

REPORT ON THE 2020/21 REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY

AUTHOR: Municipal Manager (NCV / nnv)

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PURPOSE

To request the Council of the Dr Nkosazana Dlamini Zuma Local Municipality to approve the Revised 2020/21 Budget and Service Delivery and Budget Implementation Plan (SDBIP).

LEGISLATIVE FRAMEWORK

- The Municipal Finance Management Act, No. 56 of 2003
- The Municipal Systems Act No. 32 of 2000

Section 54 of the Municipal Finance Management Act No. 56 of 2003 further state that “ On receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 or 72, the mayor must-

- Consider the statement or report;
 - Check whether the municipality’s approved budget is implemented in accordance with the service delivery and budget implementation plan;
 - Consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustment budget;
 - Issue any appropriate instructions to the accounting officer ensure-
 - That the budget is implemented in accordance with service delivery and budget implementation
 - That spending of funds and revenue collection proceed in accordance with the budget;
 - Identify any financial problems facing the municipality, including any emerging or impeding financial problems; and
 - In the case of a section 72 report, submit the report to the council by 31 January of each year.
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- Section 54 (3) of the MFMA holds that “the mayor must ensure that any revisions of the service delivery and budget implementation plan are made public promptly”
 - This plan is therefore largely a one-year detailed implementation plan which gives effect to the IDP and budget of the Municipality. It is a “contract” between the administration, Council and community expressing the goals and objectives set by Council as quantifiable outcomes that can be implemented by the

administration over the next twelve months. This provides the basis for measuring performance in service delivery against end of year targets and implementing the budget.

DISCUSSION/ DELIBERATION

Section 72 of the Municipal Finance Management Act No. 56 of 2003 state that “the Accounting Officer of a municipality must by 25 January of each year assess the performance of the municipality during the first half of the financial year, taking into account the municipality’s service delivery performance during the first half of the year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan”.

In order for the municipality to stick to its mandate of providing service delivery to its communities the municipality had to adjust its budget and targets on municipal programmes downwards and increase on capital projects/ service delivery related projects. This SDBIP is aligned with both the revised budget and the Integrated Development Plan (IDP) for 2020/21 financial year. All departments have revised their 2020/21 budgets and SDBIP plans taking into consideration the importance of reporting on the strategic indicators and operational indicators to be reported and monitored at a departmental level.

For alignment purposes between the IDP and Budget the budget figures that are indicated in the revised SDBIP is in line with the adjusted budget. Attached are detailed reports indicating revisions made on each department’s Budget and SDBIP. Due to lockdown regulations departments were advised to ensure that targets that has to do with gathering of people should be removed from the service delivery and budget implementation plan (SDBIP) as this will attract audit findings.

PARTIES CONSULTED

- Community and Social Services
- Corporate Support Services Department
- Development and Town Planning Department
- Public Works and Basic Services Department
- Financial Services Department
- Office of the Municipal Manager
- Internal Audit Unit

RECOMMENDATION

It is hereby recommended that;

- That Council approves revisions made to the 2020/21 Budget as well as the Service Delivery and Budget Implementation Plan (SDBIP).

FOR CONSIDERATION

ANNEXURE

SUMMARY ON THE REVISIONS MADE IN THE 2020/21 SDBIP/SCORECARD

DEPARTMENT	ORIGINAL NO. OF TARGETS	REVISED NO. OF TARGETS	REASONS FOR REVISIONS
OFFICE OF THE MM	17	16	<p>OMM 8: 04 Combined Ward Committee Meetings. This target was removed from the SDBIP due to Covid 19 regulations that prohibits social gathering in order to avoid infections.</p>
CORPORATE SERVICES DEPARTMENT	12	11	<p>CORP 3: Conduct 2 Wellness Programmes. This target have also been removed due to covid 19 regulations that prohibits social gatherings.</p> <p>CORP 4: Annual Target was changed from 60 employees to 55 employees trained due to that there was a budget cut.</p>
COMMUNITY & SOCIAL SERVICES DEPARTMENT	23	21	<p>Two indicators/targets were removed from this scorecard i.e. CSS 19 & CSS 23. CSS 19: Number of LED and Tourism Summit Held- This target has to be removed from the scorecard because this target would require a number of attendees which is against the level 3 regulations and therefore had to be removed. The indicators/targets with social gatherings had to be changed and such will be detailed further in the technical indicator descriptions.</p>
PUBLIC WORKS & BASIC SERVICES DEPRATMENT	25	NA	<p>This is the department where there are major changes as it is a service delivery department. The attached template reflects all the necessary changes that have been made in the Infrastructure Department noting the following major ones:</p>

			<p>PWBS 2: Number of meters of roads storm water installed: Q4 target has been amended from 47m to 150m</p> <p>PWB: 3: Number of kilometres of roads surfaced with asphalt. Annual target has been adjusted from 4km to 5,3km of asphalt roads to be surfaced.</p> <p>PWBS 5: KPI was amended from Number of community halls constructed to number of designs for the construction of community halls and the revised annual target is 1 designs for the construction of community halls.</p> <p>PWBS 6: KPI Percentage of community halls constructed to: Number of service providers appointed for the construction of community halls</p> <p>PWBS 7: KPI-Number of sport fields constructed. The annual target has been amended from 3 to 2 sports-fields to be constructed.</p> <p>PWBS: 9: KPI- Number of Business Hub/ hives constructed has been changed to: Number of foundations of Business Hub/ hives constructed and Annual Target has been changed to 1 Foundation of Business Hub/Hives constructed in Underberg Town</p> <p>PWBS 10: KPI- Number of disaster management centres constructed has been amended to Number of service providers appointed for the construction of disaster management centre</p> <p>PWBS 13: KPI-Number of Taxi Ranks constructed. The target has been changed from Q3 to Q4.</p>
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			<p>PWBS14:KPI- Number of Bus Shelters constructed. The target has been moved from Q3 to Q4.</p> <p>PWBS 15: Number of households connected to grid electricity. Annual Target was changed from 385 to 390. Additional electrification grant was received which enabled us to increase the target of households connected to grid electricity.</p> <p>PWBS 16: KPI-Number of Households with access to solid waste removal. There is a decrease of number of households from 1751 to 1718.</p> <p>PWBS 17: Number of indigent households with access to free waste removal. There were only 29 households who applied for indigent relief.</p> <p>PWBS 20: Number of sites Fenced. The amendment made on this KPI is that the target has been moved from Q3 to Q4.</p> <p>PWBS 25: This is a new KPI: Number of Office park homes installed. The annual target is 04.</p>
BUDGET AND TREASURY OFFICE	NA	NA	<p>BTO 13: 2700 Households to 1500 Households. The amendment made was due to that only 1500 Households applied for free basic electricity.</p>

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 28/02/2021

Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue by Vote																
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury		35,936	5,267	15,936	4,936	40,936	25,936	5,936	9,936	31,055	10,936	9,436	6,211	202,460	193,953	203,847
Vote 3 - Corporate Services		-	-	-	-	-	35	-	-	35	-	35	-	105	109	114
Vote 4 - Community Services		365	335	285	3,803	496	583	535	635	435	496	735	531	9,233	9,221	9,659
Vote 5 - Public Works and Basic Services		7,249	-	-	-	2,409	10,870	-	-	11,252	-	-	-	31,780	29,050	30,559
Vote 6 - Planning and Development		8	10	11	7	500	8	12	13	9	15	11	19	623	129	135
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote		43,558	5,613	16,232	8,746	44,341	37,432	6,483	10,584	42,786	11,447	10,217	6,760	244,201	232,462	244,314
Expenditure by Vote																
Vote 1 - Executive and Council		1,683	1,683	1,983	2,483	2,183	2,883	1,283	1,783	2,383	2,183	1,983	1,708	24,223	24,892	26,038
Vote 2 - Budget and Treasury		4,429	5,929	5,929	5,929	7,329	7,429	5,929	5,529	5,829	4,829	6,429	6,013	71,528	69,455	74,385
Vote 3 - Corporate Services		1,821	1,721	2,021	2,021	2,521	3,021	1,221	1,321	1,421	2,521	2,421	2,052	24,087	25,868	26,535
Vote 4 - Community Services		2,558	2,858	2,058	3,158	3,208	2,053	2,858	3,208	3,058	2,858	3,658	3,353	34,881	35,708	37,345
Vote 5 - Public Works and Basic Services		2,745	2,545	3,245	3,745	3,745	3,045	4,445	3,245	3,245	4,745	5,245	5,508	45,502	37,643	39,374
Vote 6 - Planning and Development		403	413	403	393	383	418	408	405	453	503	453	661	5,295	5,058	5,291
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote		13,639	15,149	15,639	17,729	19,369	18,849	16,144	15,491	16,389	17,639	20,189	19,294	205,516	198,625	208,968
Surplus/ (Deficit)		29,919	(9,536)	594	(8,982)	24,972	18,583	(9,660)	(4,906)	26,397	(6,191)	(9,971)	(12,534)	38,684	33,837	35,346

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 28/02/2021

Description - Standard classification	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue - Functional																
<i>Governance and administration</i>		35,936	4,936	15,936	3,936	40,936	25,936	5,936	9,936	31,055	10,936	9,436	7,646	202,564	194,062	203,961
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance and administration		35,936	4,936	15,936	3,936	40,936	25,936	5,936	9,936	31,055	10,936	9,436	7,646	202,564	194,062	203,961
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		316	318	258	3,908	431	552	386	330	481	203	331	431	7,949	5,447	5,712
Community and social services		202	217	137	3,803	317	367	217	217	167	122	152	295	6,213	3,973	4,170
Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public safety		115	102	122	105	115	185	170	114	115	82	180	136	1,536	1,474	1,542
Housing		-	-	-	-	-	-	-	-	200	-	-	-	200	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		6,818	880	11	7	10	11,370	12	13	10,630	15	11	17	29,794	29,179	30,694
Planning and development		8	10	11	7	10	500	12	13	9	15	11	17	623	129	135
Road transport		6,810	870	-	-	-	10,870	-	-	10,621	-	-	-	29,171	29,050	30,559
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Trading services</i>		300	301	300	278	293	299	278	369	324	389	379	381	3,893	3,774	3,947
Energy sources		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste management		300	301	300	278	293	299	278	369	324	389	379	381	3,893	3,774	3,947
<i>Other</i>		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue - Functional		43,371	6,436	16,506	8,129	41,671	38,157	6,613	10,649	42,491	11,544	10,158	8,475	244,201	232,462	244,314
Expenditure - Functional																
<i>Governance and administration</i>		9,914	10,234	11,431	8,054	8,743	9,215	10,024	9,954	9,994	9,994	9,994	12,387	119,938	120,216	126,958
Executive and council		1,337	1,624	1,484	1,878	1,602	2,083	1,877	1,877	1,877	1,877	1,877	3,128	22,519	23,290	24,361
Finance and administration		8,450	8,450	9,819	6,079	7,043	7,004	7,990	7,990	7,990	7,990	7,990	8,921	95,715	95,324	100,921
Internal audit		128	160	128	98	98	128	158	88	128	128	128	337	1,704	1,603	1,676
<i>Community and public safety</i>		2,237	2,247	2,257	2,312	2,262	2,272	2,250	2,261	2,302	2,313	2,339	2,414	27,465	27,375	28,629
Community and social services		1,361	1,361	1,361	1,361	1,361	1,361	1,361	1,361	1,361	1,361	1,361	1,737	16,711	17,088	17,874
Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public safety		847	847	847	847	847	847	847	847	847	847	847	659	9,981	9,952	10,404
Housing		28	38	48	35	53	63	41	52	49	48	45	17	521	335	351
Health		-	-	-	68	-	-	-	-	43	56	85	-	252	-	-
<i>Economic and environmental services</i>		3,332	3,332	3,332	3,332	3,332	3,332	3,332	3,332	3,332	3,332	3,332	3,198	39,848	39,715	41,542
Planning and development		1,472	1,472	1,472	1,472	1,472	1,472	1,472	1,472	1,472	1,472	1,472	1,217	17,406	18,997	19,871
Road transport		1,860	1,860	1,860	1,860	1,860	1,860	1,860	1,860	1,860	1,860	1,860	1,982	22,442	20,718	21,671
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Trading services</i>		415	542	667	534	1,579	2,521	1,126	1,191	1,201	1,261	1,291	1,184	13,511	7,019	7,342
Energy sources		-	-	-	-	1,097	1,497	500	565	575	585	600	580	6,000	-	-
Water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste management		415	542	667	534	481	1,024	626	626	626	676	691	604	7,511	7,019	7,342
<i>Other</i>		331	287	324	308	329	353	441	461	471	481	491	476	4,755	4,299	4,496
Total Expenditure - Functional		16,229	16,641	18,011	14,540	16,244	17,693	17,173	17,199	17,299	17,381	17,447	19,659	205,516	198,625	208,968
Surplus/ (Deficit) 1.		27,142	(10,205)	(1,505)	(6,411)	25,426	20,464	(10,560)	(6,550)	25,192	(5,837)	(7,289)	(11,184)	38,684	33,837	35,346

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 28/02/2021

Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue By Source																
Property rates		1,830	2,030	2,230	2,330	2,430	2,430	2,480	2,580	2,630	2,830	2,830	2,015	28,649	36,009	37,665
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse		301	301	301	301	301	301	301	301	301	301	301	586	3,893	3,774	3,947
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		69	69	69	69	69	69	69	69	69	69	69	69	831	870	910
Interest earned - external investments		331	472	637	285	263	670	637	578	603	685	505	436	6,100	8,462	8,851
Interest earned - outstanding debtors		191	191	191	191	191	191	291	191	241	191	111	2,111	4,283	2,399	2,509
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		61	41	61	61	73	81	61	61	61	61	51	59	726	759	794
Licences and permits		42	42	42	42	42	42	42	42	42	42	42	42	503	787	823
Agency services		34	34	34	34	34	34	34	34	34	34	34	34	409	34	35
Transfers and subsidies		52,000	-	8,570	672	25,619	46,016	-	-	36,068	-	-	-	168,944	149,268	157,121
Other revenue		69	29	24	51	39	51	64	69	69	34	49	50	595	1,050	1,098
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-	200	-	-	200	-	-
Total Revenue		54,927	3,208	12,158	4,035	29,060	49,885	3,979	3,925	40,117	4,447	3,992	5,401	215,134	203,412	213,755
Expenditure By Type																
Employee related costs		5,152	5,152	5,152	5,152	8,852	9,852	5,152	5,152	5,152	5,152	5,152	5,152	70,219	73,455	76,828
Remuneration of councillors		992	992	992	992	992	992	992	992	992	992	992	992	11,901	12,449	13,021
Debt impairment		922	922	922	922	922	922	922	922	922	922	922	922	11,060	11,569	12,101
Depreciation & asset impairment		2,469	2,469	2,469	3,065	3,469	3,469	2,969	3,019	3,019	3,019	3,019	2,300	34,752	32,291	35,439
Finance charges		24	24	24	24	24	24	24	24	24	24	24	24	291	305	319
Bulk purchases		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other materials		-	250	300	280	333	120	90	520	500	600	490	2,382	5,865	3,869	4,047
Contracted services		1,822	2,322	2,822	3,322	3,622	4,122	2,322	3,822	3,322	2,822	3,322	5,970	39,607	35,866	37,066
Grants and subsidies		166	166	166	166	166	166	166	166	166	166	166	1,163	2,987	2,082	2,178
Other expenditure		1,860	2,360	2,560	2,960	1,660	2,360	2,360	1,960	2,360	2,360	3,160	2,873	28,833	26,740	27,970
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		13,405	14,655	15,405	16,881	20,039	22,025	14,995	16,575	16,455	16,055	17,245	21,777	205,516	198,625	208,968
Surplus/(Deficit)		41,522	(11,447)	(3,247)	(12,847)	9,022	27,859	(11,017)	(12,651)	23,662	(11,609)	(13,254)	(16,376)	9,617	4,787	4,787
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		7,249	-	-	-	2,409	10,000	-	-	9,409	-	-	-	29,067	29,050	30,559
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		48,771	(11,447)	(3,247)	(12,847)	11,431	37,859	(11,017)	(12,651)	33,071	(11,609)	(13,254)	(16,376)	38,684	33,837	35,346

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SB15 Adjustments Budget - monthly cash flow - 28/02/2021

Monthly cash flows	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23	
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	
R thousands																	
Cash Receipts By Source	1																
Property rates		1,830	1,680	1,430	1,530	1,930	1,630	1,480	1,680	1,780	1,880	2,130	1,070	20,054	20,977	21,942	
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Service charges - refuse		101	181	191	301	301	201	151	251	281	201	151	418	2,725	2,642	2,763	
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Rental of facilities and equipment		69	69	69	69	69	69	69	69	69	69	69	69	831	870	910	
Interest earned - external investments		331	472	637	285	263	670	637	578	603	685	505	436	6,100	8,462	8,851	
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fines, penalties and forfeits		13	13	13	12	18	26	16	12	14	26	12	12	182	190	199	
Licences and permits		42	42	42	42	42	42	42	42	42	42	42	42	503	787	823	
Agency services		34	34	34	34	34	34	34	34	34	34	34	34	409	34	35	
Transfer receipts - operational		52,000	-	8,570	-	-	52,630	-	-	36,068	-	-	25,677	174,944	155,268	163,121	
Other revenue		69	29	24	51	39	51	64	69	69	34	49	50	595	1,050	1,098	
Cash Receipts by Source		54,488	2,519	11,009	2,323	2,695	55,352	2,493	2,735	38,959	2,971	2,992	27,808	206,343	190,279	199,742	
Other Cash Flows by Source																	
Transfers receipts - capital		6,000	-	-	11,000	-	5,000	-	-	4,658	-	-	-	26,658	29,050	30,559	
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	1,200	-	1,200	-	-	
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Cash Receipts by Source		60,488	2,519	11,009	13,323	2,695	60,352	2,493	2,735	43,617	2,971	4,192	27,808	234,201	219,329	230,301	
Cash Payments by Type																	
Employee related costs		4,677	4,675	4,929	5,135	4,979	8,179	5,852	5,852	5,852	5,852	5,852	8,387	70,219	73,455	76,828	
Remuneration of councillors		966	966	966	966	966	966	992	992	992	992	992	1,144	11,901	12,449	13,021	
Finance charges		-	14	85	6	5	11	24	24	24	24	24	49	291	305	319	
Bulk purchases - Electricity		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other materials		22	232	158	43	61	108	489	489	489	489	489	2,798	5,865	3,869	4,047	
Contracted services		310	1,620	1,686	2,142	2,745	3,456	3,601	3,701	4,501	4,801	5,301	7,610	41,472	36,826	38,087	
Transfers and grants - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Transfers and grants - other		91	97	96	95	92	89	166	166	166	166	166	601	1,990	2,082	2,178	
Other expenditure		1,853	1,401	1,660	1,770	1,003	1,468	2,402	2,402	2,402	2,402	2,402	7,669	28,833	26,740	27,970	
Cash Payments by Type		7,919	9,006	9,580	10,158	9,852	14,277	13,525	13,625	14,425	14,725	15,225	28,257	160,572	155,725	162,449	
Other Cash Flows/Payments by Type																	
Capital assets		5,335	5,335	6,235	9,335	9,335	12,335	11,835	11,835	10,335	10,835	13,004	13,853	119,608	41,203	43,272	
Repayment of borrowing		-	67	-	67	-	67	-	67	-	67	-	35	370	370	370	
Other Cash Flows/Payments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Cash Payments by Type		13,254	14,408	15,815	19,560	19,187	26,679	25,360	25,527	24,760	25,627	28,229	42,145	280,550	197,298	206,090	
NET INCREASE/(DECREASE) IN CASH HELD		47,234	(11,889)	(4,806)	(6,237)	(16,492)	33,673	(22,867)	(22,792)	18,858	(22,656)	(24,037)	(14,337)	(46,348)	22,031	24,210	
Cash/cash equivalents at the month/year beginning:		124,203	171,437	159,549	154,743	148,506	132,014	165,687	142,820	120,028	138,885	116,229	92,192	124,203	77,855	99,886	
Cash/cash equivalents at the month/year end:		171,437	159,549	154,743	148,506	132,014	165,687	142,820	120,028	138,885	116,229	92,192	77,855	77,855	99,886	124,096	

References

1. Note that this section of Table SB15 is deliberately not linked to Table B4 because timing differences between the invoicing of clients and receiving the cash means that the cashflow will differ from budgeted revenue, and similarly for budgeted expenditure.

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) - 28/02/2021

Description - Municipal Vote	Ref	Budget Year 2020/21											Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Multi-year expenditure appropriation	1															
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Community Services		403	403	503	580	583	583	633	583	583	583	583	977	7,000	-	-
Vote 5 - Public Works and Basic Services		1,859	1,859	2,059	2,559	2,859	2,859	3,109	3,859	2,859	3,759	3,659	3,091	34,395	29,050	30,559
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Multi-year expenditure sub-total	3	2,263	2,263	2,563	3,139	3,443	3,443	3,743	4,443	3,443	4,343	4,243	4,067	41,395	29,050	30,559
Single-year expenditure appropriation																
Vote 1 - Executive and Council		-	-	50	-	-	-	500	-	-	27	-	55	632	604	631
Vote 2 - Budget and Treasury		-	-	65	30	-	-	63	26	-	110	66	66	426	376	394
Vote 3 - Corporate Services		-	-	-	27	-	141	39	250	120	80	300	104	1,061	723	756
Vote 4 - Community Services		349	349	333	290	249	249	351	749	749	849	849	1,541	6,909	10,315	10,789
Vote 5 - Public Works and Basic Services		2,723	2,723	4,778	4,338	3,632	5,632	8,678	8,578	6,378	6,209	6,078	9,265	69,015	-	-
Vote 6 - Planning and Development		-	-	-	30	-	-	33	-	45	-	22	40	170	136	143
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total	3	3,072	3,072	5,226	4,716	3,882	6,023	9,665	9,603	7,293	7,276	7,316	11,071	78,213	12,153	12,713
Total Capital Expenditure	2	5,335	5,335	7,789	7,855	7,324	9,465	13,407	14,046	10,735	11,618	11,558	15,138	119,608	41,203	43,272

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 28/02/2021

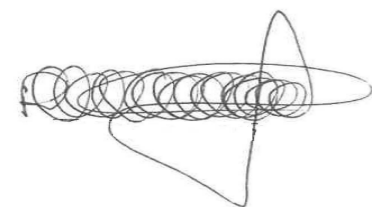
Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Capital Expenditure - Functional																
Governance and administration		98	115	253	220	233	163	126	280	237	446	696	-	2,867	1,703	1,781
Executive and council		-	50	-	-	-	-	-	-	27	180	375	-	632	604	631
Finance and administration		98	65	253	220	233	163	126	280	210	266	321	-	2,235	1,099	1,150
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community and public safety		220	386	979	976	1,432	850	2,019	1,483	1,554	1,535	1,831	1,193	14,459	10,315	10,789
Community and social services		-	166	103	100	109	110	201	209	209	209	209	190	1,816	979	1,024
Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public safety		220	220	876	876	1,323	740	1,818	1,274	1,345	1,326	1,622	1,003	12,643	9,335	9,765
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		3,249	3,249	5,537	8,051	10,344	11,444	9,436	10,186	11,083	12,009	8,578	6,596	99,766	29,186	30,702
Planning and development		2,859	2,859	5,059	7,559	9,859	10,859	9,109	9,859	10,859	11,759	8,328	6,326	95,299	29,186	30,702
Road transport		390	390	477	492	485	585	327	327	223	250	250	270	4,467	-	-
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trading services		-	-	-	-	-	-	-	219	519	569	589	619	2,516	-	-
Energy sources		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	219	519	569	589	619	2,516	-	-
Waste management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional		3,567	3,750	6,769	9,247	12,010	12,457	11,581	12,169	13,393	14,560	11,694	8,408	119,608	41,203	43,272

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) - 28/02/2021

Description - Municipal Vote	Ref	Budget Year 2020/21											Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Multi-year expenditure appropriation	1															
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Community Services		403	403	503	580	583	583	633	583	583	583	583	977	7,000	-	-
Vote 5 - Public Works and Basic Services		1,859	1,859	2,059	2,559	2,859	2,859	3,109	3,859	2,859	3,759	3,659	3,091	34,395	29,050	30,559
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Multi-year expenditure sub-total	3	2,263	2,263	2,563	3,139	3,443	3,443	3,743	4,443	3,443	4,343	4,243	4,067	41,395	29,050	30,559
Single-year expenditure appropriation																
Vote 1 - Executive and Council		-	-	50	-	-	-	500	-	-	27	-	55	632	604	631
Vote 2 - Budget and Treasury		-	-	65	30	-	-	63	26	-	110	66	66	426	376	394
Vote 3 - Corporate Services		-	-	-	27	-	141	39	250	120	80	300	104	1,061	723	756
Vote 4 - Community Services		349	349	333	290	249	249	351	749	749	849	849	1,541	6,909	10,315	10,789
Vote 5 - Public Works and Basic Services		2,723	2,723	4,778	4,338	3,632	5,632	8,678	8,578	6,378	6,209	6,078	9,265	69,015	-	-
Vote 6 - Planning and Development		-	-	-	30	-	-	33	-	45	-	22	40	170	136	143
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total	3	3,072	3,072	5,226	4,716	3,882	6,023	9,665	9,603	7,293	7,276	7,316	11,071	78,213	12,153	12,713
Total Capital Expenditure	2	5,335	5,335	7,789	7,855	7,324	9,465	13,407	14,046	10,735	11,618	11,558	15,138	119,608	41,203	43,272

KZN436 Dr Nkosazana Dlamini Zuma - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 28/02/2021

Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Capital Expenditure - Functional																
Governance and administration		98	115	253	220	233	163	126	280	237	446	696	-	2,867	1,703	1,781
Executive and council		-	50	-	-	-	-	-	-	27	180	375	-	632	604	631
Finance and administration		98	65	253	220	233	163	126	280	210	266	321	-	2,235	1,099	1,150
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community and public safety		220	386	979	976	1,432	850	2,019	1,483	1,554	1,535	1,831	1,193	14,459	10,315	10,789
Community and social services		-	166	103	100	109	110	201	209	209	209	209	190	1,816	979	1,024
Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public safety		220	220	876	876	1,323	740	1,818	1,274	1,345	1,326	1,622	1,003	12,643	9,335	9,765
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		3,249	3,249	5,537	8,051	10,344	11,444	9,436	10,186	11,083	12,009	8,578	6,596	99,766	29,186	30,702
Planning and development		2,859	2,859	5,059	7,559	9,859	10,859	9,109	9,859	10,859	11,759	8,328	6,326	95,299	29,186	30,702
Road transport		390	390	477	492	485	585	327	327	223	250	250	270	4,467	-	-
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trading services		-	-	-	-	-	-	-	219	519	569	589	619	2,516	-	-
Energy sources		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	219	519	569	589	619	2,516	-	-
Waste management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional		3,567	3,750	6,769	9,247	12,010	12,457	11,581	12,169	13,393	14,560	11,694	8,408	119,608	41,203	43,272



26/02/2021

BUDGET AND TREASURY OFFICE REVISED 2020/2021 SDBIP BACK TO BASICS PILLAR 4: SOUND FINANCIAL MANAGEMENT KEY PERFORMANCE AREA: FINANCIAL VIABILITY AND MANAGEMENT																									
IDP / SDBI P/NO	GENERAL KPI	STRATEGIC OBJECTIVES	WARD	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1 TARGET	QUARTER 2 TARGET	QUARTER 3 TARGET	REVISED QUARTER 3 TARGET	REVISED QUARTER 3 TARGET	QUARTER 4 TARGET	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE		
												BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS		BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS							
BTO 1	NA	To manage financial resources effectively and efficiently for improved service delivery by 30 June 2022	ALL	Preparation of municipal budget	None	Number of budget reports submitted to IDP/Budget Steering Committee & Council for Approval	None	2 Budget Report submitted to Council in 2019/20	2 Budget Reports submitted to IDP/Budget Steering Committee & Council for approval	2 2020/21 Budget Report approved by Council	None	NA	NA	1 Draft 2021/2022 Budget Report submitted to IDP/Budget Steering Committee and Council for noting	1 Draft 2020/2021 Budget Report submitted to IDP/Budget Steering Committee and Council for approval	None	1 Final Budget Report submitted to IDP/Budget Steering Committee and Council for approval	None	BTO	Operational	None	Quarter 1-2 NA Quarter 3: 1 Draft 2021/2022 budget Report submitted to Council Council resolution Attendance Registers Quarter 4: Attendance registers for the IDP/Budget roadshows 2021/22 final budget report Council Resolution	None		
BTO 2	NA	To manage financial resources effectively and efficiently for improved service delivery by 30 June 2022	ALL	Review of budget related policies	None	Number of reviewed budget related policies approved by Council	None	23 budget related policies reviewed in 2019/20	23 budget related policies reviewed and approved by Council	21 budget related policies reviewed and approved by Council	None	Operational	Operational	Operational	23	21	None	Operational	23	None	BTO	Operational	None	Quarter 1-2 NA Quarter 3: Council Resolution noting draft policies Quarter 4: Council Resolution approving reviewed policies	None
BTO 3	The percentage of the municipality's capital budget actually spent of capital projects identified for a particular financial year in terms of the municipality's IDP	To manage financial resources effectively and efficiently for improved service delivery by 30 June 2022	ALL	Development of Budget and Treasury reports	None	Number of Section 71 and Section 66 reports submitted	None	12 Section 71 and 66 reports submitted to Finance Committee and treasury office within 10 working days after the end of each month	12 Section 71 and 12 Section 66 reports submitted to Finance Committee and treasury office within 10 working days after the end of each month	12 Section 71 and 12 Section 66 reports submitted to Finance Committee and Treasury departments within 10 working days after the end of each month	12 Section 71 and 12 Section 66 reports produced and submitted to Finance Committee and treasury office within 10 working days after the end of each month.	3 Section 71 and Section 66 reports submitted to Finance Committee and treasury office within 10 working days after the end of each month.	3 Section 71 and Section 66 reports submitted to Finance Committee and treasury office within 10 working days after the end of each month	3 Section 71 and Section 66 reports submitted to Finance Committee and treasury office within 10 working days after the end of each month	3 Section 71 and Section 66 reports submitted to Finance Committee and treasury office within 10 working days after the end of each month	3 Section 71 and Section 66 reports submitted to Finance Committee and treasury office within 10 working days after the end of each month	3 Section 71 and Section 66 reports submitted to Finance Committee and treasury office within 10 working days after the end of each month	3 Section 71 and Section 66 reports submitted to Finance Committee and treasury office within 10 working days after the end of each month	BTO	Operational	None	Quarter 1-4 Section 71 and 66 reports 1. Revenue Report 2. Expenditure Report 3. Creditors Report 4. Cash Coverage Ratio Report 5. Procurement Implementation Report 6. Proof of submission to Committee Officer	Quarter 1-4 Section 71 & 66 reports 1. Revenue Report 2. Expenditure Report 3. Creditors Report 4. Cash Coverage Ratio Report 5. Procurement Implementation Report 6. Proof of submission to Committee Officer		
BTO 4	NA	To improve internal controls to efficiently manage municipal resources by 30 June 2022	ALL	Updating of GRAP Compliant Asset Register	None	Number of GRAP compliant asset register updated	None	1 GRAP Compliant Asset register prepared in 2018/2019	1 GRAP Compliant Asset Register updated	1 GRAP Compliant Asset Register updated	None	Operational	Operational	Operational	None	None	None	Operational	None	BTO	Operational	None	Quarter 1-3 NA Quarter 4 Updated GRAP Compliant asset register	None	
BTO 5	NA	To improve internal controls to efficiently manage municipal resources by 30 June 2022		Conducting Stock taking	None	Number of stock taking conducted	None	2 stock take conducted in 2019/20 FY	2 stock taking conducted	2 stock taking conducted	None	NA	NA	1 NA	None	None	None	1 None	None	BTO	Operational	None	Quarter 1&3 NA Quarter 2&4 Stock-taking register & recon	None	
BTO 6	NA	To procure goods and services in a manner that is fair, competitive for effective service delivery by 30 June 2022	ALL	Development of the Procurement plan	None	Number of procurement plans approved	None	2019/20 Procurement plan approved by Council	1 Consolidated Procurement Plan approved by Council	1 2020/21 Final Consolidated Procurement Plan approved by Council	None	NA	NA	1 2020/2021 Draft consolidated procurement plan submitted to Council for noting	1 2020/21 Draft consolidated procurement plan submitted to Council for noting	1 2020/2022 Draft consolidated procurement plan submitted to Council for noting	1 2020/2021 procurement plan approved by Council	1 2021/2022 procurement plan approved by Council	BTO	Operational	None	Quarter 1-2 NA Quarter 3 Draft procurement plan Council Resolution Quarter 4: 2020/2021 Signed procurement plan, Council Resolution	Quarter 4: 2021/2022 Signed procurement plan, Council Resolution		
BTO 7	NA	To procure goods and services in a manner that is fair, competitive for effective service delivery by 30 June 2022	ALL	Development & submission of SCM reports	Submission of SCM Reports	Number of SCM reports submitted to Council	None	4 Supply Chain Management Reports submitted to Council in 2019/20	4 Quarterly SCM reports submitted to Council	4 Quarterly SCM reports submitted to Council	None	1	1	1 None	None	None	None	1 None	None	BTO	Operational	None	Quarter 1-4 1. SCM Quarterly Report 2. Council Resolution 3. Attendance Register 4. Council Minutes	Quarter 3-4 1. SCM Quarterly Report 2. Council Resolution 3. Proof of submission to Committee Officer	
BTO 8	NA	To manage municipal expenditure to maximise financial viability by 30 June 2022	ALL	Adherence to Creditors Payment schedule	None	Percentage of creditors paid within 30 days of submission of a valid invoice	None	98% of creditors paid within 30 days in 2019/2020 Financial year	100% of creditors paid within 30 days of receiving invoice	None	None	Operational	Operational	Operational	Operational	100%	None	Operational	100%	None	BTO	Operational	None	Quarter 1-4 Signed Creditors report	None
BTO 9	NA	To improve good governance and accountability by producing accurate financial reports 30 June 2022	ALL	Producing Bi-Annual Financial Statements	None	Number of financial statements prepared and submitted to Internal Audit and Auditor General	None	2 financial statements prepared in 2019/2020	2 sets of financial statements prepared and submitted to Internal Audit and Auditor General	None	None	1 set of 2019/20 AFS	NA	1 set of 2020-2021 Interim AFS	1 set of 2019-2020 Interim AFS submitted to IA	None	None	NA	None	BTO	Operational	None	Quarter 1 Signed AFS, Proof of submission to IA&AG. Quarter 3: Signed Interim Financial Statements Quarter 2&4 NA	Quarter 3: Signed Interim Financial Statements Proof of submission to IA	
BTO 10	Financial viability expressed by the following ratios: Collection rate	To improve revenue management for effective service delivery and financial viability by 30 June 2022	ALL	Revenue collection.	None	Percentage of revenue collected	None	72% of revenue collected in 2019/19 financial year	82% of revenue collected	76% of revenue collected	None	25% of revenue collected	0	R 0	R 0	65% of revenue collected	None	82% of revenue collected	None	BTO	Operational	None	Quarter 1-4 Billing report and report on collection	None	
BTO 11	NA	To improve revenue management for effective service delivery and financial viability by 30 June 2022	ALL	Implementation of the Supplementary Valuation roll	Implementation of the Supplementary Valuation roll	Number of Valuation roll implemented	None	Supplementary valuation roll implemented in 2019/2020 Financial year	1 Supp Valuation roll implemented	1 Supplementary Valuation roll implemented	None	NA	NA	NA	None	None	None	1 None	None	BTO	R 233 608	None	Quarter 4: Implementation report Supplementary valuation roll		
BTO 12	Percentage of households earning less than R1100 with access to free basic services	To improve service delivery by providing basic needs by 30 June 2022	ALL	Updating of indigent register	None	Number of indigent registers updated	None	2019/2020 indigent register	1 Indigent register updated	1 Indigent register updated	None	NA	NA	1 Draft	None	None	1 (Final)	None	None	BTO	R200 000	None	Quarter 1: NA Quarter 2: Advertisement Quarter 3: Draft Indigent register Quarter 4: Final approved Indigent Register	None	
BTO 13	Percentage of households earning less than R1100 with access to free basic services	To improve service delivery by providing basic needs by 30 June 2022	ALL	Provision of free basic electricity (Indigent support) to indigent people	None	Number of indigent households provided with FBE	None	2578 households is supported in 2019/20 FY	2700 people provided with FBE	1500 households provided with FBE	1479	2700	2700	2700	1500	1479	2700	1479	1479	BTO	R 1 990 371,79	None	Quarter 1-4 Approved FBE Report	Quarter 1-4 FBE Report from Eskom	
BTO 14	NA	To improve revenue management for effective service delivery and financial viability by 30 June 2022	ALL	Monitoring of Budget expenditure to enhance service delivery.	None	Percentage of OPEX Budget saved in line with Circular 82 of NT in 2019/20 fy	None	2% of OPEX Budget saved in line with Circular 82 of NT in 2019/20 fy	2% of OPEX Budget saved in line with Circular 82 of NT	None	None	NA	NA	1%	None	None	2%	None	None	BTO	Operational	None	Quarter 3-4 Detailed Budget report	None	

BUDGET AND TREASURY OFFICE REVISED 2020/2021 SDBIP

BACK TO BASICS PILLAR 4: SOUND FINANCIAL MANAGEMENT

KEY PERFORMANCE AREA: FINANCIAL VIABILITY AND MANAGEMENT

IDP / SDBIP NO.	GENERAL KPI	STRATEGIC OBJECTIVES	WARD	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1 TARGET	QUARTER 2 TARGET	QUARTER 3 TARGET	REVISED QUARTER 3 TARGET	REVISED QUARTER 3 TARGET	QUARTER 4 TARGET	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE
												BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS		BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS					
BTO15	The percentage of the municipality's capital budget actually spent of capital projects identified for a particular financial year in terms of the municipality's IDP	To manage financial resources effectively and efficiently for improved service delivery by 30 June 2022	ALL	Development of Budget and Treasury reports monitor Capital Expenditure.	None	Percentage of the municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's IDP	None	78% of capital expenditure spent in 2018/2019	100% spending of BTO Capital Expenditure		None	30%	50%	75%	None	None	100%	None	BTO	R359 800,00	None	Quarter 1-4 Detailed Capital Budget report	None
BTO16	Financial viability expressed by the following ratios: Cash/cost coverage ratio	To manage financial resources effectively and efficiently for improved service delivery by 30 June 2022	ALL	Management of financial resources to ensure sustainability for service delivery.	None	Number of days/months for cash/cost coverage	None	Cash/cost coverage ratio for 2018/2019 was for 9 months.	4 months Cash/Cost coverage ratio.		None	4 months Cash/Cost coverage ratio.	4 months Cash/Cost coverage ratio.	4 months Cash/Cost coverage ratio.		None	4 months Cash/Cost coverage ratio.	None	BTO	Operational	None	Quarter 1-4 Signed cash/cost coverage report	None
<p>Budget and Treasury Office Department</p> <p>Name of HoD: MR KMB MZIMELA</p> <p>Number of Targets:16</p> <p>Municipal Manager's Signature: </p> <p>Mayor's Signature: </p> <p>26/02/2021</p>																							

CORPORATE SERVICES DEPARTMENT REVISED SDBIP 2020/2021

BACK TO BASICS PILLAR 3& 5: BUILDING CAPABLE LOCAL GOVERNMENT INSTITUTIONS & GOOD GOVERNANCE

KEY PERFORMANCE AREA-MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

IDP NO.	WARD	GENERAL KP	STRATEGIC OBJECTIVE	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATORS	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	QUARTER 3	REVISED QUARTER 3 TARGET	QUARTER 4	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE	
											BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS								
CORP 1	All	NA	To review 27 existing HR policies to improve effectiveness and efficiency in service delivery by 30 June 2022.	Review 27 existing HR policies	None	Number of policies reviewed and approved by Council	None	27 HRM policies (2019/2020)	Review and approve 27 existing HR policies	None	NA	27 HR Policies presented to LLF	Review and Present 27 existing HR policies to Corporate Services Committee	27 HR Policies presented to LLF	Approval of 27 HR existing policies by Council	Present 27 existing HR policies to Corporate Services Committee and approval of 27 HR existing policies by Council	Corporate Support Services	NA	None	Quarter 1 NA Quarter 2 LLF Attendance register Quarter 3 Minutes Quarter 4 Attendance register and minutes : Corporate Services Committee Quarter 4 Attendance Register Council Resolution with a List of Final 27 Policies	Quarter 3 Notice and minutes : LLF Quarter 4 1.Minutes of Corporate services Committee and 2.Council Resolution with a List of Final 27 Policies	
CORP 2		NA	Capacitating employees on HR strategy, HR Plan and 27 existing policies existing HR policies to improve effectiveness and efficiency in service delivery by 30 June 2022.	Workshoping employees on HR Policies and HR Strategies	None	Number of Workshops conducted on HR policies	None	HR policies workshoped in 2019/20	Conduct 2 workshops on HR Policies by 31 March 2021	None	1 NA			0 N/A		1 Corporate Support Services	N/A		Quarter 1 & 3 Attendance Register Signed Workshop Report Quarter 2 - 4 N/A	Quarter 4 Signed Workshop Report and Notice of workshop		
CORP 3	All	N/A	To maintain a healthy & safe work environment within the municipality for efficient and effective service delivery by 30 June 2022	Coordinating Occupational Health and Safety Meetings	None	Number of OHS Meetings coordinated	None	OHS Policy and OHS Committee in place	4 OHS Meetings coordinated	None	1	1	1	None	1 None	Corporate Support Services	NA	None	Quarter 1-4 Attendance Register & Minutes	Quarter 3-4 1.Notice of the Meeting 2. Minutes		
CORP 4	All	The percentage of a municipality's budget actually spent on implementing its workplace skills plan	To capacitate all municipal employees to improve performance of the set objectives by 30 June 2022	Coordination of Training Programmes	None	Number of employees trained	None	66 Employees trained in the 2019/20 financial year	Train 60 Employees as per the WSP	55 employees trained as per the WSP	NA	20	20	15	20 NA	Corporate Support Services	228 659,00	478 659,00	Quarter 1 NA Quarter 2- 4 Attendance Registers Signed Close-Out Training Reports	None		
CORP 5	All	The percentage of a municipality's budget actually spent on implementing its workplace skills plan	To capacitate all municipal Councillors to improve performance of the set objectives by 30 June 2022	Councillor Training	None	Number of Councillors training programmes coordinated	None	2 Councillors Training Programmes conducted in the 2019/20 financial year	2 Councillor Training Programmes coordinated as per the WSP	None	Nil	76 219,66	76 219,66	0 N/A		2 Corporate Support Services	209 000,00	None	Quarter 1 Specification Quarter 2 Attendance Register Signed Close-out Report Quarter 3 Attendance Register Signed Close-out Report Quarter 4 N/A	Quarter 4 Signed Close-out Report Attendance Register		
CORP 6	All	N/A	To maintain a secure an accessible records storage system to support the effective operations of the municipality by 30 June 2022	Develop Promotion of Access to Information Policy	None	Number of Promotion of Access to Information policy approved and workshoped	Number of Promotion of Access to Information policy approved and workshoped to relevant internal employees	Draft Promotion of Access to Information Policy	1 Promotion of Access to Information Policy approved by Council and workshoped	1 Promotion of Access to Information Policy approved by Council and workshoped to relevant employees	Workshop relevant internal staff	NA	R104 500	R104 500	NA	R209 000	Corporate Support Services	Operational	None	Quarter 1 Attendance Register Workshop Report Quarter 2 N/A Quarter 3 N/A Quarter 4 Council Resolution Attendance Register	Quarter 4 Notice and Council Resolution	
CORP 7	All	N/A	To provide responsive information and communication technology processes for effective operations in the municipality by 30 June 2022	Review ICT Governance Framework and 7 existing ICT Policies	None	Number of ICT policies & Frameworks approved & workshoped	Number of ICT policies & Frameworks approved & workshoped to relevant employees	ICT Governance Framework & 7 ICT Policies adopted by Council 2019/20	7 ICT policies and 1 ICT governance framework approved and workshoped by Council	7 ICT policies and 1 ICT governance framework approved by Council and workshoped to relevant employees	1 Workshop to relevant internal staff	NA		Review 7 ICT policies and 1 ICT governance framework and present to Corporate Services Committee	7 ICT Policies and 1 ICT Governance Framework presented to LLF	7 ICT policies and 1 ICT governance framework approved by Council	7 ICT policies and 1 ICT governance framework presented to Corporate Services Committee and approved by Council	Corporate Support Services	Operational	None	Quarter 1 Attendance Register Signed Workshop Report Quarter 2 NA Quarter 3 Attendance register Minutes (Corporate Support Services Committee) Quarter 4 Council resolution Attendance Register	Quarter 3 Notice and minutes : LLF Quarter 4 Minutes of Corporate services Committee and Council Resolution with a List of Final 7 ICT Policies and 1 ICT Governance Framework
CORP 08	All	NA	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Implementation of Municipal Calendar of Meetings		Number of Council meetings coordinated		08 Council meetings coordinated in 2019/20	9 Council Meetings coordinated		0	2	2	3	2	Corporate Support Services	Operational		Q1-Q4 Notice Attendance Registers Minutes	Q3-Q4 Notice and Minutes		
CORP 09		NA	To inculcate a culture of good governance compliance and effective internal controls by 30 June 2022	Compilation of Council Resolution Registers	None	Number of Council Resolution Registers produced		08 Council Resolution Registers produced 2019/20	9 Council Resolution Registers produced	None	2	2	3	None	2 None	Corporate Support Services	NA	None	Q1-Q4 Signed Council Resolution Register Signed Council Resolution, Attendance register and minutes	Q1-Q4 Signed Council Resolution Register Signed Council Resolution, Minutes		

COMMUNITY AND SOCIAL SERVICES DEPARTMENT REVISED SDBIP 2020/2021																							
BACK TO BASICS PILLAR 2: SERVICE DELIVERY																							
KEY PERFORMANCE AREA: LOCAL ECONOMIC DEVELOPMENT & CROSS CUTTING INTERVENTIONS																							
IDP / SDBIP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVES	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	QUARTER 3	REVISED QUARTER 3 TARGET	QUARTER 4	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE		
											BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS								
CSS 1	All	N/A	To Ensure Improved Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Procurement of Transport Assets	None	Number of Vehicles Procured and delivered	None	1 x Fire Engine, 1 x Disaster Management Vehicle, 1 x Pound Truck, 5 x Traffic Vehicles procured in 2018/19 & 2019/20 financial years	Procurement of 2 vehicles Skid unit for fire services, and 1 double cab for library services	None	Development of specification	N/A	N/A	N/A	2 Vehicles Delivered	3 vehicles delivered	CSS	R 1000 000. 00	R2 095 493 (R1 095 493 COVID 19 grant)	Q 1 Approved Specification Delivery Note	Q 4	None	
CSS 2	All	N/A	To Ensure Improved Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Conduct Disaster Management Advisory and Community Safety Forum	None	Number of Disaster Management Advisory and Community Safety Forums conducted	None	4 DMACSF meetings held in 2019/20	Conduct 2 Disaster Management Advisory and Community Safety Forums	None	NA	NA	1 DMACSF	None	1 DMACSF	None	CSS	R 15, 000. 00	None	Q3-Q4 Dated Photos Attendance Register Signed Minutes		None	
CSS 3	All	N/A	To Ensure Improved Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Review of the Disaster Management Sector Plan	None	Number of Disaster Management Sector Plans Reviewed	None	1 Sector Plan in place and reviewed annually	1 Reviewed Disaster Management Sector Plan	None	N/A	Updating of the Disaster Management Sector Plan	1 x Signed Draft Disaster Management Sector Plan by the Municipal Manager and Submitted to Council.	None	1 Final Disaster Management Sector Plan reviewed	None	CSS	NIL	None	Q 3 Disaster Management Sector Plan Signed by the MM Council Resolution Q 4 Final Disaster Management Sector Plan Council Resolution		None	
CSS 4	All	N/A	To Ensure Improved Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Procurement of Disaster Relief Material	None	Number of Disaster Relief Material Procured	Number of Disaster Relief Kit procured	Blankets, Plastic Sheeting, Sponges and other material were procured in 2019/20 fy	Procurement of 1 disaster Relief kit	None	Development of Specification and delivery	N/A	Development of Specification and delivery	None	N/A	None	CSS	R 146 720	R 366 720	Q 1- Approved Specification and Delivery note Q 3 - Approved Specification and delivery Note		None	
CSS 5	All	N/A	To Ensure Improved Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Conduct Integrated Community Safety and Covid 19 Awareness Campaigns	Conduct Covid 19 Awareness Campaigns	Number of Integrated Community Safety and COVID 19 Awareness Campaigns conducted	Number of COVID 19 Awareness Campaigns conducted	4 were conducted in the previous year	Conduct 4 Integrated Community Safety and COVID 19 Awareness Campaigns	Conduct 8 COVID 19 Awareness Campaigns	2 COVID 19 Awareness campaigns	2 COVID 19 Awareness campaigns	2 ICSAC Awareness campaigns	2 COVID 19 Awareness campaigns	2 ICSAC Awareness campaigns	2 COVID 19 Awareness campaigns	CSS	NIL	None	Q 1- Q 4 close out reports and photos on COVID 19 awareness.		None	
CSS 6	4,5,6,7, 8 & 12	N/A	To Ensure Improved Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Procurement and installation of Lightning Conductors	None	Number of Lightning Conductors Procured and installed	None	30 were procured and installed in 2019/20 FY	Procurement and installation of 36 Lightning Conductors	None	Procurement and installation of 36 lightning conductors	N/A	NA	Procurement and installation of 36 lightning conductors	N/A	None	CSS	R 200 000	None	Q3 Dated photos Register for beneficiaries Invoice & delivery note		None	
CSS 7	All	N/A	To Ensure Improved Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Conduct Fire Safety Inspections	None	Number of Fire Inspections Conducted	None	80 were conducted in 2019/20 FY	Conduct 80 Fire Safety Inspections	None	20	20	20	None	20	None	CSS	NIL	None	Q 1- Q 4 Copies of issued compliance letters and Compliance Certificates issued		None	
CSS 8	All	N/A	To Ensure Improved Institutional Capacity and Responses to Disaster Incidents Or Disasters by 30 June 2022	Sanitization of Public buildings and public transport facilities	None	Number of Public buildings and public transport facilities sanitized	Number of Public buildings and public transport facilities sanitized as per schedule	New Project	5 Taxi ranks sanitized 20 times and 3 public buildings sanitized 12 times per annum.	None	5 Taxi Ranks and 3 Public buildings	5 Taxi Ranks and 3 Public buildings	5 Taxi Ranks sanitized 4 times and 3 Public building sanitized 3 times	None	5 Taxi Ranks sanitized 4 times and 3 Public building sanitized 3 times	None	CSS	R 50 000	R 400 000	Q 1-Q4 Dated Photos and Signed Reports		None	
CSS 9	All	N/A	To ensure improvement of literacy levels and encourage culture of reading by 30 June 2022	Conduct Library Outreach Programmes	None	Number of Library Outreach Programmes Conducted	None	16 Library Outreach Programmes Conducted in 2019/20	8 Library Outreach Programmes conducted(to consider the teaching and learning recovery plans by DOE)	None	NA	NA	4	None	4	None	CSS	R 96 500	None	Q 3-Q 4 Attendance Register Dated Photos		None	
CSS 10	All	N/A	To ensure improvement of literacy levels and encourage culture of reading by 30 June 2022	Conduct Basic Computer Training classes for communities	None	Number of Computer Trainings classes conducted for communities	None	8 computer Computer Trainings classes conducted in 2019/20	8 Community Computer Trainings classes Conducted for communities.	None	2	2	2	2	3	2	None	CSS	NIL	None	Q 1- Q 4 Register for handover of Certificates Dated Photos		None
CSS 11	All	N/A	To ensure improved community safety, road safety and reduce crime through integrated stakeholder coordination and awareness by 30 June 2022	Conduct Multi-stakeholder Road Blocks	None	Number of Multi-stakeholder Road Blocks conducted	None	8 Multi-Stakeholder Road Blocks Conducted in 2019/20 Financial year	8 Multi-Stakeholder Road Blocks Conducted	None	2	2	2	None	2	None	CSS	NIL	None	Q 1- Q 4 Dated Photos Copy of list for vehicles stopped Register for multistakeholder officials		None	
CSS 12		N/A	To promote development through SMME development, Arts, Culture, Sports and Recreation by 30 June 2022	Sports, Arts and Culture Training, Training of youth on driving skills	None	Number of training programmes for community members Sport Coaches, Artists, Jockeys and Youth Trained	None	10 Jockeys, 10 Coaches, 6 Artists & 30 Crafters trained in 2019/20 financial year	14 Training programmes for community members in the following: Jockey Training, Sport Coaching, Artists Training & Driving skills.	None	Training of 10 jockeys & Specification Development,	Training of 10 sport Coaches (Chess, Netball, Soccer, Athletics)	Training of 12 artists and theatre, Dance	1 Artists Training Programme of 12 artists on theatre and Dance & 1 Training Programme of 20 crafters	30 x Youth Trained on driving lessons	1 Youth Training Programme on driving lessons, 1 Training Programme of 10 Sport Coaches	CSS	R 370 000	None	Q 1 Signed closeout reports and Attendance Registers		None	
CSS 13		N/A	To promote youth development through SMME development, Arts, Culture, Sports and Recreation by 30 June 2022	Coordination and Facilitation of Sports, arts and Culture Competition	Support to youth in sports,arts and culture with material and equipment	Number of Sports, Arts and Culture Competitions Coordinated	Number of sportsclubs supported with equipment and material	9 Sports, Arts and Culture Competitions Coordinated by 30 June 2020	7 Sports Arts and Culture Competitions Coordinated	15 Sportsclubs supported with equipment and material	1.Dr. NDZ Horse Racing	1.HGDM Sumer Cup	Ward Cultural Competition	N/A	Youth games, Mayoral Cup and Local Cultural Competitions	Delivery of Sport Equipment and material to 15 sportclubs	CSS	R 1 148 947	None	Q1-Q3 Closeout reports and signed attendance register, Q4 - signed beneficiary list	Q4 - signed beneficiary list		

COMMUNITY AND SOCIAL SERVICES DEPARTMENT REVISED SDBIP 2020/2021																							
BACK TO BASICS PILLAR 2: SERVICE DELIVERY																							
KEY PERFORMANCE AREA: LOCAL ECONOMIC DEVELOPMENT & CROSS CUTTING INTERVENTIONS																							
IDP / SDBIP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVES	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASLINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	QUARTER 3	REVISED QUARTER 3 TARGET	QUARTER 4	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE		
											BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS								
CSS 14		N/A	To promote a healthy lifestyle and self sustainability for (jointly) Children, Athletes, Youth, Women, Men Senior Citizens and Disabled Persons through events, awareness campaigns and competitions by 30 June 2022	Coordination of Forums	None	Number of Forums coordinated	None	10 Forums coordinated in 2019/20 financial year	10	6 Forums coordinated in 2020/21 Financial year	5	5	9	6 Forums coordinated (1) Childrens Forum, (2) Gender forum, (3) Youth Council, (4) LAC, (5) Sport Federation, (6) Arts and Culture forum	9	6 Forums coordinated (1) Childrens Forum, (2) Gender forum, (3) Youth Council, (4) LAC, (5) Sport Federation, (6) Arts and Culture forum	CSS	NIL	None	Q1-Q3 Signed Reports attendance Registers	None		
CSS 15	All	N/A	To promote a healthy lifestyle and self sustainability for Youth, Children, Women Senior Citizens and Disabled Persons through events, awareness campaigns and competitions by 30 June 2022	Coordination of events	None	Number of campaigns/ events coordinated (on commemoration)	None	5 campaigns/ events coordinated in 2019/20 financial year	5	13	1, Commemoration of Nelson Mandela Day, 2, Mens day, 3, Women's day, 4, Youth Camp	Commemoration of 1, Senior citizens day 2, Disability day 3, 16 Days of activism, 4, World Aids day,	1, Human Rights Day, 2, TB day 3, Back to School and Matric awards 4, Youth Summit	1, Human Rights Day, 2, TB day 3, Back to School and	Commemoration of 1, Youth day 2, Child Protection Week Programme	None	1	CSS	R 1 830 000	None	Q1-Q4 Signed Close out Report and attendance Registers	Q3 -4 Signed close out report	
CSS 16	All	The number of jobs created through Municipalities, Local Economic Development initiatives including Capital Projects	To promote and support Local Economic Development through capacity building, forming of partnerships, co-operatives support with Materials and Equipments by 30 June 2022	Training and Skills Empowerment of Emerging Enterprises: in the Agriculture, Block Manufacturing, Fashion Design, Informal Trade and Tourism And Support Youth Projects	None	Number of Emerging Enterprises trained on various skills	None	60 Emerging Farmers Trained, 60 SMMEs trained and equipped in 2019/20 financial year	60	None	1, 30 x Informal Traders trained on Hygiene & Food Safety, Customer Care and Growing your Informal Hospitality Skills	1, 20 SMMEs trained in Block Manufacturing 2, Train 20 Bricklayers	1, 30 Fashion Designers trained on (Interpretation of Fabric Garments, Facial Make ups and Hair Dressing & Model Casting) 2, 30 Construction SMMEs trained on Health and Safety.	30 Construction SMMEs trained on Health and Safety, 1, 30 Livestock Farmers trained on Artificial Insemination and Genetic Improvement	1, 30 Fashion Designers trained on (Interpretation of Fabric Garments, Facial Make ups and Hair Dressing & Model Casting), 2, 30 Livestock Farmers trained on Artificial Insemination and Genetic Improvement	None	CSS	R1 033 000	None	Q1-Q4 1. Attendance Register Signed Closeout Report	2. None		
CSS 17	All	The number of jobs created through Municipalities, Local Economic Development initiatives including Capital Projects	To promote and support Local Economic Development through capacity building, forming of partnerships, co-operatives support with Materials and Equipments by 30 June 2022	Material and Equipment Support to Emerging Enterprises: Coops, Crafters, & SMMEs.	None	Number of SMMEs and Coops supported with material and equipment	None	17 SMMEs and Coops Supported with material and equipment in 2019/20 year	30	None	Invite Formal Proposals for Material and Equipment Support.	N/A	Delivery of Material and/ or Equipment to 15 beneficiaries	Delivery of Material and/ or Equipment to 15 beneficiaries	Delivery of Material and/ or Equipment to 20 beneficiaries	Delivery of Material and/ or Equipment to 20 beneficiaries	CSS	R948 000	R1 784 000	Q3-Q4 1. Delivery Note and beneficiaries register	None		
CSS 18	All	The number of jobs created through Municipalities, Local Economic Development initiatives including Capital Projects	To promote and support Local Economic Development through capacity building, forming of partnerships, co-operatives support with Materials and Equipments by 30 June 2022	Coordination of LED and Tourism Structures or Stakeholders	None	Number of LED and Stakeholder Forums Coordinated	None	2 LED Forum and 2 Tourism Forums Conducted in 2019/20 financial year	3	4	N/A	2 LED Forum & 2 Tourism Forum	1 LED Forum & 1 Tourism Forum	None	1 LED Forum & 1 Tourism Forum	None	CSS	R15 000	R15 000	Q1-NA Q2-Q4 1. Attendance Register Signed Minutes Of Meeting	2. None		
CSS 19	All	The number of jobs created through Municipalities, Local Economic Development initiatives including Capital Projects	To develop, transform and promote tourism through engagement of local communities in the tourism value chain by 30 June 2022	Provide support to community tourism organizations and individuals.	None	Number of tourism awareness campaigns conducted	None	No Tourism awareness campaigns held in the previous year	4	2	NA	NA	1	0	1	2	CSS	R40 000	None	Q3 & 4- Attendance Register, Report, photos	Q4 Attendance Register, Signed Report.		
CSS 20	All	N/A	To promote Bulwer CSC to increase its functionality by 30 June 2022	Conduct awareness campaigns for Bulwer CSC	None	Number of awareness campaigns to promote Bulwer CSC	None	No awareness campaigns conducted on the previous year	4	None	1	1	1	None	1	None	CSS	NIL	None	Q1-Q4 Signed report and attendance Register	None		
CSS 21	All	N/A	To improve organisational performance for effective service delivery by 30 June 2022	Submission of Back to Basics reports	None	Number of Back to Basics reports submitted to MMs Office for consolidation before the 15th of each month & quarterly	None	12 monthly B2B reports & 4 Quarterly reports submitted in 2019/20 ty	12	12	3 monthly reports & 1 quarterly report	3 monthly report & 1 quarterly report	3 monthly & 1 quarterly report	3monthly	3 monthly & 1 quarterly report	3monthly	CCS	NIL	None	Quarter 1-Quarter 4 Progress Reports on Back to Basics Proof of Submission to COGTA	Quarter 1-Quarter 2 Progress Reports on Back to Basics Proof of Submission to COGTA Q3-Q4 Inputs to Back to basics report, Proof of submission to MMs office.		
COMMUNITY AND SOCIAL SERVICES DEPARTMENT REVISED SDBIP 2020/2021											NIL	NIL											
Name of HoD: Miss Z Mlata																							
Number of Targets: 21																							

OFFICE OF THE MUNICIPAL MANAGER REVISED SOBP 2020/2021

BACK TO BASICS PLAN 8: BUILDING CAPABLE LOCAL GOVERNMENT INSTITUTIONS & GOOD GOVERNANCE


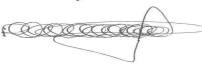
KEY PERFORMANCE AREA - FOCUS ON CUTTING INTERVENTIONS & GOOD GOVERNANCE PUBLIC PARTICIPATION

IDP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVE	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASILINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	QUARTER 3 TARGET	REVISED QUARTER 3 TARGET	QUARTER 4 TARGET	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE
											BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS					
GM1	AS	NA	The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's IDP	To review and update the strategic plan that guides the municipality's IDP	Review of 2021/22 IDP	Number of IDP reviews	None	Adopted 2019/20 IDP	1 final reviewed IDP for 2021/22 released by Council	None	Develop IDP Process Plan	Conduct 1 IDP Roadshow	1 Reviewed Draft IDP for 2021/22 submitted to Council/MEC Copia	None	Conduct 1 IDP Roadshow and 1 final IDP for 2021/22 adopted by Council and submitted to MEC Copia	None	MMS Office	R465 000.00	None	<p>Quarter 1: Final IDP Council Resolution</p> <p>Quarter 2: Attendance Register, IDP Roadshows Minutes and Agenda</p> <p>Quarter 3: Draft IDP Council Resolution Proof of Submission and Advert</p> <p>Quarter 4: Final IDP Council Resolution and Proof of Submission Attendance registers and Minutes of IDP Roadshows</p>	<p>Quarter 4: Final IDP Council Resolution and Proof of Submission Detailed report on public consultation using media platforms</p>
GM2	AS	NA	Conduct Performance Assessments for Sections 54/55 Managers by 30 June 2022	Conducting Performance Assessments for Sections 54/55 Managers	None	Number of Performance Assessments conducted	None	4 Performance Assessments reports produced in 2019/20 FY	Conduct 4 Performance Assessments (2 Form 4 & 2 Informal) for S54A and S56 Managers	None	1 Internal Performance Assessments for Q1 of 2020/21	1 Mid-year performance Assessments for S54/55 Managers	None	1 Informal performance Assessments for S54/55 Managers	None	None	MMS Office	Operational	None	<p>Quarter 1: Internal Performance Report for PMS Assessments Council Resolution</p> <p>Quarter 2: Report for the Q1 PMS Assessments Attendance Register</p> <p>Quarter 3: Mid-year Performance Report for PMS Assessments & Attendance Register Council Resolution</p> <p>Quarter 4: Report for the Q3 PMS Assessments Attendance Register</p>	<p>Quarter 3: Mid-year Performance Report for PMS Assessments Council Resolution</p> <p>Quarter 4: Report for the Q3 PMS Assessments (Informal Assessments)</p>
GM3	AS	NA	Consolidate performance reports and effective internal controls by 30 June 2022	Submission of SOBP, Council's Performance Reports, Mid Year Reports and Annual Report including APAC to Council/oversight structures	None	Number of Performance reports submitted	None	Reports approved by Council in 2019/20 Financial Year	4 performance reports submitted to APAC, 3 Council quarterly mid year and Annual Report	None	1	1	1	1	1	1	MMS Office	Operational	None	<p>Quarter 1: 2021/22 AG's Proof of Submission to AG & Copia</p> <p>Quarter 2: 2020/21 First Quarter Performance Report Council Resolution</p> <p>Quarter 3: 2020/21 Q3 6MS-year Performance Report Council Resolution 2019/20 Annual Report & Oversight Report Proof of Submission to COGTA, AG, Treasury</p> <p>Quarter 4: Third Quarter Performance Report Council Resolution</p>	None
GM4	AS	NA	To include a culture of good governance, compliance and effective internal controls by 30 June 2022	Risk Management	None	Number of risk registers developed	None	Risk Assessments held in March 2020	Conduct 1 Risk Assessment workshop & 2 risk management follow-ups carried out	None	1 follow up on risk management action plan	NA	1 follow up on risk management action plan	None	1 risk assessment workshop	1 risk management follow up workshop	MR's Office	Operational	None	<p>Quarter 1: Updated risk register Summary report on progress made on risk management</p> <p>Quarter 2: NA</p> <p>Quarter 3: Summary report on progress made on risk management signed by department managers and Risk Officer</p> <p>Quarter 4: Attendance register 2020/21 risk register</p>	<p>Quarter 1: Updated risk register Summary report on progress made on risk management</p> <p>Quarter 2: Risk Management Report</p> <p>Quarter 3: Risk Management implementation plan</p> <p>Quarter 4: Annual Risk Management Report, 2021/2022 risk registers 1</p>
GM5	AS	NA	To include a culture of good governance, compliance and effective internal controls by 30 June 2022	Carry-out Internal Audits	None	Number of internal audit reports submitted to APAC	None	4 reports issued in 2019/20 financial year	4 quarterly audit reports submitted to APAC	None	1	1	1	1	1	1	MR's Office	Operational	None	<p>Quarter 1-Quarter 4: Annual performance report of Internal Audit Action Plan Minutes of APAC Attendance register of APAC</p>	None
GM6	AS	NA	To include a culture of good governance, compliance and effective internal controls by 30 June 2022	Implementation of the Anti-Fraud and Anti-Corruption strategy	None	Number of reports on the implementation of the Anti-Fraud and Anti-Corruption strategy	None	2019/20 Approved Anti-Fraud and Anti-Corruption strategy submitted to Metro and Audit Committee	4 Quarterly reports on implementation of the Anti-Fraud and Anti-Corruption strategy submitted to Metro and Audit Committee	None	1	1	1	1	1	1	MR's Office	Operational	None	<p>Quarter 1-Quarter 4: Signed reports on implementation of the Anti-Fraud and Anti-Corruption strategy Minutes of audit committee and attendance registers of APAC</p>	<p>Quarter 1-3: NA</p> <p>Quarter 4: Council Resolution Attendance Register Signed policies (Anti-corruption & Anti-compliance Strategy, policy & plan)</p>
GM7	AS	NA	To encourage participation of the local community in the office of the municipality by 30 June 2022	Publishing of municipal programmes through social media	None	Number of municipal programmes published in different media platforms	None	20 municipal programmes published in different media platforms in 2019/20	20 municipal programmes published in different media platforms in 2019/20	None	1	1	1	1	1	1	OMM			<p>Quarter 1-4: Quarterly reports on activities undertaken by Communications Line Dated articles from newspapers</p>	<p>Quarter 3-4: Detailed reports on activities undertaken by Communications Line</p>
GM8	AS	Good governance	To include a culture of good governance, compliance and effective internal controls by 30 June 2022	Review of policies, strategies & charters	None	Number of policies, strategies & charters reviewed	None	1 Audit 1 Committee Charter 1 Anti-fraud and anti-corruption strategy 1 ERM Framework 1 PMS Framework/Policy	4 Policies, 2 Strategies & 2 Charters reviewed	None	NA	NA	NA	NA	NA	NA	MMS Office	Operational	None	<p>Quarter 1: NA</p> <p>Quarter 2: NA</p> <p>Quarter 3: NA</p> <p>Quarter 4: Council Resolution Attendance Register Signed policies</p>	<p>Quarter 3: Council Resolution noting the draft policies, strategies & charters</p> <p>Quarter 4: Council Resolution Signed policies</p>
GM9	AS	NA	To include a culture of good governance, compliance and effective internal controls by 30 June 2022	Implementation of AG's action plan in response to 2019/20 Audit Report	None	Percentage of audit findings resolved	None	100% of 2019/20 AG's Audit findings resolved	100% of 2019/20 AG's Audit findings resolved	None	NA	NA	NA	NA	NA	NA	MR's Office	Operational	None	<p>Quarter 1-2: NA</p> <p>Quarter 3-4: Progress Report on the implementation of 2019/20 Audit Action Plan Council Resolution Attendance Registers</p>	<p>Quarter 3-4: Progress Report on the implementation of 2019/20 Audit Action Plan Council Resolution Attendance Registers</p>
GM10	AS	NA	To improve organisational culture of good governance, compliance and effective service delivery by 30 June 2022	Submission of Back to Basics reports	None	Number of Back to Basics reports submitted to COGTA	None	12 monthly SOBP reports & 4 Quarterly reports	12 monthly & 4 quarterly back to basics reports submitted to COGTA	None	1 monthly reports & 1 quarterly report	1 monthly reports & 1 quarterly report	1 monthly reports & 1 quarterly report	1 monthly reports & 1 quarterly report	1 monthly reports & 1 quarterly report	1 monthly reports & 1 quarterly report	MR's Office	Operational	None	<p>Quarter 1-Quarter 4: Progress Reports on Back to Basics Proof of Submission to COGTA</p>	None
GM11	AS	NA	The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of municipality's budgeted development	To include a culture of good governance, compliance and effective internal controls by 30 June 2022	Capital budget expenditure	None	Percentage of a municipality's annual capital budget actually spent on capital projects	85% of capital budget expenditure on 2019/20	100% of a municipality's annual capital budget actually spent on capital projects	None	NA	NA	75%	None	100%	None	OMM			<p>Quarter 1-4: Council Resolution noting the Quarterly Expenditure Report</p>	None

OFFICE OF THE MUNICIPAL MANAGER REVISED SDBP 2020/2021

BACK TO BASICS PLAN 8: BUILDING CAPABLE LOCAL GOVERNMENT INSTITUTIONS & GOOD GOVERNANCE

KEY PERFORMANCE AREA 4: BOOSTING INVESTMENTS & GOOD GOVERNANCE PUBLIC PARTICIPATION

IDP NO.	WARD	GENERAL NP	TERRITORY OBJECTIVE	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1	QUARTER 2	QUARTER 3 TARGET	REVISED QUARTER 3 TARGET	QUARTER 4 TARGET	REVISED QUARTER 4 TARGET	RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE
DTPSD 1	AS	NA		Development of Spatial Development Framework	None	Number of Spatial Development Frameworks developed	None	2019/2020 Reviewed Spatial Development Framework	1 Spatial Development Framework developed	None	Deception Report	Status Quo Report	1 Draft SDF developed and voted by Council	None	1 SDF adopted by Council	None	Development and Town Planning	R600 000	Operational	Quarter 1: (1) Terms of Reference (2) Appointment Letter Quarter 2: (1) Deception Report and Status Quo Report Quarter 3: (1) Draft SDF (2) Council Resolution for voting Draft SDF Quarter 4: (1) Final SDF (2) Council resolution for Adoption of Final SDF	Quarter 1: (1) Deception Report Quarter 2: (1) Status Quo Report Quarter 3: (1) Draft SDF (2) Council Resolution for voting Draft SDF Quarter 4: (1) Final SDF (2) Council resolution for Adoption of Final SDF
DTPSD 2	Ward 10	NA		Subur Township Establishment	None	Number of General Plans submitted to Surveyor General for approval	None	Draft subdivision layout plan developed in 2019/2020 financial year	Submission of 1 Subur General Plan to Surveyor General for approval	Development of Final Subdivision Layout Plan	Procurement Processes	Development of Final Subdivision Layout Plan	Submission of SPLMA application to MPF for the approval of subdivision layout	Finalising Procurement Processes for the appointment of the service provider.	Submission of 1 Subur General Plan to Surveyor General for approval	Development of Final Subdivision Layout Plan	Development and Town Planning	R500 000	R600 000	Quarter 1: (1) Terms of Reference (2) Appointment Letter Quarter 2: (1) Final Subdivision Layout Quarter 3: (1) Proof of Address (2) Record of Decision from MPF Quarter 4: (1) Letter of submission to Surveyor General	Quarter 1: (1) Terms of Reference (2) Appointment Letter Quarter 2: (1) Final Subdivision Layout Quarter 3: (1) Appointment letter Quarter 4: (1) Final Subdivision Layout
DTPSD 3	AS	NA		Project Management (Priority of Plans to Invest Economic Growth in Traditional Areas)	None	Number of Priority of Plans approved by Council	Number of consolidation plans approved by Council	None Plan Nodal in 2019/2020 financial year	3 Priority of Plans approved by Council	01 consolidation plan Nodal Plan Local Area Plan Precinct Plan & Implementation Plan approved by Council	Development of Draft Local Area Plan	Development of Draft Precinct Plan	Submission of 3 Priority of Plans Nodal Plan Local Area Plan Precinct Plan and Implementation Plan to Council for approval	Development of draft consolidation plan Nodal Plan Local Area Plan Precinct Plan and Implementation Plan	NA	Submission of 1 consolidation plan as Nodal Plan Local Area Plan Precinct Plan and Implementation Plan to Council for approval	Development and Town Planning	R300 000	None	Quarter 1: Draft Local Area Plan/Precinct Plan Quarter 2: Attendance Register Public Participation Report Quarter 3: Final Nodal Plan Local Area Plan/Precinct Plan and implementation plan Council Resolution Quarter 4: NA	Quarter 1: Draft Local Area Plan Quarter 2: Draft Precinct Plan Quarter 3: Draft consolidation plan Nodal Plan Local Area Plan/Precinct Plan and Implementation Plan Quarter 4: Final consolidation plan Nodal Plan Local Area Plan/Precinct Plan and Implementation Plan Council Resolution
DTPSD 4	AS	NA		Land Development Management	None	Percentage of Land Development Applications processed within 60 days from closing date of comments or confirmation that the application is complete in line with SPLMA	None	80% of Land Development Applications processed within 60 days from closing date of comments or confirmation that the application is complete and in line with SPLMA in 2019/2020 fy	100 % of Land Development Applications processed within 60 days from closing date of comments or confirmation that the application is complete in line with SPLMA	None	100 % of land development applications processed within 60 days from closing date of comments or confirmation that the application is complete	100 % of land development applications processed within 60 days from closing date of comments or confirmation that the application is complete	100 % of land development applications processed within 60 days from closing date of comments or confirmation that the application is complete	None	100% of land development applications processed within 60 days from closing date of comments or confirmation that the application is complete	None	Development and Town Planning	Open	Operational	Quarter 1: Signed Land Development Applications Register Quarter 2: Signed Land Development Applications Register Quarter 3: Signed Land Development Applications Register Quarter 4: Signed Land Development Applications Register	None
DTPSD 5	AS	NA		Approval of Building Plans	None	Turn-around time and number of building plans processed in line with NBR	Percentage of building plans processed in line with NBR	Building plans processed within 30/60 days of receipt in line with NBR	Turn-around time and number of building plans processed in line with NBR	100% of building plans processed within 30/60 days of receipt in line with NBR	building plans processed within 30/60 days of receipt	building plans processed within 30/60 days of receipt	building plans processed within 30/60 days of receipt	100%	building plans processed within 30/60 days of receipt	100%	Development and Town Planning	Open	Operational	Quarter 1: Building Plans Register with actual date for receipt and approval Quarter 2: Building Plans Register with actual date for receipt and approval Quarter 3: Building Plans Register with actual date for receipt and approval Quarter 4: Building Plans Register with actual date for receipt and approval	None
OFFICE OF THE MUNICIPAL MANAGER REVISED SDBP 2020/2021 Name of M&D : Mr. NC Vasi No. of Targets : 16 MM's Signature:  Mayor's Signature:  26/02/2021																					

PUBLIC WORKS AND BASIC SERVICES DEPARTMENT REVISED 2020/21 SOBP																																	
BACK TO BASICS PILLAR 3: BUILDING CAPABLE LOCAL GOVERNMENT INSTITUTIONS & GOOD GOVERNANCE																																	
KEY PERFORMANCE AREA - CROSS CUTTING INTERVENTIONS & GOOD GOVERNANCE PUBLIC PARTICIPATION																																	
IDP / SOBP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVES	PROJECT	REVISD PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1			QUARTER 2			QUARTER 3			REVISED QUARTER 3 TARGET			QUARTER 4			REVISED QUARTER 4 TARGET			RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE
											BUDGET PROJECTION	BUDGET PROJECTION	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTION	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS					
PWBS 1	All wards from 1-15	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Gravel Roads Construction	None	Number of kilometers of gravel roads constructed	None	30.1 km gravel roads constructed	40 km's	None	11.25km	11.25km	11.25km	11.25km	30m	11.25km	11.25km	11.25km	11.25km	11.25km	11.25km	11.25km	11.25km	11.25km	11.25km	11.25km	11.25km	R 15 000 000	R 23 300 000	Quarter 1: Progress report Quarter 2: Progress report Quarter 3: Progress report Quarter 4: Signed Practical Completion Certificate	Quarter 3: Signed Detailed Progress Report of all activities done in each project Quarter 4: 1. Signed Internal and External Practical Completion certificates 2. Listing of access roads completed 3. Summarised report with calculations reflecting actual performance		
PWBS 2	All wards from 1-15	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Water Storm Water Installation	None	Number of meters of roads storm water installed	None	New project	500meters	None	10m	40m	47m	5m	47m	80m	80m	80m	80m	80m	80m	80m	80m	80m	80m	80m	80m	R 3 000 000	R 2 515 643	Quarter 1: Progress report Quarter 2: Progress report Quarter 3: Progress report Quarter 4: Signed Practical Completion Certificate	Quarter 3: Detailed Progress Report of all activities done in each project Quarter 4: 1. Signed Internal and External Practical Completion certificates 2. Listing of access roads completed 3. Summarised report with calculations reflecting actual performance		
PWBS 3	23,10,13	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Construction of Asphalt roads	None	Number of kilometers of roads surfaced with asphalt	None	30.8 km asphalt roads constructed	40m	0.5km	NA	NA	4km of sewer works, storm water pipes and kerbing to be constructed	3.5km asphalt roads constructed	4km asphalt roads to be constructed (complete)	3.8km asphalt roads constructed	3.8km	3.8km	3.8km	3.8km	3.8km	3.8km	3.8km	3.8km	3.8km	3.8km	3.8km	3.8km	R 27 000 000	R 21 208 905	Quarter 1: NA Quarter 2: NA Quarter 3: Progress report Quarter 4: Signed Practical Completion Certificate	Quarter 3: Detailed Progress Report of all activities done in each project Quarter 4: 1. Signed Internal and External Practical Completion certificates 2. Listing of access roads completed 3. Summarised report with calculations reflecting actual performance	
PWBS 4	All wards from 1-15	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Roads Maintenance	None	Number of kilometers of gravel roads maintained	None	75 km of Gravel roads Maintained	8m	None	2m	2m	2m	2m	2m	2m	2m	2m	2m	2m	2m	2m	2m	2m	2m	2m	2m	2m	R 3 000 000	R 3 000 000	Quarter 1-4: Quarterly Progress Reports	Quarter 3-4: 1. Detailed Progress Report of all activities done in each project 2. Signed Internal and External Practical Completion certificates 3. Listing of access roads completed 4. Listing of access roads completed 5. Summarised report with calculations suggesting actual performance	
PWBS 5		Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Construction of Community Halls	Designs for the construction of Community Halls	Number of kilometers of roads surfaced with asphalt	Number of designs for the construction of community halls	3 Community Halls constructed	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	R 12 701 727	R 1 000 000	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: NA	
PWBS 6	04,05	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Construction of Community Halls	Service providers approved for the construction of Community Halls	Percentage of community halls constructed	Number of service providers approved for the construction of community halls	3 Community Halls constructed	25% of 2 community halls constructed	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	R 800 000	R 800 000	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: NA	
PWBS 7	12&13	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Construction of Sports Fields	None	Number of sport fields constructed	None	4 Sports Fields constructed	3	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	R 9 398 893	R 3 551 814	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	Quarter 4: NA	
PWBS 8		Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Construction of Churches	None	Number of Churches constructed	None	3 Churches constructed on 2019/20 FY	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	R 1 000 000	R 400 000	Quarter 1: Progress Report Quarter 2: Progress Report Quarter 3: Progress Report Quarter 4: Signed Practical Completion Certificate	Quarter 4: NA	
PWBS 9		Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Construction of Business Hubs /Hubs	None	Number of Business Hubs/ Hubs constructed	Number of foundations of Business Hubs/ Hubs constructed	Greatest design of Business Hub finished on 2019/20 FY	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	R 5 000 335	R 1 000 000	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	Quarter 4: Detailed Progress Report	
PWBS 10	10	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Construction of Disaster Centres	None	Number of disaster management centres constructed	Number of service providers approved for the construction of disaster management centres	New project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	R 7 000 000	None	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	Quarter 4: Appointment letter	
PWBS 11	1,6,8,12,14&15	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Maintenance of Community Assets	None	Number of community assets maintained	None	30 Community assets Maintained #2019/20 FY	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	R 4 000 000	R 3 800 000	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	Quarter 4: 1. Signed Internal and External Practical Completion certificates 2. Listing of assets community maintained	
PWBS 12	2&4	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Maintenance of Municipal Buildings	None	Number of municipal buildings maintained	None	30 Existing Municipal Building maintained in 18/19	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	R 1 500 000	R 1 500 000	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	Quarter 4: 1. Signed Internal and External Practical Completion certificates 2. Listing of municipal buildings maintained	
PWBS 13		Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Construction of Taxi Ranks	None	Number of Taxi Ranks constructed	None	1 Taxi Rank constructed on 2019/20 FY	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	R 3 285 598	R 3 558 994	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Practical Completion Certificate	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: Signed Internal and External Practical Completion Certificate	
PWBS 14	All wards from 1-15	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to roads infrastructure by 30 June 2022	Construction of Bus shelters	None	Number of Bus Shelters constructed	None	1 Bus shelters constructed	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	R 200 000	R 800 000	Quarter 1: NA Quarter 2: NA Quarter 3: NA Quarter 4: NA	Quarter 1: 1. Signed Internal and External Practical Completion certificates 2. Listing of all busshelters completed (reflecting where the busshelters are constructed)	

PUBLIC WORKS AND BASIC SERVICES DEPARTMENT REVISED 2020/21 SDBIP																														
BACK TO BASICS PILLAR 5: BUILDING CAPABLE LOCAL GOVERNMENT INSTITUTIONS & GOOD GOVERNANCE																														
KEY PERFORMANCE AREA - CROSS CUT TWO INTERVENTIONS & GOOD GOVERNANCE PUBLIC PARTICIPATION																														
SIP / SDBIP NO.	WARD	GENERAL KPI	STRATEGIC OBJECTIVES	PROJECT	REVISED PROJECT	KEY PERFORMANCE INDICATOR	REVISED KEY PERFORMANCE INDICATOR	BASELINE	ANNUAL TARGET	REVISED ANNUAL TARGET	QUARTER 1			QUARTER 2			QUARTER 3			REVISED QUARTER 3 TARGET			QUARTER 4			RESPONSIBLE DEPARTMENT	ANNUAL BUDGET	REVISED ANNUAL BUDGET	PORTFOLIO OF EVIDENCE	REVISED PORTFOLIO OF EVIDENCE
											BUDGET PROJECTION	BUDGET PROJECTION	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTION	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTION	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS	BUDGET PROJECTIONS							
PWBS 15	All wards from 1-15	Percentage of households with access to basic level of water, sanitation, electricity and solid waste removal	To improve access to basic waste management services by 30 June 2022	Household Electrification	None	Number of households connected to grid electricity	None	1230 Households connected	385	300	N/A	N/A	N/A	180	180	200	None	PWBS	R 6 530 000	R 6 937 000	Quarter 1: N/A Quarter 2: N/A Quarter 3: Signed Practical Completion Certificate Quarter 4: Signed Practical Completion Certificate	Quarter 3-4 1. Signed Internal and External Practical Completion Certificate 2. Listing of all households connected to grid electricity per ward 3. Summarised report with calculations supporting actual performance								
PWBS 16	23,6,10,11,15	Percentage of households with access to basic level of water, sanitation, electricity and solid waste removal	To improve access to basic waste management services by 30 June 2022	Solid Waste Management	None	Number of households with access to solid waste removal	None	1886 Households serviced in 18/19	1751	1718	1781	1781	1781	1781	1781	1781	1718	PWBS	Operational	None	Quarter 1-4 1. Waste Collection Quarterly Reports to PWBS Committee 2. Billing Register 3. Billing Register 4. Billing Statements per household	Quarter 1-4 1. Waste Collection 2 Quarterly Reports to PWBS Committee 2. Billing Register 3. Billing Register 4. Billing Statements per household								
PWBS 17	All wards from 1-15	Percentage of households with access to free solid waste removal	To improve access to solid waste management services by 30 June 2022	Solid Waste Management	None	Number of indigent households with access to free waste removal	None	300 households serviced in 18/19	300	29	300	300	300	29	300	29	300	PWBS	Operational	None	Quarter 1-4 1. Waste Collection Quarterly Reports to PWBS Committee 2. Indigent register 3. Indigent register 4. Application forms for Rubbles on wheelie collection	Quarter 1-4 1. Waste Collection 2 Quarterly Reports to PWBS Committee 2. Indigent register 3. Indigent register 4. Application forms for Rubbles on wheelie collection								
PWBS 18	All wards from 1-15	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to housing infrastructure by 30 June 2022	Facilitation of housing projects	None	Number of housing projects facilitated	None	25 Housing projects Facilitated	25	25	25	25	25	25	25	25	25	PWBS	Operational	None	Quarter 1-4 1. Housing Collection Quarterly Reports to PWBS Committee 2. Minutes of the Housing Think Tank 3. Listing of 25 Housing Projects reflecting wards and units per project	Quarter 1-4 1. Housing Collection Quarterly Reports to PWBS Committee 2. Minutes of the Housing Think Tank 3. Listing of 25 Housing Projects reflecting wards and units per project								
PWBS 19	All wards from 1-15	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to electricity infrastructure by 30 June 2022	Electrification Master Plan	Development of an Electrification Master Plan	Number of electrification plans finalized	None	None	1	None	N/A	1	1	1	1	1	1	PWBS	R 342 000	None	Quarter 1: N/A Quarter 2: Draft Report Quarter 3: N/A Quarter 4: Master Plan	None								
PWBS 20	All wards from 1-15	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To protect municipal assets by ensuring proper fencing by 30 June 2022	Fencing	Fencing of municipal assets	Number of sites Fenced	Number of municipal assets fenced	4 municipal assets Fenced in 2019/20	1	1	1	1	1	1	1	1	1	PWBS	R 500 000	None	Quarter 1 & 2: N/A Quarter 3: Practical Completion Certificate Quarter 4: N/A	Quarter 1 & 2: N/A Quarter 3: Agreement letter Quarter 4: 1. Practical Completion Certificate								
PWBS 21	All wards from 1-15	The number of jobs created through municipality's local economic development initiatives including capital projects	To report job opportunities created through infrastructure development projects and EPWP grant funding by 30 June 2022	Embedded Public Works Programme (EPWP)	Job creation through Embedded Public Works Programme (EPWP)	Number of Work Opportunities created through EPWP grant	None	180 work opportunities created	132	132	132	132	132	132	132	132	132	PWBS	R 2 487 668	None	Quarter 1-4 1. EPWP Quarterly Report	Quarter 1-4 1. EPWP Quarterly Report 2. Payroll report 3. Listing of all EPWP workers								
PWBS 22	14	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to cultural and recreational facilities by 30 June 2022	Construction of Creighton Library	Construction of Creighton Library Phase 2	Number of libraries constructed (Phase 2)	None	1 library constructed in 2019/20	1	1	1	1	1	1	1	1	1	PWBS	R 6 500 000	None	Quarter 1, 2 & 3 Quarter 4: Internal and External Practical Completion Certificate	None								
PWBS 23	23, 13&14	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to cemetery facilities by 30 June 2022	Maintenance of Cemeteries	None	Number of cemeteries maintained	None	4 Cemeteries maintained in 2018/19	4	4	4	4	4	4	4	4	4	PWBS	Operational	None	Quarter 1-4 1. Progress report on Maintenance of cemeteries 2. Listing of cemeteries maintained reflecting wards	Quarter 1-4 1. Progress report on Maintenance of cemeteries 2. Listing of cemeteries maintained reflecting wards								
PWBS 24	03,10&14	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To ensure provision of adequate and sustainable infrastructure and services that enhance economic development by 30 June 2022	Infrastructure Upgrade of municipal towns: Underberg, Buxton & Cognition (Sheep Farmstead pavement)	None	Number of municipal towns upgraded with infrastructure to enhance economic development	Number of municipal towns upgraded with infrastructure to enhance economic development	New project	3	3	3	3	3	3	3	3	3	PWBS	R 15 000 000	None	Quarter 1-2 Quarter 3: Appointment Letter Quarter 4: Progress Report	Quarter 1-2 Quarter 3: Appointment Letter Quarter 4: 1. Signed Internal and External Completion Certificates								
PWBS 25	14	Percentage of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	To improve access to buildings and recreational facilities by 30 June 2022	Installation of office park homes	Supply and install of office Parkhomes	Number of Office Parkhomes installed	None	New project	4	None	N/A	N/A	N/A	N/A	N/A	N/A	N/A	PWBS	R 2 149 466	None	Quarter 1-2 Quarter 3: N/A Quarter 4: Practical Completion certificate	Quarter 1-2 Quarter 3: Appointment Letter Quarter 4: 1. Signed Internal and External completion certificates								

PUBLIC WORKS AND BASIC SERVICES DEPARTMENT REVISED 2020/21 SDBIP


NAME of HoD: MR SV MNGADI

Number of Targets: 25

MPS Signature:



Mayor's Signature:



26/02/2021