



DR. NKOSAZANA DLAMINI-ZUMA MUNICIPALITY

INVITATION TO QUOTE PROVISION OF BASIC COMPUTER SKILLS QUOTE NO: CORP – 079/16/17

REQUEST FOR QUOTES

Quotations are hereby invited from suitably qualified service providers to provide Basic Computer Skills for 29 Councillor's and 4 Amakhosi.

The quote will be evaluated in terms of the 80/20 Preferential Procurement Point system and the points will be allocated as follows: **80 – Price, 20 - BBEE**. Late or faxed quotes will not be accepted and the Dr. Nkosazana Dlamini-Zuma Municipality reserves the right not to make an appointment. Failure to comply with the above conditions will invalidate your offer.

AVAILABILITY OF DOCUMENTS

Quote documents will be available from the **22 February 2017** at Creighton office during office hours until the **28 February 2017 before 16h00pm**. The cost of the quotation document is **R130.00** which is non-refundable.

DOCUMENTS TO BE SUBMITTED WITH THE BID:

- Valid original tax clearance certificate or Tax Compliance Status PIN
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Certified copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- Form of offer
- MDB 4, 8 and 9
- Registration with CSD

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CLOSING DATE:

Quotes must be submitted in a sealed envelope clearly marked with the Quote number and closing date and dropped off in the tender box at the **Dr. Nkosazana Dlamini-Zuma Municipality Offices, Main street, Creighton** by no later than the **02nd March 2017 at 12H00.**

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)

SCM related enquires: Ms. N. Holiwe (033 7023022)

Technical Enquiries: Mr. S. Radebe (039 833 1038)



MR. N. C VEZI
MUNICIPAL MANAGER

ENTERED 21 FEB 2017