	1 DMACSF	None	1 DMACSF	CSS	R 15,000.00	R 20 000	Q1-Q4 Dated Photos, Register and Signed Minutes	None
CSS 3	All	N/A	To Ensure Improved and Integrated Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Review of the Disaster Management Sector Plan	None	Number of Disaster Management Sector Plans Reviewed	None	1 x Sector Plan in place and reviewed annually	1 x Reviewed Disaster Management Sector Plan	1	N/A	Updating of the Disaster Management Sector Plan	1 x Draft Disaster Management Sector Plan signed by the Municipal Manager and Submitted to Council	none	1 x Final Disaster Management Sector Plan	none	CSS	NIL	NIL	Q 3 - Disaster Management Sector Plan Signed by the MM and Council Resolution Q 4 - Final Disaster Management Sector Plan and Council Resolution	None
CSS 4	All	N/A	To Ensure Improved and Integrated Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Procurement of Disaster Relief Material	None	Number of Disaster Relief Material Procured	None	Blankets, Plastic Sheeting, Sponges and other material were procured	Procurement of disaster Relief kit	1 (Disaster Relief kit)	Development of Specification and delivery	N/A	Development of Specification and delivery	none	N/A	none	CSS	R 250 000	R 330 000	Q 1 - Delivery note Q 3 - Delivery Note	None
CSS 5	All	N/A	To Ensure Improved and Integrated Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Conduct Integrated Community Safety and Covid 19 Awareness Campaigns	None	Number of Integrated Community Safety and Covid 19 Awareness Campaigns Conducted	None	4 Integrated Community Safety and 4 COVID 19 Awareness Campaigns during the previous year	Conduct 4 Integrated Community Safety and 4 COVID 19 Awareness Campaigns	4 Integrated Community Safety & 4 COVID 19 Awareness Campaigns conducted	2 Covid 19 Awareness Campaigns	2 Covid 19 Awareness Campaigns	2 ICS Awareness Campaigns	none	2 ICS Awareness Campaigns	none	CSS	NIL	NIL	Q1 - Q4 - signed close out reports and photos	None
CSS 6	1,5,6,7,8,9,10,11,12,15	N/A	To Ensure Improved and Integrated Institutional Capacity and Responses to Disaster Incidents Or Disasters by June 2022	Procurement and installation of Lightning Conductors	none	Number of Lightning Conductors Procured and installed	None	36 lightning conductors were procured and installed in identified hotspot areas during the previous year	Procurement and installation of 38 Lightning Conductors in wards 1,5,6,7,8,9,10,11,12,15	38	Procurement and installation of 38 lightning conductors	N/A	N/A	none	N/A	none	CSS	R 200 000	none	Q1 = Dated Photos, Delivery Note and Register of beneficiaries	None
CSS 7	All	N/A	To Ensure Improved and Integrated Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Conduct Fire Safety Inspections	none	Number of Fire Inspections Conducted	None	80 were conducted in the previous year	Conduct 80 Fire Safety Inspections	80	20 x Fire Safety Inspections conducted	20 x Fire Safety Inspections	20 x Fire Safety Inspections	20	20 x Fire Safety Inspections	20	CSS	NIL	none	Q 1 - Q 4 Copies of issued compliance letters and Compliance Certificates issued	None
CSS 8	All	N/A	To Ensure Improved and Integrated Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Sanitization of Public Buildings and Public Transport Facilities	none	Number of Public Buildings and Public Transport Facilities Sanitized	None	5 Taxi Ranks were sanitized twenty times and 3 Public Buildings were sanitized twelve times during the previous year	5 Taxi Ranks sanitized and 20 Public Buildings sanitized per annum	5 (Taxi Ranks & 20 Public Buildings)	5 Taxi Ranks and 5 Public Buildings	5 Taxi Ranks and 5 Public Buildings	5 Taxi Ranks and 5 Public Buildings	none	5 Taxi Ranks and 5 Public Buildings	none	CSS	R 300 000	R 150 000	Q1,2,3 & 4 - Dated Photos and signed Reports	None
CSS 9	All	N/A	To ensure improvement of literacy levels and encourage culture of reading by 30 June 2022	Conduct Library Outreach Programmes	none	Number of Library Outreach Programmes Conducted	None	8 Library Outreach Programmes were Conducted in the previous year	16 Library Outreach Programmes Conducted	16	4 x Library Outreach Programmes	4 x Library Outreach Programmes	4 x Library Outreach Programmes	4	4 x Library Outreach Programmes	4	CSS	R 90 000	R 110 000	Q1 - Q 4 School Register signed by the Principal on behalf of school in attendance and Dated Photos	None
CSS 10	All	N/A	To ensure improvement of literacy levels and encourage culture of reading by 30 June 2022	Conduct Basic Computer Training classes for communities	none	Number of Computer Trainings classes Conducted for communities	None	8 were conducted in the previous year	8 Computer Trainings classes Conducted for communities (To verify with DAC)	8	2 x Computer Trainings classes and handover certificates	2 x Computer Trainings classes and handover of Certificate	2 x Computer Trainings classes and handover of Certificate	2	2 x Computer Trainings classes and handover of Certificate	2	CSS	NIL	none	Q 1 - Q 4 Register for handover of Certificates and Dated Photos	none

NATIONAL KP3 : LOCAL ECONOMIC DEVELOPMENT PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGDS) GOAL 1: INCLUSIVE ECONOMIC GROWTH GENERAL KPI: The Number of jobs created through municipality's local economic development initiatives including capital projects. BACK TO BASICS: PELLAR 1 - PUTTING PEOPLE FIRST COMMUNITY AND SOCIAL SERVICES DEPARTMENT: 2021/22 SDB/Operational Plan																					
RP / RDBP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVES	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	QUARTER 3	REVISED QUARTER 3 TARGET	QUARTER 4	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE
											BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS					
CSS 11	All	N/A	To ensure improved community safety, road safety and reduce crime through integrated stakeholder coordination and awareness by 30 June 2022	Conduct Multi-stakeholder Road Blocks	none	Number of Multi-stakeholder Road Blocks Held	Number of Multi-stakeholder Road Blocks conducted.	8 Multi-Stakeholder Road Blocks Conducted in the previous year	10 Multi-Stakeholder Road Blocks Conducted	10	2 x Multistakeholder Roadblock	4 x Multistakeholder Roadblocks	2 x Multistakeholder Road blocks		2 x Multistakeholder Roadblock	2	CSS	NIL	none	Q 1-Q 4 Dated Photos, Copy of list for vehicles stopped, Register for multistakeholder officials	none
CSS 12	N/A	N/A	To promote development through SMME development, Arts, Culture, Sports and Recreation by 30 June 2022	Sports, Arts and Culture Training, Training of youth on driving skills	None	Number of Sport Coaches, Artists, Jockeys and Youth Trained on Driving Skills	None	1. Training of 10 Jockeys 2. Training of 10 Coaches 3. Training of 6 Artists 4. Training of 30 Craters 30 Youth on driving skills during the previous year	10 Jockeys Trained 20 Coaches Trained, 12 Artists, 20 craters and 30 Youth trained on Driving skills	None	Training of 10 jockeys	Training of 10 sport Coaches (Chess, Netball, Soccer, Athletics)	1. Training of 12 artists on Theatre, Dance and 2. Training of 20 craters	None	1. Training of 30 Youth on Driving skills 2. Training of 10 sport coaches	None	CSS	R 994 000	None	Q 1-Q4 Signed closeout reports and Attendance Registers	None
CSS 13	N/A	N/A	To promote youth development through SMME development, Arts, Culture, Sports and Recreation by 30 June 2022	Coordination and Facilitation of Forums, sports, arts and Culture Competition	None	Number of Sports, Arts and Culture Competitions Coordinated	None	7 Sports, Arts and Culture Competitions Coordinated	7 Sports, Arts and Culture Competitions Coordinated	7	1. Dr. NZD Horse Racing	1. Bongumusa Marathon, 2. Sani stagger Marathon	1. Sani Langa training Marathon	None	1. Youth games, 2. Mayoral Cup and 3. Wily Moto cross Country 4. Crater's exhibition	None	CSS	R 653 515	R 673 515	Q1-Q4 Closeout reports and signed attendance register	None
CSS 14	All	N/A	To coordinate and ensure sustainable partnerships through various structures by 30 June 2022	Coordination of Forums	None	Number of Special groups forums coordinated	None	9 Forums coordinated in 2020/21 Financial Year 1. Gender Forum (Women & Men) 2. Children's Forum 3. Senior Citizens Forum 4. Disability Forum 5. Local Aids Forum 6. Arts and Culture Forum 7. Sports Federation 8. Youth Council 9. OSS Local Task Team 10. LRC (CWP)	10 Forums coordinated in 2021/22 Financial Year 1. Gender Forum (Women & Men) 2. Children's Forum 3. Senior Citizens Forum 4. Disability Forum 5. Local Aids Forum 6. Arts and Culture Forum 7. Sports Federation 8. Youth Council 9. OSS Local Task Team 10. LRC (CWP)	None	1. Gender forum, 2. Senior citizens forum, 3. Disability forum (Women & Men) 4. OSS LAC, 5. OSS LTT, 6. Youth Council, 7. LRC (Cwp) 8. Arts and Culture Forum, 9. Sports Federation	1. Childrens forum, 2. Gender forum, 3. Senior citizens forum, 4. OSS LAC, 5. OSS LTT, 6. Youth Council, 7. Arts and Culture Forum, 8. Sports Federation	1. Childrens forum, 2. Gender forum, 3. Senior citizens forum, 4. OSS LAC, 5. OSS LTT, 6. Youth Council, 7. Arts and Culture Forum, 8. Sports Federation	1. Childrens forum, 2. Gender forum, 3. Senior citizens forum, 4. OSS LAC, 5. OSS LTT, 6. Youth Council, 7. Arts and Culture Forum, 8. Sports Federation	1. Gender Forum, 2. OSS LAC, 3. OSS LTT, 4. Youth Council, 5. LRC (Cwp), 6. Arts and Culture forum, 7. Sport Federation, 8. Senior citizens forum, 9. Disability Forum.	None	CSS	NIL	None	Quarter 1-4 Attendance Registers and signed reports	None
CSS 15	All	N/A	To promote a healthy lifestyle and self sustainability for Youth, Children, Women Senior Citizens and Disabled Persons through events, awareness campaigns and competitions by 30 June 2022	Coordination of events	None	Number of events coordinated (on commemoration)	None	Coordination of 14 Events	Coordination of 15 Events by 30 June 2022	16	1. Commemoration of Nelson Mandela Day, 2. Mens day, 3. Women's day, 4. Youth Camp	1. Commemoration of 1. Senior citizens day, 2. Disability day, 3. Back to School and, 4. World Aids day, 5. Career Exhibition, 6. Matric awards	1. Human Rights Day, 2. TB day, 3. Back to School and, 4. Matric awards	None	1. Youth day, 2. Child Protection Week Programme 3. Career Exhibition 4. African Child Day	None	CSS	R2111 043.50	None	Q 1-Q 4 Signed Close out Report and attendance Registers	None
CSS 16	All	The number of jobs created through Municipalities, Local Economic Development initiatives including Capital Projects	To promote and support Local Economic Development through capacity building, forming of partnerships, co-operatives support with Materials and Equipments by 30 June 2022	Training and Skills Empowerment of Emerging Enterprises, in the Agriculture, Block Manufacturing, Fashion Design, Informal Trade and Tourism And Support Youth Projects	None	Number of Emerging Enterprises trained on various skills	None	60 Agricultural Enterprises (Coops & Individuals), 20 Block Manufacturing, 30 Construction SMMEs 30 Fashion Design & Modelling, 30 Informal Traders, 40 Tourism & Hospitality Skills Training, 20 bricklayers by June 2021	14 Trainings conducted on various skills for emerging Enterprises	R320 990 R466 053.50	12	1. 1 x Training on Tender Document Completion, 2. 1 x New venture creation 3. 1 x Tourism Destination Ambassadorship Training 4. 1 x Basic Sewing Food Preparation Training	1. 1 x Training on Construction Safety File Compliance Training, 2. 1 x Online Marketing Training for SMMEs, 3. 1 x Homestays Branding Training 4. 1 x Basic Sewing Training 5. 1 x Food Preparation Training	1. 1 x Training on Tender Document Completion, 2. 1 x First Aid Training 3. 1 x Food Preparation Training 4. 1 x Livestock Management	1. 1 x Training on Financial Management & Business Administration, 2. 1 x Models Training, 3. 1 x Food Preparation Training, 4. Plumbers Training	None	CSS	R1 460 000	None	Q1-Q4 1. Attendance Register or Screen Shots of the meeting if virtual. 2. Signed Closeout Report	None
CSS 17	All	The number of jobs created through Municipalities, Local Economic Development initiatives including Capital Project	To promote and support Local Economic Development through capacity building, forming of partnerships, co-operatives support with Materials and Equipments by 30 June 2022	Material and Equipment Support of Emerging Enterprises, Block Manufacturing, Fashion Design, Informal Trade and Tourism And Support Youth Projects	None	Number of SMMEs and Coops supported with material and equipment	None	30 SMMEs and Coops Supported with material and equipment	30 SMMEs and Cooperatives supported with material/ Equipment	30	1. Evaluation of requests, 2. Submission of recommended projects to the Council	Submission of 20 requests to SCM for procurement	Submission of 10 requests to SCM for procurement	None	report on delivered material/ equipment	None	CSS	R984 972-00	R1 384 972	Q1- Report on Evaluation of requests and attendance register Q2-Q3: proof of submission of requests to SCM Q4- Delivery Note and beneficiaries register	None
CSS 18	All	The number of jobs created through Municipalities, Local Economic Development initiatives including Capital Project	To promote and support Local Economic Development and Tourism through capacity building, forming of sustainable partnerships by 30 June 2022	Coordination of LED and Tourism Stakeholders	None	Number of LED and Tourism Stakeholder Forums Coordinated	None	2 LED Forum and 2 Tourism Forums Conducted	4 LED Forum & 4 Tourism Forum by 30 June 2022	4 LED Forum & 4 Tourism Forum	1 x LED Forum Meeting	1 x LED Forum Meeting	1 x LED Forum Meeting	None	1x LED Forum meeting 1x Tourism Forum meeting	None	CSS	R984 972-00	R15 000	Q1-4- attendance Registers, Signed Minutes of the meetings	None
																		R15 000			

NATIONAL KPA 3 : LOCAL ECONOMIC DEVELOPMENT																									
PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGDS) GOAL 1: INCLUSIVE ECONOMIC GROWTH																									
GENERAL KPI: The Number of jobs created through municipality's local economic development initiatives including capital projects.																									
BACK TO BASICS: PELLAR 1 - PUTTING PEOPLE FIRST																									
COMMUNITY AND SOCIAL SERVICES DEPARTMENT: 2021/22 SDBIP/Operational Plan																									
RP / SDBP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVES	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	QUARTER 3	REVISED QUARTER 3 TARGET	QUARTER 4	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE				
											BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS									
CSS 19	All	The number of jobs created through Municipalities, Local Economic Development Initiatives including Capital Project	To promote and support Local Economic Development through capacity building, forming of partnerships, co-operatives support with Materials and Equipments by 30 June 2022	Host a Local Economic Development and Tourism Summit	None	Number of LED, Tourism and Investment Summit held	None	No LED, Tourism and Investment summit held in the previous years	1x LED, Tourism and Investment Summit to be held by 31 March 2022	None	N/A	N/A	1 LED, Tourism and Investment Summit held	1	N/A	None	CSS	R401 000	None	Q3- Attendance Registers, Resolutions	None				
CSS 20	All	The number of jobs created through Municipalities, Local Economic Development Initiatives including Capital Project	To ensure improved institutional capacity through the review of LED strategy by 30 June 2022	Reviewed LED strategy	Reviewed LED, Tourism and Investment strategy	1 x Reviewed LED strategy	Number of LED, Tourism and Investment strategy reviewed	Last reviewed in 2017	1x Reviewed LED strategy	1x Draft LED, Tourism and Investment strategy	N/A	N/A	Submission of a draft Reviewed LED, Tourism and Investment strategy	NA	Submission of a final Reviewed LED, Tourism and Investment strategy	Submission of a draft Reviewed LED, Tourism and Investment strategy	CSS	R401 000	None	Q3- Copy of a signed Draft Reviewed Led, Tourism and Investment strategy. Q4- Copy of a signed and adopted Final LED, Tourism and Investment strategy	Q4- Reviewed Led, Tourism and Investment strategy.				
CSS 21	All	The number of jobs created through Municipalities, Local Economic Development Initiatives including Capital Project	To develop, transform and promote tourism through engagement of local communities in the tourism value chain by 30 June 2022	Provide support to community tourism organizations and individuals.	None	Number of tourism awareness campaigns conducted	None	Tourism awareness campaigns held in the previous year	4 x Tourism Awareness Campaigns conducted		NIL	NIL	NIL	NIL	1x Tourism awareness (Duzi to San Media Hosting)	1x Tourism Awareness	1x Tourism Awareness	2	1x Tourism Awareness	1	CSS	R240 000	None	Q1-Q4- Attendance Register, Report, photos	None
CSS 22	All	N/A	To promote Bulwer CSC to increase its functionality by 30 June 2022	Conduct awareness campaigns for Bulwer	None	Number of awareness campaigns conducted to promote Bulwer CSC	Number of awareness campaigns conducted to promote Bulwer CSC	No awareness campaigns conducted on previous year	4 x Awareness campaigns held in the previous year		4	1 x awareness campaign	1 x awareness campaign	1 x awareness campaign	1 x awareness campaign	1 x awareness campaign	R 1	CSS	R240 000	R30 000	Q1-Q4-Signed report and attendance Register	None			
CSS 23	All	N/A	To improve organisational performance for effective service delivery by 30 June 2022	Submission of Back to Basics reports	None	Number of Back to Basics reports submitted to COGTA	Number of Back to Basics reports submitted to Office of the MM	12 monthly B2B reports & 4 Quarterly reports	4 quarterly back to basics reports submitted to MM's Office		4	1 back to basics report submitted to MMs office	1 back to basics report submitted to MMs office	1 back to basics report submitted to MMs office	1	1 back to basics report submitted to MMs office	1	CSS	R85 000	None	Quarter 1-Quarter 4 Progress Reports on Back to Basics Proof of Submission to MMs office	None			
CSS 24	All	N/A	To improve revenue management for effective service delivery and financial viability by 30 June 2022	Revenue Enhancement	None	Percentage of contribution to revenue enhancement strategy	Number of projects implemented to enhance the municipal revenue	New Project	5%		NIL	NIL	N/A	None	5%	1	CSS	N/A	None	Quarter 1-3 NA Quarter 2 & 4 Detailed report indicating percentage contribution to revenue enhancement	Quarter 4 Detailed signed progress report on the implementation of projects indicating the amount of revenue received by the municipality through these projects				
CSS 25	All	The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of municipalities.	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Capital budget expenditure	None	Percentage of a municipality's annual capital budget actually spent on capital projects	None	100% Spending of CSS capital expenditure	100% Spending of CSS capital expenditure	None	25%	50%	75%	None	100%	None	CSS	R92 799 601	R91 3111 68	Quarter 1-4 Detailed Capital Budget report	None				
CSS 26	NA	NA	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Reducing UIWF Expenditure	None	Percentage of AG findings addressed on UIWF Expenditure	None	100% of AG's findings addressed in 2020/21 FY	100%	None	NA	NA	50%	None	100%	None	CSS	Operational	None	Quarter 3-4 Detailed AG's Action Plan Progress Report	None				

COMMUNITY AND SOCIAL SERVICES DEPARTMENT: 2021/22 SDBIP/Operational Plan

Name of HoD : Miss Z Mtata

No. of Targets : 26

MM'S Signature : 

Mayor's Signature :  22/02/22

NATIONAL KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT																				
PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGDS) GOAL 6 : GOVERNANCE AND POLICY																				
NATIONAL KPI: Financial Viability expressed by the Ratios																				
GENERAL KPI: The Percentage of households earning less than R1100 per month with access to free basic services																				
BACK TO BASICS PILLAR 4: SOUND FINANCIAL MANAGEMENT																				
BUDGET AND TREASURY OFFICE 2021/2022 REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2021/2022																				
IDP / SDBIP NO.	GENERAL KPI	WARD	STRATEGIC OBJECTIVES	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1 TARGET	QUARTER 2 TARGET	QUARTER 3 TARGET	REVISED QUARTER 3 TARGET	QUARTER 4 TARGET	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE
											BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS				
BTO 12	Percentage of households earning less than R1100 with access to free basic services	ALL	To improve service delivery by providing basic needs by 30 June 2022	Updating of Indigent register	None	Number of indigent registers updated	None	2020/2021 Indigent register	1 Indigent Register Updated	None	NA	NA	1 Draft	None	1 (Final)	None	BTO	R200 000	None	Quarter 1: NA Quarter 2: Advertisement Quarter 3: Draft Indigent register Quarter 4: Final approved Indigent Register
BTO 13	Percentage of households earning less than R1100 with access to free basic services	ALL	To improve service delivery by 30 June 2022	Provision of free basic electricity (Indigent support) to Indigent people	None	Number of indigent households provided with FBE	None	2319 households were provided with FBE in 2019/2020	2000 people provided with FBE	640	2000	2000	2000	640	2000	640	BTO	R 2 067 996,51	None	Quarter 1-4 Approved FBE Report
BTO 14	NA	ALL	To improve revenue management for effective service delivery and financial viability by 30 June 2022	Monitoring of Budget expenditure to enhance service delivery	None	Percentage of OPEX Budget saved in line with Circular 82 of NT	None	31.25 % of the OPEX budget was saved in line with Circular 82 of National Treasury in 2019/2020	2% of Opex Budget saved in line with Circular 82 of NT	None	NA	NA	1%	None	2%	None	BTO	Operational	None	Quarter 3-4 Detailed Budget report
BTO15	The percentage of the municipality's capital budget actually spent of capital projects identified for a particular financial year in terms of the municipality's IDP	ALL	To manage financial resources effectively and efficiently for improved service delivery by 30 June 2022	Development of Budget and Treasury reports monitor Capital Expenditure.	None	Percentage of the municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's IDP	None	100% spending of BTO Capital Expenditure	100% spending of BTO Capital Expenditure	95% spending of BTO Capital Expenditure	30%	50%	75%	NA	100%	95%	BTO	R803 000.00	R1 400 000.00	Quarter 1-4 Detailed Capital Budget report
BTO16	Financial viability expressed by the following ratios: Cash/cost coverage ratio	ALL	To manage financial resources effectively and efficiently for improved service delivery by 30 June 2022	Management of financial resources to ensure sustainability for service delivery.	None	Number of days/months for cash/cost coverage	None	10 Months Cash Coverage Ratio in 2019/2020	4 months Cash/Cost coverage ratio.	None	4 months Cash/Cost coverage ratio.	4 months Cash/Cost coverage ratio.	4 months Cash/Cost coverage ratio.	None	4 months Cash/Cost coverage ratio.	None	BTO	Operational	None	Quarter 1-4 Signed cash/cost coverage report
BTO17	All	N/A	To improve revenue management for effective service delivery and financial viability by 30 June 2022	New Project	Revenue Enhancement	New Project	Number of projects implemented to enhance the municipal revenue	New Project	New Project	1	New target	New target	NA	None	New Project	1	BTO	New Project	Operational	New Project
BTO 18	NA	NA	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Submission of Back to Basics Circular 88 Reports	None	Number of C88 Back to Basics reports submitted to the MM's office for consolidation	None	12 monthly and 3 quarterly Back to Basics Reports submitted to Cogta in 2020/21 FY	2	None	NA	NA	New target	1	New target	1	BTO	Operational	Operational	Quarter 3-4 1.Circular 88 Back to Basics Report populated with finance information 2.Proof of submission
BTO 19	NA	NA	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Reducing UIWF Expenditure	None	Percentage of AG findings addressed on UIWF Expenditure	None	100% of AG's findings addressed in 2020/21 FY	100%	None	NA	NA	50%	None	100%	None	BTO	Operational	None	Quarter 3-4 Detailed AG's Action Plan Progress Report

Budget and Treasury Office Department Revised 2021/2022 SDBIP/Operational Plan

Name of HoD:
MR. KIM MZIMELA

Number of Targets: 19

MM's Signature:

Mayor's Signature:

22/02/22

NATIONAL KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION AND CROSS CUTTING INTERVENTIONS AND SPATIAL DEVELOPMENT																				
PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGDS) GOAL 6: GOVERNANCE AND POLICY																				
PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGDS) GOAL 3: HUMAN AND COMMUNITY DEVELOPMENT																				
GENERAL KPI: The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of municipality's integrated development plan																				
BACK TO BASICS PILLAR 3: GOOD GOVERNANCE																				
2021/22 REVISED IDP FOR THE OFFICE OF THE MUNICIPAL MANAGER																				
DP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVE	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	REVISED QUARTER 3 TARGET	QUARTER 4 TARGET	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE
											BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS	BUDGET PROJECTIONS	REVISED BUDGET PROJECTIONS					
DMM 1	All	NA	The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's IDP	To review and develop a multi-year strategic plan that responds to the needs of the community by 30 June 2022	Review of 2021/22 IDP	Develop the 2022-2028 IDP	Number of IDP reviews	Number of IDPs developed and approved by Council	1 final reviewed IDP for 2022/23 adopted by Council	1 final reviewed IDP for 2022/23 adopted by Council	1 IDP documents developed and approved by Council	Develop IDP Process Plan	Conduct 1 IDP Roadshow	1 IDP Roadshow and 1 final reviewed IDP for 2022/23 adopted by Council and submitted to MEC: Cogta	1 IDP Roadshow and 1 final reviewed IDP for 2022/23 adopted by Council	Strategic Support Services Unit	R405 000.00	R303 813.00	Quarter 1: Process Plan Adopted Council Resolution Quarter 2: Attendance Register: IDP Roadshow Minutes and Agenda None	None
DMM 2	All	NA	Conduct Performance Assessments for Section 54(5) managers by 30 June 2022	Conducting Performance Assessments for S54(5) Managers	Conducting Performance Assessments for S54(5) Managers	Number of Performance Assessments conducted	Number of Performance Assessments conducted	4 Performance Assessments reports produced in 2019/20 FY	All Performance Assessments of Section 54(5) Managers conducted (Q1 & 3 Informal Q2 and Q4 formal)	02 Performance Assessments of Section 54(5) Managers conducted (1 Formal & 1 Informal)		R152 000.00	1 (Formal)	1 (Informal performance Assessments for S54(5) Managers)	1 (Informal)	Strategic Support Services Unit	Operational	None	Quarter 1: Report for the 2020/21 PMS Assessments Attendance Register Council Resolution Quarter 2: Report for the Q1 PMS Assessments Attendance Register Quarter 3: Mid-year Performance Report for PMS Assessments & Attendance Register Council Resolution Quarter 4: Report for the Q3 PMS Assessments Attendance Register None	None
DMM 3	All	NA	Conduct performance periodic reports and submit to council structures by 30 June 2022	Submission of the 2021/22 Quarterly Performance Reports, Mid-Year Reports and Annual Report (including APR) to Council/oversight structures	Submission of the 2021/22 Quarterly Performance Reports, Mid-Year Reports and Annual Report (including APR) to Council/oversight structures	Number of Performance reports submitted	Number of Performance reports submitted to Council for approval	4 performance report submitted to APAC & Council in 2019/20 FY	4 performance reports submitted to APAC & Council (quarterly, mid-year and Annual Report)	4 quarterly reports on implementation of the Anti-Fraud and Anti-Corruption strategy submitted to APAC	4 quarterly reports on implementation of the Anti-Fraud and Anti-Corruption strategy submitted to APAC	0	0	1	1	Strategic Support Services Unit	Operational	None	Quarter 1: 2021/2022 APR Proof of Submission to AG & Cogta Quarter 2: 2021/2022 First Quarter Performance Report Council Resolution Quarter 3: 2021/2022 Q2 & Mid-year Performance Report Council Resolution 2019/20 Annual Report & Oversight Report Proof of Submission to COGTA, AG, Treasury Quarter 4: Third Quarter Performance Report Council Resolution None	None
DMM 4	All	NA	To inculcate a culture of good governance, compliance and effective internal controls by 30 June 2022	Risk Management	Risk Management	Number of risk registers developed	Number of risk registers developed	No Risk Assessment workshop conducted & 2 risk management follow ups carried out in 2019/2020 Financial Year	Conduct 1 Risk Assessment workshop & 2 risk management follow ups carried out	Conduct 1 Risk Assessment workshop & 4 quarterly risk management follow-ups	1 follow-up on risk mitigation plans	1 follow-up on risk mitigation plans	1 follow-up on risk mitigation plans	1 risk assessment workshop and 1 follow-up on risk mitigation plans	1 risk assessment workshop and 1 follow-up on risk mitigation plans	Risk Management Unit	Operational	None	Quarter 1: Updated risk register Summary report on progress made on risk management Quarter 2: NA Quarter 3: Summary report on progress made on risk management signed by department Quarter 4: Summary report on progress made on risk management signed by department	Quarter 1: Updated risk register Summary report on progress made on risk management Quarter 2: Updated risk register Summary report on progress made on risk management
DMM 5	All	NA	To inculcate a culture of good governance, compliance and effective internal controls by 30 June 2022	Internal Audits	Internal Audits	Number of internal audit reports submitted to APAC	Number of progress reports submitted to APAC	2 quarterly audit reports submitted to APAC in 2019/2020 Financial Year	4 quarterly audit reports submitted to APAC	4 quarterly progress reports on implementation of the internal audit plan	0	0	0	0	1	Internal Audit Unit	Operational	None	Quarter 1-Quarter 4: Status of implementation of Internal Audit Plan Minutes of APAC Attendance register of APAC Progress report on the status of implementation of internal audit plan Draft minutes of APAC meeting	Progress report on the status of implementation of internal audit plan Draft minutes of APAC meeting
DMM 6	All	NA	To inculcate a culture of good governance, compliance and effective internal controls by 30 June 2022	Implementation of the Anti-Fraud and Anti-Corruption strategy	Implementation of the Anti-Fraud and Anti-Corruption strategy	Number of reports on the implementation of the Anti-Fraud and Anti-Corruption strategy	Number of reports on the implementation of the Anti-Fraud and Anti-Corruption strategy	1 Quarterly report on the implementation of the Anti-Fraud and Anti-Corruption strategy submitted to the Municipal and Audit Committee in 2019/2020 Financial Year	4 Quarterly reports on the implementation of the Anti-Fraud and Anti-Corruption strategy submitted to the Municipal and Audit Committee	4 Quarterly reports on the implementation of the Anti-Fraud and Anti-Corruption strategy submitted to the Municipal and Audit Committee	1	1	1	1	1	Risk Management Unit	Operational	None	Quarter 1-Quarter 4: Report on the implementation of the Anti-Fraud and Anti-Corruption strategy Minutes of audit committee and attendance registers of APAC Signed reports on implementation of the Anti-Fraud and Anti-Corruption strategy Minutes of audit committee and attendance registers of APAC Draft Minutes of the Risk Management Committee meeting Agenda	Quarter 1-Quarter 4: Report on the implementation of the Anti-Fraud and Anti-Corruption strategy Minutes of audit committee and attendance registers of APAC Signed reports on implementation of the Anti-Fraud and Anti-Corruption strategy Minutes of audit committee and attendance registers of APAC Draft Minutes of the Risk Management Committee meeting Agenda
DMM 7	All	NA	To encourage participation of the local community in the affairs of the municipality by 30 June 2022	Coordinating Combined quarterly ward committee meetings	Coordinating Combined quarterly ward committee meetings	Number of combined quarterly ward committee meetings coordinated	Number of combined quarterly ward committee meetings coordinated	2 combined quarterly ward committee meetings coordinated in 2019/2020 Financial Year	4 combined quarterly ward committee meetings coordinated	4 combined quarterly ward committee meetings coordinated	1	1	0	1	1	Public Participation Unit	R332 204	R303 813	Quarter 1: Annual Schedule of Meetings approved by Council Agenda, Minutes of the Meeting Attendance Register Cogta Ward Committee Functionality Report Quarter 2-4: Agenda, Minutes of the meeting Attendance Register Cogta Ward Committee Functionality Report	Quarter 3-4: Agenda 2 Minutes of the meeting Attendance Register 4 Cogta Ward Committee Functionality Report
DMM 8	All	NA	To encourage participation of the local community in the affairs of the municipality by 30 June 2022	Publishing of municipal programmes through different media platforms	Publishing of municipal programmes through different media platforms	Number of municipal programmes published in different media platforms	Number of municipal programmes published in different media platforms	32 Municipal programmes published in different media platforms in 2019/2020 Financial Year	30 municipal programmes published in different media platforms	30 municipal programmes published in different media platforms	0	0	0	0	10	Communications Unit	R419 238	R272 340	Quarter 1-4: Detailed reports on activities undertaken by Communications Unit Best articles from newspapers	Quarter 3-4: Detailed signed reports on municipal programmes published in different media platforms
DMM 9	All	NA	To inculcate a culture of good governance, compliance and effective internal controls by 30 June 2022	Review of policies, strategies & charters	Review of policies, strategies, charters & methodology	Number of policies, strategies, charters & methodology reviewed	Number of policies, strategies, methodology & charters reviewed	The updated Audit Committee Charter and updated Internal Audit Unit Charter were approved by the audit committee in 2019/2020 Financial Year	1 Policies, 2 Strategies & 2 Charters reviewed	1 (PMS Policy) 4 Policies, 2 Strategies, 1A methodology, 1A methodology & 2 Charters reviewed	R52 560	NA	NA	NA	NA	Internal Audit Unit	Operational	Operational	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Council Resolution Attendance Register Signed policies	None
DMM 10	All	NA	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Implementation of AG's action plan in response to 2019/2020 Audit Report	Implementation of AG's action plan in response to 2019/2020 Audit Report	Percentage of audit findings resolved	Percentage of audit findings resolved	100% of 2016/19 AG's Audit findings resolved in 2019/2020 Financial Year	100% of 2020/21 AG's Audit findings resolved	100% of 2020/21 AG's Audit findings resolved	NA	NA	NA	50%	100%	Internal Audit Unit	Operational	None	Quarter 1-2: NA Quarter 3-4: Progress Report on the implementation of 2020/21 Audit Action Plan Council Resolution Attendance Registers	Quarter 3-4: Progress Report on the implementation of 2020/21 Audit Action Plan Draft APAC minutes Attendance register of APAC
DMM 11	All	NA	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Submission of Back to Basics reports	Submission of Back to Basics reports	Number of Back to Basics reports submitted to COGTA	Number of Back to Basics reports submitted to COGTA	12 monthly B2B reports & 4 Quarterly reports	12 monthly & 4 quarterly back to basics reports submitted to COGTA	4 quarterly back to basics reports submitted to COGTA	0	0	1	1	1	MMS Office	Operational	None	Quarter 1-Quarter 4: Progress Reports on Back to Basics Proof of Submission to COGTA	None

NATIONAL KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION AND CROSS CUTTING INTERVENTIONS AND SPATIAL DEVELOPMENT																				
PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGDS) GOAL 6: GOVERNANCE AND POLICY																				
PROVINCIAL GROWTH & DEVELOPMENT STRATEGY (PGDS) GOAL 3: HUMAN AND COMMUNITY DEVELOPMENT																				
GENERAL KPI: The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of municipality's integrated development plan																				
BACK TO BASICS PILLAR 1: PUTTING PEOPLE FIRST																				
BACK TO BASICS PILLAR 3: GOOD GOVERNANCE																				
2021/22 REVISED BOSP FOR THE OFFICE OF THE MUNICIPAL MANAGER																				
DP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVE	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1 BUDGET PROJECTIONS	QUARTER 2 BUDGET PROJECTIONS	REVISED QUARTER 1 TARGET	REVISED QUARTER 2 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE	
GMM 12	All		The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of municipality's integrated development plan	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Capital budget expenditure	Capital budget expenditure	Percentage of a municipality's annual capital budget actually spent on capital projects	Percentage of a municipality's annual capital budget actually spent on capital projects	91% of the municipality's annual capital budget actually spent on capital projects	90% of a municipality's annual capital budget actually spent on capital projects	25%	50%	75%	90%	95%	MM's Office	R29 799 601	R31 311 68	Quarter 1-4 Council Resolution noting the Quarterly Expenditure Report	None
GMM 13	All	N/A	To improve revenue management for effective service delivery and financial viability by 30 June 2022	Revenue Enhancement	projects implemented to enhance the municipal revenue	Percentage of contribution to annual revenue enhancement strategy	Number of projects implemented to enhance the municipal revenue	New Project	5%	2	N/A	3%	NA	5%	2	MM's Office	N/A	NA	Quarter 1-3 Quarter 2 & 4 Detailed report indicating percentage contribution to revenue enhancement	Quarter 4 Detailed signed progress report on the implementation of projects indicating the amount of revenue received by the municipality through these projects.
DTP501	All	N/A	To improve and optimize land usage by 30 June 2022	Development of Spatial Development Framework	Development of Spatial Development Framework	Number of Spatial Development Frameworks developed	Number of Spatial Development Frameworks developed	2020/2021 Reviewed Spatial Development Framework	1 Spatial Development Frameworks Developed	1 Spatial Development Frameworks Developed	Inception Report	Status Quo Report	1 Draft SDF developed and noted by Council	1 Final SDF adopted by Council	1 Final SDF adopted by Council	Development and Town Planning	R200,000	None	Quarter 1: Inception Report Quarter 2: Status Quo Report Quarter 3: 1 Draft SDF 2 Council Resolution for rating Draft SDF Quarter 4: 1 Final SDF 2 Council resolution for Adoption of Final SDF	None
DTP502	Ward 10	N/A		Ruwer Township Establishment	Ruwer Township Establishment	Number of Subdivision layout Plans approved by the MPT	Number of Subdivision layout Plans approved by the MPT	Draft subdivision layout plan developed in 2019/2020 financial year	Submission of SPLUMA application to MPT for the approval of the Subdivision layout Plan	Submission of SPLUMA application to MPT for the approval of the Subdivision layout Plan	Procurement Processes	Revise the draft Subdivision Layout Plan	Development of final subdivision layout	Submission of SPLUMA application to MPT for the approval of the Sub-division layout Plan	Submission of SPLUMA application to MPT for the approval of the Sub-division layout Plan	Development and Town Planning	R600,000	None	Quarter 1: 1 Terms of Reference 2 Appointment Letter Quarter 2: (1) Revised Draft Subdivision Layout Quarter 3: 1 Final Sub-Division Layout Quarter 4: Record of Decision from MPT	None
DTP503	Ward 14	N/A		Creighton Precinct Plan	Creighton Precinct Plan Status Quo Report	Number of Precinct Plans approved by Council	Number of Status Quo Reports developed	New Project	1 Precinct Plan approved by Council	1 Status Quo Report developed	Procurement Processes	Inception & Status Quo Report	Procurement Processes	1 Final Precinct Plan adopted by Council	Inception and Status Quo Report	Development and Town Planning	R800,000	R300 000	Quarter 1: 1 Terms of Reference 2 Appointment Letter Quarter 2: 1 Inception Report 2 Status Quo Report Quarter 3: Draft Precinct Plan Quarter 4: 1 Final Precinct Plan 2 Council Resolution	Quarter 3: 1 Appointment Letter Quarter 4: 1 Inception Report 2 Status Quo Report
DTP504	All	N/A		Land Development Management	Land Development Management	Percentage of Land Development Applications processed within 60 days from closing date of comments or confirmation that the application is complete in line with SPLUMA	Percentage of Land Development Applications processed within 60 days from closing date of comments or confirmation that the application is complete in line with SPLUMA	100% of Land Development Applications processed within 60 days from closing date of comments or confirmation that the application is complete in line with SPLUMA	100% of Land Development Applications processed within 60 days from closing date of comments or confirmation that the application is complete in line with SPLUMA	100% of Land Development Applications processed within 60 days from closing date of comments or confirmation that the application is complete in line with SPLUMA	100% of land development applications processed within 60 days from closing date of comments or confirmation that the application is complete	100% of land development applications processed within 60 days from closing date of comments or confirmation that the application is complete	100% of land development applications processed within 60 days from closing date of comments or confirmation that the application is complete	100% of land development applications processed within 60 days from closing date of comments or confirmation that the application is complete	100% of land development applications processed within 60 days from closing date of comments or confirmation that the application is complete	Development and Town Planning	Opex	None	Quarter 1: Signed Land Development Applications Register Quarter 2: Signed Land Development Applications Register Quarter 3: Signed Land Development Applications Register Quarter 4: Signed Land Development Applications Register	None
DTP505	All	N/A		Approval of Building Plans	Approval of Building Plans	Percentage of building plans processed in line with NBR	Percentage of building plans processed in line with NBR	100% of building plans processed within 30/60 days of receipt in line with NBR	100% of building plans processed within 30/60 days of receipt in line with NBR	100% of building plans processed within 30/60 days of receipt in line with NBR	building plans processed within 30/60 days of receipt	building plans processed within 30/60 days of receipt	building plans processed within 30/60 days of receipt	building plans processed within 30/60 days of receipt	building plans processed within 30/60 days of receipt	Development and Town Planning	Opex	None	Quarter 1: Building Plans Register with actual date for receipt and approval Quarter 2: Building Plans Register with actual date for receipt and approval Quarter 3: Building Plans Register with actual date for receipt and approval Quarter 4: Building Plans Register with actual date for receipt and approval	None

Office of the Municipal Manager: REVISED 2021/22 SOBSP Scorecard

Name of HoD : Mr MC Vee
No. of Targets : 15

MM's Signature:

Mayor's Signature:

Date:




22/02/22