



**RE-ADVERT**  
**SERVICE PROVIDER TO CONDUCT EXCEL TRAINING**  
**QUOTE NO:CORP-Q038/22/23**

**REQUEST FOR QUOTATIONS: MUNICIPALITY**

Dr Nkosazana Dlamini Zuma Municipality is requesting bids from a suitably qualified and experienced service provider to conduct excel training .

This quote will be evaluated in terms of the 80/20 Preferential Procurement Point system and the points will be allocated as follows. **80 – Price, 20 –SPECIFIC GOALS.**

**Specific Goals:**

	<b>POINTS</b>	<b>SUPPORTING DOCUMENTS</b>
<b>PRICE</b>	80	
<b>SPECIFIC GOALS</b>	(20)	
<b>Company operating within the Jurisdiction Dr NDZ LM</b>	10	CIPC Document reflecting NDZ company physical Address
<b>Company 100% owned by black South African</b>	5	Summary of CSD reflecting Race and Identity document or Drivers Licence
<b>Company 60% owned by black South African women or company 50% owned by black South African with disability or company outside of Dr NDZ LM but within Harry Gwala District</b>	5	1.Summary of CSD reflecting 60% company owned by black (Women) Gender and Identity document or Drivers Licence  OR 2. Summary of CSD reflecting 50% owned by a black South African with

		(Disability) , a proof of medical certificate and Identity document or Drivers Licence  OR 3.CIPC document reflecting physical address of a company outside of Dr NDZ LM but within Harry Gwala District
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>	

### **COMPULSORY BRIEFING**

**NB:** All SUPPLIERS are expected to join the virtual briefing meeting on **17 May 2023 by 10:00 am**, NO SUPPLIER Will be allowed to join the meeting after 10:15 am. The link will be uploaded on the website.

### **AVAILABLE OF DOCUMENTS**

Quote documents will be available from the **12<sup>th</sup> May 2023** at Creighton during office hours until the **22<sup>th</sup> May 2023** before 10h00am. The cost of the quote document is **R174.00** which is non-refundable. An Electronic copy is available on our website ([www.ndz.gov.za](http://www.ndz.gov.za)) for **FREE**.

### **DOCUMENTS TO BE SUBMITTED WITH THE BID :**

- Valid tax clearance certificate or Tax Compliance Status PIN
- Submit proof that the bidders (Company) and its directors are not owing municipal services.
- Copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Specific Goals supporting documents
- Certified copies of ID's.
- Form of offer
- MDB 1, 4, 8 and 9 must be fully completed.
- Registration with CSD

**CLOSING DATE:**

Quote documents must be submitted in a sealed envelope clearly marked with the quotation number and closing date and dropped off in the tender box at the **Dr Nkosazana Dlamini Zuma Municipality Offices, Main street, Creighton** by no later than **22<sup>th</sup> May 2023 before 12h00**. Late or faxed bid will not be accepted. Failure to comply with the above conditions will invalidate your offer.

The Dr Nkosazana Dlamini Zuma Municipality reserves the right not to make an appointment.

**NB: Quote will remain valid for a period of 60 days from date of the closing of the Bid.**

**Enquiries may be directed to the following persons during office hours (08:00 – 16:30)**

Procedure related enquires: Miss N. Holiwe (039) 833 1038

Technical Enquiries: Mr J Sondezi



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**N.C. VEZI**  
**Municipal Manager**

ENTERED 12 MAY 2023