



## **ADVERT**

**SERVICE PROVIDER FOR PRINTING AND POSTING STATEMENT OF ACCOUNTS (2 YEARS CONTRACT)**

**TENDER NO: BTO- B048/19/20**

### **REQUEST FOR BIDS: DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY**

Dr Nkosazana Dlamini Zuma Municipality is requesting bids from a suitably qualified and experienced service provider for service provider for printing and posting statement of accounts (2 Years contract).

The bid will be evaluated in terms of the functionality and 80/20 price and Preferential Procurement Point system and the points will be allocated as follows. **80 – Price, 20 - BBBEE.**

### **AVAILABLE OF DOCUMENTS**

The compulsory briefing meeting will be held on the **21<sup>th</sup> February 2020 at 10:15 am** at Dr Nkosazana Dlamini Zuma Municipality (Creighton Office) and Bid documents will be obtained on the same date from **08h00 to 10h00** at the SCM office. The cost of the bid document is **R 418.00** which is non-refundable.

### **DOCUMENTS TO BE SUBMITTED WITH THE BID:**

- Valid tax clearance certificate or Tax Compliance Status PIN
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Certified copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- Form of offer
- MDB 1,4, 8 and 9
- Registration with CSD

**CLOSING DATE:**

Bid documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini Zuma Municipality Offices, Main street, Creighton** by no later than **16<sup>th</sup> March 2020 before 12h00**. Late or faxed bids will not be accepted. Failure to comply with the above conditions will invalidate your offer.

The Dr Nkosazana Dlamini Zuma Municipality reserves the right not to make an appointment.

**NB: Bids will remain valid for a period of 90 days from date of the closing of the Bid.**

**Enquiries may be directed to the following persons during office hours (08:00 – 16:30)**

Procedure related enquires: Miss N. Holiwe (039) 833 1038

Technical Enquiries: Miss.S.Manyathi (039) 833 1038



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**Mr. N.C. VEZI**  
**Municipal Manager**

RECEIVED 3 FEB 2020

ENTERED 13 FEB 2020