



QUOTATION

SUPPLY AND DELIVERY OF CRAFTERS MATERIALS

BID NO: COMM-097/16/17

REQUEST FOR QUOTATION:

Dr Nkosazana Dlamini-Zuma Municipality is requesting Bids from a suitably qualified and experienced Service Provider to provided Crafters materials to the Municipality.

This quotation will be evaluated in terms of the 80/20 Preferential Procurement Point system and the points will be allocated as follows. **80 – Price, 20 - BBBEE**. Late or faxed quotes will not be accepted. Failure to comply with the above conditions will invalidate your offer.

BID DOCUMENTS

Quote documents will be obtained from on the **19th April 2017 until 28th April 2017 at 10:00am**, at Dr. Nkosazana Dlamini-Zuma Municipality. The cost of the tender document is **R130.00** which is non-refundable.

MANDATORY DOCUMENTS TO BE SUBMITTED WITH THE QUOTE:

- Valid original tax clearance certificate
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Certified copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate / Certified Affidavit
- Certified copies of ID's.
- Registered with CSD
- Registered with CSD
- Form of offer
- MBD 4,8 and 9

CLOSING DATE:

Bid documents must be submitted in a sealed envelope clearly marked with the quotation number and closing date and dropped off in the quotation box at the **Dr Nkosazana Dlamini-Zuma Municipality Offices, Main street, Creighton** by no later than **28th April 2017 before 12h00.**

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)

Procedure related enquires: Miss .N Holiwe (039 833 1038)

Technical enquiries: Mr M. Mbele (039 833 1038)



N.C. VEZI
Municipal Manager