



## BID NOTICE

### 1. BID INVITATION

Bids are hereby invited from suitably qualified and experienced Civil Engineering Service Providers for implementation of Upgrade of Underberg Town Phase 1 using Turnkey Strategy (Design, Project Management and Implementation) within Dr Nkosazana Dlamini Zuma Municipality (KZN436). The adjudication of the bids will be done in terms of the Preferential Procurement Regulations, 2017. Preferential points will be awarded to Service Providers using their B-BBEE status level of contribution and will be based on the Pre-Qualification, Functionality and 80/20 points system.

### 2. PRE-QUALIFICATION

- The Municipality will only accept bids from bidders who are EME or QSE with level 1 contributor B-BBE level.
- The tenderer must sub-contract a minimum of 30% of the contract value to
- EMEs or QSEs which are 51% owned by Black women or youth

### 3. DOCUMENTS

Project Name	Contract No.	Closing Date	CIDB GRADING
Upgrade of Underberg Town Phase 1	PWBS-B033/20/21	23 <sup>rd</sup> November 2020	5 CE or higher, 4 CE PE will not be considered

Bid Documents will be made available at Creighton Offices; the cost of bid document will be **R437-00 per document** which is **non-refundable** from **26<sup>th</sup> October 2020** during office hours until **23<sup>rd</sup> November 2020**. Only cash or bank guaranteed cheques will be accepted, all cheques must be made out to Dr Nkosazana Dlamini. An electronic copy is available on our website ([www.ndz.gov.za](http://www.ndz.gov.za)) for **FREE**

### 4. THE FOLLOWING ARE MANDATORY

- Valid tax clearance certificate or Tax Compliance Status PIN
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / sworn Affidavit
- Certified copies of ID's.
- CV's and Qualifications of Key Personnel
- Form of offer
- MDB1, 4,6.2, 8 ,9 and (E,C & D)annexures fully completed

- Registration with CSD
- CIDB GRADE 5CE or higher

**N.B: The Design should meet the stipulated minimum threshold for local production and content as following:**

Industry /sector /sub- sector	Minimum Threshold for local content
Steel Products and Components	100%
Plastic Pipe	100%

**Only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.**

## 5. BID ENQUIRIES

N.B: All enquiries must be in writing and be directed to the following emails by **no later than 02/11/2020** and responses will be made available on our website (www.ndz.za) by **no later than the 06/11/2020**:

[mngadis@ndz.gov.za](mailto:mngadis@ndz.gov.za)

[holiwen@ndz.gov.za](mailto:holiwen@ndz.gov.za)

[dlaminiz@ndz.gov.za](mailto:dlaminiz@ndz.gov.za)

- Procedure related enquires: Miss N. Holiwe
- Technical Enquiries: Mr S.V Mngadi/ Mr Z. Dlamini

Dr Nkosazana Dlamini Zuma Municipality Tel No: (039) 833 1038

P O Box 62

Fax No.: (039) 833 1179

Creighton

3263

## 6. Objective Criteria

“The Municipality reserves the right not to award more than one project per supplier”


## 7. CLOSING DATE

The closing date for the bid is as indicated on the table below. Bids must be enclosed in **SEALED ENVELOPES** and addressed to the Municipal Manager, Dr Nkosazana Dlamini Zuma Municipality with the following information clearly marked on the outside of each envelope:

Bids must be deposited in the Bid box at the offices of Dr Nkosazana Dlamini Zuma Municipality in Creighton before the closing date and time. Late tenders will **NOT** be considered.

**NB: The offers must remain valid for 90 days from the closing date for submission of bids**

Dr Nkosazana Dlamini Zuma Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or any part of the Bid.

  
 Mr. N.C. Vezi  
 MUNICIPAL MANAGER

ENTERED 26 OCT 2020

### 3. Second Stage of Evaluation: Functionality

The proposals will be assessed in terms of -

- **Relevant Experience** – that is relevant experience of the Company in carrying out similar projects. The maximum score for the relevant experience is **40 points**.
- **Key Personnel** – the qualification and experience of the proposed key personnel. The maximum score for the relevant experience is **40 points**.
- **Methodology** – the Company must demonstrate that he understands the scope of the project and the tasks required to effect its successful completion. The maximum score for the methodology is **20 points**.

A brief description of the scoring system is given below. A tabulated score sheet will be used in the evaluation.

#### 4. A) Points Scoring (Civil Consulting)

Key aspect of criterion	Basis for points allocation	Max. Points	Actual Score	Verification Method
<b>RELEVANT EXPERIENCE: Experience of the Company in carrying out similar projects (40)</b>				
Name of traceable reference with contact details to be included for verification	5 similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	40		Bidder to submit appointment letter and reference letters
	4 similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	30		Bidder to submit appointment letter and reference letters
	3 similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	20		Bidder to submit appointment letter and reference letters
	2 similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	10		Bidder to submit appointment letter and reference letters
	1 similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	5		Bidder to submit appointment letter and reference letters
	No similar (Asphalt Surfacing of Roads) successful projects in the last 10 years	Non-responsive Tender		Nil

**KEY PERSONNEL: The qualification and experience of the proposed key personnel (40)**

It is essential that the Consultant provides suitably qualified personnel to carry out the project. Three key functions have been identified and the Proposal will be evaluated on the qualifications and experience of the personnel who will carry out these functions. The functions are:-

<b>Project Manager</b>	If PM has 10 years' experience and has completed similar projects in the capacity of Project Manager, and registered as professional PM	15		Certified copy of Qualification to be attached with detailed CV's, and certified copy of proof of registration with professional body PCPM/PPM
	If PM has 5 years' experience and has completed similar projects in the capacity of Project Manager, and registered as professional PM	10		Certified copy of Qualification to be attached with detailed CV's, and certified copy of proof of registration with professional body PCPM/PPM
	If PM has 2 years' experience and has completed similar projects in the capacity of Project Manager or lower level, and registered as professional PM	5		Certified copy of Qualification to be attached with detailed CV's, and certified copy of proof of registration with professional body PCPM/PPM
	If PM is NOT registered with relevant body as Professional regardless of experience.	0		Nil
<b>Design Engineer/ Technologist</b>	If Designer has 10 years' experience and has completed similar projects in the capacity of a Designer, and registered as professional Eng./Tech	15		Certified copy of Qualification (Minimum NQF 7 in Civil Engineering Degree/ B-Tech) to be attached with detailed CV's, and certified copy of proof of registration with professional body ECSA as professional Engineer/Technologist.
	If Designer has 5 years' experience and has completed similar projects in the capacity of a Designer, and registered as professional Eng./Tech	10		Certified copy of Qualification (Minimum NQF 7 in Civil Engineering Degree/ B-Tech) to be attached with detailed CV's, and

				certified copy of proof of registration with professional body ECSA as professional Engineer/Technologist.
	If Designer has 2 years' experience and has completed similar projects in the capacity of a Designer, and registered as professional Eng./Tech	5		Certified copy of Qualification (Minimum NQF 7 in Civil Engineering Degree/ B-Tech) to be attached with detailed CV's, and certified copy of proof of registration with professional body ECSA as professional Engineer/Technologist.
	If Designer is NOT registered with relevant body PR regardless of experience.	0		Nil
<b>Resident Engineer</b>	If RE has 10 years' experience and has completed similar projects.	10		Certified copy of Qualification (Minimum National Diploma in Civil Engineering) to be attached with detailed CV's.
	If RE has 8 years' experience and has completed similar projects.	8		Certified copy of Qualification (Minimum National Diploma in Civil Engineering) to be attached with detailed CV's.
	If RE has 5 years' experience and has completed similar projects.	5		Certified copy of Qualification (Minimum National Diploma in Civil Engineering) to be attached with detailed CV's.
	If RE has not completed similar projects in the last 5 years, regardless of other experience.	0		Nil

The Design Engineer / Technologist MUST be registered as Professional Engineers or Professional Engineering Technologists with the Engineering Council of South Africa (ECSA). Proof of registrations must be included in the Proposal. **The proposed Project Manager must be in the direct employment of the Consultant.**

**METHODOLOGY:** The proposal must demonstrate that the consulting engineering firm understands the challenges posed by project. Highlighting the number of project specific challenges indicated under each of the tasks listed below will be necessary to achieve maximum points for methodology. (20)

<b>Execution Method Statement relevant to the project</b>	Inception	5		Detailed Method statement to cover the key aspect of project Inception
	Planning	5		Detailed Method statement to cover the key aspect of project Planning
	Execution	5		Detailed Method statement to cover the key aspect of project Execution
	Monitoring, Execution and Closure	5		Detailed Method statement to cover the key aspect of project Monitoring, Evaluation and Closure.

**NOTE:** If the Consultant scores less than 70% points for functionality, then the bid will be deemed non-responsive and will not be considered for further evaluation.

## B) Functionality for (Contractor/ construction)

**NB: Only tenderers who will achieve a score of more than 70 points of the total available points will qualify for stage two of the evaluation.**

The criteria to be used to evaluate the proposals for functionality (stage 1) will be as follows:

### Points

1. Relevant Experience of Enterprise = 35
2. Experience of Key Personnel = 40
3. Availability of relevant plant and equipment resources = 25

KEY ASPECT OF CRITERION	BASIS FOR POINTS ALLOCATION	MAX POINTS	VERIFICATION METHOD
<b>Relevant Experience of the contractor in road construction</b>	<b>3 x completed</b> Asphalt Surfacing of Roads construction and rehabilitation projects) in the last 5 years. Bidders to submit a letter of appointment, completion certificate and Letter of reference.	<b>35</b>	Completion Certificate and Letter of reference
	<b>2 x completed</b> Asphalt Surfacing of Roads construction and rehabilitation projects) in the last 5 years. Bidders to submit a letter of appointment, completion certificate and Letter of reference.	20	Completion Certificate and Letter of reference
	<b>1 x completed</b> Asphalt Surfacing of Roads construction and rehabilitation projects) in the last 5 years. Bidders to submit a letter of appointment, completion certificate and Letter of reference.	10	Completion Certificate and Letter of reference
<b>Qualifications and CV's of Contracts Manager</b>	National Diploma in Civil Engineering or Project Management with <b>3 years' experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	<b>10</b>	Certified copy of qualification to be attached with detailed CV
	National Diploma in Civil Engineering or Project Management with <b>2 years' experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	7	Certified copy of qualification to be attached with detailed CV
	National Diploma in Civil Engineering or Project Management with <b>1 year experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	5	Certified copy of qualification to be attached with detailed CV

<b>Qualifications and CV's of Site Agent</b>	National Diploma in Civil Engineering with <b>3 years' experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	<b>15</b>	Certified copy of qualification to be attached with detailed CV
	National Diploma in Civil Engineering with <b>3 years' experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	10	Certified copy of qualification to be attached with detailed CV
	National Diploma in Civil Engineering with <b>3 years' experience</b> in Asphalt Surfacing of Roads Construction and rehabilitation of Asphalt Surfacing of Roads	5	Certified copy of qualification to be attached with detailed CV
<b>Qualifications and CV's of Site Foreman</b>	10 or more years of experience in Asphalt Surfacing of Roads s and rehabilitation of Asphalt Surfacing of Roads	<b>15</b>	Detailed CV to be attached with clear experience and reference
	5- 9 years of experience in Asphalt Surfacing of Roads s and rehabilitation of Asphalt Surfacing of Roads	10	Detailed CV to be attached with clear experience and reference
	1-4 more years of experience in Asphalt Surfacing of Roads s and rehabilitation of Asphalt Surfacing of Roads	5	Detailed CV to be attached with clear experience and reference
<b>Availability of relevant plant and equipment ( Resources)</b>	If the <b>bidder owns</b> all the required construction plant and equipment for construction of Asphalt Surfacing of Roads ( <b>Tipper Truck, TLB, Grader or Excavator, concrete mixture, water cart, roller</b> ). ( proof of ownership e.g logbook)	<b>25</b>	Proof of ownership of all the required plant and Equipment, e.g Logbooks and proof of purchase
	If the <b>bidder owns some</b> of the plant & Equipment <b>and will hire the other</b> required plant & Equipment for construction of Asphalt Surfacing of Roads ( <b>Tipper Truck, TLB, Grader or Excavator, concrete mixture, water cart, roller</b> ). ( proof of ownership e.g logbook and pro-forma agreement with plant hire)	15	Proof of ownership of all the required plant and Equipment, e.g Logbooks and proof of purchase + Pro-forma agreement with plant hire
	If the bidder will hire all the required plant and equipment for the construction of Asphalt Surfacing of Roads ( <b>Tipper Truck, TLB, Grader or Excavator, concrete mixture, water cart, roller</b> ). ( pro-forma agreement with plant hire)	10	Pro-forma agreement with plant hire