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**A Better Place for All**

## **PERMANENT VACANCIES**

**Dr. Nkosazana Dlamini -Zuma Local municipality hereby invites applications from suitable, qualified, and experienced individuals for appointment to the following permanent positions:**

**DEPARTMENT: COMMUNITY AND SOCIAL SERVICES**

**SENIOR MANAGER: COMMUNITY AND SOCIAL SERVICES**

**REMUNERATION:**

A total Remuneration package in line with the Local Government Upper Limits of Senior Managers directly accountable to the Municipal Manager of a Category One Municipalities shall be as follows:

**Total Remuneration Packages:**

**Minimum: R852 108.00**

**Midpoint: R946 787.00**

**Maximum: R1 041 465.00**

**Plus R1 695.00 non-pensionable cash gratuity on a monthly basis and 7% for rural allowance.**

**Minimum Requirements:**

A Grade 12 Certificate and a Bachelor's degree in Social Science/Public Administration or relevant NQF Level 7 qualification. Five (5) years relevant experience at a middle management level. Good Knowledge and understanding of relevant policies and legislations, good knowledge and understanding of institutional governance systems, and performance management. Understanding of Council operations and delegations of powers. Registration with the South African Council of Social Services Professionals (SACSSP) or a similar recognized relevant professional body will be an added advantage. A valid driver's licence.

## **Key Performance Areas:**

Report directly to the Municipal Manager on key departmental activities and overall management of the Community Services and Social Department. Implement the Integrated Development Plan (IDP) priorities as well as the strategic goals of the Community Services Department. Provide support and advice to the Municipal Manager. Implement departmental Service Delivery and Budget Implementation Plan (SDBIP). Develop and implement key strategic/business plans including Disaster Management Plans, Transport Plans and Licensing Plans, and Environmental Plans. Manage Departmental budget, human resources and other resources in accordance with local government legislation and treasury regulations. Manage the efficient provision of Municipal services. Establish operations and maintain support outcomes for the Department. Liaise with internal and external stakeholders. Facilitate stakeholder participation and involvement. Ensure legislation, policies, practices and operating standards compliance. Responsible for departmental Risk Management and IGR.

## **DEPARTMENT: PUBLIC WORKS AND BASIC SERVICES**

### **SENIOR MANAGER: PUBLIC WORKS AND BASIC SERVICES**

#### **REMUNERATION:**

A total Remuneration package in line with the Local Government Upper Limits of Senior Managers directly accountable to the Municipal Manager of a Category One Municipalities shall be as follows:

#### **Total Remuneration Packages:**

**Minimum: R852 108.00**

**Midpoint: R946 787.00**

**Maximum: R1 041 465.00**

**Plus R1 695.00 non-pensionable cash gratuity on a monthly basis and 7% for rural allowance.**

#### **Minimum Requirements:**

A Grade 12 Certificate and a Bachelor's degree in Civil Engineering or equivalent qualification. Registration as a Professional Engineer. A Certificate Programme in Management Development (CPMD) will be an added advantage. A valid driver's licence. A minimum of five(5) years relevant experience at the middle management level. A recognised Postgraduate degree at NQF Level 8 will be a strong recommendation.

**Competencies:** The successful candidate must have the following competencies

Good knowledge and understanding of relevant policies, Legislations, institutional governance, systems and performance management, develop engineering master planning, project management, and computer literacy.

**Key Performance Areas: Management and coordination of the provision of services to local communities in a suitable and equitable manner including but not limited to.**

Provision of project management within the Municipality and manage a labour force to undertake the maintenance of roads, stormwater, sewerage, housing, electricity, building projects, and maintenance of infrastructure. Manage consultants and Contractors working on projects. Implementation of National Building Regulations. Fleet maintenance and monitoring the implementation of IDP and budget. Develop and monitor Service Delivery and Budget Implementation Plans (SDBIP). Manage Capital Projects in terms of Design, Tender, Budget, Quality and Expenditure. Report on infrastructure projects and implementation to the Municipal Manager and Council Committees on a quarterly basis. Manage the overall departmental performance.

**Enquiries should be directed to MR J. Sondezi, at tel: (039) 833 1038/ 083 274 0503**

**PLEASE NOTE:** Successful candidates will be subjected to additional checks with their previous and current employers including Competency assessments. Verification will be done on qualifications, criminal record and credit records. The candidate will be required to disclose all financial interests. Original qualification certificates must be produced at any resultant interviews. The appointment will be done in accordance with the Regulations on appointment and conditions of employment of Senior Managers.

Applications must be submitted in the prescribed Application form for Employment (**ANNEXURE C**) obtainable in our website [www.ndz.gov.za](http://www.ndz.gov.za) in terms of Regulation 11(1) of the Local Government Regulations on Appointment and Conditions of Employment for Senior Managers contained in the Government Gazette No. 37245 of 17 January 2014, which must be accompanied by a signed letter of application, a comprehensive CV and certified copies of original certificate(s), a driver's license and ID copy must be forwarded to The Municipal Manager, P O Box 62, Creighton, 3263 by no later than 16h00, **24 November 2023**

Canvassing in any form for the appointment in these positions will nullify or discredit the applicant. Faxed and e-mailed applications will not be accepted. If you do not hear from the Council within 30 days after the closing date, please consider your application unsuccessful. Dr Nkosazana Dlamini- Zuma Municipality is an equal opportunity and affirmative action employer.

The Council reserves the right to not to make any appointments in the above-mentioned positions.

Yours Sincerely,



**MR N.G. VEZI  
MUNICIPAL MANAGER.**