



A Better Place for All

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FINANCE COMMITTEE MEETING

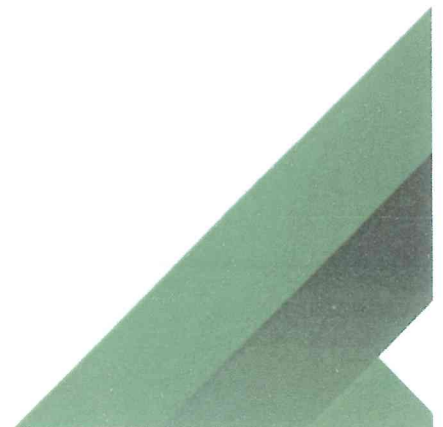
AGENDA FOR THE MEETING TO BE HELD ON THURSDAY

11TH OCTOBER 2018

***AT DR. NKOSAZANA DLAMINI-ZUMA LOCAL MUNICIPAL
COUNCIL CHAMBER IN CREIGHTON OFFICES***

AT 10:00 A.M.

A Better Place for All



FINANCE COMMITTEE MEETING

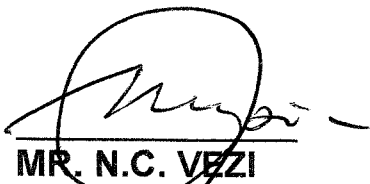
NOTICE OF A FINANCE COMMITTEE MEETING

Dear Members

MEETING OF A FINANCE COMMITTEE

Notice is hereby given in terms of the Municipal Finance Management Act, No. 56 of 2003, that a Finance Committee Meeting of the **Dr. Nkosazana Dlamini-Zuma Local Municipality** will be held at **Dr. Nkosazana Dlamini-Zuma Council Chamber**, on **Thursday 11th October 2018 at 10:00 a.m.** for the purpose of considering the items as contained in the attached agenda.

Yours faithfully



MR. N.C. VEZI
MUNICIPAL MANAGER

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11. CLOSURE

MINUTES OF DR NDZ FINANCE COMMITTEE MEETING HELD ON THE 25TH SEPTEMBER 2018 AT 10:00 A.M. AT COUNCIL CHAMBER, IN CREIGHTON.

Present:

Cllrs	M.W. Khumalo	- Chairperson
	S.T. Dlamini	- Committee Member
	M.W. Khumalo	- Committee Member
	M.V. Phoswa	- Committee Member
Merrs	P. Mntungwa	- Senior Accountant
	J. Sondezi	- Corporate Services Manager
	Z.L. Dlamini	- Assistant PWBS Manager
Mesdames	O.B. Mdaweni	- Committee Officer

LEAVE OF ABSENCE:

Cllr. P.N. Mncwabe	- Chairperson
Mr. N.C. Vezi	- Municipal Manager
Mr. KMB Mzimela	- CFO

ITEMS	MINUTES	ACTION & TIMEFRAME
01.	<p><u>OPENING: MOMENT OF REFLECTION:</u> Mr. Mntungwa (Acting Community Services Manager) welcomed all members present. He requested the members to nominated Acting Chairperson as the Mayor (Chairperson) is still indisposed. Mr. J. Sondezi opened the meeting with a prayer.</p> <p><u>NOMINATION OF THE ACTING CHAIRPERSON:</u> Councillor S.T. Dlamini proposed Councillor M.W. Khumalo to be the Acting Chairperson of the day.</p> <p>Proposed by Cllr. S.T. Dlamini Seconded by Cllr. S.V. Zulu</p> <p>Councillor Khumalo accepted the nomination. He then continued to chair the meeting and thanked the committee members for putting their trust on him.</p>	

	The Acting Chairperson (Cllr. M.W. Khumalo) welcomed all members present and thanked them for attending the meeting.	
02.	<u>NOTICE OF THE MEETING</u> Mr. J. Sondezi read the notice the meeting.	
03.	<u>APPLICATION FOR LEAVE OF ABSENCE:</u> Cllr. N.P. Mncwabe - not well Mr. N.C. Vezi - other commitments Mr. KMB Mzimela - other commitments	
04.	<u>ACCEPTANCE OF THE AGENDA</u> The agenda was adopted. Proposed by Cllr. N.C. Mbanjwa Dlamini Seconded by Cllr. S.T.	
05.	<u>DECLARATION OF INTEREST:</u> None.	
06.	<u>OFFICIAL ANNOUNCEMENTS</u> <ul style="list-style-type: none"> • The officials from the Premier's office will visit the Dr. Nkosazana Dlamini-Zuma Local Municipality on the 26th September 2018 for the purpose of implementing the KAUDE Programme. • The KAUDE programme will visit other community members for more research. 	
07.	<u>CONFIRMATION OF MINUTES OF THE PREVIOUS MINUTES HELD ON THE 29TH AUGUST 2018</u> The minutes were adopted by the members. Proposed by Cllr. S.T. Dlamini Phoswa Seconded by Cllr. M.V.	
08.	<u>REPORTS FOR NOTING</u> None.	
09.	<u>REPORTS FOR CONSIDERATION:</u> <u>SECTION 71 OF MFMA REPORT: AUGUST 2018:</u> Mr. Mntungwa gave a briefing on the abovementioned report. He	

apologized to the committee for the late sitting of the Finance Committee due to the preparation of Financial Statements as the Municipality was approaching the new financial year.

EXPENDITURE ON STAFF SALARIES AND REMUNERATION FOR COUNCILLORS

Percentage spent for staff salaries to date 15%

Percentage spent for Council Remuneration to date 15%

OPERATION REVENUE: ACTUAL REVENUE PER REVENUE SOURCE:

Percentage received to date is 28%

ACTUAL OPERATING EXPENDITURE:

Percentage spent on operational expenditure to date is 10%

ORIGINAL CAPITAL EXPENDITURE: AUGUST 2018/2019

Percentage spent to date on Capital expenditure as at July 2018/2019 is 4%

MIG EXPENDITURE REPORT:

Percentage spent to date 10%

CASH POSITION AS THE END OF AUGUST 2018:

CASH AT BANK: R457 445. 23

STATEMENT OF FINANCIAL POSITION ON CONDITIONAL GRANTS:

The balance of unspent grant as at August is R19 162 859.60

Councillor S.T. Dlamini raised his concern on Buyani Madlala Sportsfield that has been delayed. Mr. Z.L. Dlamini explained that the officials have discovered ground water in the site. They had to change the design, furthermore, the contractor had cash flow problems

	<p>The report was adopted.</p> <p>Proposed by Cllr. S.T. Dlamini Seconded by Cllr. N.C. Mbanjwa</p>	
10.	<p><u>JULY 2018 DETORS AND REVENUE MANAGEMENT REPORT:</u></p> <p>The purpose of the report is to report to the committee on the debtors management.</p> <p>The Municipality must ensure that all money which is due and payable to Council is collected and for this purpose has adopted the credit control policy and debt collected policy consistent with its tariffs and complying with the provisions of the relevant legislation. The interest is added to all outstanding debtors. The Municipality has budgeted for the provision of bad debt.</p> <p>The report was noted.</p> <p>Proposed by Cllr. N.C. Mbanjwa Seconded by M.V. Phoswa</p>	
11.	<p><u>REPORT ON REVENUE ENHANCEMENT STRATEGY:</u></p> <p>A detailed report was attached to the agenda for more information.</p> <p>The report as noted.</p> <p>Proposed by Cllr. N.C. Mbanjwa Seconded by Cllr. S.T. Dlamini</p>	
12.	<p><u>DEBT COLLETION MONTHLY REPORT JULY 2018:</u></p> <p>The purpose of the report is to report to the committee on the debtor's management.</p> <p>The Municipality must make sure that all money which is due and payable to Council is collected and for this purpose has adopted the credit control policy and debt collection policy consistent with its tariffs and complying with the provisions of the relevant legislation. Interest is added to all outstanding debtors and 10% collection fee is added on arrears over a period of three months</p>	

	<p>to cover the collection cost incurred by the municipality. The Municipality has budgeted for the provision of bad debt.</p> <p>The report was noted.</p> <p>Proposed by Cllr. N.C. Mbanjwa Seconded by Cllr. M.V. Phoswa</p>	
<p>13.</p>	<p><u>DEBT COLLECTION MONTHLY REPORT 31ST AUGUST 2018:</u></p> <p>The purpose of the report is to report to the committee on the debtor's management. A detailed agenda was attached to the agenda for more information. The committee requested Mr. Mntungwa that the municipality should</p> <p>Councillor M.V. Phoswa raised his concern that the Finance Committee members would like to meet the Municipal Attorneys in order to know them. Mr. Mntungwa responded by saying that the Municipality is using the attorneys from the former Ingwe Municipality and former kwaSani Municipality. He further stated that the Municipality is in the process of appointing new attorneys.</p> <p>Proposed by Cllr. M.V. Phoswa Seconded by Cllr. S.T. Dlamini</p>	
<p>14.</p>	<p><u>EXPENDITURE MANAGEMENT REPORT FOR THE PERIOD OF AUGUST 2018:</u></p> <p>The purpose of the report is to report on the payments made during the month of August 2018.</p> <p>The accounting officer of a municipality is responsible for the management of the expenditure of the municipality. The accounting officer must take all reasonable steps to ensure that the municipality has and maintains an effective system of expenditure control, including procedures for approval, authorization, withdrawal and payments of funds.</p>	

	<p>The accounting officer must also make sure that the municipality has and maintains a system of internal control in respect of creditors and payments, that payments by the municipality are made directly to the person to whom it is due unless agreed otherwise for reasons as may be prescribed, and that all money owing by the municipality be paid within 30 days of receiving the relevant invoice of statement, unless prescribed otherwise for certain categories of expenditure.</p> <p>The report was noted.</p> <p>Proposed by Cllr. N.C. Mbanjwa Seconded by Cllr. S. T. Dlamini</p>	
<p>15.</p>	<p><u>REPORT ON SUPPLY CHAIN MANAGEMENT FOR THE MONTH OF AUGUST 2018:</u></p> <p>The purpose of the meeting is to present the implementation of the Supply Chain Management policy to the committee on purchases made by the municipality for the month ended 31st August 2018: A detailed report was attached to the agenda.</p> <p>The report was noted.</p> <p>Proposed by Cllr. S.T. Dlamini Seconded by Cllr. M.V. Phoswa</p>	
<p>16.</p>	<p><u>PROCUREMENT PLAN REPORT:</u></p> <p>A detailed report was attached to the agenda for more information.</p> <p>The report was noted.</p> <p>Proposed by Cllr. N.C. Mbanjwa Seconded by Cllr. S.T. Dlamini</p>	
<p>17.</p>	<p><u>REPORT ON FLEET MANAGEMENT FOR THE MONTH ENDING AUGUST 2018:</u></p> <p>The purpose of the report is about fleet management of the municipality. A detailed report was attached to the agenda for more information.</p>	

	The report was noted. Proposed by Cllr. M.V. Phoswa Seconded by Cllr. S.T. Dlamini	
18.	<u>CLOSURE:</u> With nothing further to report the meeting was closed at 14:45 p.m. Mr. J. Sondezi closed the meeting with a prayer.	

CLL.R. M.W. KHUMALO
ACTING CHAIRPERSON

DATE



**BUDGET AND TREASURY DEPARTMENT
SECTION 71 REPORT FOR THE MONTH OF
SEPTEMBER 2018**

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PART A

SECTION 71 FINANCIAL REPORT FOR THE MONTH OF SEPTEMBER 2018

AUTHOR Chief Financial Officer

1ST LEVEL : MANCO

2ND LEVEL : FINANCE COMMITTEE

3RD LEVEL : EXCO

4TH LEVEL : COUNCIL

1. PURPOSE

Council's monthly Financial Monitoring Report aims to provide a regular update on indicators critical to the organisation's financial viability and serve as an early warning tool where remedial action is required.

2. LEGAL REQUIREMENTS

Section 71 of the MFMA requires that the Accounting Officer of a Municipality must by no later than 10 working days after the end of each month, submit to the Mayor of the Municipality, and the relevant Provincial Treasury, a statement in the prescribed format on the state of the municipality's budget reflecting certain particulars for that month and for the financial year up to the end of that month.

- (a) actual revenue, per revenue source;
- (b) actual borrowings;
- (c) actual expenditure, vote;
- (d) actual capital expenditure, per vote;
- (e) the amount of any allocations received;
- (f) actual expenditure on those allocations, excluding expenditure on-
 - (i) its share of the local government equitable share; and
 - (ii) allocations exempted by the annual Division of revenue Act from compliance with this paragraph; and
- (g) when necessary, an explanation of –
 - a. any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
 - b. Any material variances from the service delivery and budget implementation plan and
 - c. Any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2.) The statement must include-

- (i) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revision from initial projections

Section 66 of the MFMA requires the Accounting Officer of a municipality to prepare in a format and for periods as may be prescribed, a report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits and in a manner that discloses such expenditure per type.

Section 54(1) of the MFMA provides that the Mayor of a municipality must take certain actions on the receipt of this report to ensure that the approved budget is implemented in accordance with the projections contained in the SDBIP

3. BACKGROUND AND REASONING

To appraise the Committee about the section 71 and section 66 reports to the Mayor, National and Provincial Treasury.

4. RECOMMENDATION

That this report be noted by Committee

PART B

5. EXPENDITURE ON STAFF SALARIES AND REMUNERATION FOR COUNCILLORS (ANNEXURE A)

EXPENDITURE ON STAFF SALARIES AND REMUNERATION OF COUNCILLORS

Original Budget 2018/2019	Month Budget September 2018	YTD Budget	Month Actual Paid	YTD actual paid	Variance YTD
55 356 399.00	4 613 033.25	13 839 099.75	3 922 477.12	12 026 311.12	1 812 788.63
11 991 369.98	999 280.83	2 997 842.50	893 590.61	2 680 769.61	317 072.89

Percentage spent for Staff Salaries to date 22 %

Percentage spent for Council Remuneration to date 22 %

6. OPERATING REVENUE: ACTUAL REVENUE PER REVENUE SOURCE (ANNEXURE B)

Revenue source	Original Budget 2018/2019	Month Budget September 2018	YTD Budget	Month Actual Received	YTD actual Received	Variance YTD
Rates	36 214 610	3 017 884	9 053 653	1 770 735	3 544 951	5 508 702
Grants	160 356 000	13 363 000	40 089 000	3 464 000	61 592 000	-21 503 000
Traffic Fines	412 316	34 360	103 079	2 696	13 039	90 040
Other Revenue	21 388 314	1 782 360	5 347 079	1 038 298	3 177 536	2 169 543

Percentage received to date is 31 %

7. ACTUAL OPERATING EXPENDITURE (ANNEXURE C)

Original Budget 2017/2018	Month Budget September 2018	YTD Budget	Month Actual Paid	YTD actual paid	Variance YTD
167 723 452.12	13 976 954.34	41 930 863.03	8 798 851.78	26 079 636.73	15 851 226.30
					-

Percentage spent on operational expenditure to date is 16 %

8. **ORIGINAL CAPITAL EXPENDITURE: SEPTEMBER 2018/2019 (ANNEXURE D)**

Original Budget 2018/2019	Actual Spent YTD
R 78 122 240.00	R 7 879 074.21

Percentage spent to date on Capital expenditure as at September 2018/2019 is 10%

9. **MIG Expenditure report (ANNEXURE D)**

Original Budget 2018/2019	Actual Spent YTD
R 26 666 000.00	R 3 747 279.40

Percentage spent to date 14 %

10. **ALLOCATIONS RECEIVED IN THE PERIOD OF SEPTEMBER 2018 (APPENDIX D)**

SOURCE OF FUND	AMOUNT
Provincial of Libraries	2 514 000.00
Community Library Services Grant	950 000.00
TOTALS	3 464 000.00

11. CASH AND INVESTMENTS BALANCES AS AT SEPTEMBER 2018 (ANNEXURE F)

ACCOUNT	AMOUNT
FNB	49 403 439.95
NED BANK	25 253 372.89
INVESTEC	41 285 640.19
STANDARD BANK	87 071.12
PRIMARY ACCOUNT	2 062 658.29
SALARIES ACCOUNT	92 101.84
PRIMARY ACCOUNT	1 186 087.47
Cash and Cash Equivalents	119 370 371.75

12. CASH POSITION AS AT THE END OF SEPTEMBER 2018

CASH AT BANK – R 2 062 658.29

13. STATEMENT OF FINANCIAL POSITION ON CONDITIONAL GRANTS (ANNEXURE G)

The balance of unspent grant as at September is R 17 670 427.47

14. SUMMARY OF FINANCIAL AFFAIRS OF THE MUNICIPALITY

Cash and cash equivalent	R 119 370 371.75
Less: Unspent Grants	R 17 670 427.47
Available cash and cash equivalents	R 101 699 944.28

15. MIG, ELECTRIFICATION AND INTERNAL FUNDED PROJECTS

2017/2018 Projects

Project Name	Ward	JULY	AUGUST	SEPTEMBER
Ridge access road	01	The project is practical complete	The project is practical complete	The project is practical complete.

Kwapitela Creche	01	The project is practical complete	The project is practical complete	The project is practical complete.
Sidangeni access road	04	The project is practical complete	The project is practical complete	The project is practical complete.
Dwaleni access road	05	The project is practical complete	The project is practical complete	The project is practical complete.
Hlathikhulu access road	06	The project is practical complete	The project is practical complete	The project is practical complete.
Gala community hall	07	The project 70% complete	The project is 80% complete.	The project is 85% complete.
Nyazi access road phase 1	08	The project is 80% complete	The project is 85% complete	The project is 85% complete.
Sdandane access road	09	The project is practical complete	The project is practical complete, defect liability period will lapse on the 15 December 2018	The project is practical complete. And the defect liability will lapse on the 15/12/2018.
Zekeleni access road	10	The project is practical complete	The project is practical complete	The project is practical complete.
Buyani Madlala sport field	11	Construction in progress now at 60% complete	Construction in progress now at 70% complete, and the claim of R 475 893,52 was paid to Quit Storm Trading.	Construction on site is in progress 80% complete. And the claim of R358 271,89 was paid to Quit Storm Trading.
Mafohla access road	11	The project is practical complete.	The project is practical complete, defect liability	The project is practical complete under defect liability period
Manyathela access road	12	The project is practical complete.	The project is practical complete	The project practical complete under defect liability period
Chapter access road	13	The project is practical complete	The project is practical complete, defect liability period will lapse on the 29 November 2018	The project is practical complete under defect liability period will lapse on the 29 November 2018
Nomandlovu access road	14	The project is practical complete	The project is practical complete, defect liability will lapse on the 29 December 2018 and the claim of R 121 131,08 was paid to Kuyazanwa Business Solutions.	The project is practical complete, under liability period lapses on the 29 December 2018.

Sawoti Sport field	15	The project is practical complete.	The practical complete, defect liability will 20 December 2018	The project is practical complete under defect liability period and will lapse on the 20 December 2018.
Voyizane Sport field	12	The project is practical complete.	The project is practical complete. Defect liability period will lapse on the 28 September 2018	The project is practical complete.
Gqumeni sports field	07	The project is practical complete	The project is practical complete. Defect liability period	The project is practical complete. Defect liability period
Khukhulela sports field		The project is practical complete	The project is practical complete. Defect liability period	The project is practical complete. Defect liability period
Glenmaize Electrification	14	The project is practical complete	The project is practical complete	The project is practical complete
Eskhesheni Electrification	15	The project is 40% complete	The project is 50% complete	The project is 60% complete
Vita's Electrification	02	The project is practical complete, waiting for outage date	The project is practical complete.	The project is practical complete.
Mhlangeni Electrification	01	The project is 50% complete	The project is 50% complete	The project is 50% complete
Gxalingenwa Electrification	02	The project is 50% complete	The project is 50% complete	The project is 50% complete
Gwejane Electrification	07	The project is practical complete waiting for outage date	The project is practical complete waiting for outage date	The project is practical complete waiting for outage date on the 16 October 2018
Mqatsheni Electrification	01	The project is 40% complete.	The project is 50% complete.	The project is 50% complete.
Pitela Electrification	01	The project is 50% complete	The project is practical complete.	The project is practical complete.
Ukhahlamba Electrification	03	The project is practical complete waiting for outage date	The project is practical complete.	The project is practical complete.
Zuma's Electrification	02	The project is practical complete waiting for outage date	The project is practical complete.	The project is practical complete.

Khalweni Electrification	02	The project is practical complete waiting for outage date	The project is practical complete.	The project is practical complete
Qulashe Electrification	06	The project is practical complete waiting for outage date	The project is practical complete	The project is practical complete
Mahwaqa Electrification	02	The project is practical complete waiting for outage date	The project is practical complete	The project is practical complete
Qweleni/Kalima kawosi Electrification	12	The project is practical complete waiting for outage date	The project is practical complete	The project is practical complete

2018/2019 PROJECTS

Project Name	Ward	JULY		
Zwelisha Access Road	1	The project is at a tender stage and closing date was on the 10 August 2018 and the claim of R 56 919.25 was paid to IX Engineers	The project is at a tender stage and closing date was on the 10 August 2018	The project is at a tender stage currently at an evaluation stage. A claim of R70 934,21 was paid to IX Engineers.
Mahwaqa access road	2	The project is at a tender stage and closing date was on the 10 August 2018 and the claim of R 87 235.50 was paid to IX Engineers	The project is at a tender stage and closing date was on the 10 August 2018	The project is at a tender stage an currently at evaluation stage. A claim of R78 903,71 was paid to IX Engineers
Underberg taxi rank upgrade	3	The project is at a tender stage and closing date was on the 11 July 2018 and the claim of R297 112.85 was paid to Masakhekulunge Project Managers.	The project is at a tender stage and closing date was on the 11 July 2018	The project is at a tender stage an currently at evaluation stage.
Goqweni Access Road	4	The project is at a tender stage and closing date was on the 31 July 2018 and the claim of R 82 705.70 was paid to IX Engineers	The project is at a tender stage and closing date was on the 31 July 2018	The project is at a tender stage an currently at evaluation stage. A claim of R41 560,91 paid to IX Engineers.
Hadebe to Langa Access Road	5	The project is at a tender stage and closing date was on the 31 July 2018 and the claim of R93 976.85 was paid to IX Engineers	The project is at a tender stage and closing date was on the 31 July 2018	The project is at a tender stage an currently at evaluation stage. A claim of R41 560,91 was paid to IX Engineers.
Scedeni Hall	6	The project is at a tender stage and closing date was on the 26 July 2018 and the claim of R217 484.55	The project is at a tender stage and closing date was on the 26 July	The project is at a tender stage an currently at evaluation stage.

		was paid to Mgamule Consulting	2018 and the claim of R 20 000 was paid to Mgamule Consultant.	
Mnqundekweni Sport field	7	The project is at a tender stage and closing date was on the 24 July 2018	The project is at a tender stage and closing date was on the 24 July 2018	The project is at a tender stage an currently at evaluation stage.
Sonyongwane to mashayunina access road	8	The project is at a tender stage and closing date was on the 30 July 2018 and the claim of R134 451.10 was paid to IX Engineers	The project is at a tender stage and closing date was on the 30 July 2018	The project is at a tender stage an currently at evaluation stage. A claim of R43 937,84 was paid to IX Engineers
Sporini Hall	9	The project is at a tender stage and closing date was on the 26 July 2018 and the claim of R195 081.40 was paid to Mgamule Consulting	The project is at a tender stage and closing date was on the 26 July 2018 and the claim of R 20 000 was paid to Mgamule Consultant	The project is at a tender stage an currently at evaluation stage.
Gobhogobho Hall	10	The project is at a tender stage and closing date was on the 16 July 2018 2018 and the claim of R 201 912.40 was paid to Mgamule Consulting	The project is at a tender stage and closing date was on the 16 July 2018, and the claim of R 20 000 was paid to Mgamule Consultant.	The project is at a tender stage an currently at evaluation stage.
Nkelabantwana access road	11	The project is at a tender stage and closing was on the 31 August 2018 and the claim of R74 508.50 was paid to IX Engineers	The project is at a tender stage and closing was on the 31 August 2018	The project is at a tender stage an currently at evaluation stage. A claim of R39 183,97 was aid to IX Engineers.
D1213 to Plazini access road	12	The project is at a tender stage and the closing date was on the 10 August 2018 and the claim of R60 334.75 was paid to IX Engineers	The project is at a tender stage and the closing date was on the 10 August 2018	The project is at a tender stage an currently at evaluation stage. A claim of R71 289,67 was paid to IX Engineers.
Diphini Access Road	13	The project is at a tender stage and closing date was on the 31 July 2018 and the claim of R95 001.50 was paid to IX Engineers	The project is at a tender stage and the closing date was on the 10 August 2018	The project is at a tender stage an currently at evaluation stage. A claim of R41 560,91 was paid to IX Engineers
Florence and Dladla Access Road	14	The project is at a tender stage and the closing date was on the 31 July 2018 and the claim of R120 617.75 was paid to IX Engineers	The project is at a tender stage and the closing date was on the 31 July 2018	The project is at a tender stage an currently at evaluation stage. A claim of R39 183,97 was paid to IX Engineers

Khuphuka access Road	15	The project is at a tender stage and closing date was on the 30 July 2018 and the claim of R71 434.55 was paid to IX Engineers	The project is at a tender stage and closing date was on the 30 July 2018	The project is at a tender stage an currently at evaluation stage. A Claim of R39 183,97 was paid to IX Engineers.
Creighton Asphalt Road	14	The project is at a tender stage and closing date was on the 27 July 2018	The project is a tender stage adjudication	The project is at a tender stage re-advertisement was on the 09 July 2018
Bulwer Ashphalt Roads phase 6	10	The project is at a tender stage and closing date was on the 27 July 2018	The project is a tender stage adjudication	The project is at a tender stage re-advertisement was on the 09 July 2018
Donnybrook Asphalt surfacing	13	The project is at tender stage and closing date was on the 27 July 2018	The project is a tender stage adjudication	The project is at a tender stage re-advertisement was on the 09 July 2018
Himeville Asphalt surfacing	02	The project is at tender stage and closing date was on the 27 July 2018	The project is a tender stage adjudication	The project is at a tender stage re-advertisement was on the 09 July 2018
Centocow Taxi Rank	06	The contractor has been appointed inception date was on the 30 July 2018	The contractor has been appointed inception date was on the 30 July 2018	The contractor has been appointed inception date was on the 30 July 2018
Greater stepmore /Ridge	01	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Nhlanhleni/ Goxhill	02	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Underberg	03	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Amakhuze/Cabazi	04	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Khukhulela/ Nomagaga	05	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Centocow/Hlabeni	06	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Gqumeni/ Mnqudekweni	07	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Ngwagwane	08	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Nkwezela	09	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Bulwer	10	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage

Greater Nkumba	11	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Bhidla/Sizanenjane	12	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Donnybrook	13	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Mjila/Creighton	14	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage
Greater Sandanezwe/Masamini	15	The project is at a tender stage and the closing date was on the 19 June 2018	The project is at adjudication stage	The project is at adjudication stage

16. SCHEDULE C TABLE

Schedule C table version 6.2 attached.

1 Operating Revenue and Expenditure for September 2018

	Original Budget 2018/2019	Month Budget	Month Actual Received/ Paid	Month Billing	YTD Billing	YTD actual Received/ paid	YTD Budget	% spend/Receiv ed this month	% spend /Received YTD to date
ates	36 214 610.00	3 017 884.17	1 770 735.12			3 544 950.92	9 053 652.50	59%	10%
ites & Refuse Penalties	998 612.05	83 217.67	11 310.35			11 310.35	249 653.01	0%	0%
ervice charges	3 731 221.00	310 935.08	210 907.44			489 025.99	932 805.25	68%	13%
affic fines	412 315.79	34 359.65	2 695.66			13 039.13	103 078.95	8%	3%
ences and Permit	818 917.07	68 243.09	132 095.64			340 483.64	204 729.27	194%	42%
arners Licences	379 207.45	31 600.62	31 299.02			84 292.32	94 801.86	99%	22%
uation Appeal	74 783.52	6 231.96				-	18 695.88	0%	0%
rial Fees	794.26	66.19				-	198.57	0%	0%
red Planner & Building Plan inspection fee	248 970.53	20 747.54	7 416.00			12 941.22	62 242.63	36%	5%
int of facilities and equipment	1 032 393.00	86 032.75	10 260.67			182 520.32	258 098.25	12%	18%
fuse Garden	55 809.00	4 650.75				-	13 952.25	0%	0%
rest received-External Investments	7 358 706.34	613 225.53	618 335.96			1 810 104.88	1 839 676.58	101%	25%
vernment grants and subsidies	160 356 000.00	13 363 000.00	3 464 000.00			61 592 000.00	40 089 000.00	26%	38%
rary lost books	2 209.20	184.10				-	552.30	0%	0%
und income	57 992.55	4 832.71	3 743.49			12 780.90	14 498.14	77%	22%
nting income	4 360.54	363.38				2 313.04	1 090.14	0%	53%
ies clearance certificates	15 741.08	1 311.76				87.83	3 935.27	0%	1%
e of hay	113 831.66	9 485.97				445.21	28 457.92	0%	0%
lder deposits	510 021.17	42 501.76	12 239.21			229 439.27	127 505.29	29%	45%
a Training Refund	165 023.00	13 751.92				-	41 255.75	0%	0%
posal of PPE	5 800 202.00	483 350.17				-	1 450 050.50	0%	0%
idry income	19 518.81	1 626.57	690.68			1 790.99	4 879.70	42%	9%
TOTAL REVENUE	218 371 240.02	18 197 603.34	6 275 729.24	-	-	68 327 526.01	54 592 810.01	34%	31%
mployee related costs	55 356 399.00	4 613 033.25	3 922 477.12			12 026 311.12	13 839 099.75	85%	22%
umeration of councillors	11 991 369.98	999 280.83	893 590.61			2 680 769.61	2 997 842.50	89%	22%
vision for doubtful debts	4 340 042.16	361 670.18				-	1 085 010.54	0%	0%
reciation	21 402 125.75	1 783 510.48				-	5 350 531.44	0%	0%
airs and Maintenance	10 968 702.00	914 058.50	435 623.50			2 017 994.00	2 742 175.50	48%	18%
ince costs	502 213.23	41 851.10	19 556.27			199 591.00	125 553.31	47%	40%
tracted services	22 489 809.00	1 874 150.75	1 732 685.85			3 671 422.00	5 622 452.25	92%	16%
eral expenses	40 672 791.00	3 389 399.25	1 794 918.43			5 483 549.00	10 168 197.75	53%	13%
AL EXPENDITURE	167 723 452.12	13 976 954.34	8 798 851.78	-	-	26 079 636.73	41 930 863.03	63%	16%
Surplus (Deficit)	50 647 787.90	4 220 648.99	-2 523 122.54	-	-	42 247 889.28	12 661 946.97	-28%	16%

Appendix C (1)

Capital Project for 2018/2019

Name of Item	Source of Fund	Original Budget 2018/19	Actual spent for September 2018	YTD Actual Spent	% Spent YTD
Computer Equipment	Internal	538,640.00	38,696.00	70,491.99	13%
Furniture and Equipment	Internal	795,000.00	7,467.00	9,466.00	1%
Transport assets	Internal	4,800,000.00	1,091,045.00	1,091,045.00	23%
Municipal Offices(parkhome)	Internal	850,000.00			0%
Creighton Asphalt Road	Internal	4,000,000.00		46,084.61	1%
Procurement of Plant and Equipment	Internal	3,500,000.00	61,051.85	289,599.85	8%
Municipal Offices	Internal	1,000,000.00			0%
Bulwer Ashphalt Roads	Internal	3,200,000.00			0%
Municipal building electricity	Internal	300,000.00	26,145.25	26,145.25	9%
Zinkwana Bridge	Internal	300,000.00			0%
Underberg asphalt Surfacing	Internal	4,000,000.00			0%
Donnybrook Asphalt surfacing	Internal	3,500,000.00			0%
Himeville Asphalt surfacing	Internal	4,000,000.00			0%
Centocow Taxi Rank	Internal	1,100,000.00			0%
Chairs and Tables Community Halls	Internal	300,000.00			0%
VIP Toilets for cemeteries 2 per site (4 sites)	Internal	80,000.00			0%
Fencing of Stepmore Cemetery	Internal	200,000.00			0%
Procurement of GPS Equipment	Internal	10,000.00			0%
Procurement of new fire/ upgrade skid unit	Internal	52,600.00			0%
Procure two -way radios x 6	Internal	35,000.00			0%
Lightning Conductors x 5	Internal	75,000.00			0%
Procurement of fire extinguishers	Internal	50,000.00			0%
Procure Fire beaters & Knapsack tanks	Internal	70,000.00			0%
Construction of fire station	Internal	500,000.00			0%
Building of Fresh Produce Market	Internal	500,000.00			0%
Building of Industrial Business Park/Hub	Internal	500,000.00			0%
Creighton Library - Building/Conversion of Mallyavuz School to Libr	Internal	2,500,000.00		436,550.72	87%
4 Caretakers Storage/Rooms	Internal	200,000.00			0%
2 Grass cutting machines	Internal	20,000.00			0%
Extending Fence for Grazing land at Himeville Pound	Internal	150,000.00			0%
Procurement of water troughs on Creighton Pound grazing land	Internal	20,000.00			0%
Procurement of water troughs for Himeville and Creighton Pound	Internal	20,000.00			0%
Extension of grazing land at Himeville Pound	Internal	150,000.00			0%
Procurement of Fire arms x 7	Internal	100,000.00			0%
Procurement of Mayoral Chain	Internal	500,000.00			0%
Zwelisha Access Road	MIG	1,100,000.00	70,934.21	127,853.46	12%
Mahwaqa access road	MIG	1,200,000.00	78,903.71	166,139.21	14%
Underberg taxi rank upgrade	MIG	1,000,000.00		297,112.85	30%
Goqweni Access Road	MIG	1,100,000.00	41,560.91	124,266.61	11%
Hadebe to Lanaga Access Road	MIG	1,200,000.00	41,560.91	135,537.76	11%
Scedeni Hall	MIG	3,300,000.00		237,484.55	7%
Mnqundekweni Sport field	MIG	3,300,000.00			0%
Sonyongwane to mashayunina access road	MIG	1,200,000.00	43,937.84	178,388.94	15%
Sporini Hall	MIG	3,300,000.00		215,081.40	7%
Gobhogobho Hall	MIG	3,300,000.00		221,912.40	7%
Nkelabantwana access road	MIG	1,000,000.00	39,183.97	113,692.47	11%
D1213 to Plazini access road	MIG	1,100,000.00	71,289.67	131,624.42	12%
Diphini Access Road	MIG	1,150,000.00	90,510.66	185,512.16	16%
Florence and Dladla Access Road	MIG	900,000.00	39,183.97	159,801.72	18%
Khuphuka access road	MIG	900,000.00	39,183.97	110,618.52	12%
Ridge access road	MIG	61,218.00			0%
Kwapitela Creche	MIG	88,318.09			0%
Sidangeni access road	MIG	63,828.50			0%
Dwaleni access road	MIG	87,634.22			0%
Hlathikhulu access road	MIG	55,062.00			0%
Gala community hall	MIG	178,463.30			0%
Nyazi access road phase 1	MIG	251,758.00			0%
Sdandane access road	MIG	63,828.50			0%
Zekeleni access road	MIG	41,982.69			0%
Buyani Madlala sport field	MIG	183,680.65	358,271.89	834,165.41	454%
Mafohla access road	MIG	39,839.32			0%
Manyathela access road	MIG	72,631.06			0%
Chapter access road	MIG	49,125.00			0%
Nomandlovu access road	MIG	92,352.54		199,795.21	216%
Sawoti Sport field	MIG	186,940.99			0%
Voyzane Sport field	MIG	99,337.14			0%
Electrification	INEP	13,540,000.00	2,470,703.70	2,470,703.70	18%
Total Capital Projects		78,122,240.00	4,609,630.51	7,879,074.21	10%

**Appendix D
ALLOCATIONS RECEIVED FOR THE FINANCIAL YEAR 2018/2019**

Name of Grant	Original Budget 2018/2019	Actual Received in September 2018	Actual Received YTD 2018/2019	%Received
Equitable Share	111 162 000.00		46 318 000.00	42%
Intergrated National Electrification	13 540 000.00		7 540 000.00	56%
Municipal Infrastructure Grant	26 666 000.00			0%
Financial Management Grant	3 870 000.00		3 870 000.00	100%
Provincial of Libraries	2 514 000.00	2 514 000.00	2 514 000.00	100%
Community Library Services Grant	950 000.00	950 000.00	950 000.00	100%
Expanded Public Works	1 596 000.00		400 000.00	25%
Maintenance of Sport Facilities Grant	58 000.00			0%
TOTAL	160 356 000.00	3 464 000.00	61 592 000.00	38%

EXPENDITURE REPORT FOR THE MONTH OF SEPTEMBER 2018

Item	Description	Approved Annual Budget 2018/2019	Budget Month Sep	Actual Month Sep	Budget YTD (1Mth)	Actual YTD (1Mth)	
Item : Employee Related Costs - Wages							
20800	Employee Relate:Senior Managem	721 362.00	60 113.00	51 899.59	180 339.00	155 698.00	22%
21000	Employee Relate:Senior Managem	112 923.00	9 410.00		28 230.00	-	0%
21700	Employee Relate:Senior Managem	257 860.00	21 488.00	17 831.26	64 464.00	53 493.00	21%
25300	Employee Relate:Senior Managem	710 775.00	59 231.00	54 707.31	177 693.00	164 121.00	23%
25500	Employee Relate:Senior Managem	59 138.00	4 928.00		14 784.00	-	0%
26000	Employee Relate:Senior Managem	84 692.00	7 057.00	6 625.50	21 171.00	19 876.00	23%
26400	Employee Relate:Senior Managem	100 992.00	8 416.00	10 164.00	25 248.00	16 438.00	16%
29800	Employee Relate:Senior Managem	794 677.00	66 223.00	55 610.21	198 669.00	166 830.00	21%
30900	Employee Relate:Senior Managem	132 552.00	11 046.00	10 500.00	33 138.00	32 154.00	24%
34300	Employee Relate:Senior Managem	759 287.00	63 273.00		189 819.00	-	0%
35200	Employee Relate:Senior Managem	189 991.00	15 832.00		47 496.00	-	0%
38800	Employee Relate:Senior Managem	863 437.00	71 953.00		215 859.00	-	0%
39000	Employee Relate:Senior Managem	36 757.00	3 063.00		9 189.00	-	0%
39700	Employee Relate:Senior Managem	52 516.00	4 376.00		13 128.00	-	0%
99600	Employee Relate:Municipal Staf	37 428 902.00	3 119 067.00	3 024 448.75	9 357 201.00	9 154 644.00	24%
99800	Employee Relate:Municipal Staf	1 125 712.00	93 808.00		281 424.00	21 743.00	2%
100100	Employee Relate:Municipal Staf	649 125.00	54 092.00	3 478.80	162 276.00	46 334.00	7%
100800	Employee Relate:Municipal Staf	423 961.00	35 325.00	6 373.69	105 975.00	20 025.00	5%
101200	Employee Relate:Municipal Staf	10 520.00	876.00	2 000.00	2 628.00	6 000.00	57%
101800	Employee Relate:Municipal Staf	2 162 800.00	180 227.00		540 681.00	81 785.00	4%
102300	Employee Relate:Municipal Staf	68 665.00	5 722.00	10 926.03	17 166.00	31 687.00	46%
102900	Employee Relate:Municipal Staf	395 010.00	32 915.00	57 553.95	98 745.00	132 065.00	33%
103000	Employee Relate:Municipal Staf	235 599.00	19 628.00	25 012.25	58 884.00	196 502.00	83%
103300	Employee Relate:Municipal Staf	315 600.00	26 300.00	11 230.39	78 900.00	11 230.00	4%
3000	Employee Related Costs - Wages	47 692 853.00	3 974 369.00	3 348 361.73	11 923 107.00	10 310 625.00	22%
Item : Employee Related Costs - Social							
24200	Employee Relate:Senior Managem	44 995.00	3 749.00	4 277.40	11 247.00	12 832.00	29%
24400	Employee Relate:Senior Managem	1 878.00	156.00	148.72	468.00	446.00	24%
24900	Employee Relate:Senior Managem	104.00	8.00	8.75	24.00	25.00	24%
28700	Employee Relate:Senior Managem	30 037.00	2 503.00	2 777.40	7 509.00	8 332.00	28%
28900	Employee Relate:Senior Managem	1 878.00	156.00	148.72	468.00	446.00	24%
29400	Employee Relate:Senior Managem	104.00	8.00	8.75	24.00	25.00	24%
33400	Employee Relate:Senior Managem	1 878.00	156.00	148.72	468.00	446.00	24%
33900	Employee Relate:Senior Managem	104.00	8.00	8.75	24.00	25.00	24%
37700	Employee Relate:Senior Managem	36 356.00	3 029.00		9 087.00	-	0%
37900	Employee Relate:Senior Managem	3 756.00	312.00		936.00	-	0%
38400	Employee Relate:Senior Managem	104.00	8.00		24.00	-	0%
42300	Employee Relate:Senior Managem	122 877.00	10 239.00		30 717.00	-	0%
103900	Employee Relate:Municipal Staf	26 348.00	2 186.00	1 714.97	6 558.00	4 735.00	18%
104100	Employee Relate:Municipal Staf	2 332 068.00	194 330.00	170 358.77	582 990.00	512 531.00	22%
104200	Employee Relate:Municipal Staf	4 647 964.00	387 322.00	369 212.85	1 161 966.00	1 099 794.00	24%
104300	Employee Relate:Municipal Staf	413 095.00	34 416.00	25 301.59	103 248.00	76 050.00	18%
3100	Employee Related Costs - Socia	7 663 546.00	638 586.00	574 115.39	1 915 758.00	1 715 687.00	22%
Item : Remuneration Of Councillors							
203500	Remuneration of:Speaker	581 083.00	48 423.00	46 030.06	145 269.00	138 090.00	24%
203600	Remuneration of:Speaker	46 709.00	3 892.00	3 700.00	11 676.00	11 100.00	24%
204100	Remuneration of:Speaker	87 162.00	7 263.00	6 904.50	21 789.00	20 713.00	24%
206500	Remuneration of:Executive Mayo	726 354.00	60 529.00	57 537.53	181 587.00	172 612.00	24%
206600	Remuneration of:Executive Mayo	46 709.00	3 892.00	3 700.00	11 676.00	11 100.00	24%
207100	Remuneration of:Executive Mayo	108 952.00	9 079.00	8 630.62	27 237.00	25 891.00	24%
208000	Remuneration of:Deputy Executi	549 523.00	45 793.00	46 030.06	137 379.00	138 090.00	25%
208100	Remuneration of:Deputy Executi	46 709.00	3 892.00	3 700.00	11 676.00	11 100.00	24%
208600	Remuneration of:Deputy Executi	87 162.00	7 263.00	6 904.50	21 789.00	20 713.00	24%
208700	Remuneration of:Deputy Executi	50 940.00	4 245.00		12 735.00	-	0%
210700	Remuneration of:Total for All	1 938 582.00	161 548.00	62 667.98	484 644.00	167 073.00	9%
211000	Remuneration of:Total for All	5 767 719.00	480 643.00	485 076.72	1 441 929.00	1 473 430.00	26%
211100	Remuneration of:Total for All	1 214 428.00	101 202.00	96 200.00	303 606.00	288 600.00	24%
211600	Remuneration of:Total for All	698 552.00	58 212.00	66 508.64	174 636.00	202 255.00	29%
211700	Remuneration of:Total for All	40 783.00	3 398.00		10 194.00	-	0%
3400	Remuneration Of Councillors	11 991 367.00	999 274.00	893 590.61	2 997 822.00	2 680 767.00	22%

Item	Description	Approved Annual Budget 2018/2019	Budget Month Sep	Actual Month Sep	Budget YTD (1Mth)	Actual YTD (1Mth)	
Item : Depreciation and asset impairment							
18000	Depreciation an:Amortisation	613 316.00	51 109.00		153 327.00	-	0%
18500	Depreciation an:Depreciation	549 952.00	45 829.00		137 487.00	-	0%
18600	Depreciation an:Depreciation	778 480.00	64 873.00		194 619.00	-	0%
18802	Deprec: Rail - Rail Structures	736 400.00	61 366.00		184 098.00	-	0%
19400	Depreciation an:Depreciation	578 600.00	48 216.00		144 648.00	-	0%
19500	Depreciation an:Depreciation	1 262 400.00	105 200.00		315 600.00	-	0%
19801	Deprec.: Roads- Roads	12 254 178.00	1 021 181.00		3 063 543.00	-	0%
20201	Deprec.: Commun. - Halls	4 628 800.00	385 733.00		1 157 199.00	-	0%
20300	Depreciation:Other Assets						0%
3700	Depreciation and asset impairm	21 402 126.00	1 783 507.00		5 350 521.00	-	0%
Item : Interest Expense - External							
200700	Interest, Divid:Interest Paid	502 213.00	41 851.00	19 556.27	125 553.00	199 591.00	40%
3900	Interest Expense - External Bo	502 213.00	41 851.00	19 556.27	125 553.00	199 591.00	40%
Item : Bulk Purchases							
200	Bad Debts Writt:	4 340 042.00	361 670.00		1 085 010.00	-	0%
4100	Bulk Purchases	4 340 042.00	361 670.00		1 085 010.00	-	0%
Repairs and Maintenance							
12500	Contracted Serv:Contractors	4 150 000.00	345 833.00	91 123.00	1 037 499.00	538 093.00	13%
12700	Contracted Serv:Contractors	1 038 500.00	86 538.00	69 608.13	259 614.00	107 896.00	10%
14500	Contracted Serv:Contractors	2 500 000.00	208 333.00	87 803.00	624 999.00	896 383.00	36%
14600	Contracted Serv:Contractors	479 871.00	39 988.00	4 200.00	119 964.00	22 623.00	5%
14700	Contracted Serv:Contractors	2 800 331.00	233 357.00	182 889.37	700 071.00	452 999.00	16%
Total Repairs and Maintenance		10 968 702.00	914 049.00	435 623.50	2 742 147.00	2 017 994.00	18%
Item : Contracted Services							
1500	Contracted Serv:Outsourced Ser	1 098 000.00	91 499.00		274 497.00	4 000.00	0%
1700	Contracted Serv:Outsourced Ser	50 000.00	4 166.00		12 498.00	-	0%
2200	Contracted Serv:Outsourced Ser	150 000.00	12 500.00		37 500.00	-	0%
2700	Contracted Serv:Outsourced Ser	300 000.00	25 000.00		75 000.00	29 750.00	10%
3100	Contracted Serv:Outsourced Ser	400 000.00	33 333.00		99 999.00	13 914.00	3%
3200	Contracted Serv:Outsourced Ser	1 003 144.00	83 590.00	105 089.70	250 770.00	257 647.00	26%
3400	Contracted Serv:Outsourced Ser	536 209.00	44 681.00	124 100.00	134 043.00	126 218.00	24%
3600	Contracted Serv:Outsourced Ser	1 117 198.00	93 099.00	114 887.00	279 297.00	338 671.00	30%
4800	Contracted Serv:Outsourced Ser	150 000.00	12 500.00		37 500.00	-	0%
5300	Contracted Serv:Outsourced Ser	1 360 000.00	113 333.00	106 149.68	339 999.00	183 099.00	13%
5600	Contracted Serv:Outsourced Ser	5 000 000.00	416 666.00		1 249 998.00	790 975.00	16%
6200	Contracted Serv:Outsourced Ser	2 138 730.00	178 222.00	246 800.00	534 666.00	415 426.00	19%
6800	Contracted Serv:Consultants an	1 719 448.00	143 286.00		429 858.00	247.00	0%
7000	Contracted Serv:Consultants an	160 000.00	13 333.00	12 094.90	39 999.00	26 781.00	17%
7500	Contracted Serv:Consultants an	200 000.00	16 666.00	3 000.00	49 998.00	3 000.00	2%
7700	ConsServ:Occupational Health&S	50 000.00	4 166.00		12 498.00	-	0%
7800	Contracted Serv:Consultants an	2 200 000.00	183 332.00	30 475.90	549 996.00	353 862.00	16%
8000	Contracted Serv:Consultants an	200 000.00	16 666.00		49 998.00	-	0%
8900	Contracted Serv:Consultants an	500 000.00	41 666.00		124 998.00	-	0%
9000	ConsServ:Inf&Plan-Ecological	250 000.00	20 833.00		62 499.00	-	0%
10300	Contracted Serv:Consultants an	1 700 000.00	141 666.00	895 760.00	424 998.00	971 000.00	57%
10500	ConsServ:Inf&Plan-Land&Qty Sur	300 000.00	25 000.00		75 000.00	-	0%
10700	Contracted Serv:Consultants an	245 000.00	20 416.00		61 248.00	-	0%
11400	Contracted Serv:Consultants an	830 000.00	69 165.00	74 380.68	207 495.00	87 634.00	11%
12000	Contracted Serv:Contractors	270 000.00	22 499.00		67 497.00	-	0%
13200	Contracted Serv:Contractors	420 000.00	35 000.00	19 947.99	105 000.00	68 114.00	16%
13800	Contracted Serv:Contractors	100 000.00	8 333.00		24 999.00	1 084.00	1%
15200	Contracted Serv:Contractors	21 040.00	1 753.00		5 259.00	-	0%
16300	Contracted Serv:Contractors	21 040.00	1 753.00		5 259.00	-	0%
4200	Contracted Services	22 489 809.00	1 874 122.00	1 732 685.85	5 622 366.00	3 671 422.00	16%

Item	Description	Approved Annual Budget 2018/2019	Budget Month Sep	Actual Month Sep	Budget YTD (1Mth)	Actual YTD (1Mth)	
Item : Other Expenditure							
201800	Inventory Consu:Consumables	989 689.00	82 471.00		247 413.00	1 352.00	0%
202100	Inventory Consu:Materials and	5 632 000.00	469 333.00		1 407 999.00	109 298.00	2%
815400	Transfers and S:Operational	1 778 000.00	148 166.00		444 498.00	298 187.00	17%
213700	Operating Lease:Land	56 128.00	4 677.00	7 251.09	14 031.00	15 545.00	28%
214300	Operational Cos:Achievements a	393 850.00	32 818.00		98 454.00	-	0%
214600	Operational Cos:Advertising, P	854 000.00	71 166.00	10 000.00	213 498.00	10 000.00	1%
214700	Operational Cos:Advertising, P	792 863.00	66 067.00	7 179.40	198 201.00	29 856.00	4%
214800	Operational Cos:Advertising, P	241 521.00	20 126.00	31 893.04	60 378.00	43 451.00	18%
214900	Operational Cos:Advertising, P	450 000.00	37 499.00	2 460.00	112 497.00	2 460.00	1%
215000	Operational Cos:Advertising, P	200 000.00	16 666.00		49 998.00	39 910.00	20%
215200	Operational Cos:Advertising, P	180 000.00	15 000.00	17 214.00	45 000.00	17 214.00	10%
215300	Operational Cos:Advertising, P	250 000.00	20 833.00	16 716.63	62 499.00	54 624.00	22%
215600	Operational Cos:External Audit	1 800 000.00	150 000.00	152 590.65	450 000.00	152 590.00	8%
215800	Operational Cos:Bank Charges,	219 039.00	18 253.00	24 646.85	54 759.00	51 112.00	23%
216400	Operational Cos:Bargaining Cou	675 200.00	56 266.00	20 000.00	168 798.00	608 360.00	90%
216700	Operational Cos:Bursaries (Emp	522 265.00	43 522.00	8 873.33	130 566.00	225 423.00	43%
217600	Operational Cos:Courier and De	206 099.00	17 174.00	19 083.17	51 522.00	42 841.00	21%
217900	Operational Cos:Communication	4 418.00	368.00		1 104.00	1 766.00	40%
218500	Operational Cos:Communication	1 501 500.00	125 125.00	122 971.54	375 375.00	367 376.00	24%
219400	Operational Cos:Deeds	4 474.00	372.00	-3 550.55	1 116.00	1 925.00	43%
219500	OperCost:Drivers Licences&Perm	30 000.00	2 500.00		7 500.00	-	0%
220600	Operational Cos:External Compu	339 420.00	28 284.00		84 852.00	-	0%
221200	OperCost:Ext Comp Serv-Softwar	150 000.00	12 500.00		37 500.00	-	0%
221300	Operational Cos:External Compu	300 000.00	25 000.00	54 760.17	75 000.00	146 307.00	49%
222800	Operational Cos:Insurance Unde	1 194 100.00	99 508.00	162 936.06	298 524.00	481 723.00	40%
223000	Operational Cos:Learnerships a	5 109 344.00	425 778.00		1 277 334.00	-	0%
223400	Operational Cos:Licences	226 607.00	18 882.00		56 646.00	642.00	0%
223700	Operational Cos:Municipal Serv	2 233 213.00	186 099.00	182 457.67	558 297.00	476 623.00	21%
224000	OperCost:Registration Prof&Reg	6 331.00	527.00		1 581.00	-	0%
224200	Operational Cos:Registration F	1 070 000.00	89 165.00	418 948.00	267 495.00	450 246.00	42%
224700	Operational Cos:Printing, Publ	2 014 837.00	167 901.00	29 814.00	503 703.00	189 136.00	9%
224800	Operational Cos:Professional B	56 617.00	4 718.00	535.00	14 154.00	1 578.00	3%
224900	Operational Cos:Remuneration t	900 000.00	75 000.00		225 000.00	116 000.00	13%
225300	Operational Cos:Skills Develop	653 971.00	54 488.00	35 589.58	163 464.00	109 037.00	17%
225600	Operational Cos:Signage	150 000.00	12 500.00		37 500.00	-	0%
225700	Operational Cos:Storage of Fil	30 000.00	2 500.00		7 500.00	-	0%
226900	Operational Cos:Travel and Sub	3 523 426.00	293 613.00	99 022.92	880 839.00	423 313.00	12%
227000	Operational Cos:Travel and Sub	7 000.00	583.00		1 749.00	-	0%
227400	Operational Cos:Travel and Sub	155 080.00	12 922.00		38 766.00	50 154.00	32%
227900	OperCost:Trav&Subs-Dom Air Tra	185 000.00	15 416.00		46 248.00	28 117.00	15%
229700	Operational Cos:Travel and Sub	235 000.00	19 582.00	9 068.43	58 746.00	13 818.00	6%
229800	Operational Cos:Uniform and Pr	1 336 488.00	111 373.00		334 119.00	44 640.00	3%
230100	Operational Cos:Wet Fuel	2 369 185.00	197 430.00	290 209.57	592 290.00	785 044.00	33%
230200	Operational Cos:Workmen's Comp	121 506.00	10 125.00		30 375.00	-	0%
230400	Operational Cos:Indigent Relie	160 046.00	13 337.00	992.38	40 011.00	12 942.00	8%
230600	Operational Cos:Parking Fees	13 575.00	1 130.00	705.50	3 390.00	2 614.00	19%
230700	Operational Cos:Seating Allowa	31 560.00	2 630.00		7 890.00	-	0%
230800	Operational Cos:Hire Charges	1 319 439.00	109 950.00	72 550.00	329 850.00	78 325.00	6%
4400	Other Expenditure	40 672 791.00	3 389 343.00	1 794 918.43	10 168 029.00	5 483 549.00	13%

Workings: Calculation of Cash Coverage Ratio 2018/2019

Municipality:	Dr Nkosazana Dlamini Zuma Municipality
Prepared by Budget Clerk:	M.N Xaba
Reviewed by Senior Accountant:	P.M Mtungwa
Approved by CFO:	KMB Mzimela
Date completed:	2018/10/05

Cash Coverage Ratio: Indicates the municipality's ability to meet at least its monthly fixed operating commitments without collecting any additional revenue during that month. **norm: 3 months**

Calculation of Cash Coverage Ratio

Description	2018/19	
R thousand	Final Budget	
Surplus/Deficits - A8(Cash and Cash Equivalents+Investments-Commitments)		94 373
Cash/cash equivalents at the year end	119 370	
Other current investments > 90 days	-	
Non current assets - Investments	-	
Less: Application of Cash and Investments		
Unspent conditional transfers	17 670	
Unspent borrowing		
Other working capital requirements		
Other provisions		
Retention	7 327	
Reserves to be backed by cash/investments		
Fixed Operating Commitments		
Employee Related Costs	3 922	
Remuneration of councillors	894	
Operating lease(rent premises and machines etc)		
Contracted services	1 733	
Security Services	-	
Insurance	163	
Telephone costs	123	
Current portion of long term loan(if applicable). NB: include Finance charges	20	
Audit Fees	153	
Bank Charges	25	
Fuel and Oil	290	
Printing and Stationery	30	
Protective Clothing and Uniforms	-	
Ward committee expenses	-	
Other expenses	1 447	
Total Fixed Operating Commitments	8 799	
Monthly Fixed Operating Commitments	8 799	
Cash Coverage Ratio*		10.7

* Cash Coverage Ratio Formula =

Net Cash (Cash equivalents+Investments-Commitments)

Divided by:

Monthly Fixed Operating Commitments

viii) COMPLIANCE CHECKLIST ON SECTION 75 REPORT FOR SEPTEMBER 2018

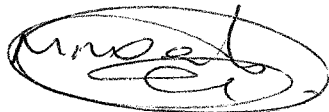
Information to be placed on websites of the Municipality

The following information is included into our website as per section 75 of the MFMA

1) The accounting officer of a municipality must place on the website referred to in section 21A of the Municipal Systems Act the following documents of the municipality:

- a) The annual and adjustments budgets and all budget-related documents;
- b) All budget-related policies;
- c) The annual report;
- d) All performance agreements required in terms of section 57(1) (b) of the Municipal Systems Act
- e) All service delivery agreements
- f) All supply chain management contracts above a prescribed value;
- g) An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) or (4) during the previous quarter;
- h) All quarterly reports tabled in the council in terms of section 52(d);
- i) Any other documents that must be placed on the website in terms of this Act or any other applicable legislation, or as may be prescribed.

Prepared by:




Date 05/10/18

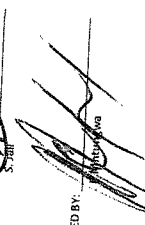
Reviewed by:

Date: _____

DR NKOSAZANA DJAMINI-ZUMA LOCAL MUNICIPALITY
GRANTS SUMMARY SEPTEMBER 2018-2019

GRANT NAME	BUDGET FOR THE YEAR	ROLL-OVER/OPENING BALANCE	APPROVED ROLLOVER BY NATIONAL TREASURY	AMOUNT WITHHELD BY NATIONAL TREASURY	RECEIVED	TOTAL	TOTAL SPENT TO DATE	TOTAL UNSPENT TO DATE
NATIONAL TREASURY GRANTS								
MIG	26 666 000	0	0	0	0	0	3 747 279	-3 747 279
FMG	3 870 000	0	0	3 870 000	3 870 000	3 870 000	910 674	2 959 326
EPWP	1 596 000	0	0	400 000	400 000	400 000	648 668	-248 668
MD/G	0	7 040 390,00	0	0	7 040 390,00	7 040 390,00	1 729 438	5 310 972
ELECTRIFICATION GRANT	13 540 000	0	0	0	7 540 000	7 540 000	2 470 704	5 069 296
SUB-TOTAL	45 672 000,00	7 040 390,00			11 810 000,00	18 850 390,00	9 506 743,67	9 343 646,33
KZN PROVINCIAL GRANTS								
LIBRARY SERVICE GRANT	3 464 000,00	244 500,00			3 464 000,00	3 464 000,00	806 125,86	2 657 874,14
EXERCISE WORK STUDY		19 822,00				19 822,00	244 500,00	
CONCOL & MIGR OF SYSTEM RECORD		264 322,00			3 464 000,00	3 728 322,00	1 050 625,86	19 822,00
SUB-TOTAL	3 464 000,00	264 322,00			3 464 000,00	3 728 322,00	1 050 625,86	2 677 695,14
OTHER								
SIS		292 621,00				292 621,00		292 621,00
ANTI CORRUPTION GRANT		171 343,00				171 343,00		171 343,00
HOUSING OPERATING ACCOUNT								
		463 964,00				463 964,00		463 964,00
		5 185 121,00				5 185 121,00		5 185 121,00
TOTAL	0	5 385 121,00	0	0	5 185 121,00	5 185 121,00	0	5 185 121,00
SCHEDULE FOR HOUSING GRANTS								
MUNICIPAL HOUSING GRANT	49 136 000,00	12 953 797,00			15 274 000,00	28 227 797,00	10 557 369,53	17 670 427,47
TOTAL	0	4 262 478,56	0	0	4 262 478,56	4 262 478,56	0	4 262 478,56
TOTALS FOR GRANTS	49 136 000,00	17 316 275,56			15 274 000,00	32 490 275,56	10 557 369,53	21 932 906,03

PREPARED BY:  DATE: 03-10-2018

APPROVED BY:  DATE: 03-10-2018

!K:FSKCL00;EXIT;!R!MTYP99;EXIT;!R!spsz6;stm0;exit;

ANNEXURE F DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY INVESTMENT REGISTER 2018/2019 AS AT 30 SEPTEMBER 2018

Vote Numbers	Description	Account number	Opening balance 1-Jul-18	Invested as at 30 September 2018	Withdrawals as at 30 September 2018	Bank Charges	Interest capitalised	Accruals as at 30-Sep-18	Closing Balance Bank statement 30-Sep-18	Closing Balance as per Main Ledger 30-Sep-18	%
4 030 101 687 0	FNB CALL DEPOSIT	74165605518	790,699.37	-	-	-	9,897.66	-	800,597.03	800,597.03	1%
4 030 101 609 0	FNB MONEY MARKET	62008452071	26,775,098.87	-	(9,010,079.16)	(55.50)	310,428.05	-	18,075,392.26	18,075,392.26	16%
4 030 101 299 0	FNB CALL DEPOSIT	62544294987	3,950,907.10	311,571.46	-	(55.50)	59,552.79	-	4,321,975.85	4,321,975.85	4%
4 030 101 384 0	FNB CALL DEPOSIT	62544297436	5,365,119.20	-	(311,571.46)	(55.50)	76,118.43	-	5,129,610.67	5,129,610.67	4%
4 030 101 779 0	FNB CALL ACCOUNT	62550105011	99,170.71	-	-	(55.50)	1,443.97	-	100,559.18	100,559.18	0%
4 030 101 183 0	FNB BUSINESS MONEY MARKET	037881098635000018	2,836,105.20	18,000,000.00	-	-	139,199.76	-	20,975,304.96	20,975,304.96	18%
4 030 101 615 0	NED BANK INVESTMENT	037881098635000020	11,776,039.81	-	-	-	237,947.93	-	12,013,987.74	12,013,987.74	10%
4 030 101 403 0	NED BANK INVESTMENT	037881098635000020	12,318,170.13	-	-	-	248,902.26	-	12,567,072.39	12,567,072.39	11%
4 030 101 403 0	NED BANK	9010975386	661,417.11	-	-	-	10,895.65	-	672,312.76	672,312.76	1%
4 030 101 005 0	INVESTEC BANK	1100540834-500	451,705.86	-	-	-	7,268.41	-	458,974.27	458,974.27	0%
4 030 101 005 0	INVESTEC BANK	1100540834-450	20,130,442.83	-	-	-	369,808.49	-	20,500,251.32	20,500,251.32	18%
4 030 101 002 0	INVESTEC BANK	1100540834-451	20,130,442.83	-	-	-	326,414.60	-	20,326,414.60	20,326,414.60	18%
4 030 101 042 0	STANDARD BANK	52070336	87,685.72	-	-	(614.60)	-	-	87,071.12	87,071.12	0%
TOTAL			85,242,561.91	38,311,571.46	(9,321,650.82)	(836.60)	1,797,878.00	-	116,029,524.15	116,029,524.15	100%

BALANCE AS PER AFS 2018/2019

Accrued interest 85,242,561.91

Interest on Primary bank account 136,867.24

Interest on Salaries 4,637.95

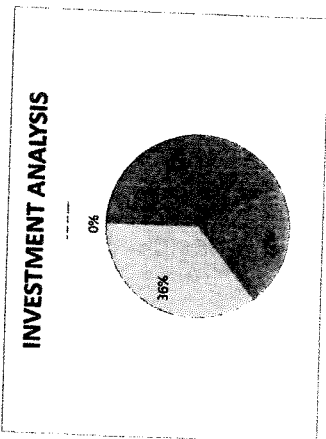
Interest on Money market 13,309.89

Total interest on Investments

- FNB 49,403,439.95
- NED BANK 25,253,372.89
- INVESTEC 41,285,640.19
- STANDARD BANK 87,071.12
- 116,029,524.15**

- Primary account 2,062,658.29
- Salaries Account 92,101.84
- Money market 1,186,087.47

Cash and Cash Equival 119,370,371.75



Prepared by: *[Signature]* Date: _____

Approved by: *[Signature]* Date: _____

Transaction History



Name TOA
 Account Number 74165605518
 Type Bus 32 Day Extension Account

Effective Date	Description	Amount	Balance
22 Sep 2018	INTEREST PAYMENT GENERATED	3,385.42	800,597.03
22 Aug 2018	INTEREST PAYMENT GENERATED	3,371.11	797,211.61
22 Jul 2018	INTEREST PAYMENT GENERATED	3,141.13	793,840.50
22 Jun 2018	INTEREST PAYMENT GENERATED	3,010.48	790,699.37
22 May 2018	INTEREST PAYMENT GENERATED	2,902.64	787,688.89
22 Apr 2018	INTEREST PAYMENT GENERATED	3,025.30	784,786.25
22 Mar 2018	INTEREST PAYMENT GENERATED	2,838.27	781,760.95
22 Feb 2018	INTEREST PAYMENT GENERATED	3,129.74	778,922.68
22 Jan 2018	INTEREST PAYMENT GENERATED	3,117.16	775,792.94
22 Dec 2017	INTEREST PAYMENT GENERATED	3,004.88	772,675.78
22 Nov 2017	INTEREST PAYMENT GENERATED	3,092.57	769,670.90
22 Oct 2017	INTEREST PAYMENT GENERATED	2,981.17	766,578.33
22 Sep 2017	INTEREST PAYMENT GENERATED	3,068.16	763,597.16
22 Aug 2017	INTEREST PAYMENT GENERATED	3,055.83	760,529.00
22 Jul 2017	INTEREST PAYMENT GENERATED	3,095.02	757,473.17
22 Jun 2017	INTEREST PAYMENT GENERATED	3,189.98	754,378.15
22 May 2017	INTEREST PAYMENT GENERATED	3,074.44	751,188.17
22 Apr 2017	INTEREST PAYMENT GENERATED	3,163.48	748,113.73
22 Mar 2017	INTEREST PAYMENT GENERATED	2,846.43	744,950.25
22 Feb 2017	INTEREST PAYMENT GENERATED	3,138.07	742,103.82
22 Jan 2017	INTEREST PAYMENT GENERATED	3,124.81	738,965.75
22 Dec 2016	INTEREST PAYMENT GENERATED	3,011.62	735,840.94
22 Nov 2016	INTEREST PAYMENT GENERATED	3,098.86	732,829.32
22 Oct 2016	INTEREST PAYMENT GENERATED	2,986.62	729,730.46
22 Sep 2016	INTEREST PAYMENT GENERATED	3,073.12	726,743.84
22 Aug 2016	INTEREST PAYMENT GENERATED	3,060.13	723,670.72
22 Jul 2016	INTEREST PAYMENT GENERATED	2,949.29	720,610.59
22 Jun 2016	INTEREST PAYMENT GENERATED	3,034.72	717,661.30
22 May 2016	INTEREST PAYMENT GENERATED	2,924.80	714,626.58
22 Apr 2016	INTEREST PAYMENT GENERATED	3,009.51	711,701.78

1



how can we help you?

Business Investment Desk Branch
 P.O. Box 1153
 Johannesburg, 2000
info@fnb.co.za
fnb.co.za
 Branch Code 250155
 Lost Cards 087-575-9444
 Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 186

BBST186 079014
CREIGHTON TRANSITIONAL COUNCIL
 CALL ACC
 PO BOX 62
 CREIGHTON
 3263

Customer VAT Registration Number Not Provided
 Bank VAT Registration Number 4210102051
 Product Money Market Investment
 Account Number 62008452071
 Statement Period 31 August 2018 - 29 September 2018
 Statement Date 29 September 2018

Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
Opening Balance as at 31 August 2018		ZAR	26,998,382.37 Cr	
03 Sep	FNB OB Trf FNB OB Trf 000000074 Main Account Dr Nkos	1,000,000.00	25,998,382.37 Cr	
14 Sep	FNB OB Trf FNB OB Trf 000000075 Main Account Dr Nkos	5,000,000.00	20,998,382.37 Cr	
21 Sep	FNB OB Trf FNB OB Trf 000000076 Main Account Dr Nkos	3,010,079.16	17,988,303.21 Cr	
29 Sep	Int On Credit Balance	87,107.55 Cr	18,075,410.76 Cr	
29 Sep	#Statement Fee	0.00	18,075,410.76 Cr	18.50
29 Sep	#Value Added Serv Fees	18.50	18,075,392.26 Cr	
Closing Balance as at 29 September 2018		ZAR	18,075,392.26 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 2.41 Dr
 Total VAT Charged : R 2.41 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
 An Authorised Financial Services and Credit Provider (NCRCP20).

29 March 2018, the Prime Lending Rate changed to 10.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA CE/CA00/KY/KY/NA/B9/M6/CK/N	FNMMMA
878	62008452071	18/09/29	Money Market Investment	



how can we help you?

Business Investment Desk Branch
 P.O. Box 1153
 Johannesburg, 2000
 info@fnb.co.za
 fnb.co.za
 Branch Code 250155
 Lost Cards 087-575-9444
 Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 41

BBST41 079015
 MUNICIPAL HOUSING OPERATION ACC
 P O BOX 62
 CREIGHTON
 3263

Customer VAT Registration Number Not Provided
 Bank VAT Registration Number 4210102051
 Product Call Account
 Account Number 62544294987
 Statement Period 31 August 2018 - 30 September 2018
 Statement Date 30 September 2018

Account Transactions		Amount	Balance	Accrued Bank Charges
Date	Description			
Opening Balance as at 31 August 2018		ZAR	4,301,664.58 Cr	
		0.00	4,301,664.58 Cr	18.50
26 Sep	#Statement Fee	18.50	4,301,646.08 Cr	
26 Sep	#Value Added Serv Fees		4,321,975.85 Cr	
30 Sep	Int On Credit Balance	20,329.77 Cr		
Closing Balance as at 30 September 2018		ZAR A	4,321,975.85 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 2.41 Dr
 Total VAT Charged : R 2.41 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
 An Authorised Financial Services and Credit Provider (NCRCP20).

On 29 March 2018, the Prime Lending Rate changed to 10.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA PB/CA/00/WJWJ/MM/GT/C3/DM/N	FNMMA
878	62544294987	18/09/29	Call Account	



how can we help you?

Business Investment Desk Branch
 P.O. Box 1153
 Johannesburg, 2000
 info@fnb.co.za
 fnb.co.za
 Branch Code 250155
 Lost Cards 087-575-9444
 Account Enquiries 087-320-4321

Copy Tax Invoice/Statement Number : 41

BBST41 079016
HOUSING DEVELOPMENT FUND
P O BOX 62
CREIGHTON
3263

Customer VAT Registration Number Not Provided
 Bank VAT Registration Number 4210102051
 Product Call Account
 Account Number 62544297436
 Statement Period 31 August 2018 - 30 September 2018
 Statement Date 30 September 2018

Account Transactions

Date	Description	Amount	Balance	Accrued Bank Charges
Opening Balance as at 31 August 2018		ZAR	5,105,500.44 Cr	
26 Sep	#Statement Fee	0.00	5,105,500.44 Cr	18.50
26 Sep	#Value Added Serv Fees	18.50	5,105,481.94 Cr	
30 Sep	Int On Credit Balance	24,128.73 Cr	5,129,610.67 Cr	
Closing Balance as at 30 September 2018		ZAR	5,129,610.67 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 2.41 Dr
 Total VAT Charged : R 2.41 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06. An Authorised Financial Services and Credit Provider (NCRCP20).

On 29 March 2018, the Prime Lending Rate changed to 10.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA PB/CA/00/WJ/WJ/MM/G7/C3/DM/N	FNMA
878	62544297436	18/09/29	Call Account	

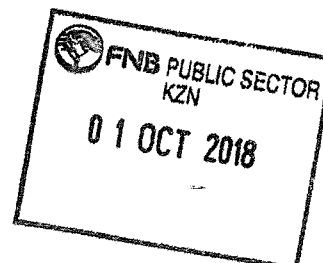


how can we help you?

FIRST NATIONAL BANK
2 Kikembe Drive
UMhlanga Rocks
4320
www.fnb.co.za

01 OCTOBER 2018

THE CFO
DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY
CREIGHTON MAIN STREET
CREIGHTON
3263



Account Name : DR NKOSAZANA DLAMINI ZUMA LOCAL MUNICIPALITY
Account Number: 62235619197

S TRAN. DESCRIPTION	TRAN. AMOUNT	FEE	DATE	ACCT. BALANCE
INT ON CREDIT BALANCE	86,929.98		09/18	20,975,304.96

STATEMENT



003001000000000378810986352909182

THE INVESTMENT MANAGER
 DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY
 P O BOX 62
 CREIGHTON
 UMZINTO
 3263

Branch	Domestic Treasury
Account Number	03/7881098635/000018
Date	29 September 2018
Statement Period	2018-09-01 to 2018-10-01
Type of Investment	Call Deposit
Statement Frequency	Month End

Nedbank Contact Details	
Business Banking	Nedbank Head Office, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa 0860 115 060 business@nedbank.co.za

Make Investments Happen

This statement is electronically generated and requires no signature by Nedbank.
 Please examine this statement soonest. If no error is reported within 30 days after receipt, the statement will be considered as being correct.
 Please note that month-end statements include transactions up to and including the last day of the month as well as interest transactions for the first day of the next month.

Transaction date	Description and additional information	Movement	Rate	Days	Accrued interest	Amount
2018-09-01	Opening Balance					11 955 031.43
2018-09-29	Int Accrued On R11 955 031.43 From 2018-09-01 To 2018-09-30		6,0000	30	58 956.31	11 955 031.43
2018-10-01	Int Capitalised Effective 2018-10-01	58 956.31			-58 956.31	12 013 987.74
2018-10-01	Closing Balance					12 013 987.74

Yours sincerely
 NEDBANK LIMITED

Nedbank Limited Reg No 1951/000009/06, VAT Reg No 4320116074, Nedbank 135 Rivonia Campus, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa.
 Authorised financial services and registered credit provider (NCRCP16)

Directors: V Naidoo (Chairman) MWT Brown (Chief Executive) HR Brody BA Dames NP Dongwana ID Gladman (British) EM Kruger RAG Leith
 PM Makwana L Manzini Dr MA Matoane RK Morathi (Chief Financial Officer) MP Moyo JK Netshitenzhe MC Nkuhlu (Chief Operating Officer)
 S Subramoney MI Wyman (British)
 Company Secretary: TSB Jali 11.06.2018

STATEMENT



003001000000000378810986352809182

THE INVESTMENT MANAGER
DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY
P O BOX 62
CREIGHTON
UMZINTO
3263

Branch	Domestic Treasury
Account Number	03/7881098635/000020
Date	29 September 2018
Statement Period	2018-09-01 to 2018-10-01
Type of Investment	Call Deposit
Statement Frequency	Month End

Nedbank Contact Details	
Business Banking	Nedbank Head Office, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa 0860 115 060 business@nedbank.co.za

Make Investments Happen

This statement is electronically generated and requires no signature by Nedbank.
Please examine this statement soonest. If no error is reported within 30 days after receipt, the statement will be considered as being correct.
Please note that month-end statements include transactions up to and including the last day of the month as well as interest transactions for the first day of the next month.

Transaction date	Description and additional information	Movement	Rate	Days	Accrued interest	Amount
2018-09-01	Opening Balance					12 505 401.94
2018-09-29	Int Accrued On R12 505 401.94 From 2018-09-01 To 2018-09-30		6,0000	30	61 670.43	12 505 401.94
2018-10-01	Int Capitalised Effective 2018-10-01	61 670.45			-61 670.45	12 567 072.39
2018-10-01	Closing Balance				-0.02	12 567 072.39

Yours sincerely
NEDBANK LIMITED

Nedbank Limited Reg No 1951/000009/06, VAT Reg No 4320116074, Nedbank 135 Rivonia Campus, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa.
Authorised financial services and registered credit provider (NCRCP16)

Directors: V Naidoo (Chairman) MWT Brown (Chief Executive) HR Brody BA Dames NP Dongwana ID Gladman (British) EM Kruger RAG Leith
PM Makwana L Manzini Dr MA Matoane RK Morathi (Chief Financial Officer) MP Moyo JK Netshifenzhe MC Nkuhlu (Chief Operating Officer)
S Subramoney MI Wyman (British)
Company Secretary: TSB Jali 11.06.2018



Product
BUSINESS CURRENT ACCOUNT

Address
**MAIN STREET
CREIGHTON
CREIGHTON
3263**

Account identification

Name of account **DR NKOSAZANA DLAMINI ZUMA MUNI**

Account number **052070336**

Transaction details

Post date (YYYY-MM-DD)	Transaction description	Fee	Payments	Deposits	Balance
	Opening Balance				
2018-09-03	##FEE: 60 DAY STATEMENT 09H12 MSUNDUZI			R -50.44	R 87,287.00 R 87,236.56
2018-09-29	##MONTHLY MANAGEMENT FEE ACC 052070336	2909		R -90.79	R 87,145.77
2018-09-29	##SERVICE FEE MIN SF 052070336			R -74.65	R 87,071.12
2018-09-29	Balance brought forward				R 87,071.12

Statement period **2018-09-01 to 2018-09-30**

Account preferred centre **PIETERMARITZBURG**

Customer contact centre **0860 123 000**

Internet **www.standardbank.co.za**

Page 1 of 1

Date 02 October 2018

Time 10:05

**STANDARD BANK
MSUNDUZI
2018-10-02
04-07-27**

These fees include VAT at the applicable prevailing rate in accordance with the VAT Act.

Your account information

Statement summary

Payments	R 215.88
Deposits	R 0.00
Fee	R 0.00

Your full transaction record is available on your account statement. The balance could change if there are transactions that still need to be processed. Please consider the clause that follows carefully as it limits the bank's liability and constitutes an assumption of risk by you.

Please check that all transactions on this statement are correct and tell the bank if there are any mistakes within 60 days of the date of this statement, after which, we will consider this statement to be correct.

Out of the Ordinary³

Investec Specialist Bank

2 OCT 2018

100 Grayston Drive
Sandton, 2196

Investec Bank Limited

100 Grayston Drive Sandown Sandton 2196
PO Box 785700 Sandton 2146 South Africa
T +27 (0) 11 286 7000 F +27 (0) 11 286 9555
www.investec.co.zaDr Nkosazana Dlamini Zuma Local Municipality
PO Box 62
Creighton
3263ACCOUNT STATEMENT
Tax invoice number
Investec VAT numberPage 1 of 1
18000024
4620124729Statement date 30 Sep 2018
Statement period 01 Sep - 30 Sep 2018
Currency South African RandAccount number 1100540834451
Account type Fixed Deposit
Branch code 580105
Electronic account number 50011313277

Opening balance deal summary

Reference	Deal amount	Start	End	Rate %
DA 9806382	0.00	12JUL2018	12SEP2018	7.26

Date	Description	Amount	Capital		Rate%	Days	Interest	
			Balance	Balance			Amount	Balance
1SEP2018	OPENING BALANCE		20,203,372.77CR					
12SEP2018	Fixed Dep Maturity INT PD ON MATURITY 44,203.87CR DA 9806382	20,203,372.77DR		0.00				
12SEP2018	INTEREST ADVISED DA 9853981				7.48CR	19	78,837.96CR	78,837.96CR
13SEP2018	Fixed Deposit VALUE DATE - 12SEP2018 DA 9853981	20,247,576.64CR	20,247,576.64CR					
30SEP2018	CLOSING BALANCE		20,247,576.64CR					
30SEP2018	INTEREST ACCRUED	78,837.96CR					ACCRUED	78,837.96CR
	CLOSING BALANCE INCLUDING INTEREST		20,326,414.60CR					

Investec Specialist Bank, a division of Investec Bank Limited registration number 1989/004763/06. Investec Specialist Bank is committed to the Code of Banking Practice as regulated by the Ombudsman for Banking Services. A registered credit provider registration number NCRCP9.

Out of the Ordinary[®]

Investec

Investec Specialist Bank

2 OCT 2018

100 Grayston Drive
Sandton, 2196

Investec Bank Limited

100 Grayston Drive Sandown Sandton 2196
PO Box 785700 Sandton 2146 South Africa
T +27 (0) 11 286 7000 F +27 (0) 11 286 9555
www.investec.co.zaDr Nkosazana Dlamini Zuma Local Municipality
PO Box 62
Creighton
3263

ACCOUNT STATEMENT

Tax invoice number

Page 1 of 1

Investec VAT number

18000026

4620124729

Statement date
Statement period
Currency30 Sep 2018
01 Sep - 30 Sep 2018
South African RandAccount number
Account type
Branch code
Electronic account number1100540834500
Call Deposit
580105
50011313326

Date	Description	Amount	Capital		Rate%	Days	Interest	
			Balance				Amount	Balance
1SEP2018	OPENING BALANCE		456,591.24CR					
1SEP2018	INTEREST ADVISED				6.35CR	30	2,383.03CR	2,383.03CR
30SEP2018	CLOSING BALANCE		456,591.24CR				ACCRUED	2,383.03CR
30SEP2018	INTEREST ACCRUED	2,383.03CR						
	CLOSING BALANCE INCLUDING INTEREST		458,974.27CR					

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Investec Specialist Bank
 2 OCT 2018
 100 Grayston Drive
 Sandton, 2196

Investec Bank Limited
 100 Grayston Drive Sandown Sandton 2196
 PO Box 785700 Sandton 2146 South Africa
 T +27 (0) 11 286 7000 F +27 (0) 11 286 9555
 www.investec.co.za

Dr Nkosazana Dlamini Zuma Local Municipality
 PO Box 62
 Creighton
 3263

ACCOUNT STATEMENT
Tax invoice number 18000023
Investec VAT number 4620124729

Page 1 of 1
 18000023
 4620124729
 1100540834450
 Fixed Deposit

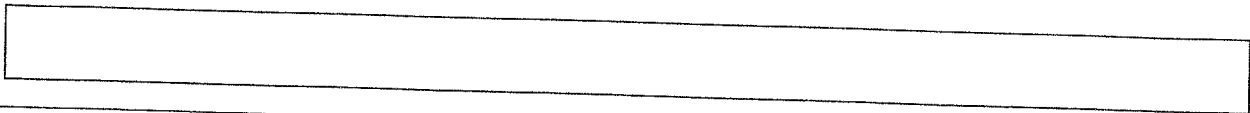
Statement date 30 Sep 2018
Statement period 01 Sep - 30 Sep 2018
Currency South African Rand

Account number
Account type

Opening balance deal summary

Reference	Deal amount	Start	End	Rate %
DA 9819108	20,500,251.32CR	31JUL2018	1OCT2018	7.26
*** TOTAL	20,500,251.32CR			

Date	Description	Amount	Capital		Rate%	Days	Interest	
			Balance	Balance			Amount	Balance
1SEP2018	OPENING BALANCE		20,378,649.41CR					
1SEP2018	INTEREST ADVISED DA 9819108				7.26CR	30	121,601.91CR	121,601.91CR
30SEP2018	CLOSING BALANCE		20,378,649.41CR					
30SEP2018	INTEREST ACCRUED	121,601.91CR					ACCRUED	121,601.91CR
	CLOSING BALANCE INCLUDING INTEREST		20,500,251.32CR					





how can we help you?

✉ Underberg
P O Box 219
Underberg 3257
Branch Code 221025

Customer VAT Registration Number : Not Provided
Bank VAT Registration Number : 4210102051

Copy Tax Invoice/Statement Number : 1806

Statement Period : 1 September 2018 to 3 September 2018
Statement Date : 3 September 2018

BBST1806 014250
*DR NKOSAZANA DLAMINI ZUMA LOCAL
MUNICIPALITY
P O BOX 62
CREIGHTON
3263
FINANCE@KWASANI.GOV.ZA

Public Sector Cheque Account 62026224999

Summary in Rand

ZAR

Opening Balance		99,827.75 Cr
Funds Received (Credits)	56	1,089,541.42 Cr
Cash Deposits	0	0.00
Other Deposits	0	0.00
Inter-Account Transfers In	1	1,000,000.00 Cr
Electronic Payments Received	55	89,541.42 Cr
Funds Used (Debits)	5	15,389.07 Dr
Cash Withdrawals (Branch)	0	0.00
Cash Withdrawals (Other)	0	0.00
Cheques Processed (Non Cash)	0	0.00
Debit Orders/Scheduled Payments	2	1,006.14 Dr
Account Payments	3	14,382.93 Dr
Inter-Account Transfers Out	0	0.00
Card Purchases (Swipes)	0	0.00
Fuel Purchases	0	0.00
Bank Charges	4	4,353.66 Dr
Service Fees	1	587.85 Dr
Cash Deposit Fees	1	3,590.05 Dr
Cash Handling Fees	1	133.77 Dr
Other Fees	1	41.99 Dr
Other Entries		
Interest on Credit Balance	1	27,485.25 Cr
Interest on Debit Balance	0	0.00
Inward Unpaid Items	0	0.00
Unpaid Cheques and Debits	0	0.00
Refunds/Adjustments	0	0.00
Closing Balance		1,197,111.69 Cr
Overdraft Limit		0.00

Contact us

✉ e-Mail	info@fnb.co.za
🌐 Web	fnb.co.za
📠 Lost Cards	087-575-9406
📞 Account Enquiries	087-575-9479
🚫 Fraud	087-311-8607

Updated Terms and Conditions: Your transactional account terms and conditions have been updated. You can access the updated terms and conditions on our website.

Debit Interest Rates (Usury)
Prime Linked = 10.00%

Pricing Option: Your account is currently on the Pay-As-You-Use pricing option. For more information, please Contact Us or visit our website.

Branch Number	Account Number	Date	DDA DB/AV/YU/QJ/CV/CB/G5/L7/SW/N	FNBUS
887	62026224999	18/09/03	Public Sector Cheque Account	



how can we help you?

BBST188 078865
INGWE MUNICIPALITY
P O BOX 62
CREIGHTON
3263

✉ Ikopo
P O Box 2
Ikopo 3276
Branch Code 220223

Customer VAT Registration Number : Not Provided
Bank VAT Registration Number : 4210102051

Copy Tax Invoice/Statement Number : 188

Statement Period : 31 August 2018 to 29 September 2018
Statement Date : 29 September 2018

Public Sector Cheque Account 62051076688

Summary in Rand

ZAR

Opening Balance		191,328.48 Cr
Funds Received (Credits)	1	3,010,079.16 Cr
Cash Deposits	0	0.00
Other Deposits	0	0.00
Inter-Account Transfers In	1	3,010,079.16 Cr
Electronic Payments Received	0	0.00
Funds Used (Debits)	465	3,110,148.44 Dr
Cash Withdrawals (Branch)	0	0.00
Cash Withdrawals (Other)	0	0.00
Cheques Processed (Non Cash)	0	0.00
Debit Orders/Scheduled Payments	0	0.00
Account Payments	465	3,110,148.44 Dr
Inter-Account Transfers Out	0	0.00
Card Purchases (Swipes)	0	0.00
Fuel Purchases	0	0.00
Bank Charges	2	91.64 Dr
Service Fees	1	73.14 Dr
Cash Deposit Fees	0	0.00
Cash Handling Fees	0	0.00
Other Fees	1	18.50 Dr
Other Entries		
Interest on Credit Balance	1	842.64 Cr
Interest on Debit Balance	0	0.00
Inward Unpaid Items	0	0.00
Unpaid Cheques and Debits	0	0.00
Refunds/Adjustments	1	91.64 Cr
Closing Balance		92,101.84 Cr
Overdraft Limit		0.00

Contact us

✉ e-Mail	info@fnb.co.za
🌐 Web	fnb.co.za
📠 Lost Cards	087-575-9406
📞 Account Enquiries	087-575-9479
🚫 Fraud	087-311-8607

Updated Terms and Conditions: Your transactional account terms and conditions have been updated. You can access the updated terms and conditions on our website.

Debit Interest Rates (Usury)
Prime Linked = 10.00%

Pricing Option: Your account is currently on the Pay-As-You-Use pricing option. For more information, please Contact Us or visit our website.

Branch Number	Account Number	Date	DDA DB/BV/QJ/QJ/CV/CB/G5/L7/S/W/M	FNBUS
255	62051076688	18/09/29	Public Sector Cheque Account	



how can we help you?

BBST367 078955
INGWE MUNICIPALITY
 PO BOX 62
 CREIGHTON
 3263

PERSONAL
MSM MARISSA
 Ikopo
 P O Box 2
 Ikopo 3276
 Branch Code 220223

Customer VAT Registration Number : Not Provided
 Bank VAT Registration Number : 4210102051

Copy Tax Invoice/Statement Number : 367

Statement Period : 22 September 2018 to 29 September 2018
 Statement Date : 29 September 2018

Public Sector Cheque Account 52551036969

Summary in Rand

ZAR

Opening Balance		1,180,340.89 Cr
Funds Received (Credits)	2	1,530.60 Cr
Cash Deposits	0	0.00
Other Deposits	0	0.00
Inter-Account Transfers In	0	0.00
Electronic Payments Received	2	1,530.60 Cr
Funds Used (Debits)	0	0.00
Cash Withdrawals (Branch)	0	0.00
Cash Withdrawals (Other)	0	0.00
Cheques Processed (Non Cash)	0	0.00
Debit Orders/Scheduled Payments	0	0.00
Account Payments	0	0.00
Inter-Account Transfers Out	0	0.00
Card Purchases (Swipes)	0	0.00
Fuel Purchases	0	0.00
Bank Charges	3	152.27 Dr
Service Fees	2	108.44 Dr
Cash Deposit Fees	0	0.00
Cash Handling Fees	0	0.00
Other Fees	1	43.83 Dr
Other Entries		
Interest on Credit Balance	1	4,368.25 Cr
Interest on Debit Balance	0	0.00
Inward Unpaid Items	0	0.00
Unpaid Cheques and Debits	0	0.00
Refunds/Adjustments	0	0.00
Closing Balance		1,186,087.47 Cr
Overdraft Limit		0.00

Contact us

e-Mail	info@fnb.co.za
Web	fnb.co.za
Lost Cards	087-575-9406
Account Enquiries	087-575-9479
Fraud	087-311-8607

Updated Terms and Conditions: Your transactional account terms and conditions have been updated. You can access the updated terms and conditions on our website.

Debit Interest Rates (Usury)
 Prime Linked = 10.00%

Pricing Option: Your account is currently on the Pay-As-You-Use pricing option. For more information, please Contact Us or visit our website.

Branch Number	Account Number	Date	DDA DB/BV/QJ/QJ/CV/CB/G5/L7/SW/N	FNBUS
255	52551036969	18/09/29	Public Sector Cheque Account	

PUBLIC SECTOR CHEQUE ACCOUNT: 52551036969

Tax Invoice/Statement Number : 367

Date	Description	Amount	Balance	Accrued Bank Charges
Opening Balance			1,180,340.89 Cr	
28 Sep	FNB OB Pmt 10061	829.50 Cr	1,181,170.39 Cr	
28 Sep	FNB OB Pmt 20510	701.10 Cr	1,181,871.49 Cr	
29 Sep	#Statement Fee	0.00	1,181,871.49 Cr	
30 Sep	Int On Credit Balance	4,368.25 Cr	1,186,239.74 Cr	43.83
30 Sep	#Monthly Account Fee	73.14	1,186,166.60 Cr	
30 Sep	#Value Added Serv Fees	43.83	1,186,122.77 Cr	
30 Sep	#Service Fees	35.30	1,186,087.47 Cr	
Closing Balance			1,186,087.47 Cr	

Please contact us within 30 days from your statement date, should you wish to query an entry on this statement (incl. card transactions done during this statement period, but not yet reflecting). Should we not hear from you, we will assume that you have received the statement and that it is correct.

Inclusive of VAT @ 15.00% = R 19.86 Dr
 Total VAT Charged : R 19.86 Dr

First National Bank - a division of FirstRand Bank Limited. Registration Number 1929/001225/06.
 An Authorised Financial Services and Credit Provider (NCRCP20).

On 29 March 2018, the Prime Lending Rate changed to 10.00%. This may impact the rate on any of your credit facilities.

Branch Number	Account Number	Date	DDA DB/BV/QJ/QJ/CV/CB/G5/L7/SW/N	FNBUS
255	52551036969	18/09/29	Public Sector Cheque Account	



Quality Certificate

I, N C Vezi Municipal Manager of Dr Nkosazana Dlamini Zuma Municipality hereby certify that the Monthly Budget Statement for the month ended 30 September 2018 and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the act.

Print Name: N C Vezi

Municipal Manager of Dr Nkosazana Dlamini Zuma Municipality, KZN436

Signature: _____

Date: 04/10/2018

Monthly Salaries Report

Sep-18

1. Purpose

To inform the Executive Council of the salaries and wages expenditure for the month of September 2018 terms of Section 66 of the Municipal Finance Management Act Guidance

2. OVERVIEW OF SEPTEMBER 2018 SALARIES AND WAGES

2.1 Salaries and Wages for the month of September 2018

DESCRIPTION	ORIGINAL BUDGET	MONTHLY BUDGET	MONTH ACTUAL	YTD ACTUAL	MONTHLY % SPENT	YTD % SPEND
SALARIES	41 464 013.00	3 455 334.42	3 197 597.89	9 513 894.07	93%	23%
TRAVEL ALLOWANCES	510 887.00	42 573.92	30 331.26	90 993.78	71%	18%
LEAVE PAY	315 600.00			63 528.77		
OVERTIME	630 609.00	52 550.75	82 566.20	328 573.14	157%	52%
PENSION FUND CONTRIBUTION	5 625 836.00	468 819.67	458 161.11	1 369 377.02	98%	24%
BONUS	3 961 690.00	1 980 845.00	11 230.39	114 762.43	1%	3%
HOUSING SUBSIDY	323 080.00	26 923.33	12 999.19	39 903.17	48%	12%
STANDBY ALLOWANCE	68 665.00			26 226.38		
COUNCILLOR'S SALARY&TRAVEL ALLOWANCE	9 563 261.00	796 938.42	697 342.35	2 089 297.05	88%	22%
CELL ALLOWANCE	1 354 555.00	112 879.58	107 300.00	321 900.00	95%	24%
GADGET					0%	0%
UIF	422 485.00	35 207.08	25 747.75	77 396.62	73%	18%
SDL	653 971.00	54 497.58	35 589.58	109 046.14	65%	17%
MEDICAL AID CONTRIBUTION	2 535 179.00	211 264.92	177 413.57	533 701.74	84%	21%
BARGAIN COUNCIL LEVIES	26 764.00	2 230.33	1 741.22	4 818.22	78%	18%
TOTAL	67 456 595.00	5 621 382.92	4 838 014.51	14 683 418.53	86%	22%

The above excludes Subsistence and travel

Prepared By: 

Date:.....

Reviewed By: 

Date:.....

Disclosures Concerning Councillors, Directors and Senior Officials 2018 2019											
Description	Mayor 5014	Deputy Mayor 143	Speaker 5007	Section 79 committee Chairperson 3928	Executive councillors 3930,2248,50 06,	Councillors	Municipal Manager 169 Officer 99	Chief Financial Officer 99	Community Services & Planning Manager 1099	Manager Corporate Services 166	IPD Manager 31
Salaries and Wages R'000	R 57 537.53	R 46 030.06	R 46 030.06	R 17 517.77	R 96 272.87	R 371 286.08	R 51 899.59	R 54 707.31		R 55 610.21	
ACTING ALLOWANCE											
Normal											
Overtime											
BONUSES											
BACK PAY											
LONG SERVICE BONUS											
LEAVE PAID OUT											
PERFORMANCE BONUS											
Contributions R'000	R 8 650.62	R 6 904.50	R 6 904.50	R 2 627.66	R 11 327.71	R 52 553.27	R 9 341.92	R 2 777.40			
Pensions											
Medical Aid											
SALGBC											
UIF											
SKILLS LEVY											
Allowances R'000											
Travel and Motor Car	R 300.00	R 300.00	R 300.00	R 6 715.14	R 19 324.78	R 36 628.06	R 15 000.00	R 2 000.00			
DATA CARD											
CELLPHONE	R 3 400.00	R 3 400.00	R 3 400.00	R 300.00	R 900.00	R 6 600.00					
Housing Benefits and Allowances R'000											
Loans and Advances R'000											
Other Benefits and Allowances R'000											
Arrears Owed to Municipality											
DEC	R 69 868.15	R 56 634.56	R 56 634.56	R 30 560.57	R 138 025.36	R 541 867.41	R 81 451.56	R 66 924.78	R 0.00	R 66 907.78	R 0.00
TOTAL	R 69 868.15	R 56 634.56	R 56 634.56	R 30 560.57	R 138 025.36	R 541 867.41	R 81 451.56	R 66 924.78	R 0.00	R 66 907.78	R 0.00

PREPARED BY _____

REVIEWED BY _____

2.12 OVERTIME SUMMARY SEPTEMBER 2018

DEPARTMENT	BUDGET	MONTH ACTUAL	YTD ACTUAL SPEND	% YTD SPEND
Executive & Council	36 693.00	9 302.79	1 810.90	4.94%
Budget & Treasury	6 313.00	698.67	698.67	11.07%
Corporate Services	20 010.00	12 674.83	14 777.49	73.85%
Community Services	12 990.00	26 319.38	43 644.45	335.98%
Traffic	211 884.00	19 497.50	123 473.17	58.27%
Disaster Management	21 188.00	1 244.21	6 466.67	30.52%
Municipal Pound	23 218.00	481.25	481.25	2.07%
Libraries	105 942.00	491.40	491.40	0.46%
Community Programs	21 188.00		-	0.00%
LED and Tourism	21 188.00		-	0.00%
Roads	81 887.00	2 076.28	2 199.52	2.69%
Waste Management	40 832.00	9 128.25	16 892.41	41.37%
PMU	6 088.00		-	0.00%
Planning and Development	21 188.00	651.64	216.00	1.02%
TOTAL	630 609.00	82 566.20	211 151.93	33.48%

Payroll Reconciliation for SEPTEMBER 2018

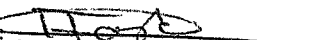
Sep-18

Vote Numb	Description	Payroll Module	General Ledger	Variance	Reason/Comment
	Salaries	R 2 916 818.27	3 197 591.89	R -280 773.62	
	Acting allowances			R 0.00	
	Travel allowances	R 30 331.26	30 331.26	R 0.00	
	Leave paid out			R 0.00	
	Bonuses			R 0.00	
	Overtime	R 82 566.20	82 566.20	R 0.00	
	Housing Subsidy	R 12 999.19	12 999.19	R 0.00	
	Intern- salaries			R 0.00	
	Bonus Provision			R 0.00	
	Cell Phone Allowances			R 0.00	
	Back Pay			R 0.00	
	Re - Imbursive Travel	R 53 244.08	13 642.80	R 39 601.28	
	EPWP	R 226 701.19		R 226 701.19	
	LONG SERVICE BONUS	R 11 230.39	11 230.39	R 0.00	
	Temp Wages			R 0.00	
	Medical aid contributions	R 177 413.57	177 413.57	R 0.00	
	Pension/Provident fund contrib	R 367 237.54	369 212.85	R -1 975.31	
	Bargaining Council Levies	R 1 583.75	1 741.22	R -157.47	
	WCA contributions			R 0.00	
	Leave Pay Provision			R 0.00	
	Skills development Levy	R 35 425.12	35 589.58	R -164.46	
	UIF Contributions	R 25 747.75	25 747.75	R 0.00	
	Workmans Compensation			R 0.00	
	Councillor Remuneration	R 634 674.37	634 674.37	R 0.00	
	Councillor Travel Allowance	R 62 667.98	62 667.98	R 0.00	
	Councillor Cell Phone Allowance	R 107 300.00	107 300.00	R 0.00	
	Councillor Medical Aid Contri			R 0.00	
	Councillor Pension Fund Contri	R 88 948.26	88 948.26	R 0.00	
				R 0.00	
				R 0.00	
		R 4 834 888.92	R 4 851 657.31	-R -16 768.39	Salary for NP Sosibo
Difference			R -16 768.39		

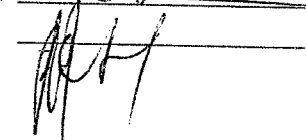
31/2018 EPWP

R 226 701.19

Prepared by:



Verified by:



SEPTEMBER 2018 DEBTORS AND REVENUE MANAGEMENT REPORT

1. **AUTHOR** Chief Financial Officer

1ST LEVEL : MANCO

2ND LEVEL : FINANCE COMMITTEE

3RD LEVEL : EXCO

4TH LEVEL : COUNCIL

2. **PURPOSE:**

To report to the Committee and Council on the debtors' management.

3. **LEGAL/STATUTORY REQUIREMENTS:**

- MFMA Act No.56 of 2003
- Credit Control Policy

4. **BACKGROUND AND REASONING:**

Dr Nkosazana Dlamini Zuma Municipality council must ensure that all money which is due and payable to the council is collected and for this purpose has adopted the credit control policy and debt collected policy consistent with its tariffs and complying with the provisions of the relevant legislation.

5. **STAFF IMPLICATION:**

No staff implications

6. **FINANCIAL IMPLICATIONS:**

Interest is added to all outstanding debtors. The Municipality has budgeted for the provision of bad debt.

7. **RECOMMENDATION:**

That this report be noted by the Committee and Council

REPORT ON DEBTORS AGE ANALYSIS

SEPTEMBER 2018

MONTHS	AMOUNT OWING
Dr Nkosazana Dlamini Zuma Municipality July 2018	R51 773 774,69
Dr Nkosazana Dlamini Zuma Municipality August 2018	R53 808 769,38
Dr Nkosazana Dlamini Zuma Municipality September 2018	R55 399 963,73

REPORT ON INDIGENT MANAGEMENT

SEPTEMBER 2018

MONTHS	PROGRESS
Dr Nkosazana Zuma Municipality July 2018	2 814 indigents beneficiaries who collected their free basic electricity in the month of July 2018
Dr Nkosazana Zuma Municipality August 2018	No information was given for the month August 2018
Dr Nkosazana Zuma Municipality September 2018	No information was given for the month September 2018

Additional information:

- Dr Nkosazana Dlamini Zuma Municipality paid R167 089,52 for the free basic electricity in the month of July 2018
- Dr Nkosazana Dlamini Zuma Municipality paid R175 563,77 for the free basic electricity in the month August 2018
- Dr Nkosazana Dlamini Zuma Municipality paid nothing for the free basic electricity in the month September 2018

REPORT ON TRAFFIC FINES**SEPTEMBER 2018**

MONTHS	AMOUNT FOR NOTICES ISSUED	AMOUNT RECEIVED
Dr Nkosazana Dlamini Zuma Municipality July 2018	R103 550,00	R3 217,39
Dr Nkosazana Dlamini Zuma Municipality August 2018	R39 600,00	R6 956,52
Dr Nkosazana Dlamini Zuma Municipality September 2018	No information from Traffic Dept	R30 130,42

REPORT ON DATA CLEANSING

SEPTEMBER 2018

MONTHS	
Dr Nkosazana Dlamini Zuma Municipality July 2018	37 amendments to Erf detail including tariff changes, category changes and change of ownerships 5 queries w.r.t valuation data sent to M.V
Dr Nkosazana Dlamini Zuma Municipality August 2018	94 amendments to Erf detail including tariff changes, category changes and change of ownerships 11 update to Debtors Information (updates of discount category and refuse removal) 2 queries w.r.t. valuation data sent to M.V.
Dr Nkosazana Dlamini Zuma Municipality September 2018	11 Valuation changes 2 queries w.r.t. valuation data sent to M.V.

REPORT ON DEBT COLLECTION

SEPTEMBER 2018

- Revenue Department has realised that more people are paying for their rates since the debt collection is done in house.
- The Debt Collection Department is up and running to help with collection of monies due to the Dr Nkosazana Dlamini Zuma Municipality.

REPORT ON QUERIES (CUSTOMER CARE)**SEPTEMBER 2018**

MONTHS	NUMBER OF QUERIES RECEIVED	NUMBER OF QUERIES RESOLVED
Dr Nkosazana Dlamini Zuma Municipality July 2018	12	8
Dr Nkosazana Dlamini Zuma Municipality August 2018	8 11 RCC applications received	5 8 RCC issued
Dr Nkosazana Dlamini Zuma Municipality September 2018	5 13 RCC applications received	5 12 RCC issued



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30 September 2018

REVENUE ENHANCEMENT STRATEGY

REVENUE ENHANCEMENT STRATEGY – 31 AUGUST 2018

	Strategy	Champion	Target date	Progress to date
Property development	The Municipality is currently negotiating with Transnet to permit the Municipality to acquire 36 houses in Donnybrook. These houses have been vandalised and occupied illegally by individual citizens. The Municipality could potentially generate approximately R1, 2 million per annum on rental income.	Municipal Manager	30 December 2018	<p>1. This matter has been escalated to the office of the Municipal Manager</p> <p>Sushy Govender *Transnet Property DBN Purchase of DONNYBROOK Houses 11/15/2016</p>
Traffic department	The Municipality has planned to complete the renovation of the transport building and ensure that it meets the requirements of the Department of Transport to qualify as a traffic and learner licence station. The revenue for licensing and testing will be incorporated into the municipal revenue	Community Services Manager	Progress to date	<p>1. Submitted a requisition to SCM to procure an Eye Testing Machine as DOT failed to supply the municipality</p> <p>2. The Machine has been order just waiting for the supplier to deliver.</p> <p>3. Machine has been delivered, waiting for DOT official to come and inspect for approval.</p> <p>4. Waiting for KZN DOT to give us an infrastructure number in order to open the DLTC</p>

Business licences	<p>All businesses at (former) Ingwe operate without business licences and thus the Municipality must implement a policy for licencing businesses.</p> <p>The Municipality has planned to generate revenue of R20, 000 per annum when 100 businesses are levied</p>	Community Services Manager	Target met, all business under NDZ do apply and pay the fee for business licences.	
Commercial Advertising	<p>The Municipality will erect digital screen billboards after a thorough feasibility study to attract advertisers.</p> <p>It is a revenue stream as Dr NDZ LM can sell advertising space to local businesses or tourism concerns.</p>	Community Services Manager	<p>30 March 2018 (Adjustment Budget)</p> <p>Progress to date</p>	The Municipality will have to review the Municipal Bylaws on advertng and be gazetted thereafter Council will have to identify areas whereby we can erect billboards. The issue of budget as this has not been budgeted for 2017/2018 FY
Private Partnership	The Municipality should invite property developers and investors in the jurisdiction of Municipality	Senior Planner and Municipal		Creighton Mall: we are still busy with the evaluation of land

	to develop productive and economic projects to generate municipal revenue and increase employment.	Manager		<p>to determine rent and thereafter the matter will be referred to council for approval. The Municipality is planning to enter into a 20-year lease with the developer.</p> <p>2. finalising lease agreement with developers, meet will be held on Friday 13 Oct 2017</p> <p>3. The lease agreement has been signed, the developers are busy with the feasibility study.</p> <p>4. Developers are still busy with the feasibility study</p>
Recycling	Currently, there is a Transfer station at Himeville and a Refuse Dump at Bulwer.	Public Works and Basic Services	Progress to date	1. Advert for Himeville transfer station has been

	Creighton takes its waste to the Bulwer dump. There is much revenue to be made in recycling consumables.	Manager	Progress to date	<p>prepared.</p> <p>Briefing on the 12/05/2017</p> <p>Closing on the 22/05/2017</p> <p>2. The process is still at the adjudication stage.</p> <p>3. Service provider has been appointed by 30/06/18</p>
Woodlot	A woodlot is an area in a forested area that is demarcated for a small scale production of forestry products such as wood fuel, sawlogs etc. it can also be created into an area for nature lovers and offer birdwatching, hiking and other eco-tourism opportunities.			

<p>Data cleansing exercise</p>	<p>The Municipality will conduct a data cleansing exercise whereby the following procedures will be conducted.</p>	<p>Chief Financial Officer</p>	<ol style="list-style-type: none"> 1. The municipality will advertise for accredited service provider for data cleansing process for all municipal accounts. To be advertise second week of November. 2. The advert is out for the accredited service provider to data cleansing for all municipal account. 3. Closing date for the advert is on 09/01/2018. Only after the supply chain processes to award will begin. 4. Service provider has been appointed. 5. Customer data have been sent to service provider for data cleansing. 6. Cross Check have sent us clean data for customer information, for Res, Agri and Com to work with and upload on our system.
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	<p>Officials need to be trained on debt collection and credit control management to ensure that the best effort is made to recover outstanding debt.</p>	<p>Chief Financial Officer</p>	<p>Progress to date</p>	<p>7. Currently updating possible latest customer information.</p> <ol style="list-style-type: none"> 1. Still waiting for the appointment of the debt collection unit. Interviews have sat waiting for appointment so that the entire debt collection unit can be trained. 2. The debt collection unit has been appointed. 3. Leasing with the service provider for the debt collection training schedule. 4. We still in search for another service provider, as the one we found before didn't meet the SCM requirements. <p>5. DCU staff will be going for training in October 2018</p>
			<p>Progress to date</p>	

Updating the Indigent Register	As a priority, the indigent registration process must be re-opened with a clear framework and evaluation criteria to ensure that only qualifying debtors are subsidized.	CFO	Target met/ ongoing	<ol style="list-style-type: none"> 1. Will advertise for re application for indigent for the financial year 18/19 2. preparation plans are underway for the indigent registration for 18/19 3. Data has been captured for indigent
Identification of inactive accounts	The performance of reconciliation for the "inactive accounts" must be done	Chief Financial officer	Progress to date	<ol style="list-style-type: none"> 1. This will be one of the criteria in the advert for data cleansing, once the service provider has been appointed identification will be performed 2. Data Cleansing has shown that there are 22 accounts that are duplicated, we have requested a list of those acc for us to work through 3. Duplicates account are being investigated
Management of customer database	Updating consumer information like telephone numbers, ID numbers, etc. Profiling	Chief Financial Officer	Target met and still opening for anyone	The collection unit will have to send out notices informing debtors to

			who wish to update	update their details, via email or provide form to update details.
Training and Mentoring of staff	Setting up and Training on Systematic Debt Collection and Credit Control Procedures, Processes, Legislation, Customer Care and Guidelines in line with approved policies	Chief Financial Officer	31 October 2018 Progress to date	<p>1. The Municipality is waiting for the appointment of debt collection unit, so all the collection unit can go at once. Also, currently engaging with cogta debt management department to assist staff members with debt collection</p> <p>2. Revenue unit will be attending a debt collection training in the month of October 2018.</p>
Other Initiative	Letters of appreciation for good payers and possible incentives	Chief Financial Officer		<p>1. The municipality is engaging with Samras for customer care system to assist in the matter.</p> <p>2. Waiting for samras with a detail quotation for Module.</p> <p>3. Is in the process of procuring the</p>

			31 October 2018	<p>customer care unit with Samras.</p> <p>4. Customer care unit has been procured, waiting for the Samras to come and do the training.</p> <p>5. Customer care unit is at the testing stage</p> <p>6.Customer care is up and running but there are still minor challenges regarding registration.</p>
	<p>Mayors' letter to consumers / rate payers informing them about Income and Expenditure of Municipalities and their responsibility to pay</p> <p>Motivating consumers to pay and thanking those who are paying promptly.</p> <p>Newsletters will also be initiated to communicate with our clients and</p>	<p>Office of the Mayor</p> <p>Office of the Mayor</p> <p>Municipal manager and Office of the</p>	<p>June 2018</p> <p>June 2018</p> <p>30 August20 18</p> <p>Ongoing</p>	<p>State of the Municipal Address (SOMA) held on the 29 June 2018</p> <p>State of the Municipal Address (SOMA) held on the 29 June 2018</p> <p>2ND edition of the newsletter was published.</p> <p>Relations with the media being established, through fever to</p>

	thereby improving the image of the municipality	Mayor		communicate with our clients.
	Projects and other achievements will also be communicated to the public.	Office of the Mayor	Target met	<p>IDP Roadshow conducted 11 & 12 May 2017</p> <p>IDP Roadshow held on 26 and 31</p> <p>2018/19 IDP Roadshow dates</p> <p>26 April 2018 (zone 1)</p> <p>02 May 2018 (zone2)</p> <p>09 May 2018 (Zone 3)</p> <p>Sod Turning & Hand over projects Oct 2017 and 2018</p>
Communication strategy	The strategy must be incorporated into the municipalities existing communication programme with its stakeholders			

<p>Communication Channels</p>	<p>Local media, where on a fortnightly basis an article is published in the local newspapers.</p> <p>Newsletters and flyers are circulated before collection drive start to encourage consumers to come in and make arrangements / pay their accounts.</p> <p>Monthly notice that can be printed on the municipal account with different messages.</p>	<p>Office of the Mayor</p> <p>Chief Financial Officer</p> <p>Chief Financial Officer</p>	<p>Continuou s</p> <p>30 Oct 2018</p> <p>Target met</p>	<p>Relations with the media being established (this is continuous the municipality has a relationship with the local media through our communications officer</p> <p>The debt collection unit is working on a plan/strategy to encourage customers to come and pay or to make arrangement.</p> <p>Whenever there is an important notice it can be added on the invoices</p>
<p>Communication Channels</p>	<p>Meetings with responsible officials and management to develop open communication channels.</p>	<p>Municipal Manager, Chief Financial Officer and Office of the Mayor</p>	<p>June 2018</p>	<p>Meeting to be arranged with local businesses for a buy in</p> <p>State of the Municipal address (SOMA) held on the 29 June 2018</p>

			July 2018	Meeting with stakeholders held on the 20 July 2018
			30 August 2018	Meeting with Farmers Associations held on 13 August 2018
Business	Meeting with Business fraternity to brief them and obtain buy in	Office of the Mayor	June 2018	State of the Municipal Address (SOMA held on the 29th June 2018
Resources in debt Collection	New and improved technology and streamlined processes needs to be introduced.	Chief Financial Officer	31 October 2018	Debt collection module will be implemented in the month of October 2018

<p>Establishment and Responsibilities of a Back Office</p>	<p>For the effective management of debt, the municipality needs to train and motivate staff to ensure that they are focused and dedicated. Debt collection staff should only focus on contacting the debtor, getting the debtor to make payment or an arrangement / promise to pay.</p>	<p>Chief Financial Officer</p>	<p>30 October 2018</p>	<p>1. The Municipality is waiting for the appointment of debt collection unit so they can go all at once for the training. Interviews have sat, will know before end of November 17. So we can proceed with training.</p> <p>2. The debt collection unit has been appointed currently seeking accredited service provider for training.</p> <p>3. DCU staff going for training October 2018.</p>

	<p>Providing account history, printouts and reconciliations. Identify debtor's accounts to be followed up.</p>	<p>Chief Financial officer</p>	<p>Progress to date 31 Oct 2018</p>	<ol style="list-style-type: none"> 1. Currently engaging with Samras to come and do a presentation for the debt collection Module. 2. Presentation was done for debt collection module waiting for quotation for the module. 3. Samras have provided us with quotation currently procuring the customer care unit. 4. Waiting for training for the customer care unit. (Samras) 5. Customer care unit is at the testing stage 6. Debt collection module will be implemented in the month of October 2018
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	<p>The back office will ensure that queries and complaints are centralized, and corrective measures are implemented.</p>	<p>Chief Financial Officer</p>	<p>31 Oct 2018.</p>	<ol style="list-style-type: none"> 1. The municipality is also in a process of acquiring a Customer Care Unit/ currently as engaging with Samras for the Module. 2. Customer care module have been presented n waiting for quotation for the module. 3. training has been done, program is at the testing stage. 4. Program is up and running minor challenges with registration.
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Debt Collection Unit (DCU)	Staff members should be appointed to focus on business, residential and government debt.	Corporate Services Manager	20 September 2017 Progress to date Target met	1. Post 2x for debt collection unit have been advertised, currently at the short-listing process. 2. Interviews have sat, waiting for appointments. 3. Debt collection unit have been appointed.
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	Other staff members should be allocated a portfolio or group account.	Chief Financial officer	Target met	<p>The CFO has already allocated person that will solely deal with debt collection process, additional staff still to be appointed.</p> <p>2. additional staff was appointed 1st of December 2017</p>
	DCU must perform debt collection tasks only and not be burdened with accounting and administrative tasks	Chief Financial officer	Target met	<p>1. Waiting for appointment of the debt collection unit.</p> <p>2. debt collection unit has been appointed</p>

	<p>Prepare notices to debtors notifying them of intention to black list them with the credit bureaus. Prepare the summons and hand over the accounts to attorneys and debt collectors, where internal collection efforts have failed.</p>	<p>Chief Financial officer</p>	<ol style="list-style-type: none">1. The municipality is still in the process of acquiring the system that will help with debt collection in terms of sending reminders, final letter of demands and to enlist those that defaults on the payments with credit bureaus.2. Will engage with service provide that will be appointed for data cleansing for listing of defaulters to credit bureaus.3. We did engage with the service provider regarding listing of defaulters with the credit bureaus, they said they will be able assisting with listing of defaulters.4. We are busy sending out letters of demand to the defaulters.
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			Progress to date 31 oct 2018	5. Currently in a procurement stage with the municipal attorneys handing over of defaulters.
List of outstanding debt per ward to be provided to the Speaker	This information will be disseminated to the Ward Councillors who will then hopefully convey this information to their respective constituents.	Chief Financial officer	30 June 2018	
Physical field audit	Field audit becomes necessary if desk research is not able to resolve irregular accounts	Chief Financial officer.	30 September 2018	We have prepared letters of demand and they will be delivered by the municipal messengers
Other mechanisms	Implementation of deductions from both officials and councillors in terms of rates and services.	CFO	Target met	All officials that owns rateable properties, are to sign an agreement for deduction of rates for the new financial year. Done, currently making arrangements with employees that have arrears to payoff arrears

				amount.
	Appointment of a service provider (at risk) to verify all data on our systems.	Finance	Progress to date	<p>1. Will be adverting for service provider to come and tender for data cleansing of all municipal accounts.</p> <p>2. Waiting for the supply chain processes for appointment of the service provider.</p> <p>3. Service provider has been appointed</p> <p>4. Service provider is currently working on our customer data.</p>

	Regular handing over of debtors older than 90 days.	Finance	<p>Progress to date</p> <p>31 October 2018</p>	<p>1. We still in the process of acquiring the system that assist in the debt correction process and handing over of debtors, so far only two service providers that have come to present their system and waiting for.</p> <p>2. Samras module have been presented, waiting for detailed cost of the system.</p> <p>3. order for debt collection module has been issued</p> <p>4. Waiting for Samras to activate the Module</p> <p>5. Samras consultant to come and activate the Module</p>
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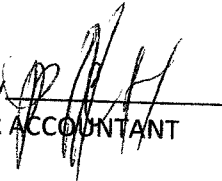
	Recovery of excessive use of telephones	Corporates	Target met	New Telephone System is in place, staff members have been issued with codes. Use of telephones can now be controlled
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Prepared by
NS Mkhize



Date 05/10/2018

Approved by
CFO/SENIOR ACCOUNTANT



Date 05/10/2018



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30 September 2018

DEBT COLLECTION REPORT

Data Cleansing

Crosscheck the service provider for data cleansing have sent us clean data for the all Municipal accounts with latest possible contact information

Currently the debt collection unit is calling to confirm customer information provided and updating new customer information on system.

Letters of demand sent

Letters of demand have been sent to commercial properties with outstanding balances for all municipal towns and Agricultural properties listed below:

Feedback from letters that were sent

The total number of letters of demand that have been sent to commercial properties is 45. We have only received 6 responses from the letters that were sent out still waiting for a 14 days period to pass.

1. Creighton Commercial: 3 customers that have paid their account in full after receiving letters of demand, 2 accounts under query.

Acc: 27517/32016 E Desai- Outstanding amount of **R124 475.08** and **R145 065**. has promised to come to the municipal office for arrangements on the 12 September 2018, Customer did come in to make settlement arrangements but has failed to pay within the promise date. Final letter of demand will be Posted to customer.

2. Bulwer Commercial: 1 Customer Bulwer Garage Acc 110 with outstanding amount of R126 512.00 has responded to letter of demand stating that why should he pay for Rates when there are people who are operating their business illegally across the road from the Bulwer Garage and yet the municipality is not doing anything about them. The customer did promise to pay the outstanding amount but won't continue to make any future payments until the queried matter is resolved. Have forward the customer emails where he can send his queries to.
-Other Bulwer Commercial waiting for 14 days period to pass before we can issue final Letters of Demand.
3. Underberg and Donnybrook haven't received any feed back as of yet from Commercial Properties waiting for 14 period of letters of demand to pass before final letters of demand can be posted.

FOR AGRICULTURAL PROP:

Letters of demand have been posted for all Agricultural property within NDZ Municipality.

Feedback from letters that were sent:

The total number of letters of demand that have been sent to Agricultural properties is 120. We have received responses from the letters that were sent out.

1. **Acc: 128445 New Line Invest.** With outstanding amount of **R173 600.66** has promised to pay Annual rates amounting to R17 474.76 before the end of October 2018 and has requested to pay the arrears amount over a period of 2 years amounting to R6983.92 every month. Arrangement of period of two years have to be approved by Council customer requested to come in once her request has been approved since she stays in Durban.
2. **J.A Michaux** owns 4 Agricultural properties with an outstanding amount of **R54 606.30** has promised to come in the month of September to sign off on the arrangement to make monthly payments of R4 056.61 on arrears plus monthly instalments. the customer request arrangement period over a period of two years waiting for council approval.
3. 4 Customers have queried their account balance collection unit is currently working on resolving the queries.
4. For all other agricultural properties that letters of Demand have been posted too/ hand delivered waiting for a 14-day period pass to see if any payment has been made to accounts before taking the next step.

RESIDENTIAL PROPERTIES:

Letters of Demand were hand delivered others posted for all residential properties with arrears amount in Creighton, Bulwer and Underberg

Feedback from letters of demand that were sent:

1. 8 Residential municipal customers came forward to make arrangements upon receiving municipal letter of demands.
2. One of the customers whom a letter of demand was hand delivered had queried that postal address have been change without her knowledge and hasn't been receiving statements, currently resolving the customers query.
3. For other residential Customers currently waiting for 14 day period to pass to see if any payment or arrangements have been made towards the accounts in arrears before any steps.
 - 3 Incorrect postal address queries have been resolved
 - 1 Property has changed ownership, currently investigating change of ownership
 - Incorrect reference used when making payment, awaiting customers to send proof of payments so we can transfer payments to the correct accounts
 - 1 customer with an outstanding amount of R23 227.53 has been making monthly payment to incorrect bank account number; customer is currently investigating the bank account.

Government Properties

Followed up on 6 National Public works property which payment for 2016/17 R248 013 & 2017/18 R 251 000 doesn't reflect on accounts, Reference was sent and dates payment made. Payment have been identified and allocated to accounts. Also followed up with invoices for recently identified property and have been told there are aware of the invoices and they busy processing payment for the identified property.

Handed over accounts

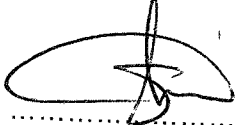
Handing over of accounts will commence once the Municipality has appointed Municipal Attorneys for handing over municipal accounts.

Return post

1. 5 return post for rates account have been identified and corrected, currently investigating other accounts returned due to incorrect post.
2. Also investigating change of ownership made for the financial year 2017/18 to see if any payments have been made to account since the change of ownership if not tracing of customer for correct postal.

Challenges

1. Debt collection unit requires a proper Debt collection training in order to perform their duties more effectively.
2. Debt collection Unit share 4 telephone lines with other BTO units which limits them in performing their duties to the best of their ability.
3. The issue of unavailability of office space has a negative impact on the Debt collection Unit in fully performing their duties
4. Arrangements over a period of twelve month need to be approved by Council, which delays the approval of arrangements with customer, it will be noted to council if a resolution can be taken for Municipal Manger or the CFO to approve arrangements over the period of one year to the Maximum of three years.

PREPARED BY


NS MKHIZE

DATE

08/10/2018

APPROVED BY


KMB NZIMELA (CFO)

DATE

08/10/2018

**EXPENDITURE REPORT
FOR
EXPENDITURE MANAGEMENT UNIT**

EXPENDITURE MANAGEMENT REPORT FOR THE PERIOD FOR SEPTEMBER 2018

AUTHOR	:	Chief Finance Officer
Levels	:	1 st Level –MANCO
	:	2 ND Level- Committee
	:	3 RD Level-Exco
	:	4 th Level-Council

2. PURPOSE

To report to the committee on the payments made during the month of September 2018

3. LEGAL REQUIREMENTS

- MFMA Act NO .56 of 2003

4. BACKGROUND AND REASONING

The accounting officer of a municipality is responsible for the management of the expenditure of the municipality. The accounting officer must take all reasonable steps to ensure that the municipality has and maintains an effective system of expenditure control, including procedures for approval, authorisation, withdrawal and payments of funds

The accounting officer must also make sure that the municipality has and maintains a system of internal control in respect of creditors and payments, that payments by the municipality are made directly to the person to whom it is due unless agreed otherwise for reasons as may be prescribed, and that all money owing by the municipality be paid within 30 days of receiving the relevant invoice or statement, unless prescribed otherwise for certain categories of expenditure.

5. FINANCIAL IMPLICATIONS

No financial implications

6. STAFF IMPLICATIONS

No staff implications

7. Annexures

- Payment listing DR Nkosazana Dlamini Zuma Municipality

- Top ten creditors

7. RECOMMENDATIONS

That this report noted by the committee

LIST OF PAYMENTS MADE DURING SEPTEMBER 2018						
PAYMENT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT	DATE OF INVOICE	PAYMENT DATE	COMPLIANCE COMMENTS
2169	Autoboy's PMB	Excess for NIP 629 NIP 2342&NIP 1367	3 313.70	2018/09/06	2018/09/06	YES
2170	Donnybrook Spar	Groceries for OSS Campaign held on 11/09/18	7 842.66	2018/09/05	2018/09/06	YES
2171	Ixopo Spar	Catering for Disciplinary hearing held on 07/09/18	653.90	2018/09/05	2018/09/06	YES
2172	Trophy International	Tropies for Literacy festival	2 460.00	2018/09/05	2018/09/06	YES
2173	ISIGQI PRODUCTIONS	Sound system & Generator hired for Kilimom Event	8 500.00	2018/08/27	2018/09/04	YES
2174	A.T Sosibo	Transport for Womens day celebration held on 22/08/18	5 000.00	2018/08/24	2018/09/04	YES
2175	T Sosibo	Transport for Womens day celebration held on 22/08/18	3 000.00	2018/08/24	2018/09/04	YES
2176	Sefeni Construction	Catering for Womens day celebration held on 22/08/18	27 000.00	2018/08/24	2018/09/04	YES
2177	Iranaye Tours	Transport for Womens day celebration held on 22/08/18	14 000.00	2018/09/24	2018/09/04	YES
2178	Shemuntu&Son's	Lunch for Golden games held on 01/08/18	16 468.87	2018/08/24	2018/09/04	YES
2179	Shemuntu&Son's	Black pens& folder with branding	29 814.00	2018/08/15	2018/09/04	YES
2180	C.S Mbambo	Transport for Womens day celebration&Maidens	8 800.00	2018/08/24	2018/09/04	YES
2181	Maphile Constr	Catering for Imbizo Yamadoda held on 31/07/18 at Seaford SPF	5 600.00	2018/08/13	2018/09/04	YES
2182	C M Memela	Transport for Womens celebration held on 22/08/18	5 000.00	2018/08/24	2018/09/04	YES
2183	A.M MAZEKA	Transport for Imbizo yamadoda held on 31/07/18 at Xosheyakhe	3 000.00	2018/08/24	2018/09/04	YES
2184	Noblogging (pty)Ltd	Rental for Donnybrook offices	1 886.31	2018/08/10	2018/09/04	YES
2185	Belebele Trading&Services	Lunch for Top athletics at Mandala Marathon held on 26/08/18	3 334.00	2018/08/24	2018/09/04	YES
2186	Magagaqa Trading (PTY) LTD	Supply&Delivery of printers and GPS Handled device PWBS	200 000.00	2018/08/27	2018/09/04	YES
2187	Double DM Trading&Project	Catering for Public participation workshop	15 000.00	2018/08/27	2018/09/04	YES
2188	VIV Made	Claim for attending APAC Meeting held on 21/08/18	12 094.90	2018/08/28	2018/09/04	YES
2189	Ixopo Spar	Lunch for NCOF meeting held on 04/09/2018	3 915.93	2018/08/22	2018/09/04	YES
2190	MJ Magoso	Transport for Imbizo yamadoda held on 31/07/18 at Macabazini	2 000.00	2018/08/24	2018/09/04	YES
2191	T.A Mtolo Construction	Transport for Imbizo yamadoda held on 31/07/18 at Mqatsheni	12 000.00	2018/08/24	2018/09/04	YES
2192	ST Dlamini	Transport for Imbizo yamadoda ,Womens day celebration	15 500.00	2018/08/24	2018/09/04	YES
2193	OK Furniture	3 fridges for PWBS Department	7 487.00	2018/08/31	2018/09/04	YES
2194	Senzo Phungula	Transport for Imbizo yamadoda held on 31/07/18 at Tafuleni	9 000.00	2018/08/24	2018/09/04	YES
2195	Sbhudlu Trading	Transport for Imbizo yamadoda held on 31/07/18 at Mnyamana	3 000.00	2018/08/24	2018/09/04	YES
2196	V.T MKHIZE	Transport for Imbizo yamadoda held on 31/07/18 at Phayidani	4 800.00	2018/08/24	2018/09/04	YES
2198	MW Jili	Transport for Imbizo yamadoda held on 31/07/18 at Thonisi	2 500.00	2018/08/24	2018/09/04	YES
2199	DS Dlamini	Transport for Imbizo Yamadoda held on 31/07/18 at Junction	8 000.00	2018/08/24	2018/09/04	YES
2200	KC Madonda	Transport for Imbizo Yamadoda held on 31/07/18 at Sandanezwe	3 000.00	2018/08/24	2018/09/04	YES
2201	Lucara Trading	Tent hired for Horse racing Event held on 25/08/18	3 800.00	2018/08/27	2018/09/04	YES
2202	Eskom Himeville Posr office	Electricity July statement	40 315.70	2018/08/31	2018/09/04	YES
2203	Eskom Bulwer Dump Site	Electricity August statement	5 106.73	2018/08/31	2018/09/04	YES
2204	Eskom: Bulwer waste water package	Electricity August statement	925.28	2018/08/31	2018/09/04	YES
2205	Eskom 187 Mackenzie Street	Electricity August statement	4 784.61	2018/08/31	2018/09/04	YES
2206	ESKOM	Electricity August statement	1 211.19	2018/08/31	2018/09/04	YES
2207	Enviroserve	Refuse collection for June and July	230 710.83	2018/09/22	2018/09/04	YES
2208	Sheriff	Legal advice &Litigation	3 000.00	2018/09/03	2018/09/03	YES
2209	Shiva Da SILVA & Association	Transport for Imbizo Yamadoda held on 31/07/18 at Bulwer	74 380.68	2018/09/06	2018/09/06	YES
2210	Nsimbi Transport	Fire brigade service for September	3 000.00	2018/08/24	2018/09/14	YES
2211	Rural Metro	Buyani Madlala Sportfield certificate.10	132 120.05	2018/09/06	2018/09/14	YES
2212	Quit storm Trading	Buyani Madlala Sportfield certificate.9	121 752.02	2018/09/06	2018/09/14	YES
2213	Quit storm Trading	water usage for July	236 519.87	2018/09/03	2018/09/14	YES
2214	HARRY GWALA		22 702.45	2018/08/22	2018/09/14	YES

2215	IX Engineers	Consultant for Diphini access road cert.2, Mahwaqa rd cert.2, Goqweni Rd cert.2, Florence&Dladla rd cert.2, Hadebe to Langa rd cert.2, Khuphuka Rd cert.2, Sonyongwana to Mashayunina rd cert.2, D1213-Plazini rd cert.2, Zwelisha rd cert.2&Nkelabantwana rd cert.2.	507 300.07	2018/09/04	2018/09/14	YES
2216	Noblogging (pty) Ltd	Rental for Donnybrook offices-Se	1 886.31	2018/08/21	2018/09/14	YES
2217	Time FREIGHT	Postage for funding agreement for FBE	210.65	2018/09/06	2018/09/14	YES
2218	The Don Ira Family	rental for Himeville offices -September	4 000.24	2018/09/06	2018/09/14	YES
2219	SALGA	Planning law conference for Mr Mazibuko	1 200.00	2018/09/10	2018/09/14	YES
2220	Auditor General	Audit fees	175 479.25	2018/09/06	2018/09/14	YES
2221	Ukwazi Trading CC	Renov of Himeville offices certificate.2	83 411.35	2018/09/10	2018/09/14	YES
2222	Alfina&Palisa (PTY) LTD	Decoration for Madiba's Memorial service	600.00	2018/09/10	2018/09/14	YES
2223	Nomakhwezi Trading	Catering for Strategic planning training held on 20-24/08/18	19 625.00	2018/09/10	2018/09/14	YES
2224	Powervision Technology	Laptop charger for T. Makhanya and P Mtungwa	2 604.00	2018/09/10	2018/09/14	YES
2225	Namasthethu Electrical	Refuse bags for Creighton, Bulwer&Creighton	4 830.00	2018/09/10	2018/09/14	YES
2226	Thaba Agri Suppliers (PTY) LTD	Emping 4 municipal septic tanks	28 350.00	2018/09/10	2018/09/14	YES
2227	Ikenaniethu	Postage of September statements	17 600.00	2018/09/10	2018/09/14	YES
2228	Inside data	Transport for uMkhosi wezintombi	18 900.00	2018/09/11	2018/09/14	YES
2229	ST Dlamini	Cleaning material	9 000.00	2018/09/10	2018/09/14	YES
2230	Mgandulo Trading	Repair electrics at Gugweni Hall&Leainers licence centre	124 100.00	2018/09/10	2018/09/14	YES
2231	SBS ELECTRICAL (pty) ltd	Transport for Womans day celebration	22 940.18	2018/09/10	2018/09/14	YES
2232	D.S Dlamini	Tour operator	1 500.00	2018/09/12	2018/09/14	YES
2233	Entabeni Tours	Telephone July statement	11 700.00	2018/09/10	2018/09/14	YES
2234	Telkom	Electrification of Greater Kilmom certificate. 10	8 194.24	2018/09/06	2018/09/14	YES
2235	Igoda Project (Pty) Ltd	Professional membership fees for Mr Mazibuko	2 470 703.70	2018/09/07	2018/09/14	YES
2236	South African Council of Planners	Renov of Seaford Sportfield cert.4& Bulwer Txi rank cert.3	535.00	2018/09/10	2018/09/14	YES
2237	Amavuyo Catering	Renov of Underberg taxi rank cert.2	41 395.90	2018/09/06	2018/09/14	YES
2238	Sphelhezatrading cc	Electricity August statement	53 960.00	2018/09/10	2018/09/14	YES
2239	Eskom: 5441662813	Electricity August statement	1 384.97	2018/09/11	2018/09/14	YES
2240	Eskom Creighton Streetlight	Electricity August statement	6 968.11	2018/09/11	2018/09/14	YES
2241	Eskom Public Toilets main street	Electricity August statement	102.36	2018/09/11	2018/09/14	YES
2242	Eskom: 7235933938	Electricity August statement	5 185.43	2018/09/11	2018/09/14	YES
2243	Eskom Bulwer Art Centre	Electricity August statement	9 307.04	2018/09/11	2018/09/14	YES
2244	Eskom Bulwer taxi rank	Electricity August statement	2 317.83	2018/09/11	2018/09/14	YES
2245	Bulwer Library & Hall: 5241271066	Electricity August statement	23 953.15	2018/09/11	2018/09/14	YES
2246	NASHUA	Rental for Printing machines for Himeville offices	21 511.60	2018/09/11	2018/09/14	YES
2247	T.A Mtolo Construction	Transport for Maidens to KwaNokweja	14 000.00	2018/09/12	2018/09/14	YES
2248	Symphony PC	Maintenance contract for September	15 500.00	2018/09/10	2018/09/14	YES
2249	Zamindlela Maduma Trading&Projects	Transport for Maidens to Kwavimbela	14 300.00	2018/09/10	2018/09/14	YES
2250	Anvission Computers	Laptop for S.V Mtolo	18 990.00	2018/09/10	2018/09/14	YES
2251	Asiphokuhle Training	Organisational Development project for NDZ	396 750.00	2018/09/12	2018/09/14	YES
2252	Shemuntu&son's	Emping municipal septic tanks	26 400.00	2018/09/12	2018/09/14	YES
2254	Powervision Technology	Server Development website and Intranet for Hr Department	856 880.00	2018/09/12	2018/09/14	YES
2255	Tinotel Corporate Training	Training for PA's	20 998.00	2018/09/12	2018/09/14	YES
2256	Donnybrook Spar	Grocery for Mbanjwa family	992.38	2018/09/13	2018/09/14	YES
2257	Chief Register of Deeds	Deeds account	1 885.00	2018/09/09	2018/09/10	YES
2258	Harvey World Travel	Accommodation for Officials and councillors	130 427.92	2018/09/12	2018/09/14	YES
2259	Ikopo Spar	Catering for Council workshop	7 403.20	2018/09/18	2018/09/18	YES
2260	Anvission Computers	Laptop for MJ Mohlakaona	19 706.00	2018/09/12	2018/09/25	YES
2261	SALGA	National Members Assembly 2018 for PP Cllr Shange, Cllr Zikode N.C Vezi & M Mzimela				
2262	Mathiya Transport	Transport for Maidens to uMkhosi wezintombi	20 000.00	2018/09/17	2018/09/25	YES
2263	Zamindlela Maduma Trading&Projects	Transport for Womans day celebration	17 500.00	2018/09/12	2018/09/25	YES
			15 500.00	2018/09/12	2018/09/25	YES

2264	Zelokuhle Holdings	Drums for Collection refuse	30 000.00	2018/09/12	2018/09/25	YES
2265	Vukazakhe Tours	Transport for Maidens to uMkhosi wezintombi	18 500.00	2018/09/12	2018/09/25	YES
2266	ST Diamini	Transport for Maidens to uMkhosi wezintombi	17 500.00	2018/09/12	2018/09/25	YES
2267	Manaye Tours	Transport for Maidens to uMkhosi wezintombi	18 500.00	2018/09/12	2018/09/25	YES
2268	IMS Sibisi	Travelling claims for Presiding officer	4 278.00	2018/09/13	2018/09/25	YES
2269	Nomutsha Trading	Catering for Womens day celebration held on 22/08/18	10 000.00	2018/09/10	2018/09/25	YES
2270	Fleet Horizon	Supply&Delivery of Municipal vehicles	1 091 045.00	2018/09/12	2018/09/25	YES
2271	Isikhungusethu	Development of Housing sector plan and housing policy	44 712.00	2018/09/18	2018/09/25	YES
2272	Donnybrook Build it	Tools for Creighton centre	6 944.40	2018/09/17	2018/09/25	YES
2273	Indwe Risk Service	Insurance for Councillors	53 359.64	2018/09/03	2018/09/25	YES
2274	Ixopo Spar	Lunch for interviews for Smr Community Manager&Smr PWBS Manager	1 352.00	2018/09/18	2018/09/18	YES
2275	Underberg Forge	Supply of poles for drums of waste collection	24 107.45	2018/09/17	2018/09/25	YES
2276	UNISA	Study assistance for Mrs N Cezu	4 740.00	2018/09/20	2018/09/25	YES
2277	University of Steilbosch-University	Study assistance for Wayne Mc Namara	10 000.00	2018/09/20	2018/09/25	YES
2278	Regent Business School	Study assistance for S Manyathi	4 633.33	2018/09/20	2018/09/25	YES
2279	Eskom Creighton Local Authority Activity	Electricity September statement	3 447.09	2018/09/18	2018/09/25	YES
2280	Eskom Municipal House	Electricity September statement	3 906.37	2018/09/18	2018/09/25	YES
2281	Eskom Lot68 West & East street	Electricity September statement	100.78	2018/09/18	2018/09/25	YES
2282	Eskom Municipal House	Electricity September statement	2 339.92	2018/09/18	2018/09/25	YES
2283	Eskom: Eskom Health Committee Office	Electricity September statement	8 369.70	2018/09/18	2018/09/25	YES
2284	Eskom: Creighton Pound	Electricity September statement	4 948.42	2018/09/18	2018/09/25	YES
2285	Eskom Lot 3 Smith street	Electricity September statement	191.45	2018/09/18	2018/09/25	YES
2286	Eskom: Sportfield Nkwezela	Electricity September statement	2 037.50	2018/09/18	2018/09/25	YES
2287	Eskom : 7220847783	Electricity September statement	4 077.85	2018/09/18	2018/09/25	YES
2288	GT Auto Electrical PTY LTD	Trainer repairs for NIP 1935	1 637.30	2018/09/12	2018/09/25	YES
2289	TNT Airconditioning	Installation of Aircondition at Creighton office	26 145.25	2018/09/19	2018/09/25	YES
2290	Nashua	Telephone charges for July and August	31 558.17	2018/09/18	2018/09/25	YES
2291	ZAQ Finance	Grape 19 Landfill valuation Bulwer	28 750.00	2018/08/29	2018/09/25	YES
2292	Belebele Trading	Transporting OX for traditional leaders	1 900.00	2018/09/19	2018/09/25	YES
2294	Sabizwana Trading and Enterprise	Catering for reading competition held on 12/09/18	14 250.00	2018/09/18	2018/09/25	YES
2295	Sigondile Trading	Catering for reading competition held on 14/09/18	14 250.00	2018/09/17	2018/09/25	YES
2296	Lwand's Civils	Supply&install of steel baracading fence	19 950.00	2018/09/17	2018/09/25	YES
2297	Icon Music	Gigrig truck hired	28 000.00	2018/09/17	2018/09/25	YES
2298	Jet set creations	Film location destination profiles	29 500.00	2018/09/17	2018/09/25	YES
2299	Industrial & Chainsaw	Chainsaw for creighton centre	14 400.00	2018/09/17	2018/09/25	YES
2300	Puckety farm	Breakfast for film destination marketing	1 500.00	2018/09/18	2018/09/25	YES
2301	Lion of Africa	Excess payment for NIP 2344	2 500.00	2018/09/18	2018/09/25	YES
2302	Harry Gwala	water usage for August	5 908.45	2018/09/18	2018/09/25	YES
2303	MS Sibisi	Travelling claims for Presiding officer	4 278.00	2018/09/21	2018/09/25	YES
2304	Intombemnyama Transport	Transport for Maidens to uMkhosi womhlanga	17 000.00	2018/09/12	2018/09/25	YES
2305	Ixopo Spar	Catering for Disaster meeting held on 27/09/18	1 466.68	2018/09/25	2018/09/28	YES
2306	Ixopo Spar	Catering for ward committee meeting held on 26/09/18	11 155.37	2018/09/21	2018/09/28	YES
2307	Ayanda Mbanga	Advert for access roads, vacant post, fencing of himeville station,Message for womans months	50 028.54	2018/09/21	2018/09/25	YES
2308	Eskom Capital Building	Electricity September statement	32 121.64	2018/09/27	2018/09/28	YES
2309	Mabhude contractors	Maintenance of Diphini Access road	48 949.75	2018/09/27	2018/09/28	YES
TOTAL PAYMENTS			8 336 609.63			

Prepared by: *SA Riscob*
Signature: *[Signature]*

Reviewed by: *M. TATALO*
Signature: _____

HIGHEST PAID CREDITORS FOR SEPTEMBER 2018

SUPPLIER	DESCRIPTION	AMOUNT
Igoda Project (Pty) Ltd	Electrification of Greater Kilmon certificate.10	2 470 703.70
Fleet Horizon	Supply&Delivery of Municipal vehicles	1 091 045.00
Powervision Technology	Server Development website and intranet for Hr Department& Laptop charger for Thembu Makahanya & P Mtungwa	859 484.00
IX Engineers	Consultant for Diphini access road cert.2,Mahwaqa rd cert.2,Goqweni Rd cert.2,Florence&Dladla rd cert.2,Hadebe to Langa rd cert.2,Khuphuka Rd cert.2,Sonyongwana to Mashayunina rd cert.2D1213-Plazini rd cert.2,Zwelisha rd cert.2&Nkelabantwana rd cert.2,	507 300.07
Asiphokuhle Training	Organisational Development project for NDZ	396 750.00
Quit storm Trading	Buyani Madlala Sportfield certificate.9&10	358 271.89
Enviroserv	Refuse collection for June and July	230 710.83
Magqagga Trading (PTY) LTD	Supply&Delivery of printers and GPS Handled device PWBS	200 000.00
Auditor General	Audit fees	175 479.25
Rural Metro	Fire brigade service for September	132 120.05
TOTAL		6 421 864.79

REPORT ON SUPPLY CHAIN MANAGEMENT FOR THE MONTH OF SEPTEMBER 2018 – NDZ MUNICIPALITY

AUTHOR: CHIEF FINANCE OFFICER
(File Ref: Budget and Treasury Office)

- (1st Level : Manco)
- (2nd Level : Finance Committee)
- (3rd Level : Exco)
- (4th Level : Council)

1. PURPOSE OF REPORT

To present the implementation of the Supply chain management policy to the Committees and Council on purchases made by the municipality for the month ended 30 September 2018.

2. BACKGROUND

The Act on Local Government: Municipal Finance Management Act No 56, 2003, Chapter 11, the municipal supply chain management Regulation, as published in the Government Gazette on 30 May 2005 and the Supply Chain Management Policy as adopted by Council state that a report must be submitted to committees and council, in order to create a transparent image to all processes in the Supply Chain Management Division.

3. LEGAL AND STATUTORY REQUIREMENT

- Constitution of Republic of South Africa Act, No 108 of 1996
- Municipal Finance Management Act, No 56 of 2003
- Preferential Procurement Regulations, 2011
- Board- Based Black Economic Empowerment Amended Act, 2013 (Act No 46 of 2013
- Supply Chain Management Policy

4. RANGE OF PROCUREMENT

- 4.1 Orders up to the transaction value of R1 to R2 000
- 4.2 Three written or verbal quotations for procurements of a transaction value between R2001 to R10 000.
- 4.3 Three different written quotations for procurements between R10 001 to R30 000.
- 4.4 At least three formal written quotes, to be scored on price & targeted goal points designed in terms of the New Preferential Procurement Point Framework Act and regulations as well as the Broad Based Black Economic Empowerment Act for procurements above R30 001 to R200 000.
- 4.5 Bid Process for procurement above R 200 000,00

5. STAFF IMPLICATIONS

5.1 There is no staff implication

6. FINANCIAL IMPLICATIONS/ EXPENDITURE

6.1 QUOTATION ORDERS	: R 1 205 395,28
6.2 DEVIATIONS	: R 0,00
6.3 IRREGULAR EXPENDITURE	: R 0,00
6.4 FUNERAL	: R 4 400,00
6.5 AWARDS MORE THAN R200 000	: R 0,00
6.6 FUEL ORDERS	: R 8 500,00

7. ANNEXURES

- 7.1 Annexure "A" – Quotation orders below R 200 000,00
- 7.2 Annexure "B" – Deviation and Irregular Expenditure
- 7.3 Annexure "C" - Funeral
- 7.4 Annexure "D" – Awards more than R 200 000,00
- 7.5 Annexure "E" – Fuel orders

8. RECOMMENDATIONS

That this report to be noted by Committee

“QUOTATION ORDERS BELOW R 200 000,00”

ORDERS REPORT FOR THE PERIOD OF SEPTEMBER 2018 (Annexure A)			
PETTY CASH R0.01-R2000			
ORDER NUMBER	COMPANY NAME	SERVICE	DEPT AMOUNT
3382	Puckety Farm	Wellcome breakfast for 25 people attending UK Film in underberg	Comm R 1 500,00
3381	Trophy information	Trophies for literacy reading competition at Bulwer library	Comm R 1 230,00
3339	Harvey world travel	Accommodation for Mr Zwezwe attending Duzi to sani meeting	Comm R 1 055,59
3387	Harvey world travel	Conference venue for Mr V Mtolo attending Annual KZN EPWP Capacitation workshop	Comm R 1 514,00
3394	Ixopo	Catering for Mr J Maziubuko attending Bid evaluation Meeting	Mm R 852,00
3397	Harvey world travel	Accommodation for Mr S Madiala transporting Beneficiaries back for Rechards bay	Corp R 653,90
1030	Harvey world travel	Shuttle service for Mr MW Dlamini attending DIMISA CONFERENCE in gauteng	PWBS R 1 624,00
1034	Powervision technology	Laptop charger for Mr P Mntungwa	Comm R 1 474,00
1035	Powervision technology	Laptop charger for Ms T Mkhanya	BTO R 1 299,00
3451	Donnybrook spar	Groceries for Mbanwa family	BTO R 1 375,00
3422	Harvey world travel	Accommodation for Mr P Mntungwa attending Duzi to sani expedition in PMB	Mm R 992,38
3423	Harvey world travel	Accommodation for Mr A Zwezwe attending Duzi 2 Sani expedition	Mm R 1 674,00
3469	Underberg	Broom yard sweeper comp	Comm R 1 674,00
3473	Harvey world travel	Accommodation for Mr S Madiala transporting journalist	PWBS R 1 049,64
3424	Bellebele trading	Transport OX for the traditional leader	Comm R 1 699,00
3426	Ixopo Spar	Catering for interviews for senior community services Mnager	Mm R 1 900,00
3435	Harvey world travel	Car hire for Mr SP Ngcobo	Mm R 676,00
3434	Harvey world travel	Accommodation for Mr S Ngcobo attending HRM Best practices seminar	Corp R 1 986,00
3440	Bellebele trading	Sound system for readathon festival	Corp R 1 636,00
3427	Ixopo spar	Lunch for interview for PWBS Manager	Comm R 2 000,00
3500	Donnybrook spar	Lunch for finance committee meeting	Mm R 676,08
3441	Harvey world travel	Accommodation for Mr NC Vezi attending premiers co-ordinating forum	Corp R 744,98
			Mm R 1 879,00
Total			R 31 164,57

FORMAL WRITTEN QUOTATIONS BETWEEN R5001-R200 000 (Annexure A) FOR SEPTEMBER 2018				
Order Numbers	Company Name	SERVICE	DEPT	Amount
1023	TNT Air conditions	Installation of air conditioners at creighton main office	PWBS	R 26 145,25
3379	Entabeni tours and MT Biking	Tour operator Duzi to sani	Comm	R 11 700,00
3383	Zelokuhle holdings (Pty) Ltd	Drums for Refuse collection to be place in Underberg and Creighton	PWBS	R 30 000,00
3384	Nashua PMB	Laptop for CFO Pa	BTO	R 18 110,20
3385	Harvey world travel	Accommodation and full conference package for Mr TM Ngcobo and IT Khumalo attending Bid	BTO	R 5 117,00
3390	Donnybrook Build It	Evaluation meeting	PWBS	R 6 944,40
3398	Unduberg forge	Working tools for Creighton Center	PWBS	R 24 107,45
3399	Harvey world travel	Supply and Delivery of 1,8 pole for drums that will be used for waste collection	Comm	R 13 938,00
3343	Harvey world travel	Catering for the maidens attending Unkhosi Womhlanga on the 07/09/18	Comm	R 28 154,06
1029	Harvey world travel	Catering for the maidens attending Unkhosi Womhlanga on the 07/09/18	Comm	R 6 548,00
3344	Harvey world travel	Accommodation for Lindie Zuma attending Golgen Game at King Cetshwayo District	Corp	R 5 964,00
3350	Shemuntu and Son	Emptying Municipal spetic tank	PWBS	R 26 400,00
3402	Nomayingo trading	Catering for 125 attending tourism awareness campaign	Comm	R 10 200,00
3347	Intombenivama transport	Transport for maidens attending Unkhosi womhlanga	Comm	R 17 000,00
3349	Manaye Tour	Transport for maidens attending Unkhosi womhlanga	Comm	R 18 500,00
3348	Mathiya transport	Transport for maidens attending Unkhosi womhlanga	Comm	R 17 500,00
3345	Vukezakhe tours	Transport for maidens attending Unkhosi womhlanga	Comm	R 18 500,00
3346	ST Dlamini	Transport for maidens attending Unkhosi womhlanga	Comm	R 18 500,00
3336	TNT Air conditions	Repair air conditioners in Creighton main office	PWBS	R 17 500,00
3421	Mandlamark (Pty) Ltd	Chain sew and Citing chain for Creighton Centre	PWBS	R 30 889,00
3419	Harvey world travel	Catering for 50 people attending tourism buddies and indigenous games	PWBS	R 14 400,00
3416	Harvey world travel	Accommodation for landrover delegates attending duzi to sani event	Comm	R 6 483,00
3417	Harvey world travel	Accommodation for VIPs attending Cultural food testing EXPO	Comm	R 17 071,00
3466	Scondile trading	Catering for 180 people attending reading competition at Bulwer Hall	Comm	R 20 486,20
3465	Khenani lethu (Pty) Ltd	Non-flushable toilets for community attending drakensberg intercultural food	Comm	R 14 250,00
3464	Sabizwana trading	Catering for 180 people attending reading competition at Bulwer Hall	Comm	R 6 000,00
3453	Icon Muzis	Girrig truck with full backing sound system and stage	Comm	R 14 250,00
3467	Harvey world travel	catering for 50 people attending Duzi 2 Sani	Comm	R 28 000,00
3471	Ayanda Mbanga Communication	Advert for what where and when Magazine	Comm	R 8 427,00
3472	Sinawe service station	Catering for maidens attending Unkhosi Womhlanga	Comm	R 22 643,98
3477	Harvey world travel	Accommodation for Mr T Khumalo and M Ngcobo Bid Evaluation committee meeting	Comm	R 18 318,00
3420	Lwandles Civils	500 Steel Baracading fence for Duzi 2 sani	BTO	R 8 742,20
3425	Harvey world travel	Accommodation for Mr S Bekwa, Ndlimbovu and Miya attending Slims Migration workshop	Comm	R 19 950,00
3428	Harvey world travel	Accommodation for Mr AK Xaba attending Umkhosi weleembe sports awards and Isicathamiya	Comm	R 6 921,45
3430	Harvey world travel	Accommodation for 4 people attending DUZI 2 Sani in PMB	Comm	R 8 544,00
3433	Harvey world travel	Flight for Mr SP Ngcobo attending HRM Best practice seminar	Comm	R 6 915,20
3436	Makro	Early child hood development	Corp	R 5 413,97
3437	Ngwekazi Catering	Jumping castle and Generator for childrens attending Duzi 2 Sani	Comm	R 29 958,00
3454	Harry gwala district	Honey sucker to empty sprink tank	Comm	R 20 000,00
3455	Harry gwala district	Honey sucker to empty sprink tank	PWBS	R 63 508,91
3470	Amancwabane trading	Traffic fine books	PWBS	R 42 062,66
3461	Harvey world travel	Accommodation for Media journal attending Duzi to sani	Comm	R 55 200,00
3429	Harvey world travel	Evening Duzi to Sani stakeholders networking jazz banquet venue and cocktail braai	Mim	R 27 228,00
3488	Harvey world travel	Accommodation for Mr A Zulu and S Madlala attending Umkhosi weleembe in Durban	Comm	R 31 118,00
3490	Harvey world travel	Accommodation for Mr T Majola attending Durban business fair	Comm	R 7 268,00
3355	Harvey world travel	Conference facility room for strategic planning	Corp	R 6 654,00
				R 51 571,34

“DEVAITION”

DEVIATIONS FOR THE PERIOD OF SEPTEMBER 2018 (Annexure A)

DATE	SERVICE PROVIDER	DESCRIPTION OF SERVICE	AMOUNT	REASON FOR DEVIATION
No deviation for the Month of September 2018				

IRREGULAR EXPENDITURE FOR THE MONTH OF SEPTEMBER 2018 (Annexure B)

DATE	SERVICE PROVIDER	DESCRIPTION OF SERVICE	REASON FOR IRREGULAR
No irregular for the Month of September 2018			

R 0,00

“FUNERAL”

BURIAL ASSISTANCE ORDERS THE PERIOD OF SEPTEMBER 2018

Order Numbers	Family	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Ward 11	Ward 12	Ward 13	Ward 14	Ward 15	Total	
3452	Kheswa family										R 1 100,00							
3452	Zorofi family										R 1 100,00							
3462	Siboya family											R 1 100,00						
3462	Madonoda family													R 1 100,00				
Current		R -	R 0,00	R -	R -	R -	R -	R -	R -	R -	R -	R 2 200,00	R -	R 1 100,00	R -	R -	R -	R 4 400,00

“AWARDS MORE THAN R 200 000,00”

“FUEL ORDERS”

PETROL ORDERS FOR PERIOD OF SEPTEMBER 2018

ORDER NO.	Company Name	Service	Depart	Amount
3449	Creighton Service station	Fuel for Brushcutters	PWBS	R 1 700,00
3448	Creighton Service station	Fuel for Brushcutters	PWBS	R 3 400,00
3447	Creighton Service station	Fuel for Brushcutters	PWBS	R 3 400,00
Total				R 8 500,00

“BIDS AND QUOTATION PROGRESS REPORT”

BIDS PROGRESS REPORT FOR THE SEPTEMBER 2018

Description	Bid No	Closing Date	Status
Proposal for technological Gadgets	CORP-073/17/18	18/05/2018	Adjudication
Proposal for Access control system and CCTV	PWBS-070/17/18	01/06/2018	Adjudication
Mqondekweni Sportfield	PWBS-004/18/19	24/07/2018	Adjudication
Upgrading of Underberg taxi rank	PWBS-005/18/19	24/07/2018	Adjudication
Construction of Gobhogobho Community Hall	PWBS-008/18/19	26/07/2018	Adjudication
Sicedeni Community Hall	PWBS-006/18/19	26/07/2018	Adjudication
Sporini Community Hall	PWBS-007/18/19	26/07/2018	Adjudication
Turnkey Bulwer Asphalt phase 6	PWBS-012/18/19	27/07/2018	Adjudication
Turnkey Creighton Asphalt phase 5	PWBS-009/18/19	27/07/2018	Adjudication
Turnkey Donnybrook Asphalt phase 2	PWBS-010/18/19	27/07/2018	Evaluation
Turnkey Himeville Asphalt phase	PWBS-011/18/19	27/07/2018	Evaluation
Construction of Khuphuka Access road	PWBS-016/18/19	30/07/2018	Adjudication
Construction of Florence and Dladla Access road	PWBS-015/18/19	30/07/2018	Adjudication
Donnybrook to Mashayilanga	PWBS-014/18/19	30/07/2018	Adjudication
Hahebe to Langa access road	PWBS-018/18/19	31/07/2018	Adjudication
Construction of Diphini Access road	PWBS-019/18/19	31/07/2018	Adjudication
Construction of Nkelabantwana access road	PWBS-020/18/19	31/07/2018	Evaluation
Construction of Goqweni access road	PWBS-017/18/19	31/07/2018	Evaluation
Supply and delivery of fully equipped fire truck	COMM-013/18/19	01/08/2018	Evaluation
Supply and Delivery of 7 lighting conductors	COMM-026/18/19	08/08/2018	Evaluation
Construction of Zwelisha access road	PWBS-023/18/19	10/08/2018	Evaluation
Construction of Mahwaga Access road	PWBS-024/18/19	10/08/2018	Evaluation
Construction of Ngcobo access roads	PWBS-025/18/19	10/08/2018	Evaluation
Customer care satisfaction survey	MM-028/18/19	27/08/2018	Evaluation
Maintanance of Diphini Access roads	PWBS-029/18/19	14/08/2018	Evaluation
Training for emotional intelligence in leadership	MM-021/18/19	19/07/2018	Evaluation
Supply and delivery of 07 fire arms	Com-027/18/19	28/08/2018	Evaluation
Supply and delivery of fencing at Donnybrook	PWBS-030/18/10	14/09/2018	Evaluation
Supply and delivery of Fencing at Transfer station	PWBS-031/19/19	14/09/2018	Evaluation
Supply and delivery of water through	COMM-033/18/19	17/09/2018	Evaluation
Supply and delivery of Banners	Comm-034/18/19	17/09/2018	Evaluation
Supply and delivery of Disaster relief	Comm-022/18/19	17/09/2018	Evaluation
Supply and delivery of Fire beaters	Comm-032/18/19	17/09/2018	Evaluation
Supply and delivery of Mayoral chain	Mm-038/18/19	17/09/2018	Evaluation
Revenue enhancement strategy	BTO-036/18/19	28/09/2018	Evaluation

PROCUREMENT REPORT

PROCUREMENT PLAN REPORT FOR SEPTEMBER 2018

DEPARTMENT	PROJECT DESCRIPTION	STATUS
COMMUNITY SERVICES DEPARTMENT		
	SUPPLY AND DELIVERY OF FULLY EQUIPPED FIRE FRIGHTING TRUCK	EVALUATION
	SUPPLY AND DELIVERY OF 7 LIGHTNING CONDUCTORS	EVALUATION
	SUPPLY AND DELIVERY OF 7 FIRE ARMS	RE-ADVERT
	TANKS	EVALUATION
	SUPPLY AND DELIVERY OF DISASTER RELIEF	EVALUATION
	SUPPLY AND DELIVERY OF WATER TROUGH	EVALUATION
	SUPPLY AND DELIVERY OF BANNERS	EVALUATION

PROCUREMENT PLAN REPORT FOR SEPTEMBER 2018

DEPARTMENT	PROJECT DESCRIPTION	STATUS
EXECUTIVE AND COUNCIL (MM's OFFICE)		
	TRAINING FOR EMOTIONAL INTELLIGENCE IN LEADERSHIP	
	SUPPLY AND DELIVERY OF MAYORAL CHAIN	EVALUATION EVALUATION

PROCUREMENT PLAN REPORT FOR SEPTEMBER 2018

DEPARTMENT	PROJECT DESCRIPTION	STATUS
CORPORATE DEPARTMENT		

DEPARTMENT	PROJECT DESCRIPTION	STATUS
PWBS DEPARTMENT		
	ELECTRIFICATION OF GREATER STEPMORE, GREATER ENHLANHLENI/GOXHILL, GREATER UNDERBERG, GREATER BULWER AND GREATER NKUMBA	ADJUDICATION
	ELECTRIFICATION OF GREATER AMAKHUZE /CABAZI, GREATER KHUKHULELA/NOMAGAGA, GREATER CENTOCOW /HLABENI, GREATER GQUMENI/MQUNDEKWENI & GREATER NGWAGWANE (275 CONNECTIONS)	ADJUDICATION
	ELECTRIFICATION OF GREATER NKWEZELA, GREATER BHIDLA /SIZANENJANA, GREATER DONNYBROOK, GREATER MJILA/CREIGHTON AND GREATER SANDANEZWE/MASMINI (275 CONNECTIONS)	ADJUDICATION
	CONSTRUCTION OF MNQUNDEKWENI SPORTFIELD	ADJUDICATION
	UPGRADING OF UNDERBERG TAXI RANK	ADJUDICATION
	CONSTRUCTION OF SCEDENI COMMUNITY HALL	ADJUDICATION
	CONSTRUCTION OF SPORINI COMMUNITY HALL	ADJUDICATION
	CONSTRUCTION OF GOBHOGOBHO COMMUNITY HALL	ADJUDICATION
	CREIGHTON ROAD ASPHALT PHASE 5	ADJUDICATION
	DONNYBROOK ROADS ASPHALT PHASE 2	ADJUDICATION
	HIMEVILLE ROADS ASPHALT PHASE 1	ADJUDICATION
	BULWER ASPHALT SURFACING PHASE 6	ADJUDICATION
	CONSTRUCTION OF SONYONGWANE TO MASHANYUNINA ACCESS ROAD	ADJUDICATION

ACCESS ROAD	ADJUDICATION	
CONSTRUCTION OF KHUPHUKA ACCESS ROAD	ADJUDICATION	
CONSTRUCTION OF GOQWENI ACCESS ROAD	ADJUDICATION	
CONSTRUCTION OF HADEBE TO LANGA ACCESS ROAD	ADJUDICATION	
CONSTRUCTION OF DIPHINI ACCESS ROAD	ADJUDICATION	
CONSTRUCTION OF NKELABANTWANA ACCESS ROAD	ADJUDICATION	
CONSTRUCTION OF ZWELISHA ACCESS ROAD	ADJUDICATION	
CONSTRUCTION OF MAHWAQA ACCESS ROAD	ADJUDICATION	
CONSTRUCTION OF NGCOBO (D1213 TO PLAZINI) ACCESS ROAD (WARD 12)	ADJUDICATION	
SUPPLY, DELIVERY AND INSTALLATION OF DONNYBROOK FENCE	EVALUATION	
SUPPLY, DELIVERY AND INSTALLATION OF HIMEVILLE TRANSFER STATION FENCE	EVALUATION	

PROCUREMENT PLAN R REPORT FOR SEPTEMBER 2018

DEPARTMENT		STATUS
BTO DEPARTMENT		
	Review of assets management supply and delivery of 2 vehicles	AWARDED adjudication

PROGRESS REPORT

DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY
 SUPPLY CHAIN MANAGEMENT REPORT
 BIDS PROGRESS
 REPORT SEPTEMBER
 2018

Discription	Bid No	Closing Date	Status
ELECTRIFICATION OF GREATER STEPMORE, GREATER ENHLANHLENI/GOXHILL, GREATER UNDERBERG, GREATER BULWER AND GREATER NKUMBA	PWBS-001/18/19	19/06/2018	ADJUDICATION
AMAKHUZE /CABAZI, GREATER KHUKHULELA/NOMAGAGA, GREATER CENTOCOW /HLABENI, GREATER GQUMENI/MQUUNDEKWENI & GREATER NGWAGWANE (275	PWBS-002/18/19	19/06/2018	ADJUDICATION
ELECTRIFICATION OF GREATER NKWEZELA, GREATER BHIDLA /SIZANENJANA, GREATER DONNYBROOK, GREATER MJILA/CREIGHTON AND GREATER SANDANEZWE/MASMINI (275 CONNECTIONS)	PWBS-003/18/19	19/06/2018	ADJUDICATION
CONSTRUCTION OF MQUUNDEKWENI SPORTFIELD	PWBS-004/18/19	11/07/2018	ADJUDICATION
UPGRADING OF UNDERBERG TAXI RANK	PWBS-005/18/19	11/07/2018	ADJUDICATION
CONSTRUCTION OF SCEDENI COMMUNITY HALL	PWBS-006/18/19	12/07/2018	ADJUDICATION
CONSTRUCTION OF SPORINI COMMUNITY HALL	PWBS-007/18/19	12/07/2018	ADJUDICATION
CONSTRUCTION OF GOBHOGOBHO COMMUNITY HALL	PWBS-008/18/19	12/07/2018	ADJUDICATION
CREIGHTON ROAD ASPHALT PHASE 5	PWBS-009/18/19	17/07/2018	ADJUDICATION
DONNYBROOK ROADS ASPHALT PHASE 2	PWBS-010/18/19	17/07/2018	ADJUDICATION
HIMEVILLE ROADS ASPHALT PHASE 1	PWBS-011/18/19	17/07/2018	ADJUDICATION
BULWER ASPHALT SURFACING PHASE 6	PWBS-012/18/19	17/07/2018	ADJUDICATION
CONSTRUCTION OF SONYONGWANE TO MASHANYUNINA ACCESS ROAD	PWBS-014/18/19	30/07/2018	ADJUDICATION
CONSTRUCTION OF OF FLORANCE AND DLADLA ACCESS ROAD	PWBS-015/18/19	30/07/2018	ADJUDICATION
CONSTRUCTION OF KHUPHUKA ACCESS ROAD	PWBS-016/18/19	30/07/2018	ADJUDICATION
CONSTRUCTION OF GOQWENI ACCESS ROAD	PWBS-017/18/19	31/07/2018	ADJUDICATION
CONSTRUCTION OF HADEBE TO LANGA ACCESS ROAD	PWBS-018/18/19	31/07/2018	ADJUDICATION
CONSTRUCTION OF DIPHINI ACCESS ROAD	PWBS-019/18/19	31/07/2018	ADJUDICATION
CONSTRUCTION OF NKELABANTWANA ACCESS ROAD	PWBS-020/18/19	31/07/2018	ADJUDICATION

CONSTRUCTION OF ZWELISHA ACCESS ROAD	PWBS-023/18/19	10/08/2018	ADJUDICATION
CONSTRUCTION OF MAHWAQA ACCESS ROAD	PWBS-024/18/19	10/08/2018	ADJUDICATION
CONSTRUCTION OF NGCOBO (D1213 TO PLAZINI) ACCESS ROAD (WARD 12)	PWBS-025/18/19	10/08/2018	EVALUATION
TRAINING FOR EMOTIONAL INTELLIGENCE IN LEADERSHIP	MM-021/18/19	19/07/2018	EVALUATION
SUPPLY AND DELIVERY OF FULLY EQUIPPED FIRE FRIGHTING TRUCK	COMM-013/18/19	19/07/2018	EVALUATION
SUPPLY AND DELIVERY OF 7 LIGHTNING CONDUCTORS	COM-026/18/19	08/08/2018	EVALUATION
SUPPLY AND DELIVERY OF 7 FIRE ARMS	COMM-027/18/19	08/08/2018	EVALUATION
SUPPLY, DELIVERY AND INSTALLATION OF DONNYBROOK FENCE	PWBS-030/18/19	14/09/2018	EVALUATION
SUPPLY, DELIVERY AND INSTALLATION OF HIMEVILLE TRANSFER STATION FENCE	PWBS-031/18/19	14/09/2018	EVALUATION
SUPPLY AND DELIVERY OF FIRE BEATERS AND KNAPSACK TANKS	COMM-032/18/19	17/09/2018	EVALUATION
SUPPLY AND DELIVERY OF DISASTER RELIEF	COMM-022/18/19	17/09/2018	EVALUATION
SUPPLY AND DELIVERY OF WATER	COMM-033/18/19	17/09/2018	EVALUATION
SUPPLY AND DELIVERY OF BANNERS	COMM-034/18/19	17/09/2018	EVALUATION
supply-and-installation-of-rfid-library-security-gate	COMM-036/18/19	18/09/2018	EVALUATION
SUPPLY AND DELIVERY OF MAYORAL CHAIN	MM-038/18/19	28/09/2018	EVALUATION
PROVISION OF REVENUE - ENHANCEMENT STRATEGY	BTO-036/18/19	28/09/2018	EVALUATION
SUPPLY AND DELIVERY OF BROCHURES	COMM-039/18/19	15/10/2018	ADVERT

REPORT ON FLEET MANAGEMENT FOR MONTH ENDING SEPTEMBER 2018

AUTHOR: Chief financial officer

(File Ref :) Finance Department

1st Level Manco

2nd level: FINANCE

3rd level: EXCO

4th level: COUNCIL

1. PURPOSE

To inform the Committees and Council about fleet management of the municipality

2. LEGAL/STATUTORY REQUIREMENTS

Municipal Systems Act 32 of 2000, Municipal Fleet Management Policy & MFMA

3. BACKGROUND AND REASONING

- Fuel consumption remains high

4. FINANCIAL IMPLICATIONS:

Refer to annexures

5. Annexure

- A. Excessive repairs information
- B. Tyres information
- C. Accident Information
- D. Cost analysis

6. RISKS

- Vehicle abuse, Accidents, Car theft

7. MANAGEMENT OF RISKS

- Trip Authorization forms
- Insurance
- Management Reports
- Trackers Reports

8. RECOMMENDATIONS

- That Council and Committees to note this report

ANNEXURE A

REPAIRS INFORMATION

REGISTRATION NUMBER	VEHICLE MAKE	DESCRIPTION	TOTAL AMOUNT
NIP 1809	MERCEDES BENZ- DUMP TRUCK	MAJOR SERVICE- GEARBOX REPAIR	R30,273.80
NIP 1367	ISUZU DOUBLE CAB	REPLACED CLUTCH MASTER & CYLINDER, TAPPET COVER AND INJECTOR SEALS	R27,984.64
NIP 1880	TOYOTA HILUX	REPLACED RACK ENDS, NEW BRAKE PADS & DISCS	R15,205.48
NIP 700	CHEVROLET CORSA	VEHICLE OVERHEATING, MIXING WATER AND OIL – PAN AMSOIL, NEW WATER FLOW PIPES	R12,537.61

TOTAL: R86,001.53ANNEXURE B

TYRES INFORMATION

REGISTRATION NUMBER	VEHICLE MAKE	DESCRIPTION	AMOUNT
NIP 1721	SDLG GRADER	NEW SIX TYRES	R56,177.50

ANNEXURE C

ACCIDENT INFORMATION

SEPTEMBER 2018

ACCIDENT TO VEHICLES:		
DATE	VEHICLE	REPORTED YES/NO
12 SEPTEMBER 2018	NIP 2016	YES
-	-	-

ANNEXURE
COST ANALYSIS

VEHICLES	MAKE & MODEL	DISTANCE/ KM	FUEL COSTS	FUEL IN LITRES	REPAIRS	SERVICE	TYRES	TOLLGATES	OIL	FEES
PLANNING AND DEVELOPMENT SERVICES										
NIP 1362	S/C ISUZU	741	971.61	64.26	-	-	-	-	-	134.67
NIP 2342	D/C NISSAN	1702	2461.01	157.05	-	-	-	-	-	151.13

PUBLIC WORKS AND BASIC SERVICES

NIP 1370	S/C ISUZU	2853	4536.27	288.24	-	-	-	109.00	-	198.97
NIP 1611	TRACTOR	24 HRS	915.07	58.28	-	-	-	-	-	136.35
NIP 1659	TLB	291 HRS	15787.66	1018.51	2776.43	5106.88	-	-	-	279.97
NIP 2015	S/C ISUZU	882	981.01	62.48	-	-	-	-	-	133.73
NIP 2016	S/C ISUZU	1659	2519.33	160.39	-	-	-	-	-	149.15
NIP 2017	D/C ISUZU	2523	3390.22	215.47	-	-	-	-	-	149.55
NIP 606	TRACTOR	-	-	-	4128.50	-	-	-	-	152.79
NIP 665	S/C TOYOTA	722	1104.47	72.47	-	-	-	-	-	137.52
NIP 698	S/C ISUZU	2021	2568.53	183.72	-	-	-	-	-	158.69
NIP 841	D/C ISUZU	4137	6480.40	417.07	-	-	-	-	40.00	190.28
NUD 2343	HINO TRUCK	1364	5616.01	371.75	-	-	317.98	-	-	176.21
NUD 2928	S/C TOYOTA	2285	3956.79	261.68	2125.36	5610.40	-	-	-	210.11
NUD 4824	S/C ISUZU	3802	4855.49	317.13	-	-	69.00	-	-	180.93
NUD 4825	S/C ISUZU	-	-	-	4032.99	-	-	-	-	149.66
NUD 2131	TRACTOR	33 HRS	1364.67	90.31	-	-	-	-	-	135.13
NIP 1703	REFUSE TRUCK	24 HRS	2203.70	144.40	-	-	-	-	-	137.50
NIP 1721	SDLG GRADER	1058 HRS	28403.98	1832.61	-	-	56177.50	-	203.62	392.88
NIP 1809	REFUSE TRUCK	85 HRS	14280.91	909.60	30273.80	2616.25	-	-	-	287.43
NIP 2398	UD TRUCK TIPPER	-	4600.26	293.01	-	-	-	-	-	141.50
NIP 2400	UD TRUCK WATER TANK	-	-	-	-	-	-	-	-	128.14

COMMUNITY SERVICES DEPARTMENT

NIP 1367	D/C ISUZU	4554	7587.74	481.49	12587.23	19430.40	-	-	-	271.21
NIP 1880	S/C TOYOTA	307	565.94	36.16	15205.48	7479.00	-	-	-	253.70
NIP 1903	S/C ISUZU	531	735.39	46.84	-	-	-	-	-	136.06
NIP 2186	S/C ISUZU	5313	8072.41	513.31	-	-	-	-	-	190.43
NUD 2404	D/C TOYOTA	2761	4224.48	268.59	-	-	-	40.00	-	164.13
NIP 1042	D/C ISUZU	7296	11911.41	757.92	-	-	-	281.00	-	296.38
NIP 1398	CHEV CRUZE	5381	7063.46	450.99	-	-	-	191.50	50.00	267.53
NUD 4848	S/CAB ISUZU	3572	4338.62	275.90	-	-	-	-	-	178.28
NIP 2337	COROLLA	5186	6500.80	412.87	-	-	-	-	-	192.15
NIP 2338	COROLLA	7691	10981.05	699.12	-	-	-	23.00	60.00	252.32
NIP 2339	TOYOTA AVANZA	4710	5842.33	373.49	-	-	1022.36	34.50	100.00	223.44
NIP 2340	D/C NISSAN	6213	11813.21	750.88	-	-	2695.00	533.00	-	310.69
NIP 2341	D/C NISSAN	4314	6389.39	404.91	-	-	-	132.00	65.00	229.78
NIP 2343	S/C NISSAN	2961	3872.33	248.66	-	-	-	46.00	-	179.27
NIP 2344	D/C NISSAN	4806	7221.82	461.78	-	-	212.00	-	-	244.02
NIP 2403	UD TRUCK ANIMAL TRUCK	1557	7135.04	461.35	-	-	-	-	-	158.10

CORPORATE SERVICES DEPARTMENT

NIP 2137	CHEV CRUZE	4991	7235.93	460.18	-	-	-	167.50	-	215.92
NIP 1869	S/C ISUZU	1236	1788.90	114.09	6263.81	172.50	-	29.00	-	182.59
NIP 2345	D/C NISSAN	4398	7247.58	461.90	-	-	-	23.00	-	198.41

MUNICIPAL MANAGER'S OFFICE

NIP 1704	TOYOTA AVANZA	4410	5552.53	353.46	-	-	3665.40	-	105.00	221.36
NIP 2348	VW BUS	3227	6442.01	411.54	-	-	-	629.50	-	246.59

POOL VEHICLES

NIP 985	QUANTUM	5153	8481.94	540.74	3073.42	8267.85	-	212.00	-	313.88
NIP 700	CHEV. CORSA	1052	1951.52	124.16	12537.61	4260.57	-	-	-	184.25

FINANCE DEPARTMENT

NIP 1421	TOYOTA AVANZA	3993	4958.30	315.15	-	-	198.75	-	-	187.76
NIP 2187	S/C ISUZU	4793	7083.54	451.75	-	-	-	144.00	-	243.97

TOTAL		125097 KM & 1515 HRS	261,995.06		93,004.63	52,943.85	64,357.99	2,555.00	663,62.00	9454,51
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DR NDZ MUNICIPALITY SECTION 52 REPORT FOR THE 1ST QUARTER - 2018/2019 FINANCIAL YEAR



**SECTION 52 REPORT FOR THE 1ST
QUARTER FOR
DR NKOSAZANA DLAMINI ZUMA LOCAL
MUNICIPALITY
2018/2019 FINANCIAL YEAR**

DR NDZ MUNICIPALITY SECTION 52 REPORT FOR THE 1st QUARTER - 2018/2019 FINANCIAL YEAR

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DR NDZ MUNICIPALITY SECTION 52 REPORT FOR THE 1st QUARTER - 2018/2019 FINANCIAL YEAR

1.1 Purpose

The discussion that follows, in terms of MFMA Section 71 and Section 52(d), intends to inform Council on the progress made thus far in terms of implementing the 2018/2019 budget for the period ending 30 September 2018.

1.2 Executive Summary

• Legislative Requirements

Section 52 of the Municipal Finance Management Act states the following - states that the Mayor of a municipality must: -

- (a) Provide general political guidance over the fiscal and financial affairs of the municipality;
- (b) In providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;
- (c) Take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;
- (d) Within 30 days of the end of each quarter, submit a report to council on the implementation of the budget and financial state of affairs of the municipality; and
- (e) Exercise the other power and perform the other duties assigned to the mayor Terms of this Act or delegated by the council to the mayor.

1.3 Resolutions

The following recommendations are linked to the responsibilities of the Mayor as contained in s54 of the MFMA.

It is recommended that the Mayor;

DR NDZ MUNICIPALITY SECTION 52 REPORT FOR THE 1st QUARTER - 2018/2019 FINANCIAL YEAR

- Notes the quarterly report on the implementation of the budget in terms of section 52 (d) of the MFMA Act, No, 56 of 2003

2. PART 2 – SUPPORTING DOCUMENTS

2.1. Debtors Age Analysis

The debtor's book is sitting at R 53,4 million as at the end of September 2018. The municipality is currently busy updating the possible latest customer information in the system. Letters of demand has been sent to all customers with arrears amount, some customers have made payment arrangement with the municipality and for others we are waiting for a period of 14 days to pass to see if any payment have been made to municipality before considering the next step.

The municipality will be fast tracking the appointment of attorneys to assist the municipality with the debt collection process.

Financial system service provider will be coming during the month of October 2018 to install the debt collection module in the system to assist with debt collection processes.

2.2 Creditors Age Analysis

The municipality's creditors are paid with 30 days from the date of receiving invoice and the table below extracted in monthly budget statement provide information on creditors age analysis as at 30 September 2018

DR NDZ MUNICIPALITY SECTION 52 REPORT FOR THE 1st QUARTER - 2018/2019 FINANCIAL YEAR

AC : AGE ANALYSIS OF CREDITORS (All values in Rand)

Save File as Muncde_AC_ccyy_Mnn.XLS (e.g. GT411_AC_2005_M10)

Change Year End (ccyy) to Financial Year End (e.g. 2005 for year 2004/2005) and Month End (Mnn) to Active Month (M01=July M12=June)(e.g. M10)

Change Muncde to your own municipal code (e.g. GT411)

If (and only if) Creditors per function not available, list top 10 creditors by name

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Year	Month	Mun	Item	Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Tc
2019	M03	KZN436	0100	Bulk Electricity	0	0	0	0	0	0	0	0	
			0200	Bulk Water	0	0	0	0	0	0	0	0	
			0300	PAYE deductions	0	0	0	0	0	0	0	0	
			0400	VAT (output less input)	0	0	0	0	0	0	0	0	
			0500	Pensions / Retirement deductions	0	0	0	0	0	0	0	0	
			0600	Loan repayments	0	0	0	0	0	0	0	0	
			0700	Trade Creditors	0	0	0	0	0	0	0	0	
			0800	Auditor General	0	0	0	0	0	0	0	0	
			0900	Other	0	0	0	0	0	0	0	0	
			1000	Total	0	0	0	0	0	0	0	0	
			TP01	Igoda Project (Pty) ltd	2470703.7	0	0	0	0	0	0	0	2 470 7
			TP02	Fleet Horizon	1091045	0	0	0	0	0	0	0	1 091 0
			TP03	Powerision Technology	859484	0	0	0	0	0	0	0	859 4
			TP04	IX Engineers	507300.07	0	0	0	0	0	0	0	507 3
			TP05	Asiphokuhle Training	396750	0	0	0	0	0	0	0	396 7
			TP06	Quit storm Trading	358271.89	0	0	0	0	0	0	0	358 2
			TP07	Envirosew	230710.83	0	0	0	0	0	0	0	230 7
			TP08	Magqagqa Trading (PTY) LTD	200000	0	0	0	0	0	0	0	200 0
			TP09	Auditor General	175479.25	0	0	0	0	0	0	0	175 4
			TP10	Rural Metro	132120.05	0	0	0	0	0	0	0	132 1
			TOT	Total	6 421 865	0	0	0	0	0	0	0	6 421 8

2.3 Investment Portfolio Analysis

The following information presents a summary of the municipal short-term investments balances broken down per investment type as at 30 September 2018.

ACCOUNT	AMOUNT
NED BANK	24 755 627.05
FNB	39 817 100.45
STANDARD BANK	20 582 149.50
INVESTEC	87 685.72
PRIMARY	2 245 247.19
SALARIES	303 529.17
CASH AND CASH EQUIVALENT	87 791 339.08

The municipality does not have long-term investments, most of these investments are grants that the municipality received to spend in the budget year therefore cannot be invested for longer periods.

DR NDZ MUNICIPALITY SECTION 52 REPORT FOR THE 1st QUARTER - 2018/2019 FINANCIAL YEAR

2.4 Allocation and Grant Receipts and Expenditure

Table below provides information relating to grant receipts.

Name of Grant	Original Budget 2018/2019	Actual Received in Quarter 1	Actual Received YTD 2018/2019	%Received
Equitable Share	111 162 000.00	46 318 000.00	46 318 000.00	42%
Integrated National Electrification	13 540 000.00	7 540 000.00	7 540 000.00	56%
Municipal Infrastructure Grant	26 666 000.00			0%
Financial Management Grant	3 870 000.00	3 870 000.00	3 570 000.00	100%
Provincial of Libraries	2 514 000.00	2 514 000.00	2 514 000.00	100%
Community Library Services Grant	950 000.00	950 000.00	950 000.00	100%
Expanded Public Works	1 596 000.00	400 000.00	400 000.00	25%
Maintenance of Sport Facilities Grant	58 000.00			0%
TOTAL	160 356 000.00	61 592 000.00	61 592 000.00	38%

A total of R 61.6 million has been received by the municipality as at 30 September 2018. the Municipality did not receive any tranche for Municipal infrastructure grant during the first quarter and the follow up communications has been directed to Provincial Treasury for investigations and we are waiting for their response.

2.5 Revenue Collection

The table below indicate the status of collection against budgeted revenue. The municipality has actual collected R 68.3 million year to date against total budget of R 54.6 million year to date and that is 31% of the total budget as at 30 September 2018.

DR NDZ MUNICIPALITY SECTION 52 REPORT FOR THE 1st QUARTER - 2018/2019 FINANCIAL YEAR

Revenue source	Original Budget 2018/2018	Month Budget September 2018	YTD Budget	Month Actual Received	YTD actual Received
Rates	36 214 610	3 017 884	9 053 653	1 770 735	3 544 951
Grants	160 356 000	13 363 000	40 089 000	3 464 000	61 592 000
Traffic Fines	412 316	34 360	103 079	2 696	13 039
Other Revenue	21 388 314	1 782 360	5 347 079	1 038 298	3 177 536

2.6 Councillors and Board Members Allowances and Employee Benefits and Operational Expenditure

The table below displays a comparison between operational budget (employee related costs and councillor's remuneration) and the performance against this budget as depicted in the form of Year to date (YTD) Actual figures.

	Original Budget 2018/2019	Quarterly Budget September 2018	YTD Budget	Month Actual Paid	YTD actual paid	YTD % Spent
Employee Related Costs	55 356 399	13 839 100	13 839 100	3 922 477	12 026 311	22%
Remuneration Of Councillors	11 991 370	2 997 842	2 997 842	893 591	2 680 770	22%

Employee Related Costs

The YTD budget for employee related costs is R13 ,8 million against a YTD actual of R12 million, this is due to some of the vacant positions for senior managers that were budgeted and not yet filled by September 2018.

DR NDZ MUNICIPALITY SECTION 52 REPORT FOR THE 1st QUARTER - 2018/2019 FINANCIAL YEAR

Remuneration of Councillors

The YTD remuneration of councillor's expenditure as at September is R2,6 million against a YTD budget of R 2,9 million.

Operational Expenditure

The table below displays a comparison between operational budget and the performance against budget as depicted in the form of Year to date (YTD) Actual figures.

	Original Budget 2018/2019	Month Budget September 2018	YTD Budget	Month Actual Paid	YTD actual paid	YTD % Spent
Operating Expenditure	167 723 452	13 976 954	41 930 863	8 798 852	26 079 637	16%

The YTD operating budget is R13.9 million against a YTD actual of R8.7million.

2.7 Capital Programme Performance

Infrastructure projects financed from MIG to be implemented in the 2018/19 and over the 2018/19 MTREF period.

Original Budget 2018/2019	Actual Spent YTD	% Spent
R 26 666 000.00	R 3 747 279.40	14%

Progress of total capital projects against the annual budget is sitting at an actual of 10% as the end of first quarter (September) 2018.

Original Budget 2018/2019	Actual Spent YTD	% Spent YTD
R 78 122 240.00	R 7 879 074.21	10%

DR NDZ MUNICIPALITY SECTION 52 REPORT FOR THE 1st QUARTER - 2018/2019 FINANCIAL YEAR

Looking at the findings above it is noted that there has been a poor spending by the end of 1st quarter of the 2018/2019 financial year,

2.8 Other Supporting Documents

2.8.1 Withdrawals report on the Municipality's bank accounts as 30 September 2018

DR NDZ MUNICIPALITY SECTION 52 REPORT FOR THE 1st QUARTER - 2018/2019 FINANCIAL YEAR

BANK ACCOUNT WITHDRAWALS NOT IN TERMS OF AN APPROVED BUDGET



Municipal Finance Management Act, section 11(4)
Consolidated Quarterly Report for period 01/07/2018 to 30/09/2018

D

NAME OF MUNICIPALITY: DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY (KZN436)

Provide name of official who authoris

Date	Payee	Amount in R'000	Description and Purpose	Authorised by (na
1. Section 11(b) - Expenditure authorised by the MEC for finance in terms of section 26 (4) when a municipality has failed to approve a budget by 31 December;				
	N/A			
2. Section 11(c) - Unforeseeable and unavoidable expenditure authorised by the mayor in terms of section 29 (1);				
	N/A			
3. Section 11(d) - Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4);				
	N/A			
4. Section 11(e) - Payments to a person or organ of state of money received by the municipality on behalf of that person or organ of state, including (i) money collected by the municipality on behalf of that person or organ of state by agreement; or (ii) any insurance or other payments received by the municipality for that person or organ of state;				
	N/A			
5. Section 11(f) - Refund money incorrectly paid into a bank account;				
	N/A			
6. Section 11(g) - Refund guarantees, sureties and security deposits;				
	N/A			
7. Section 11(h) - Payments for cash management and investment purposes in accordance with section 13;				
12/07/2018		20 000 000.00	Transfere from Primary Account to Investment Account (Investec Bank)	KMB Mzimela(CFO) and NC Vezi (MM)
03/09/2018		1 000 000.00	Transfere from Money market to Primary Account (FNB)	KMB Mzimela(CFO) and NC Vezi (MM)
14/09/2018		5 000 000.00	Transfere from Money market to Primary Account (FNB)	KMB Mzimela(CFO) and NC Vezi (MM)
21/09/2018		3 010 079.16	Transfere from Money market to Primary Account (FNB)	KMB Mzimela(CFO) and NC Vezi (MM)
8. Section 11(i) - To defray increased expenditure on a multi-year capital project in terms of section 31;				
	N/A			
9. Section 11(j) - Payments for such other purposes as may be prescribed from time-to-time.				
	N/A			

2.9 Municipal Manager's Quality Certificate



Quality Certificate

I, N.C Vezi a Municipal Manager of Dr Nkosazana Dlamini Zuma Municipality hereby certify that the First Quarter budget statement for the financial year 2018/2019 and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the act.

Print Name: N.C Vezi

Municipal Manager of Dr Nkosazana Dlamini Zuma Municipality, KZN436

Signature: _____

Date: _____

04/10/2018

SUPPLY CHAIN MANAGEMENT QUARTALY REPORT FOR THE MONTHS OF JULY, AUGUST AND SEPTEMBER 2018 – NDZ MUNICIPALITY

AUTHOR: CHIEF FINANCE OFFICER
(File Ref: Budget and Treasury Office)

- (1st Level : Manco)
 (2nd Level : Finance Committee)
 (3rd Level : Exco)
 (4th Level : Council)

1. PURPOSE OF REPORT

To present the implementation of the Supply chain management policy to the Committees and Council on purchases made by the municipality for the First Quarter July, August and September 2018.

2. BACKGROUND

The Act on Local Government: Municipal Finance Management Act No 56, 2003, Chapter 11, the municipal supply chain management Regulation, as published in the Government Gazette on 30 May 2005 and the Supply Chain Management Policy as adopted by Council state that a report must be submitted to committees and council, in order to create a transparent image to all processes in the Supply Chain Management Division.

3. LEGAL AND STATUTORY REQUIREMENT

- Constitution of Republic of South Africa Act, No 108 of 1996
- Municipal Finance Management Act, No 56 of 2003
- Preferential Procurement Regulations, 2011
- Board- Based Black Economic Empowerment Amended Act, 2013 (Act No 46 of 2013
- Supply Chain Management Policy

4. RANGE OF PROCUREMENT

- 4.1 Orders up to the transaction value of R1 to R2 000
- 4.2 Three written or verbal quotations for procurements of a transaction value between R2001 to R10 000.
- 4.3 Three different written quotations for procurements between R10 001 to R30 000.
- 4.4 At least three formal written quotes, to be scored on price & targeted goal points designed in terms of the New Preferential Procurement Point Framework Act and regulations as well as the Broad Based Black Economic Empowerment Act for procurements above R30 001 to R200 000.
- 4.5 Bid Process for procurement above R 200 000,00

5. STAFF IMPLICATIONS

5.1 There is no staff implication

6. FINANCIAL IMPLICATIONS/ EXPENDITURE

6.1 QUOTATION ORDERS	: R 2 734 734,11
6.2 DEVIATIONS	: R 0,00
6.3 FUNERAL	: R 7 700,00
6.4 AWARDS MORE THAN R200 000	: R 8 127 791,37
6.5 FUEL ORDERS	: R 8 500,00
6.6 IRREGULAR EXPENDITURE	: R 0,00

7. RECOMMENDATIONS

That this report to be noted by Committee and Council

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- 2. FUNCTIONING OF SCM UNIT**
 - 2.1 DECLARATION OF INTEREST BY SCM PERSONNEL
 - 2.2 ADEQUACY OF PERSONNEL WITHIN SCM
- 3. FUNCTIONING OF BID COMMITTEE MEETINGS**
 - 3.1 CONSTITUTION OF BID COMMITTEES
 - 3.2 BID COMMITTEE MEMBERS DECLARATIONS
- 4. SECTION 114 DEVIATIONS**
- 5. REGULATION 32**
- 6. REGULATION 36 DEVIATIONS**
- 7. QUOTATION AWARDED BETWEEN R 30 000,00 to R 200 000,00**
- 8. SPEND ANALYSIS**
 - 8.1. BIDS AWARDED
 - 8.2. BURIAL ASSISTANCE
- 9. CONTRACT MANAGEMENT**
- 10. IRREGULAR EXPENDITURE**
- 11. LEASE AGREEMENTS**

1. INTRODUCTION

Regulation 6(3)(4) of the Municipal SCM Regulations requires that on a quarterly basis the accounting officer must submit to the Mayor a report on the implementation of the SCM Policy no later than 10 days after each quarter. Subsection 4 further states that the report must be made public in accordance with section 21A of the Municipal Systems Act.

2. FUNCTIONS OF THE SCM UNIT

2.1. DECLARATION OF INTEREST BY SCM PERSONNEL

All members of Bid Committees had signed declaration of interests and code of conducts.

2.2. ADEQUACY OF PERSONNEL WITHIN SCM

All SCM personal are competence and capable of performing their duties.

3. FUNCTIONING OF BID COMMITTEE

3.1. CONSTITUTION OF BID COMMITTEES

The 3 bid committees namely the Bid Specification Committee, Bid Evaluation Committee and the Bid Adjudication Committee have been constituted adequately in line with the SCM regulation requirements.

3.2. BID COMMITTEE MEMBERS DECLARATIONS

Bid Evaluation and Adjudication Committee members declared their interests at every sitting of the committees held within the 02nd quarter and no conflicts of interests were recorded for discussion.

4. SECTION 114 DEVIATIONS

No awards were made to suppliers other than the ones recommended.

5. REGULATION 32

Regulation 32(1) of the Municipal Supply Chain allows the accounting officer to procure goods or services for the Municipality or Municipal Entity under contract secured by another organ of state.

Date	Supplier	Details	Amount
No Regulation 32 in the 1 st Quarter			

6. REGULATION 36 DEVIATIONS

Date	Supplier	Details	Reason for Deviation	Amount (R)
No deviation identified for the first quarter				

Total for Dev.

R 0,00

7. QUOTATIONS AWARDED BETWEEN R 30 000,01 – R 200 000,00

BIDDERS'S NAME	DESCRIPTION	AMOUNT (R)
No quotation awarded in the first quarter		
Total		R0,00

8. SPEND ANALYSIS

MONTH	July 2018		August 2018		September 2018		Total for the Quarter		%Spend Contribution %
	Procurement Type	Amount	Amount	Amount	Amount	Amount	Amount	Amount	
	Petty Cash	R 12 042,84	R 15 917,00	R 31 164,57	R 59 124,41				0,48%
	Verbal or Written Quotations	R 63 287,70	R 43 775,52	R 139 134,84	R 246 198,06				2,18%
	Formal Written Quotation	R 752 197,90	R 624 117,84	R 1 035 095,89	R 2 411 411,64				19,95%
	Tenders and quotation	R 9 351 428,53	R 0,00	R 0,00	R 9 351 428,53				77,38%
	Petrol Orders	R 0,00	R 0,00	R 8 500,00	R 8 500,00				0,07%
	Funeral Orders	R 3 300,00	R 0,00	R 4 400,00	R 7 700				0,06%
	Irregular Expenditure	R 0,00	R 0,00	R 0,00	R 0,00				0,00%
	Deviations	R 0,00	R 0,00	R 0,00	R 0,00				0,00%
	Totals	R 10 182 256,97	R 683 810,36	R 1 218 295,36	R 12 084 362,64			100,00	

8.1. BIDS AWARDED ABOVE –R200 000

LENGTH OF TIME FOR TENDER	APPOINTMENT DATE	CLOSING DATE OF ADVERT	BIDDERS'S NAME	DESCRIPTION	AMOUNT	BBB EE POIN TS CLAI MED
24 days	30/06/2018	28/05/2018	Poweision Computers	Implementation of ICT projects	R 2 936 041,00	20
72 days	09/07/2018	13/03/2018	Blackmoon Investment	Construction of bus Shelters	R 900 835,90	20
46 days	09/07/2018	04/05/2018	Indabuko Creation	Supply and delivery of Loud hailers	R 129 750,00	20
41 days	09/07/2018	09/05/2018	Phohlophohlo Trading	Concrete Surface at Himeville Transfer station	R 686 287,98	20
41 days	09/07/2018	09/05/2018	Modula Parkhome	Supply and Delivery of 2 Parkhomes	R 1 224 806,64	20

42 days	30/06/2018	02/05/2018	Nashua PMB	Switchover Proposal for NDZ Municipality	R 893 412,00	20
31 days	09/07/2018	25/05/2018	Fleet Horizon Solution (Pty) Ltd	Supply and Delivery of 2 Municipal Vehicles	R 1 091 045,01	02
29 days	09/07/2018	23/05/2018	Asiphokuhle Training and Research	Organisational Development projects	R 626 750,00	20
60 days	09/07/2018	12/04/2018	Mabuna Consultant	Provision of Bulwer Precinct plan and Development	R 862 500,00	20
Total					R 8 127 791,37	

8.2. BURIAL ASSISTANCE ORDERS FOR THE PERIOD OF JULY, AUGUST AND SEPTEMBER 2018

Order Number	Family	WD 1	WD 2	WD 3	WD 4	WD 5	WD 6	WD 7	WD 8	WD 9	WD 10	WD 11	WD 12	WD 13	WD 14	WD 15	Total For the Quarter
3197	Robert wood family	R 1 100,00															
2883	Khubone family				R 1 100,00												
2918	Simelane Family	R 1 100,00															
2852	Mndali Family		R 1 100,00														
3342	Kheswa family																
	Zondi family																
3452	Sibiya family																
3482	Madonda family										R 1 100,00						
TOTAL																	R7700

8.3. DATABASE REGISTRATION

The suppliers were last invited to register on Central Supplier Database in 2017/2018 financial year

9. CONTRACTS MANAGEMENT

New Contracts in the 01st Quarter

Service Provider	Name of Project	Duration of Contract
No new contract in the first quarter		

10. IRREGULAR EXPENDITURE

Service Provider	Name of Project	Amount	Reason for Irregular
No irregular identified in the first quarter			

11. LEASE AGREEMENTS

No Lease agreement for the 01st Quarter