



QUOTATION
SUPPLY AND DELIVERY OF BUSINESS SUPPORT EQUIPMENT FOR SMME , COOPERATIVE AND PROJECT

BID NO: COMM- 119/16/17

REQUEST FOR QUOTATION:

Dr Nkosazana Dlamini-Zuma Municipality is requesting Bids from a suitably qualified and experienced Service Provider to provide business support equipment for SMME , cooperative and project to the Municipality.

This quotation will be evaluated in terms of the 80/20 Preferential Procurement Point system and the points will be allocated as follows. **80 – Price, 20 - BBBEE**. Late or faxed quotes will not be accepted and the Dr Nkosazana Dlamini-Zuma Municipality reserves the right not to make an appointment. Failure to comply with the above conditions will invalidate your offer.

BID DOCUMENTS

Quote documents will be obtained from on the **02st June 2017 until 09th June 2017 at 10:00am**, at Dr. Nkosazana Dlamini-Zuma Municipality. The cost of the tender document is **R130.00** which is non-refundable.

MANDATORY DOCUMENTS TO BE SUBMITTED WITH THE QUOTE:

- Valid original tax clearance certificate
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Certified copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Letter of reference

- Certified copies of ID's.
- Registered with CSD

CLOSING DATE:

Bid documents must be submitted in a sealed envelope clearly marked with the quotation number and closing date and dropped off in the quotation box at the **Dr Nkosazana Dlamini-Zuma Municipality Offices, Main street, Creighton** by no later than **09th June 2017 before 12h00.**

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)

Procedure related enquires: Miss .N Holiwe (039 833 1038)

Technical enquiries: Mr T Majola. (039 833 1038)



N.C. VEZI
Municipal Manager