ADVERT
BUILDING MANAGEMENT FIILING SYSTEM

BID NO: PD – 040/18/19

REQUEST FOR BIDS
Dr Nkosazana Dlamini- Zuma Municipality is requesting Bids from a suitably experienced Service Provider for the **Building Management Fiiling System..**

This bid will be evaluated in terms of 80/20 Preferential Procurement Point system and the points will be allocated as follows: **80 – Price, 20 - BBBEE.**

BID DOCUMENTS
Bid documents will be available from the 05 November 2018 Until 15 November 2018 before 10h00am at Creighton office during office hours from 08h30 to 16h00 at Dr Nkosazana Dlamini-Zuma Municipality(**Creighton Office**). The cost of the bid document is **R 397.00** which is non-refundable.

DOCUMENTS TO BE SUBMITTED WITH THE BID:
- Valid tax clearance certificate or Tax Compliance Status PIN
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Certified copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- Form of offer
- MDB 4, 8 and 9
- Registration with CSD

CLOSING DATE:

Bid documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini-Zuma Municipality Offices, Main street, Creighton** by no later than **15 November 2018 before 12h00.**
Late or faxed bids will not be accepted.Dr Nkosazana Dlamini-Zuma Municipality reserves the right not to make an appointment.

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)
Procedure related enquires: Miss N.Holiwe (039) 833 1038
Technical Enquiries: Miss T Gwexe (033) 702 3000

N.C. VEZI
Municipal Manager

ENTERED 0 1 NOV 2018